

**BOARD OF SELECTMEN SPECIAL MEETING**  
**Wednesday, January 17, 2024, 4:00 pm**  
**Via Webex & In-Person in the**  
**First Floor Conference Room, Independence Hall**  
**725 Old Post Road, Fairfield, CT 06824**

FINAL MINUTES

MEMBERS PRESENT: First Selectman William A. Gerber, Selectman Christine Vitale, Selectwoman Brenda L. Kupchick

OTHERS PRESENT: David Kanter, Town Attorney Pires, Purchasing Director Adam Tulin, FairTV, members of the public

- 1) CALL TO ORDER / ROLL CALL  
First Selectman Bill Gerber called the meeting to order at 4:00 pm and the roll was called.
- 2) PLEDGE OF ALLEGIANCE  
David Kanter led the Pledge of Allegiance.
- 3) FIRST SELECTMAN APPOINTMENT  
Town Treasurer  
David M. Kanter (D) 11 Myren Street, term 2023-2027

First Selectman Gerber introduced David Kanter as the Town Treasurer for the duration of Mr. Gerber's term, 2023-2027. Mr. Gerber gave a brief overview of Mr. Kanter's background in Finance. Mr. Kanter thanked the BOS for the opportunity and spoke of his application for the Board of Library Trustees. The Town Treasurer is an ex-officio member of the Library Board.

- 4) DELEGATION OF AUTHORITY - TOWN ATTORNEY PHILIP PIRES (*Postponed from 01/03/24 BOS Mtg*)  
To hear, consider, and act upon the following resolution as recommended by the Town Attorney:  
RESOLVED, that pursuant to Section 6.1C(1) of the Town Charter, the Board of Selectmen hereby delegates contract-making authority to each Department Head, as well as the First Selectman, for contracts that are for a duration of less than one month and involve the expenditure by or income to the Town of less than \$10,000. This delegation of authority does not eliminate review by other persons or bodies where required by the Town Charter, by ordinance, or by the General Statutes.

Selectman Vitale made a motion to approve Item 4. Selectwoman Kupchick seconded the motion.

Town Attorney Phil Pires said the Charter makes it clear of contract approval and who has the authority to enter into such contracts.

Selectwoman Kupchick spoke about her concerns with this item of delegation of authority and said it is covered in Purchase Orders. There was a long and detailed discussion about some Purchase Orders needing additional contracts as well as the different parts of the charter referencing the delegation of authority. This Item is referenced in the Charter at section 6.1(C) and Selectwoman Kupchick referred to section 12.8.

Public Comment: James Baldwin: Mr. Baldwin, the former Town Attorney, shared that he didn't think it would hurt for this policy to pass, but also agreed with Selectwoman Kupchick that section 12.8 is similar.

The motion carried 2-1-0 (Kupchick opposed).

5) FIRST SELECTMAN

To hear, consider, and act upon an Administrative Lobbying Proposal from Gaffney, Bennett, and Associates Incorporated regarding the United Illuminating proposal pending before the Connecticut Siting Council in Docket 516.

Selectman Vitale made a motion to approve Item 5. Selectwoman Kupchick seconded the motion.

Town Attorney Pires gave an overall status on the UI situation. The Town will pursue discussions with UI to see if agreement can be reached before the February hearing. Both the Town and UI submitted briefs ahead of the hearing. Gaffney, Bennett and Associates contract will be month to month at \$5,000/month. The money is not coming out of the Legal Fund, but First Selectman Gerber said there is money for it. Selectwoman Kupchick would like Mr. Gerber to share from where the funding will come when it is decided.

The motion carried unanimously.

6) ADJOURN

Selectwoman Kupchick made a motion to adjourn. Selectman Vitale seconded the motion which carried unanimously.

The meeting adjourned at 4:41 pm.

Respectfully submitted,

Pru O'Brien  
Recording Secretary