

**TOWN OF FAIRFIELD
BOARD OF SELECTMEN
NOTICE OF PUBLIC MEETING**

A Special Meeting of the Board of Selectmen will be held at **3:00 pm** on Wednesday, April 3, 2024, both in person in the 1st Floor Conference Room, Independence Hall, 725 Old Post Road, Fairfield, CT and via Zoom.

To participate online via Zoom:

- ✓ Via web browser: <https://zoom.us/j/7250682401> (Passcode: 123)
- ✓ From the Zoom app on your computer, phone, or tablet:
Meeting ID: 725 068 2401 / Meeting Passcode: 123

To view live:

- ✓ FairTV's cable channel (channel 79 for Fairfield Optimum Cablevision customers, and channel 6010 for Frontier Cable customers)
- ✓ FairTV's website: www.fairfieldct.org/government/fairtv/index.php
- ✓ YouTube: <https://www.youtube.com/@fairtvgovernment720>

Via Phone:

- ✓ Call (646) 931-3860 / Meeting ID: 725 068 2401 / Meeting Passcode: 123

Please note, if you call to listen, you will not be heard by board members and there will be no live public comment until called for by the Chair. Public Comment will be heard before all voting items (excluding the approval of minutes.) In addition, the public may also send their comments before the meeting to the following email: bos@fairfieldct.org. Comments should be submitted before 12 pm on Wednesday, April 3, 2024 and include the sender's full name and address.

**BOARD OF SELECTMEN SPECIAL MEETING
Wednesday, April 3, 2024
3:00 pm
Via Zoom & In-Person in the
First Floor Conference Room, Independence Hall
725 Old Post Road, Fairfield, CT 06824**

William A. Gerber, First Selectman
Christine Vitale, Selectman
Brenda L. Kupchick, Selectwoman

REVISED AGENDA

- 1) CALL TO ORDER / ROLL CALL
- 2) PLEDGE OF ALLEGIANCE

- 3) **ENGINEERING MANAGER (*requires BOF and RTM approval*)**
WHEREAS, on August 1, 2023, the Town of Fairfield received a donation from the Stratfield Village Association (SVA) in the amount of \$150,000 for the Stratfield Streetscape (Four Corners) Project; and
WHEREAS, the Town of Fairfield accepted the \$150,000 donation; and
NOW, THEREFORE BE IT RESOLVED, that the First Selectman be, and hereby is, authorized to accept said \$150,000 donation from SVA and expend the donation to fund project costs associated with Stratfield Streetscape (Four Corners) Project.
- 4) **CHIEF FINANCIAL OFFICER – 20 YEARS (*requires BOF and RTM approval*)**
To hear, consider and adopt a bond resolution entitled, “A resolution appropriating \$2,760,480 for the costs to replace the Fairfield Beach Road Pump Station Force Main and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”.
- 5) **WATER POLLUTION CONTROL AUTHORITY - SUPPLEMENTAL RESOLUTION (*requires BOF and RTM approval*)**
To hear, consider and act upon the following Resolution:
WHEREAS, the Town of Fairfield (the “Town”) has adopted, at the request of the Water Pollution Control Authority (“WPCA”), a Resolution entitled “A resolution appropriating \$2,760,480 for the costs to replace the Fairfield Beach Road Pump Station Force Main and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation” (the “Resolution”); and
WHEREAS, the Resolution appropriated \$2,760,480 for costs to replace the Fairfield Beach Road pump station force main (the “Project”) and authorized the issuance of bonds (the “Bonds”) and/or Clean Water Fund obligations (the “CWF Obligations”); and
WHEREAS, while the Town is liable for the debt service on the Bonds and the CWF Obligations, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds and the CWF Obligations be allocated to the WPCA; and
WHEREAS, the Town’s WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds and the CWF Obligations authorized by the Resolution; and
NOW, THEREFORE, IT IS HEREBY:
RESOLVED,
That the debt service on the Bonds and the CWF Obligations as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to First Selectman; and
That the First Selectman is hereby authorized to execute the MOU on behalf of the Town.
- 6) **CHIEF FINANCIAL OFFICER – 20 YEARS (*requires BOF and RTM approval*)**
To hear, consider and adopt a bond resolution entitled, “A resolution appropriating \$4,500,000 for the costs of Phase V of the Water Pollution Control Facility Inflow and Infiltration Improvements Program and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”.
- 7) **WATER POLLUTION CONTROL AUTHORITY - SUPPLEMENTAL RESOLUTION (*requires BOF and RTM approval*)**
To hear, consider and act upon the following Resolution:
WHEREAS, the Town of Fairfield (the “Town”) has adopted, at the request of the Water Pollution Control Authority (“WPCA”), a Resolution entitled “A resolution appropriating \$4,500,000 for the costs of Phase V of the Water Pollution Control Facility Inflow and Infiltration Improvements

Program and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation” (the “Resolution”); and
WHEREAS, the Resolution appropriated \$4,500,000 for costs associated with Phase V of the Water Pollution Control Facility inflow and infiltration improvements program (the “Project”) and authorized the issuance of bonds (the “Bonds”) and/or Clean Water Fund obligations (the CWF Obligations”); and
WHEREAS, while the Town is liable for the debt service on the Bonds and the CWF Obligations, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds and the CWF Obligations be allocated to the WPCA; and
WHEREAS, the Town’s WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds and the CWF Obligations authorized by the Resolution; and
NOW, THEREFORE, IT IS HEREBY:

RESOLVED,

That the debt service on the Bonds and the CWF Obligations as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to First Selectman; and
That the First Selectman is hereby authorized to execute the MOU on behalf of the Town.

- 8) **CHIEF FINANCIAL OFFICER – 20 YEARS (*requires BOF and RTM approval*)**
To hear, consider and adopt a bond resolution entitled, “A resolution appropriating \$5,681,988 for the costs of the Fairfield Beach Road Pump Station Replacement and Upgrades and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”.

- 9) **WATER POLLUTION CONTROL AUTHORITY - SUPPLEMENTAL RESOLUTION (*requires BOF and RTM approval*)**
To hear, consider and act upon the following Resolution:
WHEREAS, the Town of Fairfield (the “Town”) has adopted, at the request of the Water Pollution Control Authority (“WPCA”), a Resolution entitled “A resolution appropriating \$5,681,988 for the costs of the Fairfield Beach Road Pump Station Replacement and Upgrades and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation” (the “Resolution”); and
WHEREAS, the Resolution appropriated \$5,681,988 for costs associated with upgrades to the Fairfield Beach Road pump station (the “Project”) and authorized the issuance of bonds (the “Bonds”) and/or Clean Water Fund obligations (the “CWF Obligations”); and
WHEREAS, while the Town is liable for the debt service on the Bonds and the CWF Obligations, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds and the CWF Obligations be allocated to the WPCA; and
WHEREAS, the Town’s WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds and the CWF Obligations authorized by the Resolution; and
NOW, THEREFORE, IT IS HEREBY:
RESOLVED,
That the debt service on the Bonds and the CWF Obligations as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to First Selectman; and
That the First Selectman is hereby authorized to execute the MOU on behalf of the Town.

- 10) **CHIEF FINANCIAL OFFICER – 20 YEARS (*requires BOF and RTM approval*)**
To hear, consider and adopt a bond resolution entitled, “A resolution appropriating \$18,670,000 for the costs of water pollution control facility plant equipment improvements and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”.

11) WATER POLLUTION CONTROL AUTHORITY - SUPPLEMENTAL RESOLUTION
(requires BOF and RTM approval)

To hear, consider and act upon the following Resolution:

WHEREAS, the Town of Fairfield (the "Town") has adopted at the request of the Water Pollution Control Authority ("WPCA") a Resolution entitled "A resolution appropriating \$18,670,000 for the costs of water pollution control facility plant equipment improvements and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation" (the "Resolution"); and

WHEREAS, the Resolution appropriated \$18,670,000 for costs associated with the Water Pollution Control Facility plant equipment improvements (the "Project") and authorized the issuance of bonds (the "Bonds") and/or Clean Water Fund obligations (the CWF Obligations"); and

WHEREAS, while the Town is liable for the debt service on the Bonds and the CWF Obligations, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds and the CWF Obligations be allocated to the WPCA; and

WHEREAS, the Town's WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds and the CWF Obligations authorized by the Resolution; and

NOW, THEREFORE, IT IS HEREBY:

RESOLVED,

That the debt service on the Bonds and the CWF Obligations as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the "MOU") with the Town satisfactory to First Selectman; and That the First Selectman is hereby authorized to execute the MOU on behalf of the Town.

12) CHIEF FINANCIAL OFFICER – 20 YEARS *(requires BOF and RTM approval)*

To hear, consider and adopt a bond resolution entitled, "A resolution appropriating \$1,923,000 for the costs of the tidegates repair and replacement project and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation".

13) CHIEF FINANCIAL OFFICER – 20 YEARS *(requires BOF and RTM approval)*

To hear, consider and adopt a bond resolution entitled, "A resolution appropriating \$3,770,000 for the costs of traffic signal improvement project and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation".

14) CHIEF FINANCIAL OFFICER – 20 YEARS *(requires BOF and RTM approval)*

To hear, consider and adopt a bond resolution entitled, "A resolution appropriating \$4,760,000 for the costs of sidewalk accessibility upgrades project and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation".

15) CHIEF FINANCIAL OFFICER – 20 YEARS *(requires BOF and RTM approval)*

To hear, consider and adopt a bond resolution entitled, "A resolution appropriating \$4,921,761 for the costs of the roadway accessibility upgrades project and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation".

16) BOARD OF FINANCE

To hear, consider, and act upon authorizing the First Selectman to enter into an agreement between the Town of Fairfield and PKF O'Connor Davies to provide services to the Town of Fairfield, including review of policies and procedures and related internal controls for Human Resources/payroll functions; review of MUNIS system rights for payroll module; review of payroll change process/forms including payroll change reports; and review and recommendations

regarding manual processes, including payroll process. The services are anticipated to commence on or around April 22, 2024 and the estimated fee for said services is \$8500 to \$9500.

17) Adjourn