

**TOWN OF FAIRFIELD
BOARD OF SELECTMEN
NOTICE OF PUBLIC MEETING**

The Regular Meeting of the Board of Selectmen will be held at 4:00 pm on Wednesday, June 12, 2024, both in person in the 1st Floor Conference Room, Independence Hall, 725 Old Post Road, Fairfield, CT and via Zoom.

To participate online via Zoom:

- ✓ Via web browser: <https://zoom.us/j/7250682401> (Passcode: 123)
- ✓ From the Zoom app on your computer, phone, or tablet:
Meeting ID: 725 068 2401 / Meeting Passcode: 123

To view live:

- ✓ FairTV's website: <https://www.fairfieldct.org/government/fairtv/index.php>
- ✓ FairTV YouTube and Live Stream: <https://www.youtube.com/@fairtvgovernment720>
- ✓ FairTV's cable channel (channel 79 for Fairfield Cablevision customers and 6010 for Frontier Cable customers)

Via Phone:

- ✓ Call (646) 931-3860 / Meeting ID: 725 068 2401 / Meeting Passcode: 123

Please note, if you call to listen, you will not be heard by board members and there will be no live public comment until called for by the Chair. Public Comment will be heard before all voting items (excluding the approval of minutes). In addition, the public may also send their comments before the meeting to the following email: bos@fairfieldct.org. Comments should be submitted before 12 pm on Wednesday, June 12, 2024 and include the sender's full name and address.

**BOARD OF SELECTMEN MEETING
Wednesday, June 12, 2024
4:00 pm
Via Zoom & In-Person in the
First Floor Conference Room, Independence Hall
725 Old Post Road, Fairfield, CT 06824**

William A. Gerber, First Selectman
Christine Vitale, Selectman
Brenda L. Kupchick, Selectwoman

REVISED AGENDA

- 1) CALL TO ORDER / ROLL CALL
- 2) PLEDGE OF ALLEGIANCE
- 3) TOWN LIBRARIAN
 - a. To hear, consider, and act on an agreement between the Fairfield Public Library and Data Axle to provide a source of business and residential information for reference and

research. This approval includes the authorization to enter into renewals on similar terms and conditions.

- b. To hear, consider, and act on an agreement between the Fairfield Public Library and Intuit for online accounting software for trustee revolving fund and friends. This approval includes the authorization to enter into renewals on similar terms and conditions.
- c. To hear, consider, and act on a software license agreement between the Fairfield Public Library and Tech Soup for membership with pay-as-you-go offers for discounted technology products. This approval includes the authorization to enter into renewals on similar terms and conditions.
- d. To hear, consider, and act on an agreement between the Fairfield Public Library and MUSEEC for a home to video-on-demand catalogs of classical music. This approval includes the authorization to enter into renewals on similar terms and conditions.
- e. To hear, consider, and act on a software license agreement between the Fairfield Public Library and SIRSIDYNIX for the library's integrated library system (POT/membership database/inventory which includes an additional 9,050 for cloud migration at the request of the IT department. This approval includes the authorization to enter into renewals on similar terms and conditions.
- f. To hear, consider, and act on a software license agreement between the Fairfield Public Library and Adobe for software products. This approval includes the authorization to enter into renewals on similar terms and conditions.
- g. To hear, consider, and act on an agreement between the Fairfield Public Library and Mango for a language learning database for patrons with over 70 languages and English Language learning. This approval includes the authorization to enter into renewals on similar terms and conditions.
- h. To hear, consider, and act on three agreements between the Fairfield Public Library and Jo-Ann Stores, LLC for a database of online arts and crafts education resources giving patrons unlimited access to thousands of video and live classes for every skill level. This approval includes the authorization to enter into renewals on similar terms and conditions.
- i. To hear, consider, and act on an agreement between the Fairfield Public Library and Dow Jones for a database that provides access to current Wall Street Journal issues. This approval includes the authorization to enter into renewals on similar terms and conditions.

4) FIRST SELECTMAN - To hear updates from the First Selectman

- FLHS Girls Softball State Champions
- Juneteenth and Pride Events
- Various Grants

5) RESIGNATIONS (*for information only*)

a. Bicycle and Pedestrian Committee

- i. Steve A. Gniadek (U) 974 Fairfield Beach Road, term 11/21-11/25
(Resigned on June 3, 2024)
- ii. David J. Peck (U) 955 South Pine Creek Road, term 11/22-11/26
(Resigned on June 3, 2024)

b. FairTV Commission

William B. Ferguson (R) 12 Reynolds Drive, term 07/23-07/25
(Resigned on June 11, 2024)

6) FAIRTV COMMISSION (*requires unanimous BOS approval with RTM approval*)

To hear, consider and act upon the following reappointments to the FairTV Commission:
Reappointments

- i. David K. Kraft (U) 269 Home Fair Drive, term 07/24-07/27
- ii. Paula J. Coccozza (D) 251 Inwood Road, term 07/24-07/27

7) BICYCLE AND PEDESTRIAN COMMITTEE

To hear, consider and act upon the following appointments to the Bicycle and Pedestrian Committee:

Appointments

- a. Amy L. Barrett (U) 306 Villa Avenue, term 11/22-11/26
(To replace David J. Peck (U))
- b. Alexander Murphy (D) 34 Smith Street, term 11/21-11/25
(To replace Steve A. Gniadek (U))

8) ETHICS COMMISSION (*requires unanimous BOS approval with RTM approval*):

To hear, consider, and act upon the following reappointment and the following appointment to the Ethics Commission (the Board will discuss and act on these items in a single motion):

a. Reappointment

William A. Diaz, III (D) 49 Melville Avenue, term 07/24-07/26

b. Appointment

William B. Ferguson (R) 12 Reynolds Drive, term 07/24-07/26

(to fill a vacancy for Nancy S. Billington (R) whose terms expires 06/30/24)

9) FIRE DEPARTMENT

To hear, consider and act on approving an agreement between the Town of Fairfield and the Aquarion Water Company for Aquarion to provide Hydrant inventory, location and status information to the Fairfield Fire Department for use in its Records Management System and during responses. The Town of Fairfield agrees to not distribute such information further.

10) IT DIRECTOR

To hear, consider, and act on approving an agreement between the Town of Fairfield and ChimeNet. Under the agreement, ChimeNet will continue to provide private dark fiber services to the Town for a two-year term commencing on July 1, 2024.

11) POLICE CHIEF

- a. To hear, consider, and act on approving a service agreement between the Town of Fairfield and Veoci for the term of July 1, 2024 to June 30, 2025. This approval includes the authorization to enter into renewals on similar terms and conditions.
- b. To hear, consider, and act on approving a service agreement between the Town of Fairfield Police Department and Reach Marketing Group, Inc. d/b/a Reach Media Network for the term of July 1, 2024 to June 30, 2025. This approval includes the authorization to enter into renewals on similar terms and conditions.

- 12) **ASSISTANT DPW DIRECTOR**
To hear, consider, and act on approving an amendment and extension of an agreement between the Town of Fairfield and the Department of Housing. The proposed amendment extends the end date of the agreement from June 30, 2024 to December 31, 2024 and amends the project schedule agreement by six months for the WWTP Microgrid project.
- 13) **WATER POLLUTION CONTROL AUTHORITY**
To hear, consider, and act on approving a Memorandum of Understanding (MOU) between the Town of Fairfield and the Water Pollution Control Authority. The MOU provides that the WPCA will be responsible for and pay the full debt service on such bonds, CWF obligations, or notes based on a schedule established by the Town for repayment of the bonds, the CWF Obligations, or the notes; and further, the WPCA agrees to use its reserves, assess user fees, or raise other monies sufficient to fund the debt service on such bonds, CWF Obligations, or notes.
- 14) **COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR (*requires RTM approval*)**
To hear, consider and act upon the following resolution as recommended by the Director of Community and Economic Development: **RESOLVED**, that the applications received under the Neighborhood Assistance Act (NAA) Program are hereby approved, and that the Director of Community and Economic Development is hereby designated as the municipal liaison of the Town of Fairfield for this program.
- 15) **COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR (*requires RTM approval*)**
To hear, consider and act upon the following resolution as recommended by the Director of Community and Economic Development: **RESOLVED**, that the Program Year 50 (October 1, 2024 – September 30, 2025) Community Development Block Grant (CDBG) Annual Action Plan be and hereby is approved in the amount of \$554,000, which includes entitlement grant funds of \$479,237 and program income of \$74,763; and **FURTHER RESOLVED**, that William A. Gerber, First Selectman of the Town of Fairfield, be, and hereby is, authorized to execute any and all necessary documents to facilitate the Town's receipt of these funds and participation in said CDBG Program.
- 16) **PURCHASING AUTHORITY**
To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed Service Agreement between the Town of Fairfield and Aztec Office of Middletown, CT, and the corresponding lease agreement with Elm City Capital to provide labor, materials, equipment and all else necessary for the supply of 12 new copy machines, and the maintenance of the Town's entire copier fleet, per PEPPM cooperative contract #533902-038, and Aztec proposal dated June 5, 2024.
- 17) **PURCHASING AUTHORITY**
To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed Agreements between the Town of Fairfield and Champion Maintenance & Construction of Fairfield, CT, and between the Town of Fairfield and SMG Corporate Services of Shelton, CT to provide labor, materials, equipment and all else necessary for comprehensive cleaning services at Town facilities, per Town Bid #2024-66, Champion proposal dated April 19, 2024 and SMG proposal dated April 23, 2024. Funding for this contract is estimated at \$251,993.28 for the 2024-25 contract year and funding is available in account number 01005030-54010 Contracted Property Services.

- 18) PURCHASING AUTHORITY
To hear, consider, and act on approving a service agreement between the Town of Fairfield and Aon Consulting for Health & Benefits Advisory services, for the term of July 1, 2024 to June 30, 2027. This approval includes the authorization to enter into renewals on similar terms and conditions.
- 19) PURCHASING AUTHORITY
To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed Agreement between the Town of Fairfield and TopGolf USA Inc. of Dallas, TX, to provide software licenses and all else necessary for the TopTracer golf tracking system at H. Smith Richardson Driving Range, per Town Bid #2024-08, and TopGolf order form dated May 20, 2024. The software license agreement has an annual total cost of \$49,860.00 with annual increases not to exceed 3% for a period not to exceed five years. This approval includes the authorization to enter into software renewals on similar terms and conditions.
- 20) PURCHASING AUTHORITY
To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed Service Agreement between the Town of Fairfield and Tyler Technologies, Inc. of Moraine OH, to provide appraisal services concerning the reappraisal and revaluation of all taxable and exempt real property within the corporate limits of the Town of Fairfield, Connecticut as detailed in RFP 2024-37 and the Tyler Technologies, Inc. RFP Submission dated March 7, 2024, for a base contract of \$631,000.00. Funding for this agreement is available in account 01003050-53200 Fees and Professional Services.
- 21) HUMAN RESOURCES
To hear, consider, and act on approving an agreement renewing the Town's Anthem Blue Cross Blue Shield medical and vision plans effective July 1, 2024 through June 30, 2025.
- 22) PENFIELD PAVILION
To Hear an Update on Penfield Pavilion
- 23) FLOOD AND EROSION CONTROL BOARD (*requires RTM approval*)
RESOLVED, pursuant to Fairfield Charter Section 6.1(G)(1), the Board of Selectmen proposes to the RTM that the RTM enact an ordinance that alters the organization of the existing Flood and Erosion Control Board to be consistent with current State Statutes by (1) changing the name of the Board to the "Flood Prevention, Climate Resilience and Erosion Control Board" (hereinafter "the Board"); (2) establishing that the Board shall consist of seven members appointed by the Board of Selectmen, no more than four of whom shall be registered with the same political party; (3) establishing that, at the request of the Board, the Board of Selectmen shall appoint no more than three alternate members, no more than two of whom shall be registered with the same political party; and (4) pursuant to Connecticut General Statutes, Chapter 477, Section 25-84, adopts the provisions of Chapter 477, Section 25-84 and Sections 25-85 to 25-94, inclusive, and authorizes the Board, within the limits of appropriations from time to time made by the municipality, to have and exercise the powers and duties conferred on such boards by the foregoing Sections of the General Statutes.
- 24) INTERIM CFO
Update on Capital Plan

25) REFUNDS - TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$6,773.51

26) Adjourn