

**Board of Finance Regular Meeting**  
**Tuesday, September 5, 2023**  
**7:30 pm**  
**Via Webex &**  
**In Person at the BOE Offices, Room 295 A/B**  
**501 Kings Highway East, Fairfield, CT**

A recording of this meeting can be found here: [BOF Regular Meeting 9/5/2023](#).

**FINAL MINUTES**

MEMBERS PRESENT: Vice-Chair John Mitola, Craig Curley, Christopher DeWitt, Mary LeClerc, Kevin Starke, Jack Testani, James Walsh

MEMBERS ABSENT: Chairwoman Lori Charlton, Secretary Sheila Marmion

OTHERS PRESENT: Budget Director Frank Magneri, CFO Jared Schmitt, FairTV, members of the public

- 1) Call to Order  
Vice-Chair John Mitola called the meeting to order at 7:30 pm.
- 2) Pledge of Allegiance  
Mr. Mitola led the Pledge of Allegiance.
- 3) Discuss Budget, Post-Mortem  
School security and other follow up issues will be discussed at the next meeting. There were no issues that were addressed at this meeting. BOF members thanked Budget Director Frank Magneri for being prepared for budget work from the beginning. They said the Google sheet was an improvement and helped keep budget questions moving. Christopher DeWitt said he would like to see a combined budget presentation next year. There was also discussion on creating a budget summary that would show net positives and net negatives which Mr. Magneri said he has already been working on and he shared his sheet with the Board. Other items that were discussed: number of meetings and start time, not as many late nights, interviewing Department Heads prior to the budget process and having them at the meetings in person. James Walsh suggested bringing in a consultant experienced with school budgets to analyze the BOE budget. The Board also thanked Mr. DeWitt as this was his last budget since he will not be running for re-election to the BOF.
- 4) To hear, consider and act upon the draft minutes of March 14, 2023, March 15, 2023, March 22, 2023, March 25, 2023, March 27, 2023, March 30, 2023, May 4, 2023, May 23, 2023, June 6, 2023

Mr. DeWitt made a motion to approve the minutes for 3/14/23 as written. Craig Curley seconded the motion which carried unanimously.

Mary LeClerc made a motion to approve the minutes for 3/15/23 as written. Mr. DeWitt seconded the motion which carried unanimously.

Mr. Walsh made a motion to approve the minutes for 3/22/23 as written. Mr. DeWitt seconded the motion which carried unanimously.

Mr. Curley made a motion to approve the minutes for 3/25/23 as written. Mr. Walsh seconded the motion which carried 6-0-1 (LeClerc abstained).

Mr. Walsh made a motion to approve the minutes for 3/27/23 as written. Mr. Curley seconded the motion which carried unanimously.

Ms. Curley made a motion to approve the minutes for 3/30/23 as written. Ms. LeClerc seconded the motion which carried unanimously.

Mr. DeWitt made a motion to approve the minutes for 5/4/23 as written. Mr. Curley seconded the motion which carried unanimously.

Mr. Curley made a motion to approve the minutes for 5/23/23 as written. Ms. Walsh seconded the motion which carried 5-0-2 (Testani, DeWitt abstained).

Mr. Walsh made a motion to approve the minutes for 6/6/23 as written. Mr. Curley seconded the motion which carried unanimously.

- 5) To hear, consider and act upon any communications  
The Capital Plan Workshop that was scheduled for September 26, 2023 has been rescheduled to October 19, 2023.
- 6) Adjourn  
Mr. Walsh made a motion to adjourn. Mr. DeWitt seconded the motion which carried unanimously.

The meeting adjourned at 8:52 pm.

Respectfully submitted,

Pru O'Brien  
Recording Secretary