

**TOWN OF FAIRFIELD
BOARD OF SELECTMEN
NOTICE OF PUBLIC MEETING**

The Regular Meeting of the Board of Selectmen will be held at 4:00 pm on Wednesday, November 20, 2024, both in person in the 1st Floor Conference Room, Independence Hall, 725 Old Post Road, Fairfield, CT and via Zoom.

To participate online via Zoom:

- ✓ Via web browser: <https://zoom.us/j/7250682401> (Passcode: 123)
- ✓ From the Zoom app on your computer, phone, or tablet:
Meeting ID: 725 068 2401 / Meeting Passcode: 123

Via Phone:

- ✓ Call (646) 931-3860 / Meeting ID: 725 068 2401 / Meeting Passcode: 123

To view live:

- ✓ FairTV's website: <https://www.fairfieldct.org/government/fairtv/index.php>
- ✓ FairTV YouTube and Live Stream: <https://www.youtube.com/@fairtvgovernment720>
- ✓ FairTV's cable channel (channel 79 for Fairfield Cablevision customers and 6010 for Frontier Cable customers)

Please note, if you call to listen, you will not be heard by board members and there will be no live public comment until called for by the Chair. Public Comment will be heard before all voting items (excluding the approval of minutes). In addition, the public may also send their comments before the meeting to the following email: bos@fairfieldct.org. Comments should be submitted before 12 pm on Wednesday, November 20, 2024 and include the sender's full name and address.

**BOARD OF SELECTMEN MEETING
Wednesday, November 20, 2024
4:00 pm
Via Zoom & In-Person in the
First Floor Conference Room, Independence Hall
725 Old Post Road, Fairfield, CT 06824**

William A. Gerber, First Selectman
Christine Vitale, Selectman
Brenda L. Kupchick, Selectwoman

AGENDA

- 1) CALL TO ORDER / ROLL CALL
- 2) PLEDGE OF ALLEGIANCE

- 3) RESIGNATION
Police Commission
Joseph P. Cafferelli, III 129 College Place, term 11/20-11/25
(resigned November 15, 2024)
- 4) SUSTAINABLE FAIRFIELD TASK FORCE (**requires BOF and RTM approval**)
To hear, consider, and act on approving the acceptance of a grant in the amount of \$5,000 from The Bunnell Family Fund to the Sustainable Fairfield Task Force, and further approving the appropriation of the grant funds to pay expenses incurred by the Sustainable Fairfield Task Force to pay for pumpkin composting and other recycling and waste needs that Sustainable Fairfield determines.
- 5) TOWN LIBRARIAN
 - a. To hear, consider, and act on an agreement between the Fairfield Public Library and Value Line Investment Services for access to financial research information. This approval includes the authorization to enter into renewals on similar terms and conditions.
 - b. To hear, consider, and act on an agreement between the Fairfield Public Library and Grey House Publishing for a patron database for rating banks, credit unions, insurance, investments; consumer guides and financial literacy basic courses; and a customized Medigap buyer's guide and calculator. This approval includes the authorization to enter into renewals on similar terms and conditions.
 - c. To hear, consider, and act on an agreement between the Fairfield Public Library and Stirling Brandworks for hosting the library's website and basic support. This approval includes the authorization to enter into renewals on similar terms and conditions.
- 6) POLICE CHIEF
To hear, consider, and act on approving an agreement between the Town of Fairfield and the State Department of Transportation regarding law enforcement safety device encroachment permits
- 7) PURCHASING AUTHORITY
To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed contract between the Town of Fairfield and Bismark Construction Co. Inc., Milford, CT to provide all labor, materials, equipment and all else necessary for the Lower Level Toilet Renovation project at the Fairfield Police Department as detailed in Town of Fairfield BID# 2025-21, and Bismark Constructions Bid Submission dated October 29, 2024 for a total base bid of \$164,000.00, with additional authority to enter into change orders in an amount not to exceed 10% of the original contract value.
- 8) PROJECT MANAGER
To Hear an Update on Penfield Pavilion
- 9) PROJECT MANAGER
 - a) To hear, consider, and act on approving a Second Amendment to Power Purchase agreement between CEFIA Holdings LLC and the Town of Fairfield and appropriating the funds for the \$91,920.40 Partial Buyout Payment required under the agreement. This payment will be funded from the Town's Fill Pile Fund.

- b) To hear, consider, and act on approving a First Amendment to System Site Lease Agreement between CEFIA Holdings LLC and the Town of Fairfield.
- 10) TOWN PLAN AND ZONING DEPARTMENT DIRECTOR (***requires RTM approval***)
To, hear, consider, and act approving a property line revision between the Town of Fairfield as the owner of 150 Villa Avenue and Alan Diamond as the owner of 91 Algonquin Road; and further authorizing the First Selectman to sign any and all documents to effectuate said property line revision.
- 11) PURCHASING AUTHORITY (***subject to 11/25/24 RTM approval***)
To hear consider, and act on authorizing the Purchasing Authority to enter into the proposed contract between the Town of Fairfield and McKenney Mechanical Contractors, Inc., Newtown, CT to provide all labor, materials, equipment and all else necessary for the Kitchen Hood Upgrade at the Bigelow Senior Center as detailed in Town of Fairfield BID# 2025-19, and McKenney Mechanical Contractors Bid Submission dated October 31, 2024 for a total base bid of \$334,718.00, with additional authority to enter into change orders in an amount not to exceed 10% of the original contract value.
- 12) PURCHASING AUTHORITY
To hear consider and act on authorizing the Purchasing Authority to enter into the proposed contract between the Town of Fairfield and Barton & Loguidice, LLC., Glastonbury, CT to provide design services and all else necessary for the Reef Road Culvert and Bronson Bridge Culvert Replacement projects as detailed in Town of Fairfield RFP# 2025-23, and Barton & Loguidice's Proposal dated October 16, 2024 for a total initial contract of \$239,465.00.
- 13) PURCHASING AUTHORITY (***subject to 11/25/24 RTM approval***)
To hear consider and act on authorizing the Purchasing Authority to enter into the proposed contract between the Town of Fairfield and BETA Group Inc., Hartford, CT to provide Phase 1 Survey services for Improvements to Redding, Sturges and Mill Plain Roads as detailed in BETA Proposals dated October 2 and October 3, 2024 for an initial contract amount of \$316,500 with additional authority to enter into subsequent proposed contract phases upon mutual agreement.
- 14) ENGINEERING MANAGER (***requires BOF & RTM approval***)
To hear, consider, and act upon the following resolution as recommended by the Engineering Manager:
WHEREAS, the First Selectman to enter into a proposed agreement with the Federal Government on behalf of US DOT/FHWA for the Safe Streets For All Grant; and
WHEREAS, the Town of Fairfield has been awarded a grant in the total amount of \$350,000 by the Federal Government (USDOT/FHWA); and
WHEREAS, the Grant requires funds and in-kind services from the Town in the amount of \$87,500 for the creation of a Safety Action Plan; and
NOW, THEREFORE BE IT RESOLVED, that the first selectman is authorized to make, execute and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof to secure said grant.

- 15) ENGINEERING MANAGER
To hear a presentation on the Complete Street Right of Way Manual
- 16) BOARD OF EDUCATION (***requires RTM approval***)
RESOLVED, that the Town of Fairfield authorizes the Board of Education of the Town of Fairfield to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Stratfield Partial Roof Replacement Project at Stratfield Elementary School; and FURTHER RESOLVED that the Stratfield Elementary School Partial Roof Building Committee is hereby established as the building committee with regard to the Stratfield Partial Roof Replacement Project at Stratfield Elementary School; and FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the Stratfield Partial Roof Replacement Project at Stratfield Elementary School
- 17) STRATFIELD ELEMENTARY SCHOOL PARTIAL ROOF BUILDING COMMITTEE
To hear, consider and approve a charge for the Stratfield Elementary School Partial Roof Building Committee
- 18) BOARD OF EDUCATION (***requires RTM approval***)
RESOLVED, that the Town of Fairfield authorizes the Board of Education of the Town of Fairfield to apply to the Commissioner of Administrative Services and to accept or reject a grant for the McKinley Partial Roof Replacement Project at McKinley Elementary School; and FURTHER RESOLVED that the McKinley Elementary School Partial Roof Building Committee is hereby established as the building committee with regard to the McKinley Partial Roof Replacement Project at McKinley Elementary School; and FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the McKinley Partial Roof Replacement Project at McKinley Elementary School
- 19) MCKINLEY ELEMENTARY SCHOOL PARTIAL ROOF BUILDING COMMITTEE
To hear, consider and approve a charge for the McKinley Elementary School Partial Roof Building Committee
- 20) BOARD OF EDUCATION (***requires RTM approval***)
RESOLVED, that the Town of Fairfield authorizes the Board of Education of the Town of Fairfield to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Tomlinson Partial Roof Replacement Project at Tomlinson Middle School; and FURTHER RESOLVED that the Tomlinson Middle School Partial Roof Building Committee is hereby established as the building committee with regard to the Tomlinson Partial Roof Replacement Project at Tomlinson Middle School; and FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the Tomlinson Partial Roof Replacement Project at Tomlinson Middle School
- 21) TOMLINSON MIDDLE SCHOOL PARTIAL ROOF BUILDING COMMITTEE
To hear, consider and approve a charge for the Tomlinson Middle School Partial Roof Building Committee

- 22) FIRST SELECTMAN - To hear updates from the First Selectman
- CFO search
 - UI Monopoles Rally and 12/5 Testimony in Hartford on Draft CT Siting Council Report
 - Town Ban on all outdoor fires to align with the State of Emergency declaration
 - Vision Zero Pledge
- 23) ANNOUNCEMENTS
- 24) ADJOURN