

CHARTER REVISION COMMISSION
Special Meeting, June 6, 2022, 4:00 PM
MEETING VIA WEBEX

A recording of this meeting can be found here: <https://www.youtube.com/watch?v=T0uBRmaHau4>

AGENDA

MEMBERS PRESENT: Chair Bryan Cafferelli, Vice Chair Christopher Brogan, Secretary Marlene Battista, Pamela Iacono, John Mitola, John Wynne

MEMBERS ABSENT: Jay Gross

OTHERS PRESENT: Attorney Steven Mednick, Town Attorney James Baldwin, FairTV

I. Call To Order

Chair Bryan Cafferelli called the meeting to order at 4:04pm.

II. Roll Call

Recording Secretary Pru O'Brien took the roll.

III. Pledge of Allegiance

Chair Cafferelli led the Pledge of Allegiance.

IV. Approval of Meeting Minutes: May 25th

Commissioner Wynne made a motion to approve the minutes of 5/25/22. Commissioner Mitola seconded the motion.

The motion carried unanimously.

V. Post Public Hearing Review and Discussion

Both Chair Cafferelli and Attorney Mednick thanked everyone for their participation in such an important commission. Attorney Mednick also thanked those who sent emails to the commission. Attorney Mednick went through the Revised Charter document. Changes were suggested by commissioners. Votes are listed below. All discussions can be accessed by following the attached link:

- 1.5D – Standards of Conduct, Fair and Equal Treatment. Vice Chair Brogan made a motion to remove the sentence, “moreover, no Town Officer or employee, RTM member or member of any Board or Commission shall knowingly impugn the reputation of a member of the public at a public setting or event.” from this section. Commissioner Mitola seconded the motion. The motion carried unanimously.
- 3.8 – Powers Denied to the RTM. Commissioner Mitola made a motion to eliminate that clause as it was included when a different form of government was being considered. Vice Chair Brogan seconded the motion. The motion carried unanimously.
- 4.2B (1)(a)- Contracts – Commissioner Iacono made a motion to remove the sentence, “The RTM is authorized to modify the threshold based upon the consumer price index or other like measure indexed for inflation or deflation.” Commissioner Wynne seconded the motion. The motion carried unanimously.
- 4.3E – Staff – Vice Chair Brogan made a motion to eliminate, “for which the RTM shall appropriate sufficient funds”. Commissioner Mitola seconded the motion. The motion carried unanimously.

- 4.3F (1)- Town Administrator – Appointment and Duties – Chair Cafferelli made a motion to remove the language, “and the budget shall provide”. Vice Chair Brogan seconded the motion. The motion carried unanimously.
- 4.3F- Commissioner Mitola made a motion to empower Attorney Mednick to add language that stated the hiring of the Town Administrator would need to be approved by the Board of Selectmen. Vice Chair Brogan seconded the motion. The motion failed 2-4 (Mitola, Brogan in favor)
- 6.2A-Authority of Appointed Town Officers & 6.2B- Qualifications of Appointed Town Officers- Commissioner Iacono made a motion to strike the items. Chair Cafferelli seconded the motion. Attorney Mednick recommended keeping it in as part of Best Practices standard. The motion failed 3-3.
- 9.1E- Budget Calendar- Commissioner Iacono made a motion to include the language, “Chief Fiscal Officer, Chair of the Board of Finance and Moderator of the RTM”. Commissioner Mitola seconded the motion. The motion carried unanimously.
- 9.3B(2)(a) – Multi Board Budget Meeting- Commissioner Mitola made a motion to add, “shall be called to order by the First Selectperson and Chaired by the BOF Chairperson”. Commissioner Iacono seconded the motion. The motion carried unanimously.
A motion was also made to add alternate Flood and Erosion Control Board members as outlined by Attorney Mednick. Commissioner Mitola seconded the motion.
The motion carried unanimously.

VI. Approval of Revised Town Charter for Transmittal to Board of Selectman

Nothing was voted on as the Commission decided they wanted to see the amended items prior to voting on them to be sure the language is what was expected.

VII. Next Steps

Next meeting Wednesday, June 8, 2022 at 4:30pm.

VIII. Adjourn

Commissioner Iacono made a motion to adjourn. Commissioner Battista seconded the motion. The meeting adjourned at 5:56pm.

Respectfully submitted,

Pru O’Brien
Recording Secretary