

**TOWN OF FAIRFIELD
BOARD OF SELECTMEN
NOTICE OF PUBLIC MEETING**

The Regular Meeting of the Board of Selectmen will be held at 4:00 pm on Wednesday, May 29, 2024, both in person **in Classroom 102 at The Joseph Elias Fire Training Center, 205 Richard White Way, off Reef Road**, Fairfield, CT and via Zoom.

To participate on line via Zoom:

- ✓ Via web browser: <https://zoom.us/j/7250682403> (Passcode: 123)
- ✓ From the Zoom app on your computer, phone, or tablet:
Meeting ID: 725 068 2403 / Meeting Passcode: 123

To view live:

- ✓ FairTV YouTube and Live Stream: <https://www.youtube.com/@fairtvgovernment720>
- ✓ FairTV's cable channel (channel 79 for Fairfield Cablevision customers and 6010 for Frontier Cable customers)
- ✓ FairTV's website: <https://www.fairfieldct.org/government/fairtv/index.php>

Via Phone:

- ✓ Call (646) 931-3860 / Meeting ID: 725 068 2403 / Meeting Passcode: 123

Please note, if you call to listen, you will not be heard by board members and there will be no live public comment until called for by the Chair. Public Comment will be heard before all voting items (excluding the approval of minutes). In addition, the public may also send their comments before the meeting to the following email: bos@fairfieldct.org. Comments should be submitted before 12 pm on Tuesday, May 28, 2024 and include the sender's full name and address.

**BOARD OF SELECTMEN MEETING
Wednesday, May 29, 2024
4:00 pm
Via Zoom & In-Person in
Classroom 102 at The Joseph Elias Fire Training Center
205 Richard White Way, off Reef Road
Fairfield, CT 06824**

William A. Gerber, First Selectman
Christine Vitale, Selectman
Brenda L. Kupchick, Selectwoman

REVISED AGENDA

- 1) CALL TO ORDER / ROLL CALL
- 2) PLEDGE OF ALLEGIANCE
- 3) FIRST SELECTMAN - To hear updates from the First Selectman
- 4) MINUTES
To consider and act upon the minutes of April 17, 2024 and May 1, 2024

- 5) **RESIGNATION (*for information only*)**
Flood and Erosion Control Board
Peter S. Wiswell (U) 1407 Fairfield Beach Road, term 11/21-11/26
(Resigned on May 18, 2024)
- 6) **APPOINTMENT**
To hear, consider, and act upon the following appointment:
Parks and Recreation Commission
Yousef S. Seyal (U) 185 Hunyadi Avenue, term 11/21-11/25
(replacing Robert M. Jameson, IV who resigned March 20, 2024)
- 7) **POLICE CHIEF**
 - a) To hear, consider, and act upon an Amendment to a KGA Services Agreement between KGA Inc. and the Town of Fairfield Police Department for the term of July 1, 2024 through June 30, 2026.
 - b) To hear, consider, and act on agreement between the Town of Fairfield Police Department and VCS for annual support, upgrades, and hosting for a term of July 2024 to June 2025. This approval includes the authorization for the Fairfield Police Department to enter into renewals with VCS on similar terms and conditions.
 - c) To hear consider and act on authorizing the Purchasing Authority to enter into the proposed agreement with Maritime Chevrolet, of Fairfield, CT to provide a Chevrolet Express Cargo Van for the Fairfield Police Department per Town of Fairfield Sole Source Bid Waiver dated May 23, 2024, and the Maritime proposal dated May 17, 2024 for a total proposed purchase order of \$44,845.00. Funding for this project is available in account: 11001-41550-30405 Dog Warden Donation & Contributions.
- 8) **HISTORIC DISTRICT COMMISSION (*requires BOF and RTM approval*)**

WHEREAS, the Town (the Town) of Fairfield has been awarded a Historic Preservation Enhancement Grant (Grant) in the amount of \$15,000 by the State of Connecticut (State), acting through its State Historic Preservation Office in its Department of Economic and Community Development, for a project entitled Revision and update of 2010 Historic District and Properties Commission Handbook (Revision); and

WHEREAS, the Grant does not require any matching funds to be provided by the Town;

NOW THEREFORE BE IT RESOLVED, that the First Selectman be, and hereby is, authorized to accept said \$15,000 Grant, and execute an Assistance Agreement between the Town and the State memorializing the terms of the Grant.
- 9) **HEALTH DIRECTOR**

RESOLVED that the Town of Fairfield may enter into with and deliver to the State of Connecticut Department of Public Health any and all documents deemed to be necessary or appropriate for a Consulting Agreement” (i.e. contract) with Daydream Communications that is 100% funded by the Immunizations and Vaccines for Children Grant; and be it

FURTHER RESOLVED, that William A. Gerber as First Selectman of the Town of Fairfield is authorized and directed to execute and deliver any and all documents on behalf of the Town of Fairfield and to do and perform all acts and things deemed to be necessary or appropriate to carry out the terms of such documents.

- 10) **HUMAN AND SOCIAL SERVICES DIRECTOR**
To hear, consider, and act upon an Affiliation Agreement between the Town of Fairfield, Connecticut's Human and Social Services department and Fairfield University for a Bachelor of Science Work (BSW) Field Education Practicum for the purpose of hosting a social work intern(s) for the school year.
- 11) **IT DIRECTOR**
To hear, consider, and act upon a service agreement between the Town of Fairfield and Netspeed LLC d/b/a GoNetSpeed for business fiber service for a term of 60 months.
- 12) **INTERIM DPW DIRECTOR**
To hear, consider, and act upon a Master Municipal Agreement for Construction Projects between the Town of Fairfield, Connecticut and Connecticut Department of Transportation for a ten-year period of July 25, 2024 through July 24, 2034.
- 13) **PURCHASING AUTHORITY**
To hear consider and act on authorizing the Purchasing Authority to enter into the proposed agreement with Lepide USA, Inc., of Austin, TX to provide an annual subscription for data security analysis software per the Lepide quote #2073 valid through June 28, 2024 for a total initial subscription fee of \$9,861.80. This approval includes the authorization to enter into renewals on similar terms and conditions.
- 14) **PURCHASING DEPARTMENT**
To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed agreement with Van Zelm Engineers., of Farmington, CT to perform Boiler Burner Replacement design services at Fairfield Warde High School per Town of Fairfield RFP 2023-02 On-Call A&E Design Services, and the Van Zelm proposal dated March 14, 2024 for a total proposed contract value of \$16,500.00. Funding for this project is available in account: 22809010-57000-024B4 Capital Outlay.
- 15) **PURCHASING AUTHORITY**
To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed agreement between the Town of Fairfield and Performance Delivery Inc dba Cover the Tees of Oviedo, FL, to provide labor, materials, equipment and all else necessary for the construction of twenty (20) covered driving range bays and associated golf ball tracking software at the H. Smith Richardson Driving Range, per Town of Fairfield bid #2024-8, Cover the Tees bid submission dated October 4, 2023 and subsequent updated proposal dated May 20, 2024, for a total contract amount of \$280,100.00 with additional authority to enter into necessary change orders in an amount not to exceed 10% of the original contract value. Funding for this project is available in account numbers 22809010 – 57000 – 024T7 and 22809010 – 57000 – 025T8 HSR Driving Range Upgrades. This approval includes the authorization to enter into software renewals on similar terms and conditions.
- 16) **WATER POLLUTION CONTROL FACILITY**
To hear, consider, and act on an agreement between the Town of Fairfield and Spectraserv Inc, of Kearny, NJ, to provide labor, materials, equipment and all else necessary to perform the cleaning and repairs of the Secondary Digester Tank at the Water Pollution Control Facility, per Town of Fairfield bid #2024-63 and Spectraserv Inc bid submission dated May 2, 2024, for the bid amount of \$1,281,752.36, with additional authority to enter into change orders in an

amount not to exceed 10% of the original contract value. Funding for this project is available in account number 13011110-59500 WPCA Authorized Appropriations from Surplus.

17) PURCHASING DEPARTMENT

To hear consider and act on authorizing the Purchasing Authority to enter into the proposed agreement with Hadronex Inc. dba SmartCover, of Escondido, CA to provide 15 Smart Cover Flow Monitoring Devices for the Fairfield Water Pollution Control Facility per Town of Fairfield Sole Source Bid Waiver dated May 23, 2024, and the Hadronex proposal dated March 8, 2024 for a total proposed purchase order of \$94,784.00. Funding for this project is available in account: 13013010-57000 Capital Outlay.

18) REFUNDS - TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$23,995.42

19) To Discuss the Status of the Town's Lease with A Child's Garden, Inc.

20) To Discuss the Status of the Town's Lease with The Pilot House Foundation

21) Adjourn