



Town of Fairfield

Office of the Town Clerk
Town Hall
611 Old Post Road
Fairfield, Connecticut 06824

Elizabeth P. Browne, MCTC
Town Clerk
(203) 256-3090
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WARNING TO THE MEMBERS OF THE REPRESENTATIVE TOWN MEETING AND RESIDENTS OF THE TOWN OF FAIRFIELD

Notice is hereby given that the Regular Monthly Meeting of the Town of Fairfield will be held on Monday, May 19, 2014, at 8:00 P.M. at the Education Center on Kings Highway East, Fairfield, CT, for the following purposes:

1. Roll Call - Pledge of Allegiance - Moment of Silence
2. To consider and act upon the Minutes of the Regular Meeting held on April 28, 2014.
3. To hear, consider and act upon the following appointment to the Town Facilities Commission as recommended by the Board of Selectmen:

Rodney J. Van Deusen (D), 157 Longdean Road, Term July 2012 - 2015

4. To hear, consider and act upon the following resolution as recommended by the Board of Selectmen:

“RESOLVED, that in accordance with a request from the Director of Community and Economic Development, applications received under the Neighborhood Assistance Act (NAA) program be, and hereby are, approved, and

FURTHER RESOLVED, that the Director of Community and Economic Development be, and hereby is, authorized to serve as municipal liaison and as overseer of implementation of the program.”

5. To hear, consider and act upon the following resolution as recommended by the Board of Selectmen:

“RESOLVED, that the Program Year 40 (October 1, 2014 - September 30, 2015) Community Development Block Grant (CDBG) is hereby approved in the amount of \$456,968, and

FURTHER RESOLVED, that Michael C. Tetreau, First Selectman of the Town of Fairfield, be, and hereby is, authorized to execute any and all necessary documents that facilitate the Town’s participation in said CDBG Program.”

RTM WARNING
MAY 19, 2014

6. To hear, consider and act upon the following amendment to Chapter 51 of the Fairfield Town Code, entitled, "Blight Prevention," as sponsored by Peter Ambrose, District 2, Edward Bateson, District 3, Sheila Marmion, District 6, and Hal Schwartz, District 7:

"§ 51-2 Definitions.

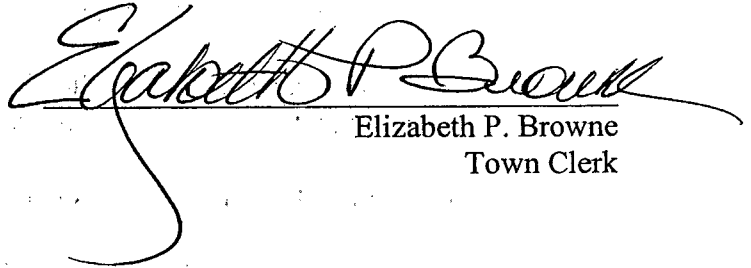
For the purpose of this chapter, the following words, terms and phrases shall have the following meanings ascribed to them in this chapter.

BLIGHT PREVENTION OFFICERS

~~The Town official designated by the First Selectman to act as Blight Prevention Officer.~~ The Town Official or Officials designated by the First Selectman to act as Blight Prevention Officer(s). The Building Official, Fire Marshal and Director of Health shall be eligible to be a Blight Prevention Officer. The First Selectman shall designate up to three (3) Blight Prevention Officers; and one of these to direct the Blight Prevention Officers."

7. To consider and act upon any other matters presented to said meeting and which may be properly acted upon under the rules of the Representative Town Meeting.

May 7, 2014



Elizabeth P. Browne
Town Clerk

Town Facilities Commission

Seat	Name	Position	Party	Term Start	Term End
1	Rosenbaum, Howard	CHAIR	U	07/11	07/14
2	Jones, Kenneth D		D	07/11	07/14
3	Ackley, Harry R.		R	07/11	07/14
4	Caruso, Nicholas F		R	07/12	07/15
5	[VACANT]		*	07/12	07/15
6	Speciale, Richard A		R	07/13	07/16
7	Marshall, Kimberly L		D	07/13	07/16
8	DiMartino, Donald C		R	07/13	07/16
9	Leopold, Terri F		U	07/13	07/16
ALT1	[VACANT]		*	07/13	07/16

Full		Alternate	
Party	Count	Party	Count
Vacant	1	Vacant	1
Democrats	2	Total ALT	1
Republicans	4		
Unaffiliated	2		
Total Full	9		

The Town Facilities Commission oversees all municipal and school construction projects in town and who advise individual building committees that have been set up to accomplish those projects.

4/17/2014 10:34:06 AM



Town of Fairfield

Office of the First Selectman
Fairfield, Connecticut 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectman's office at firstselectmanffd@town.fairfield.ct.us. Please note that your resume and completed questionnaire are public documents. If you have any questions please contact Kathleen Griffin at 203-256-3030 or kgriffin@town.fairfield.ct.us.

Board/Commission: Town Facilities Commission
Date: March 30, 2014

Name: Rodney J. Van Deusen, Jr.
Address: 157 Longdean Road
Fairfield, CT 06824

Email: vandu76@optonline.net
Home Phone: 203-254-7587
Work Phone: 203-395-8121
Cell Phone: 203-395-8121

1. How did you learn about this position?

I was introduced to this Commission in a meeting with the First Selectman. I had applied for a spot on the Penfield Building Commission and was not selected. The First Selectman thought that my experience and body of work was well-suited for the TFC.

2. Why are you interested in serving and how can you contribute to this board / commission?

I have a vast experience in the design and construction fields. I have a long history of giving back to the communities I have lived in and would like to apply my experience in serving the Fairfield community and the Selectman's office.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

I have reviewed the agenda and Minutes of Meeting for the past two meetings.

4. Have you spoken with the chair, any members, or the appropriate Department Head?

I have not had the opportunity to talk with anyone from the commission.

5. Have you read the written description of the board's role?

I have reviewed the charge given the TFC.

6. Do you have any potential conflict of interest?

None that I can think of.

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

Yes, I will be available for meetings at their assigned date, time and location.

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

I am a registered Democrat

9. Use this space to ask any questions you may have or to provide additional information you'd like to share.

I would like for you to review my resume as it reflects my body of work over the past 32 years. I have designed everything from single family residences to 90 million dollar ferry terminals. I am a commercial diver with considerable experience in under water inspections and design of piers, wharfs, bridges and bulkheads. I am currently QC Manager for a rehabilitation project at West Point.

Resume
For
Rodney J. Van Deusen, Jr.
157 Longdean Road, Fairfield, CT 06824
Cell: 203-395-8121 - Vandu76@optonline.net

Senior Project Manager and Construction Professional

Career Summary:

Senior Project Manager/Inspector with a record of progressively responsible supervisory, leadership, business development, marketing, complex project management and design positions. I have broad base experience in project management and structural engineering (steel, concrete and timber) relating to commercial, waterfront and high-end residential structures. I have expertise in complex assessment inspections, waterborne transportation design and construction, and construction administration. A comprehensive knowledge of design and construction standards and codes. A demonstrated ability to build long-term client relationships and determine cost effective solutions to design, construction and regulatory issues. Key Strengths Include:

Commercial Structural Damage Investigations	Residential Damage Evaluations
Knowledge of Building Codes	Construction Management
Certified Surface Air Supplied Diver	Waterfront Design, Permitting, and Construction
Client Interaction	Proposal Generation
Specification and Bid Preparation	Glass and Curtain Wall Design
Timber, Steel and Concrete Design	Above and Below Water Inspections
Business Development	Engineering Design and Management

Professional Experience:

ARGE Consulting LLC

October 2010 – Present

Position: Principal
Department: Project/Program Management and Design

I am directly responsible for the development and guidance for a consultancy specializing in project / program management, waterfront design, permitting and inspection, residential design and construction management. Developed and directly responsible for design concepts, supervision of office and field personnel, client interaction and satisfaction, generation of proposals, and development of marketing materials.

Responsibilities:

- Business Development – Responsible for the development of the strategic plan and direction, providing and guiding the firm's direction, vision and mission.
- Marketing – I am responsible for coordinating all marketing efforts for this firm. These efforts include: developing the web site, managing social media outlets, meeting with potential clients, attending and participating in industry organizations and events, initiate a quarterly newsletter, generation of successful proposals and monitoring proposal win/loss ratios.
- Project Management – Responsible for managing and implementing the overall project and program management for the firm. This includes project scheduling, estimating, report generation, review of change orders, review and generation of RFPs, client interaction and support.
- Investigations – Inspections include residential structural evaluation, commercial structural evaluation and waterfront structures.
- Design – Responsible for all aspects of design oversight including staff scheduling, reviewing calculations, preparing or reviewing permitting applications for local, state and federal agencies, reviewing drawings and specifications.
- Construction Administration/Management – Responsibilities will include preparing bid documents, bid review and evaluation, review of shop drawings, attending construction progress meetings, onsite supervision to assure adherence to design documents, and project closeout.

I-ENG-A of Southern Connecticut October 2010 – October 2012

Position: Sr. Forensic Inspector
Department: Structural Engineering/Waterfront

In this position I was directly responsible for investigation and inspection of residential and commercial structures for insurance and residential clients. This work included on site investigation, developing comprehensive reports, design of repairs as required and estimating the cost of damage and subsequent repairs.

Responsibilities:

- Subrogation Claims
- Structural Claims
- Structural Defects
- Fire and Arson Investigations
- Auto and Marine Claims
- Litigation Support

CSE, LLC

October 2010 – October 2012

Position: Sr. Project Manager/Senior Engineer
Department: Structural Engineering/Waterfront

I was directly responsible for engineering and management of projects for architectural, engineering, commercial, insurance and residential clients. Design work included conceptual development of structural systems, analysis and design of new and existing structures, complete design documents, specifications, code compliance and cost estimating. This work amounted to approximately thirty percent of the firm's annual fees. Project management scope included identifying and developing clients, preparing proposals and managing projects through completion.

Responsibilities:

- Project Management
- Engineering Design
- Residential Damage Investigation and Evaluations
- Forensic Engineering Investigations
- Construction Administration/Management

Ocean and Coastal Consultants, Inc.

April 2005 – October 2010

Position: Project Manager/ Lead Engineer Diver
Department: Structural Engineer/Waterfront/Transportation

I was responsible for the overall management of waterborne transportation projects for the firm and provided general management and structural support for other sectors. Construction cost for the projects I was directly responsible ranged between \$100k and \$15 million. Project management included overall management of projects, scheduling of personnel, project cost control, proposal generation, business development and marketing. Average fees generated were 1.25 to 1.5 million per year. Other responsibilities included managing the marketing department and a contributing member of the Executive Management Committee. The Executive Management Committee was tasked in reviewing the firm's performance and providing guidance direction for new market sectors and continued growth.

Responsibilities:

- Business Development
- Executive Management Committee
- Marketing
- Project Management
- Lead Engineer Diver
- Waterfront Engineering Design
- Construction Administration/Management
- Safety Committee

McLaren Engineering Group

June 1992 - April 2005

Position: Division Chief/Project Manager/Staff Engineer
Department: Marine/Waterborne Transportation

As Division Chief for the Marine and Waterborne Transportation Divisions I was responsible for leading and directing a staff of six engineer divers, four engineers and four commercial divers. In this position responsibilities included overall day-to-day operations, business development, marketing, client interaction, staff scheduling, proposal generation and design oversight. Annual fee generation for these divisions was a combined \$2.5 to \$3.5 million dollars per year.

Thune Associates Structural Engineering

October 1982 - June 1992

Position: Design Engineer/Draftsman
Department: Structural Engineering - Buildings

As design engineer I reported to the Chief Structural Engineer and was responsible for the complete structural design of commercial and residential structures.

Education:

Wentworth Institute of Technology
B.S./Architectural Engineering
Wentworth Institute of Technology
A.D./Architectural Engineering Technology
Wentworth Institute of Technology
A.D./Building Construction Technology

Certifications:

SAS Work Diving Safety and Supervision Course/ 2005/Florida Keys Community College
TWIC Card
Certified Diver - SDI
American Red Cross CPR/AED Adult
Dan O2 training
American Red Cross First Aid
American Red Cross Bloodborne Pathogens

Professional Affiliations:

The Society of Naval Architects and Marine Engineers - Member
American Society of Civil Engineers - Member
Coasts, Oceans, Ports and Rivers Institute - Member
Connecticut Maritime Association, Inc.
Metropolitan Waterfront Alliance
Structural Engineer's Association of NY

Awards/Recognition:

Design Award – First Place for the design of repurposing of the main sanctuary of the United Methodist Church located in Rutland, VT.
Certificate of Appreciation - Department of Design and Construction in appreciation for efforts during the clean up of the World Trade Center Site.
Letter of Appreciation - Port Authority of New York and New Jersey for the design and installation of a temporary ferry terminal at Pier A in lower Manhattan.
Letter of Appreciation – The Thornton Tomasetti Group, Inc. for the work completed during the clean up of the World Trade Center site.
Certificate of Appreciation - Assistance in construction of the first recycled plastic bridge over Hannacroix Creek in Greene County, New York.

Computer Skills:

Microsoft - Word
Microsoft - Excel
Microsoft - PowerPoint
Microsoft - Project
Bentley Systems – RAM
AutoCAD
Bentley Systems – STAAD Pro

Memorandum

To: Board of Selectmen *WWS*
From: Mark S. Barnhart, Director of Community & Economic Development
Date: 5/1/2014
Re: 2014 Neighborhood Assistance Act Program

As you know, the Town has solicited program proposals from municipal agencies and community non-profit organizations for funding consideration under the Neighborhood Assistance Act (NAA) program.

This program allows businesses to claim a State tax credit for cash contributions made to qualifying community programs conducted by tax exempt or municipal agencies. The types of community programs that qualify for the NAA tax credit program include, but are not necessarily limited to: energy conservation; employment and training; child care services; neighborhood assistance; substance abuse; open space acquisition; crime prevention programs and affordable housing development. The minimum contribution on which a tax credit may be granted is \$250, and the maximum contribution that any non-profit or municipal entity can receive under this program is \$150,000. There are no Town funds involved in this program.


In order to be considered, applications must be completed in full, approved locally following a public hearing, and submitted to the Department of Revenue Services (DRS) no later than July 1, 2014. Attached for your consideration is a summary of the applications that were received by the April 28, 2014 deadline.

In order to meet the aforementioned submission deadline, I would request that you consider this matter at your next regularly scheduled Board meeting, which I understand to be May 7, 2014.

**2014 Neighborhood Assistance Act
Town of Fairfield Applicants**

Program	Agency Sponsor	Agency Address	Funds Requested	Other Funds	Tax Credit	Program Category
McKinley Elementary School Outreach	Wakeman Memorial Association, Inc.	385 Center Street, Southport	\$ 50,000	\$ 30,000	60%	Other: Mentoring/Educational Enrichment
After School Programming	Wakeman Memorial Association, Inc.	385 Center Street, Southport	\$ 75,000	\$ 25,000	60%	Other: Mentoring/Educational Enrichment
Educational Outreach & Operating Support	Notre Dame High School	220 Jefferson Street, Fairfield	\$ 150,000	\$ 20,000	60%	Other: Outreach & Educational Enrichment
Energy Efficiency Upgrades	Notre Dame High School	220 Jefferson Street, Fairfield	\$ 150,000	\$ -	100%	Energy Conservation
FTC Saturday Kids	Fairfield Theater Company	70 Sanford Street, Fairfield	\$ 10,000	\$ 4,800	60%	Program serving Low Income Populations
Cancer Survivor Wellness thru Community Exercise	CT Challenge	250 Pequot Avenue, Southport	\$ 150,000	\$ 250,380	60%	Other: Community Wellnes for Cancer Survivors
Financial Literacy Program for Fairfield School Students	Jr. Achievement of Western CT	835 Main Street, Bridgeport	\$ 25,000	\$ 28,791	60%	Other: Financial Literacy & Life Skill Development
Therapeutic Riding & Vocational Program	Pilot House Special Needs Resource Foundation, Inc.	240 Colony Street, Fairfield	\$ 76,350	\$ 79,000	60%	Other: Therapy & Vocational Training
Community Hunger & Homelessness Services	Operation Hope of Fairfield	636 Old Post Road, Fairfield	\$ 150,000	\$ 2,161,909	60%	Program serving Low Income Populations

Memorandum

To: Board of Selectmen
From: Mark S. Barnhart,  Director of Community & Economic Development
Date: May 1, 2014
Re: Program Year 40 Annual Plan, Community Development Block Grant

The proposed Program Year 40 (October 1, 2014–September 30, 2015) Community Development Block Grant (CDBG) activities are herein submitted for your approval. The Town adheres to a citizen participation process that includes the community in the development of its Annual Action Plan. In accordance with its citizen participation plan, the Town conducted the first of two scheduled public hearings to solicit comments on housing and community development needs on February 25, 2014. A second public hearing will be held on May 6, 2014 at 6:00 p.m. in the First Floor Conference Room of Sullivan Independence Hall.

The Town of Fairfield expects to receive \$456,698 in CDBG funding for the upcoming PY 40 program year. This amount represents an increase of \$19,712 or 4.5% over the current year's allocation. Please note that the proposed budget includes \$5,000 in estimated program income. Please keep in mind that the Town may allocate not more than fifteen percent (15%) of its entitlement to public service category activities and that general administrative costs cannot exceed twenty percent (20%) of the allocation.

I respectfully request your timely and favorable consideration of the proposed PY 40 CDBG activities at your May 7, 2014 meeting so that we might prepare and submit our Annual Action Plan to HUD. Please do not hesitate to contact me in the event that you have any questions.

Thank you for your consideration.

Information and Justification Regarding the Community Development Block Grant

1. *BACKGROUND*: HUD designates Fairfield as an entitlement community for its CDBG program. As an entitlement community, the Town receives grant funds in an amount established by HUD for each fiscal year to be used for various HUD eligible activities.
2. *PURPOSE AND JUSTIFICATION*: The objective of this program is to develop viable communities by providing decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low and moderate income.
3. *DETAILED DESCRIPTION OF PROPOSAL*: See attached program description.
4. *RELIABILITY OF ESTIMATED COSTS*: The grant funds are a fixed amount established annually by HUD.
5. *PAYBACK PERIOD*: Not Applicable
6. *ADDITIONAL LONG RANGE COSTS*: Not Applicable
7. *ADDITIONAL USE OR DEMAND ON EXISTING FACILITIES*: Not Applicable
8. *ALTERNATES TO THIS REQUEST*: Not Applicable
9. *SAFETY AND LOSS CONTROL*: Not Applicable
10. *ENVIRONMENTAL CONSIDERATIONS*: HUD requires that all recipients of CDBG funds follow Federal regulations as contained in 25 CFR Part 58, thereby furthering the purposes of the National Environmental Policy Act of 1969.
11. *INSURANCE*: Not Applicable
12. *FINANCING*: Not Applicable
13. *OTHER CONSIDERATIONS*: Not Applicable
14. *OTHER APPROVALS*: Public Hearing (scheduled for May 6, 2014), Board of Selectmen, RTM, and 30 Day Public Comment Period prior to submission to HUD.

Town of Fairfield
Office of Community and Economic Development
PY 40 Annual Allocation Plan
Community Development Block Grant Program

Public Service Activities (15%)

Operation Hope Shelter Operating Costs	\$	11,000
Center for Family Justice Advocacy/Support	\$	9,050
Operation Hope Case/Property Management	\$	11,000
FCS Mental Health/Counseling Services	\$	12,000
Grasmere by the Sea Social Worker	\$	9,500
BOE Special Education Vocational Training	\$	4,000
Connecticut Legal Services	\$	4,000
Jewish Home for the Elderly Elder Abuse	\$	5,000
History Museum Education Program	\$	3,000
Subtotal	\$	68,550

Public Facilities and Non-Housing Needs

DPW Street/Sidewalk Improvements	\$	75,000
Micro-Enterprise Assistance	\$	10,000
Subtotal	\$	85,000

Affordable Housing Activities

Multi-Family Rehab Program	\$	50,000
Single-Family Rehab Program	\$	75,000
Handyman	\$	12,000
Homeownership Assistance	\$	80,000
Subtotal	\$	217,000

Program Administration (20%)

Administration	\$	91,418
Subtotal	\$	91,418

CDBG PROGRAM YEAR 40 SUMMARY**USES:**

Public Service Activities (<15%)	\$	68,550
Public Facilities and Non-Housing Needs	\$	85,000
Affordable Housing Activities	\$	217,000
Program Administration (<20%)	\$	<u>91,418</u>

TOTAL USES	\$	<u>461,968</u>
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SOURCES:

CDBG Entitlement (Estimated)	\$	456,968
Program Income (Estimated)	\$	<u>5,000</u>

TOTAL SOURCES	\$	<u>461,968</u>
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Final grant amount subject to change by HUD