Employees Retirement Board: 9 members: 5 members appointed by the First Selectwoman with RTM approval for 5-year terms and a two-term limit. Other members serve two-year terms.

Nine Members= Five resident volunteers plus First Selectwoman, two Town employees and a BOE employee.

Seat	Name	Position	Party	Term Start	Term End
1	John B. Mahoney		U	11/17	11/22
2	Carolyn L. Trabuco	Chair '22	D	11/18	11/23
3	Eric S. Newman	Vice-Chair '22	D	11/19	11/24
4	Kevin A. Sjodin		R	11/20	11/25
5	James B. Brown		R	11/21	11/26
6	Susan Balla	Town Employee Rep.			
7	Russell Atkins	Town Employee Rep.			
8	Christopher Brand	BOE Employee Rep.			
9	Brenda L. Kupchick	First Selectwoman			

Full	
Party	**Count**
Democrats	2
Unaffiliated	1
Republicans	2
Vacancy	0
Total Full	**5**

1- Appointed by BOS on 11-15-17 and RTM on 12-18-17. Served partial term prior to this. Replaced Sanford Herman, D. Reappointed by BOS on 11-09-22. Needs RTM approval.
2-Appointed by BOS on 11-20-18 and RTM on 11-26-18. Served partial term prior to this. Replaced Kathryn Fagan, R.
3-Appointed by BOS on 02-10-21 and RTM on 04-13-20. Replaced Geoffrey G. Mullen, R.
4-Appointed by BOS on 11-02-20 and RTM on 11-12-20. Replaced Brian P. Vahey, R.
5-James B. Brown is on the 01/03/22 BOS agenda and will also need RTM approval. The seat was vacated by Scott Pollack –U- who did not want another term.

The Employees Retirement Board is responsible for the general management and direction of the pension fund for town employees and ensuring the effective operation of the retirement system.

As defined in the Town Code, Chapter 37, duties include:
1-Having charge of the general direction and management of the fund. Any portion of the fund may be invested by one or more trust companies or banks authorized to conduct trust business in the state or may be deposited in a savings bank or trust company or state of national bank in this state or used to purchase life insurance or endowment policies or annuity contracts issued by a life insurance company authorized to do business in the state.
2-The town shall provide such clerical, legal, actuarial, or medical assistance as board members require to carry out their duties.
3-The fiscal officer will act as executive secretary to the Employees' Retirement Board members but have no vote as a member.

Updated 01/03/22
Updated 11/14/22

Town of Fairfield

Office of the First Selectman
725 Old Post Road
Fairfield, CT 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectman's office at firstselectmanffld@town.fairfield.ct.us. Please note that your resume and completed questionnaire are public documents. If you have any questions please contact the First Selectman's Office at 203-256-3030 or firstselectmanffld@town.fairfield.ct.us.

Board/Commission: **Employees Retirement Board/Joint Retirement Investment Board**
Date: **6/18/2015**

Name: **jack mahoney**
Address: **520 Fulling Mill Ln, Fairfield, CT 06824**

email: **jackbmahoney@gmail.com**
home phone:
work phone: **212-702-7867**
cell phone: **203-530-3870**

Party: **Independent**

1. How did you learn about this position? **An email from the town**

2. Why are you interested in serving and how can you contribute to this board / commission? **I work with pension boards and investment committees. The firm I work for, Russell Investments, is a pension consultant and investment manager. I'm interested in the position to both help the town and also see how things work from the other side of the table.**

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify. **I have read the 2015 minutes.**

4. Have you spoken with the chair, any members, or the appropriate Department Head? **I reached out to Bob Mayer and I've met with Tom Dubrosky, and I've also talked at some length with Brian Vahey.**

5. Have you read the written description of the board's role? **Yes.**

6. Do you have any potential conflict of interest? **No.**

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position? **Yes.**

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation? **I'm registered and I'm an independent. In the event my registration shows democrat or republican, it needs to be updated to reflect independent.**

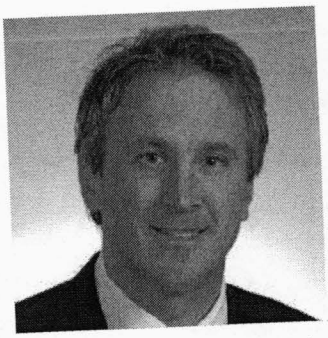
9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

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Jack Mahoney, CAIA, CIMA

2nd

Regional Director at Russell Investments

Greater New York City Area | Financial Services

Previous Russell Investments, 2 Degrees Consulting, LLC, Gartner Inc.

Education Syracuse University

500+ connections

Connect | Send Jack InMail

https://www.linkedin.com/pub/jack-mahoney-caia-cima/0/337/235

Background

Experience

Regional Director
Russell Investments
June 2014 – Present (1 year 1 month) | Greater New York City Area

As Regional Director for Russell Investments, Jack is responsible for building and maintaining Russell's investment management relationships with corporate, public, health services organizations and multi-employer retirement plans in the Northeastern, United States. Working as a strategic partner with client and retirement advisory committees, treasurers and CFO's, Jack helps them understand the complete scope of Russell's Outsourced CIO solutions and manager-of-managers approach.

Jack holds both the Chartered Alternative Investment Analyst and the Certified Investment Management Analyst designations. Jack is also a Chartered Financial Analyst Level II candidate.

Regional Director
Russell Investments
October 2007 – May 2014 (6 years 8 months)

Sales Specialist
• Sales Specialist, working with Sales force in expansion of new Russell products, including traditional and alternative beta products in the US and International markets
• Call on CIO's, PM's, analysts, and marketing across top 200+ global asset management firms
• Responsible for Sales quota driven through prospecting, relationships, and content knowledge
• Strong focus on Stability family of indexes due to Russell Research findings that suggests other key factors drive manager return patterns beyond volatility and valuation measures
• Articulate offerings in the context of Russell Consulting, Russell Multi-Manager Fund Outsourcing, and Russell Investment Management and Research manager due diligence process

Director Business Development
2 Degrees Consulting, LLC
January 2007 – October 2007 (10 months)

IT consulting services to large enterprise

Global Account Manager
Gartner Inc.
April 2000 – December 2006 (6 years 9 months)

Grow Your Career By Following
Russell Investments



Kathleen, get the latest on Russell Investments Jobs, News & more!

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You

Kevin Lennon

Jack Mahoney, CAIA, CIMA
Get introduced ›

In Common with Jack

Greater Bridgeport Transit Board of Directors

Seat	Name	Party
1*	Pierre Ratzki	D
2	Michael Mears	R

***Mr. Ratzki filled a seat vacated by Mitchell Fuchs (D) who resigned on October 12, 2021. He was reappointed by BOS on 11-09-22 and needs RTM approval.**

The Greater Bridgeport Transit Authority (GBT) was organized in 1998 under Chapter 103A of the Connecticut General Statutes for the purpose of operating public transit services. Today, GBT provides fixed route and ADA Paratransit bus services in Bridgeport, Fairfield, Stratford and Trumbull with services extending to Shelton, Derby, Milford, Westport, Norwalk and Monroe.

The Board oversees major policy, financial, compliance, legal and personnel matters and hears recommendations from staff regarding all areas of the GBT operation including planning, capital programming, marketing, maintenance, operations, human resources and special projects.

The GBT Board of Commissioners consists of ten members, four representing the City of Bridgeport and two each representing the towns of Fairfield, Stratford and Trumbull. There are no term limits. The current commissioners are:

Mark T. Anastasi	Bridgeport
Pierre Ratzki, Secretary	Fairfield
Andrew Ifill, Treasurer	Bridgeport
Andrea Kovacs	Bridgeport
Joseph Kubic	Stratford
Doug Sutherland, Chairman	Trumbull
Vacancy	Trumbull
Michael Mears	Fairfield
Ginnie Preuss	Bridgeport
Jennifer Sheldon, Vice-Chair	Stratford

Updated 11/14/22

From: null@town.fairfield.ct.us
To: Board of Selectmen
Subject: New submission for form: Boards and Commissions Interest Form (ID #180)
Date: Wednesday, November 10, 2021 2:53:19 PM

Boards and Commissions Interest Form

Record #180 submitted from IP address 67.83.67.211 on 11/10/2021 2:53 PM

View form

ID	180
First Name	Pierre
Last Name	Ratzki
Street Address	pratzki@gmail.com
Zip Code	06890
Email Address	pratzki@gmail.com
Cell Phone	617-894-0316
Home Phone	617-894-0316
Work Phone	212-558-5711
Voter Registration Status	Yes
Political Party Affiliation	Democratic Party
Board or Commission	Greater Bridgeport Regional Planning Agency
Read the Boards Role	Yes
How You Learned About the Position	I was informed of a vacancy by the local party chair, and thereafter read more about the Board.
Who You Have	First Selectwoman, Other Person(s)

Spoken To	
Explanation of Interest and Contribution	I want to ensure that commuters, seniors, persons with disabilities, and all others who rely on our public transportation system enjoy the best service possible. I will bring to the board my personal experience as a longtime commuter, as well as my experience working in collaborative professional and political settings.
Resume or Bio	Pierre Ratzki - Resume.pdf
Additional Comments	

Manage

PIERRE RATZKI

105 Westford Drive • Southport, CT 06890 • (617) 894-0316
PRatzki@gmail.com

EDUCATION

Brooklyn Law School, Brooklyn, NY — J.D., *magna cum laude*, June 2013
G.P.A.: 3.8 (Top 6%).
Honors: *Journal of Law & Policy*, Associate Managing Editor 2012-2013.
Awards: Dean's List (All Semesters); Stephen Jay Penzick Award for Excellence in Administrative Law; CALI Excellence Awards in Administrative Law and Products Liability; Rose L. Hoffer Endowed Scholarship; Margaret A. Berger Endowed Scholarship; Carswell Scholarship; Dean's Merit Scholarship; Centennial Grant.
Activities: Phi Delta Phi Legal Honors Fraternity.

University of California, Santa Cruz, Santa Cruz, CA — B.A. in Politics, *cum laude*, August 2008
G.P.A.: 3.6 (Top 10%).
Activities: Semester Abroad at Bilkent University in Ankara, Turkey.
Awards: Dean's List; Honors in the Politics Department; Completed B.A. in three years.

BAR ADMISSIONS

New York State, Supreme Court, Appellate Division, First Department — Admitted February 2014
United States District Court, Southern District of New York — Admitted July 2014
United States Court of Appeals, Second Circuit — Admitted March 2016

EXPERIENCE

Weitz & Luxenberg, P.C., New York, NY — September 2013 – Present
***Appellate Associate*:** Represent plaintiffs injured by asbestos, pesticides, pharmaceuticals, and medical devices. Handle briefing and oral advocacy for appeals and motion practice, in both state and federal actions. Draft and argue appellate briefs, summary judgment oppositions, motions *in limine*, and trial memoranda. Resolve discrete legal issues under trial-based time constraints. Coordinate with partners and managing associates on both our current caseload and possible new frontiers for the firm.

The Honorable J. Paul Oetken, S.D.N.Y., New York, NY — January 2013 – May 2013
***Judicial Intern*:** Conducted research for civil and criminal matters. Prepared memoranda and drafted proposed opinions, including an opinion deciding cross-motions to dismiss in a breach of contract action. Attended conferences, oral arguments, and trials, including a white-collar criminal trial involving charges of bank fraud. Worked closely with clerks on case management. Discussed conclusions and recommendations with Judge Oetken.

Morelli Ratner, P.C., New York, NY — August 2012 – December 2012
***Legal Intern*:** Assessed claims brought against British Petroleum for economic losses resulting from the 2010 Deepwater Horizon oil spill. Communicated with clients regarding their claims and required documentation. Assisted with the firm's growing class action practice, which focused on defective household and industrial products.

Holm & O'Hara, L.L.P., New York, NY Summer 2012
***Summer Associate*:** Worked primarily with the firm's labor practice, which included the representation of labor unions in federal ERISA litigation matters, contract negotiations, tax disputes, and related arbitrations. Drafted interrogatory responses, demands for injunctive relief, and complaints. Drafted a motion for summary judgment in an employment law case involving theft of trade secrets.

Kings County District Attorney's Office, Brooklyn, NY January 2012 – April 2012
***Legal Intern, Domestic Violence Bureau*:** Prepared motions, affidavits, and complaints, including motions *in limine* to admit evidence under hearsay exceptions and to admit defendants' prior bad acts. Interviewed complainants in domestic violence cases. Organized evidence in preparation for trial and in response to disclosure requests. Appeared on the record in court for calendar calls to present case updates.

Douglas & London, P.C., New York, NY Summer 2011
***Legal Intern*:** Conducted research and drafted memoranda for multi-district litigations involving pharmaceutical products. Managed discovery for a mass tort litigation concerning muscular injuries resulting from the use of cholesterol medication. Helped draft complaints, discovery requests, and motion papers. Engaged in phone consultations with potential clients and assessed the viability of claims.

Your Voice Media, San Francisco, CA November 2008 – August 2010
***Operations Director*:** Oversaw daily operations for a political fundraising organization dedicated to progressive activism. Trained and managed a fundraising staff. Developed campaign strategies and messaging. Representative clients included the Democratic National Committee, Earth Justice, and the NAACP Legal Defense Fund.

The Fund for Public Interest Research, Santa Cruz, CA October 2006 – January 2007
***Canvasser, Field Manager*:** Fundraised for various non-profit organizations, including the Sierra Club and the Human Rights Campaign. Canvassed door-to-door and advocated for the passage of state and federal legislation, including the Employment Non-Discrimination Act, which aimed to prohibit sexual orientation-based employment discrimination. Managed a team of three-to-five canvassers in the field.

PERSONAL

Fluent in French.
Amateur chef.
Lead guitarist for the rock bands Slow Rapids and Cheek Meat.

Historic District Commission: The Historic District Commission shall consist of five members, no more than three of whom shall be registered with the same political party and three alternate members, no more than two of whom shall be registered with the same political party. Terms are five years with a two-term limit. Members are appointed by the Board of Selectmen and subject to RTM approval.

Seat	Name	Position	Party	Term Start	Term End
1	Rosina C. Negron	Vice-Chair	U	11/17	11/22
2	Arthur N. Gravanis		R	11/18	11/23
3	Adam J. Klyver	Chair	R	11/19	11/24
4	Dr. Daryn Reyman-Lock	Clerk	U	11/20	11/25
5	Christopher Shea		R	11/21	11/26
ALT1	James P. Bohan		R	11/18	11/23
ALT2	Alison G. Stack		U	11/19	11/24
ALT3	George E. Clark		R	11/21	11/26

Full		Alternate	
Party	Count	Party	Count
Republicans	3	Republicans	2
Unaffiliated	2	Unaffiliated	1
Total Full	**5**	Total ALT	**3**

1-Appointed by BOS on 12-20-17 and RTM on 01/29/18 from Alternate to Full member. Re-appointed by BOS on 11-09-22. Needs RTM approval.

2- Appointed by BOS 11-20-18 and RTM on 12-17-18 from Alternate to Full member.

3-Appointed by BOS 12-04-19 and RTM on 12-16-19 to second term.

4- Appointed by BOS on 11-02-20 and RTM on 11-12-20 from Alternate to Full member.

5- Appointed by BOS 01-04-17 and RTM on 01-30-17 from Alternate to Full member.

ALT1-Appointed by BOS 12-05-18 and RTM on 12-04-19 to second term.

ALT2- Appointed by BOS on 11-16-20 and RTM on 12-14-20

ALT3-Appointed by BOS on 01-03-18 and RTM on 01/29/18

The Historic District Commission discusses and votes on alterations to properties that are within the town's three historic districts in Greenfield Hill, Southport, and the Old Post Road by downtown Fairfield. The Historic District Commission shall have the powers and duties conferred upon historic district commissions and historic properties commissions generally by Chapter 97a of the General Statutes (C.G.S. § 7-147a et seq.).

Duties include approving nearly any change to a property that is within a historic district if that change is visible from a public street (assuming that natural barriers such as shrubs and trees are not in place, since they can be removed) and studying and making recommendations to the RTM to establish additional historic properties from time to time as it sees fit. Only properties authorized in writing by the owner of record shall be recommended by the commission as designated by the RTM as historic properties.

Updated 12-01-21

Updated 11-14-22

From: null@town.fairfield.ct.us
To: Board of Selectmen
Subject: New submission for form: Boards and Commissions Interest Form (ID #245)
Date: Wednesday, October 12, 2022 2:57:06 PM

Boards and Commissions Interest Form

Record #245 submitted from IP address 68.198.33.84 on 10/12/2022 2:57 PM

View form

ID	245
First Name	Rosina
Last Name	Negron
Street Address	952 Old Post Road
Zip Code	06824
Email Address	rcnegron@hotmail.com
Cell Phone	678-458-2873
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Unaffiliated (No party affiliation)
Board or Commission	Historic District Commission
Read the Boards Role	Yes
How You Learned About the Position	Been in the Historic District Commission since Nov. 2017 and would like to continue for one more term.
Who You Have	Board Chair, First Selectwoman, Other Board Members

Spoken To	
Explanation of Interest and Contribution	I find that the Historic District Commission plays an important role in our town, helping property Owners and their representatives in preserving and maintaining the character of our historic districts. My interest in Historic Preservation is innate, having grown in a historic town, volunteering in historic districts before and during university, pursuing degrees in architecture and preservation, and working in these fields. Being the Owner of a historic home in one of Fairfield's three historic districts, I value our town architectural and historical fabric. I would like to continue being a stakeholder to our town by continuing to serve in the HDC. I believe it is important to preserve our existing historic fabric but also finding a balance between old and new.
Resume or Bio	NegronRosinaResume2022HDC.pdf
Additional Comments	

Manage

ROSINA C. NEGRÓN MENICUCCI

952 Old Post Road, Fairfield CT 06824

(678) 458-2873 ♦ ♦ rcnegron@hotmail.com

PROFILE

Detail-oriented **Project Architect** with significant education and experience in *historic restoration*, including building projects of national prominence. Excels at construction administration and document development. Fluent in English and Spanish.

PROFESSIONAL EXPERIENCE

FAIRFIELD HISTORIC DISTRICT COMMISSION, *Commissioner & Vice-Chair*, Fairfield, CT 11/2017-PRESENT

OWNER OF LA CASITA DE ROSINA IMMERSIVE SPANISH PLAYGROUP, Fairfield, CT 05/2021-PRESENT

SUBSTITUTE TEACHER FAIRFIELD PUBLIC SCHOOLS, Fairfield, CT 05/2019-PRESENT

DAVID SCOTT PARKER ARCHITECT, Southport, CT 04/2016 - 04/2018

Project Architect

Greenwich Historical Society Master Plan, Cos Cob, CT

- Developed and coordinated architectural documentation and performed construction administration services.

LORD AECK SARGENT, Atlanta, GA 03/2006 – 02/2011

Intern Architect III / Project Architect

Coweta County Courthouse Rehabilitation, Newnan, GA

- Developed and coordinated construction documents and performed construction administration services for a $7.5M project involving a 25,000-square-foot structure.

Dooly County Courthouse Re-roof project, Vienna, GA

- Developed documents for all design phases.

Armed Forces Retirement Home Chapel, Gulfport, MS

- Developed documents for all phases, complying with GSA standards.
- Performed construction administration services.

Abraham Lincoln Birthplace Memorial Building, Hodgenville, KY

- Developed architectural documents for all renovation design phases for 100-year-old memorial building enshrining Abraham Lincoln's symbolic birthplace cabin, complying with National Park Service standards.
- Performed construction administration services.

National Park Service Chalmette National Cemetery, Chalmette, LA

- Assisted with condition assessment and prepared documents for schematic design phase, complying with National Park Service standards.

Georgia State Capitol Exterior Stair and Wall Restoration, Atlanta, GA

- Developed documents for all design phases of the restoration of exterior limestone stairs and wing walls.
- Performed construction administration for the east stair and wing walls.

PROFESSIONAL EXPERIENCE *continued*

MARTIN RILEY ASSOCIATES, Decatur, GA 01/2005 – 02/2006

Intern Architect III / Project Architect

Heritage Row and Heritage Corner, Savannah, GA

- Developed Part 3 Historic Preservation Certification Application.

1300 Block Newcastle Street, Brunswick, GA

- Produced documentation for three 2-story buildings contributing to the Old Town Brunswick Historic District.
- Developed proposal for cast iron façade reconstruction of 1319-1321 Newcastle Street.
- Developed Part 1 and 2 Historic Preservation Certification Application.

Multi-family Housing

- Developed documents for all phases.

HARTMAN-COX ARCHITECTS, Washington, DC 05/2000 – 11/2004

Intern Architect II & III / Project Architect

The Old Patent Office Building (Smithsonian Donald W. Reynolds Center for American Art & Portraiture)

- Worked on one of the most important Greek Revival buildings in America, consisting of four wings built in succession from 1836 through 1868. Previously restored in the 1930s and 1960s, the building required additional work to its fabric and infrastructure.
- Performed construction administration services for gross demolition, including removal of MEP systems, hazardous material, and salvage of historic fabric. Project divided into phases and included construction / renovation of 380,000+ gross sq. ft. of space, totaling $283M.
- Oversaw construction administration services for exterior stone and window restoration.
- Developed construction documents for physical plan removal.
- Managed and developed HABS documentation as part of mitigation initiatives.

Information Technology Services (ITS) Building, University of North Carolina at Chapel Hill

- Coordinated construction documents, design development, and schematic design phases for 5-level, steel-frame facility to serve all technology infrastructure / application needs for entire campus. The 92,000-square-foot building was comprised of brick and precast veneer.
- Developed documents for all phases.

Renovation of The National Archives Building

- Developed construction documents for $110M renovation project to include new mechanical systems and comply with accessibility standards and building codes.

Addition and Renovation of The Kennedy-Warren Apartment Building

- Developed construction documents for a $48M 9-story apartment building addition consisting of 160 units and renovation of the public spaces in the existing building.

NATIONAL CENTER FOR CONSERVATION, RESTORATION AND MUSEOLOGY, Havana, Cuba 06/1999

Summer Intern

- Selected for internship by US/ICOMOS Summer Internship Program.
- Prepared architectural documentation for Third Cloister of the Convent of Santa Clara in Old Havana.

BERMELLO, AJAMIL & PARTNERS, Miami, FL, **Intern Architect I** 05/1997 – 05/1998

EDUCATION/CERTIFICATION

FUNDACIÓN ATENCIÓN ATENCIÓN — April 2021
La música como Herramienta educativa

UNIVERSITY OF PENNSYLVANIA, Philadelphia, PA — 2000
Master of Science in Historic Preservation
Focus on Building Conservation and Preservation Design

UNIVERSITY OF MIAMI, Coral Gables, FL — 1997
Bachelor of Architecture; minor in Art History
Study Abroad Program in Italy, Spring 1996

COLEGIO SAN JOSÉ, San Germán, PR — 1992
K-12th

Green Building Certification Institute – LEED AP Certification

PROFESSIONAL AFFILIATIONS

National Trust for Historic Preservation
Preservation Connecticut

Solid Waste and Recycling Commission: 7 Regular Members, 4-year terms with a two-term limit. Appointed by Board of Selectmen, subject to RTM approval. The Department Director serves as an Ex-Officio without vote.

The Solid Waste and Recycling Commission shall direct and supervise the activities of the Solid Waste and Recycling Department implementing state and local mandated programs for the collection, disposal and recycling of garbage and other refuse. Policymaking responsibilities or general management supervision is also suggested.

The purpose of the Solid Waste and Recycling Commission is to prepare a Solid Waste and Recycling Plan and it shall amend said plan from time to time as required by provision of the Connecticut General Statutes. It shall review and recommend to the Representative Town Meeting proposals for local and regional solid waste and recycling. It may propose ordinances for adoption by the RTM and may adopt regulations for the disposal of solid waste and recycling of recyclable materials. Such regulations shall be adopted in accordance with the requirements of the Charter of the Town of Fairfield and, if applicable, the General Statutes of the State of Connecticut. It shall review and recommend to the Board of Selectmen, Board of Finance and to the RTM an annual budget for operations of the Solid Waste and Recycling Department.

Seat	Name	Party	Term Start	Term End
1	Andrew C. Becker	R	11/20	11/24
2	Michael Pacewicz	R	11/20	11/24
3	Hugh F. Dolan	R	11/20	11/24
4	*Mary S. Beyer	D	11/18	11/22
5	*Timothy W. Bezler	D	11/18	11/22
6	*Kirstin M. Etela	D	11/18	11/22
7	Joseph R. Pagnozzi	R	11/19	11/23

Full	
Party	**Count**
Democrats	3
Republicans	4
Unaffiliated	0
Vacancies	0
Total Full	**7**

*=All three were reappointed by the BOS on 11/09/22 and need RTM approval.

Updated 11/14/22

Town of Fairfield

Office of the First Selectman
725 Old Post Road
Fairfield, CT 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectman's office at firstselectmanffld@town.fairfield.ct.us. Please note that your resume and completed questionnaire are public documents. If you have any questions please contact the First Selectman's Office at 203-256-3030 or firstselectmanffld@town.fairfield.ct.us.

Board/Commission: **Solid Waste and Recycling Commission**
Date: **April 10th, 2018**

Name: **Mary (Misty) Beyer**
Address: **4720 Congress St, FFLD CT 06824**

Party: **DEMOCRAT**

email: **mistybeyer@optonline.net**
home phone: **203-254-0123**
work phone: **203 2540123**
cell phone: **203 940-2776**

1. How did you learn about this position?

   I was on this commission 20 years ago. I retired from the commission when we moved to Marblehead MA.

2. Why are you interested in serving and how can you contribute to this board / commission?

   II am very interested in how our town processes our waste. I am also interested in learning more about how our town processes recycled materials in the schools and public property.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

   I haven't had a chance to attend a meeting, but I hope to attend the Monday meeting in May. I had emailed Mike Z. to see if I could come, but I haven't heard back from him.

4. Have you spoken with the chair, any members, or the appropriate Department Head?

   I have spoken to Sharon Pistilli a number of times. She is now off the commission.

5. Have you read the written description of the board's role?
   The Solid Waste and Recycling Commission oversees the Town's Department of Solid Waste and Recycling and the Town trasfer station, where private haulers and Town residents bring garbage, recyclables and yard waste.

   This is the information I have about the board. It looks like their job has not changed since I served on the board many years ago.

6. Do you have any potential conflict of interest **NO**

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

I would be available for those meetings

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

   Democrat. I am registered to vote.

9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

   I think Solid Waste and Recycling plays an important role in the health and wellbeing of our town. I would like to learn more! I have played an active role in many community groups and committees and am dedicated to the town of Fairfield and giving back to this wonderful place we get to live.

   I am still an active participant in the Forestry Committee that I started back in 2006. After my husband passed away I had less time to volunteer because I had to expand my work schedule. I am now getting close to retirement and my schedule is not as hectic.

MISTY **BEYER**

mistybeyer@optonline.net

RECEIVED
By Office of the First Selectman at 11:09 am, Apr 10, 2018

SUMMARY

Results-oriented Executive Program Director with diverse background in management. Dedicated to providing excellent educational music programs in our community that bridge cultural and economic boundaries.Director with a track record of managing a wide variety of programs efficiently with an eye on collaboration.

SKILLS

- Strong communicator skills
- Project management
- Computer Proficient
- Social media marketing
- Event planning
- Client and vendor relations
- Team building
- Team management
- Meticulous attention to detail
- Comfortable with a variety of different social media platforms that include Facebook, twitter, instagram, mail chimp.
- Experience with web design

EXPERIENCE

05/2014 to Current

Executive Program Director
Music for Youth — Westport, CT
Coordinated Music for Youth Programs in the Community.
Maintained social media platforms.
Managed day to day operations for MFY.
Responsible for grant writing and maintaining relationships with donors.

05/2012 to 05/2014

Customer Service Coordinator
New England Smart Energy Group — Fairfield, CT
Customer Service coordinator for New England Smart Energy Services.
Set up appointments with contractors and researched options for energy solutions in residences.
Conducted outreach programs in the community

05/2006 to Current

Owner
Meadow Music — Fairfield, CT
I teach part-time in my piano studio in Fairfield.

EDUCATION AND TRAINING

1977

Bachelor of Science: Nursing
University of Colorado — Denver , Colorado, USA
Coursework in Nursing with a focus on Maternal-Child and Public Health

1984

Associate of Arts: Graphic Design, Computer Graphics
Spokane Community College — Spokane, WA, USA
Coursework in computer graphics, design and illustration

ACTIVITIES AND HONORS

Conservation awards from the CT State Forestry Association
Conservation awards from the Fairfield Garden Club

Founded the Fairfield Forestry Committee in 2006. Served as Chairman for eight years.

Served on Board of Greater Bridgeport Symphony
Education Chair for the GBS

Town of Fairfield

Office of the First Selectman
725 Old Post Road
Fairfield, CT 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectman's office at firstselectmanffld@town.fairfield.ct.us. Please note that your resume and completed questionnaire are public documents. If you have any questions please contact the First Selectman's Office at 203-256-3030 or firstselectmanffld@town.fairfield.ct.us.

Board/Commission: **Solid Waste and Recycling Commission**
Date: **July 20, 2020**

Name: **Timothy Bezler**
Address: **178 Glengarry Road**
Fairfield, CT 06825
Party: **Democratic**

email: **timbezler@att.net**
home phone:
Home Office phone: **203.373.9261**
cell phone: **203.731.4318**

1. How did you learn about this position? **Democratic Town Committee**

2. Why are you interested in serving and how can you contribute to this board / commission? **I'm an engineer and could contribute technical knowledge, and I'm a committed environmentalist.**

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify. **No**

4. Have you spoken with the chair, any members, or the appropriate Department Head? **No**

5. Have you read the written description of the board's role? **Yes**

6. Do you have any potential conflict of interest? **I don't believe so, but see my response to question 9 for more information.**

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position? **Yes**

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation? **Yes, I'm registered as a Democrat.**

9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

   I have a BS Chemical Engineering degree from Penn State University, and since 1988 I have worked in my home office as a manufacturers' representative. I'm self-employed and practice technical sales of mechanical equipment used in municipal water and wastewater treatment plants in southern New England, including Fairfield. My first choice of committees would be the WPCA, but I would have a conflict of interest with WPCA, as I have equipment in the Fairfield wastewater treatment plant, I know the treatment plant superintendent, and I work with both Tighe & Bond and Wright Pierce consulting engineers. None of the companies I represent are involved with solid waste or recycling, with the possible exception of BDP Industries, who manufacture the composting turning machine located in the composting building on the grounds of the treatment plant.

Timothy W. Bezler
178 Glengarry Road, Fairfield, CT 06825
Cell: 203-731-4318 timbezler@att.net

Personal Profile:

Since 1988, Tim Bezler has been an Associate of David F. Sullivan & Associates, a leading New England manufacturers' representative firm, specializing in mechanical process equipment used in municipal water and wastewater treatment plants. Examples of these products are sedimentation (clarifier) equipment, mechanical bar screens, sewage pumps, aeration blowers & diffusers, and sludge dewatering equipment.

Tim is self-employed and functions as a technical sales engineer, based in his home office in Fairfield, CT. The essence of the job is to assist consulting engineers with choosing equipment and writing specifications for design of new treatment plants and upgrades of existing plants. Tim also works directly with owners who are purchasing new or replacement equipment and with contractors who install equipment. Income is strictly sales commission on equipment sold to general contractors or purchased directly by cities and towns.

Tim has a Chemical Engineering degree from Penn State (1970) and began his career in wastewater treatment in 1980 with Dorr-Oliver, a major WWTP equipment manufacturer, formerly located in Stamford, CT. During the 1970s, Tim worked in sales, marketing, and product management for Stauffer Chemical Company, formerly of Westport CT. Tim owned a home in Newtown, CT prior to moving to Fairfield in 2001.

Tim met his life partner, Laura OBrien, during a bicycle ride in 1998. Tim & Laura spend their free time enjoying the outdoors by cycling, hiking, snowshoeing, and kayaking, locally and on vacations in and around National Parks and other beautiful places. They are both avid readers of both novels and non-fiction, and they enjoy spending time with Tim's son and his family, who live in West Hartford.

July 2020

From: null@town.fairfield.ct.us
To: Board of Selectmen
Subject: New submission for form: Boards and Commissions Interest Form (ID #205)
Date: Monday, December 6, 2021 5:17:23 PM

Boards and Commissions Interest Form

Record #205 submitted from IP address 24.184.95.99 on 12/6/2021 5:17 PM

View form

ID	205
First Name	Kirstin
Last Name	Etela
Street Address	90 South Pine Creek Road
Zip Code	06824
Email Address	kmetela@gmail.com
Cell Phone	203-343-3654
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Democratic Party
Board or Commission	Solid Waste & Recycling Commission
Read the Boards Role	Yes
How You Learned About the Position	Through First Selectman's weekly email
Who You Have Spoken To	

Explanation of Interest and Contribution	I want to be more involved in the community, and this topic is one I know about due to my profession and my personal interest in the issues of responsible waste management
Resume or Bio	Kirstin Etela CV 10-19-2021.pdf
Additional Comments	

Manage

KIRSTIN M. ETELA

Fairfield, CT | (203) 343-3654 | kmetela@gmail.com | linkedin.com/in/kirstinetela

SUMMARY

Accomplished general counsel and business professional with strengths in litigation, risk mitigation, M&A, compliance and complex problem solving. Significant experience in commercial, corporate compliance, environmental and regulatory law, product liability and employment litigation, real estate, and mergers and acquisitions. Highly motivated self-starter with strong problem-solving, analytical, project-management, and negotiating skills. Qualifications and achievements include:

- **EHS Compliance and Litigation.** Significant experience developing and managing compliance, enforcement defense strategies and defending citizen suits under numerous provisions of the Clean Air Act, Clean Water Act, CERCLA, EPCRA, OSHA, RCRA, TSCA, and state and foreign jurisdiction analogs.
- **Restructuring.** Responsible for resolving unliquidated claims against the bankruptcy estate after a successful chapter 11 restructuring, including product liability, environmental, personal injury, employment and commercial claims. Settled claims for de minimis amounts or got them withdrawn, and continued to successfully assert the discharge against new claims for product liability, personal injury and legacy environmental remediation orders.
- **Mergers & Acquisitions.** M&A team member responsible for the delivering >$3 billion in shareholder value through the successful negotiation and divestiture of the AO/UV, Consumer, and Crop Protection businesses and the merger of Chemtura with LANXESS Deutschland GmbH, a wholly owned subsidiary of LANXESS AG. Responsible for structuring regulatory strategies to facilitate deals and mitigate liabilities associated with environmental, health and safety, regulatory and litigation risks.
- **Leadership Effectiveness.** Formed and led a multi-disciplinary teams to develop and implement environmental compliance audit protocols, data privacy policies, export control compliance program, third-party due diligence program, contract management, record retention, cybersecurity and risk mitigation programs. Executive sponsor responsible for design and implementation of legal budget and contract management systems.
- **Corporate Compliance.** Developed and implemented the compliance function and served as first compliance officer for a public company, including a compliance line call categorization and investigation protocol. Investigated incidents across the globe of alleged noncompliance with the Business Code of Conduct and law. Reported quarterly to the Audit Committee of the Board of Directors.
- **Risk Management.** Structured deals to dispose of real property and/or related remediation liability culminating in ~$20M in cash and reversal of environmental reserves. Developed, implemented and managed crisis management protocols for two public companies.

PROFESSIONAL EXPERIENCE - LEGAL

TRADEBE ENVIRONMENTAL SERVICES, LLC. | Meriden, CT **October 2020 to Present**
US General Counsel

Environmental services and hazardous waste management company serving all industries throughout the United States, with revenue of ~$400 million, ~850 employees; global headquarters in Barcelona, Spain with global revenue of ~$1 billion and 2500 employees providing services throughout Europe.

- Lead legal services team and environmental, health and safety compliance organization;
- Implemented contract management system and developed template agreements to reduce risk, improve transparency and maximize business opportunities;
- Significant public relations, lobbying and crisis management projects underway;
- Multiple air, waste and water permit renewals currently being negotiated with environmental justice and compliance challenges in play;
- Managing several complex commercial litigations;
- Developed and implemented debt collection policy that has significantly increased collections and reduced days to pay.

FACTSET RESEARCH SYSTEMS INC. | Norwalk, CT **May 2018 to October 2020**
Senior Vice President, Assistant General Counsel, Chief Compliance Officer

Global financial data and analytics software company serving the banking and investment communities. Listed on NYSE and NASDAQ with worldwide revenue of $1.22 billion, ~9600 employees (2017)
Building a complete, robust, global corporate compliance function including gap analysis, policy development and implementation, training, risk assessment, auditing, reporting and remediation.

- Leading cross-functional project to design and implement a contract lifecycle management system to improve legal efficiencies, sales responsiveness and revenue recognition across all products and services.
- Developed cross-functional partnerships to upgrade information security, ESG policies and programs, HR policies, and SOX-compliant ethics hotline to comply with evolving legal and client requirements.
- Direct risk mitigation and litigation strategies associated with M&A agreements and acquisition integration.
- Counsel on drafting and compliance with contracts regarding intellectual property, anti-trust, cybersecurity and data privacy aspects.
- Counsel engineering on patentability and potential intellectual property infringement risks of emerging technologies and code.
- Updated and implemented new on-line and live compliance training to focus on current topics and new legal requirements including data privacy, harassment, and cybersecurity.
- Implemented global data privacy protection program.
- Partnered with CFO to negotiate and paper amended multi-million-dollar revolving credit facility.
- Attend Audit and Comp and Benefits Committees of the Board of Directors; proposed, presented, and achieved affirmative vote on revised charters to reflect requirements with SOX, NASDAQ and NYSE requirements.
- Member and active participant of Enterprise Risk Committee, Information Security Risk Committee.
- Manage Litigation and HR attorneys on staff and direct legal oversight and strategy of all employment, labor, benefits, OFCCP audits, and litigation matters.

LANXESS SOLUTIONS US INC. | Middlebury, CT **May 2017 to December 2017**
Associate General Counsel
Global developer, manufacturer and marketer of chemical intermediates, additives, specialty chemicals and plastics, based in Cologne, Germany. Listed on the Frankfurt Stock Exchange, with worldwide revenue of EUR 7.7B prior to the acquisition of Chemtura, 19,000 employees (2017).

- North America responsibility for Litigation, Environmental, Health, Safety and Security Law, Regulatory Affairs and Real Estate and commercial counsel for LANXESS Sybron Liquid Purification Technologies.
- Negotiated and drafted commercial agreements including supply, intellectual property licensing, and debt management.
- Member of M&A team responsible for negotiating the acquisition of US targets for North American expansion strategy.
- Assisted with the successful integration of the Chemtura legal function.

CHEMTURA CORPORATION | Middlebury, CT **April 2011 to April 2017**
Associate General Counsel
Global developer, manufacturer, a marketer of industrial specialty chemicals, based in Philadelphia, PA. Was a NYSE-listed company before being acquired by Lanxess AG of Germany in 2017. Worldwide revenue upon joining $3B, strategically managed to $1.6 after restructuring, 2500 employees (2016).

- Global responsibility for all Litigation, Environmental, Health, Safety and Security Law, Regulatory Affairs and Real Estate of a $2 billion specialty chemicals public company.
- Litigated complex litigation including intellectual property, marine casualty, product liability, breach of contract, employment matters and environmental and regulatory enforcement actions.
- Strategized with remediation team, successfully negotiated, and implemented an incremental approach to residential vapor-intrusion issue, managing communications through a local public relations company, avoiding citizen suits, penalties and fines for non-compliance, and achieving significant cost savings.
- Conceptualized and led a global effort to address the transfer of thousands of product registrations in the sale of Chemtura's crop protection business and devised and implemented a strategy to deliver a contractually required percentage of the product registrations upon closing.
- Avoided or mitigated penalties and prevented litigation by directing internal investigation, compliance review, litigation strategy and national media communications for chemical release incidents and whistleblower allegations of noncompliance with environmental law.
- Developed, implemented and managed a corporate-wide export control compliance program, including categorization of all products in accordance with US and EU control regulations, published a compliance manual, and managed day-to-day oversight of transactions to ensure compliance with global export control requirements.

ROBINSON & COLE LLP | Stamford, CT **Summer 2003, 2004 to April 2011**

Senior Associate, Environmental and Utilities Practice Group

Am Law 200 firm serving regional, national, and international clients from nine offices throughout the Northeast, Florida, and California.

- Conceptualized and negotiated with EPA a novel application of PCB cleanup rules at a complex legacy remediation site, saving the client millions in remediation costs.
- Substantive knowledge and experience with all major federal environmental, health and safety statutes and regulations, several state requirements, and the European Union's Registration, Evaluation, Authorization and Restriction of Chemicals regulation.
- Performed due diligence, identified environmental liability risks, and negotiated appropriate contractual protections on acquisitions, divestitures, and joint ventures.
- One-year secondment with chemical manufacturing client and three-year secondment with Fortune 500 pharmaceutical client.
- Member of the firm's Professional Development Committee, designed several educational programs on business development and professional ethics.
- As a summer associate, worked on matters involving many areas of law including bankruptcy, corporate, employment, energy, environmental, general litigation, insurance, land use and real estate.

PROFESSIONAL EXPERIENCE - BUSINESS

Buyer and sales manager for national retail chains and brands **1994 to 2001**

Managed the purchasing, marketing, sales and profitability of ~$20 to ~$60 million fashion and seasonal accessories businesses in over 70 stores for two national retail chains, Lord & Taylor and Macy's, and a leading fashion accessory brand, Echo Design Group. Achieved buyer promotion at Lord & Taylor within two years.

EDUCATION AND AWARDS

Pace University Law School	London School of Economics and Political Science	Tulane University
Juris Doctorate, Certificate in Environmental Law, *Magna cum laude*, 2004	Graduate Diploma in Business, *Distinction*, 1993	BA, History and Sociology *Magna cum laude*, 1991
Pace Environmental Law Review, Managing Editor	Masters of Science, Social Behavior, 1992	Graduated from a four-year program in three years.
Pace Environmental Law Clinic	Judge Barrington D. Parker, Jr., Second Circuit Court of Appeals	White House Council on Environmental Quality, Executive Office of the President
Pace Law School, Legal Intern, 2003-2004	Legal Externship, Spring 2003	Legal Intern, Summer 2002

Admitted to the Connecticut and New York bars and the U.S. District Court, District of Connecticut.

Connecticut Super Lawyers Rising Star list in Environmental Law, 2009, 2010
White Plains Bar Association Isaac Rubin Outstanding Clinical Student Award
White Plains Bar Association Bohn Vergari Public Service Law Student Award for Environmental Law

COMMUNITY INVOLVEMENT

Member, Board of Directors, Personnel Committee Chair, Susan B. Anthony Project, September 2017 to present
Member, Advisory Council, Susan B. Anthony Project, November 2016 to September 2017
Chair July 2010-March 2012, Fairfield First Selectman's Bicycle and Pedestrian Advisory Committee
Co-Founder, Fairfield Bike Walk Coalition

20 YEAR

A RESOLUTION APPROPRIATING $6,250,000 FOR COSTS ASSOCIATED WITH THE INSPECTION AND CONSTRUCTION PHASE OF THE EAST TRUNK WETLANDS CROSSING PROJECT, AUTHORIZING A GRANT TO REIMBURSE $750,000 OF SUCH APPROPRIATION AND AUTHORIZING THE ISSUANCE OF BONDS IN AN AMOUNT NOT TO EXCEED $2,000,000 TO FINANCE A PORTION OF SUCH APPROPRIATION.

- - - -

Thousand and 00/100 ($750,000) Dollars to fund a portion of the Project (the "Grant"). The First Selectwoman is also hereby authorized to enter into, on behalf of the Town, a Grant agreement or other document memorializing the terms of the Grant and to take all action necessary or reasonably required to carry out, give effect and consummate such Grant including executing on behalf of the Town such documents, agreements, contracts and certificates as deemed to be necessary or advisable by the First Selectwoman.

3. As recommended by the Board of Finance and the Board of Selectmen, the Town may borrow a sum not to exceed Two Million and 00/100 Dollars ($2,000,000) and issue its general obligation bonds/bond anticipation notes for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Project.

4. The Board of Selectmen, the Treasurer and the Chief Fiscal Officer of the Town are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form and terms, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of each series thereof and the rate or rates of interest thereon as herein provided; to determine whether the interest rate on any series will be fixed or variable and to determine the method by which the variable rate will be determined, the terms of conversion, if any, from one mode to another or from fixed to variable; to set whatever other terms of the bonds they deem necessary, desirable or appropriate; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes, as amended (the "Statutes") including Chapter 748 (Registered Public Obligations Act) and Chapter 109 (Municipal Bond Issues) to issue, sell and deliver the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and under rules of the Securities and Exchange Commission, and other applicable laws and regulations of the United States, to provide for issuance of the bonds in tax exempt form and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from Federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations, the filing of information reports as and when required, and the execution of Continuing Disclosure Agreements for the benefit of the holders of the bonds and notes.

5. The First Selectwoman and Treasurer or Chief Fiscal Officer, on behalf of the Town, shall execute and deliver such bond purchase agreements, reimbursement agreements, line of credit agreement, credit facilities, remarketing, standby marketing agreements, standby bond purchase agreements, and any other commercially necessary or appropriate agreements which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the sale and issuance of bonds, and if the Committee

determines that it is necessary, appropriate, or desirable, the obligations under such agreements shall be secured by the Town's full faith and credit.

6. The First Selectwoman and Treasurer or Chief Fiscal Officer shall execute on the Town's behalf such interest rate swap agreements or similar agreements related to the bonds for the purpose of managing interest rate risk which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the carrying or selling and issuance of the bonds, and if the Committee determines that it is necessary, appropriate or desirable, the obligations under such interest rate swap agreements shall be secured by the Town's full faith and credit.

7. The bonds may be designated "Public Improvement Bonds of the Town of Fairfield", series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three years from the date of issue and the last installment to mature not later than twenty (20) years from the date of issuance or as otherwise provided by statute. The bonds may be sold at an aggregate sales price of not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semi-annually or annually. The bonds shall be signed on behalf of the Town by at least a majority of the Board of Selectmen and the Treasurer, and shall bear the seal of the Town. The signing, sealing and certification of the bonds may be by facsimile as provided by statute.

8. The Committee is further authorized to make temporary borrowings as authorized by the Statutes and to issue temporary notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the Statutes. Notes evidencing such borrowings shall be signed by the First Selectwoman and Treasurer or Chief Fiscal Officer, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.

9. Pursuant to Section 1.150-2, as amended, of the Federal Income Tax Regulations the Town hereby declares its official intent to reimburse expenditures (if any) paid for the Project from its General or Capital Funds, such reimbursement to be made from the proceeds of the sale of bonds and notes authorized herein and in accordance with the time limitations and other requirements of said regulations.

10. The First Selectwoman, Chief Fiscal Officer and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.

11. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds and notes in accordance with the provisions of the Statutes and the laws of the United States.

12. The First Selectwoman or other proper Town official is authorized to apply for and accept any available State or Federal grant, in addition to the Grant as defined in paragraph 2 herein, in aid of the financing of the Project, and to take all action necessary and proper in connection therewith. Any such grants or contribution received prior to the issuance of the Bonds authorized herein shall be applied to the costs of the Project or to pay at maturity the principal of any outstanding bond anticipation notes issued pursuant this resolution and shall reduce the amount of the Bonds that can be issued pursuant to this resolution. If such grants and contributions are received after the issuance of the Bonds, they shall be applied to pay the principal on the Bonds or as otherwise authorized by the Board of Selectmen, Board of Finance and Representative Town Meeting provided such application does not adversely affect the tax-exempt status of the Bonds or the Town's receipt of such grant or contribution.

Pullman & Comley, LLC

SUPPLEMENTAL RESOLUTION

WHEREAS, the Town of Fairfield (the "Town") has adopted at the request of the Water Pollution Control Authority ("WPCA") a Resolution entitled "A RESOLUTION APPROPRIATING $6,250,000 FOR COSTS ASSOCIATED WITH THE INSPECTION AND CONSTRUCTION PHASE OF THE EAST TRUNK WETLANDS CROSSING PROJECT, AUTHORIZING A GRANT TO REIMBURSE $750,000 OF SUCH APPROPRIATION AND AUTHORIZING THE ISSUANCE OF BONDS IN AN AMOUNT NOT TO EXCEED $2,000,000 TO FINANCE A PORTION OF SUCH APPROPRIATION" (the "Resolution"); and

WHEREAS, the Resolution appropriates $6,250,000 (the "Appropriation") for costs associated with the inspection and construction phases of the East Trunk Wetlands Crossing Project (the "Project"); and

WHEREAS, the Appropriation shall be funded by several sources including: 1) $3,500,000 from the WPCA fund balance; 2) $750,000 in grant funds from the State of Connecticut's Urban Act Grant Program (the "Grant"); and 3) $2,000,000 in bonds issued by the Town (the "Bonds"); and

WHEREAS, the Resolution authorizes the Appropriation, the negotiation and acceptance of the terms of the Grant and authorizes the Bonds in an amount not to exceed $2,000,000; and

WHEREAS, while the Town is liable for the debt service on the Bonds, for internal accounting purposes, it is appropriate that all costs of the Project including debt service on the Bonds be allocated to, and reimbursed to the Town by, the WPCA; and

WHEREAS, the WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds authorized by the Resolution; and

NOW, THEREFORE, IT IS HEREBY:

RESOLVED,

1) That the debt service on the Bonds as such debt service becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the "MOU") with the Town satisfactory to the First Selectwoman; and

2) That the First Selectwoman is hereby authorized to execute the MOU on behalf of the Town.

East Trunk Sewer Metro Wetlands Crossing – Construction/Inspection Phase

Project cost - $ 6,250,000 (includes Contingency)

Town Share – $ 5,500,000 broken down as $3.5 million to come from WPCA Fund Balance and $2 million to be bonded.

Grant-$ 750,000 Urban Act grant extended and transferred from East Trunk sewer project.

1. BACKGROUND – East Trunk Sewer Wetlands Crossing project will replace approximately 311 linear feet of existing 33" sanitary sewer pipe with a new 36" pipe along the same alignment within an embankment across the Ash Creek Inlet wetlands adjacent to the Metro Center. This project will reduce Inflow & Infiltration (I&I), reduce Sewer System Overflows (SSO), and increase capacity for future development. Design services for this project were awarded to D&B Engineers in April 2021. Construction Plans are completed. Permits have been obtained to start construction.
2. PURPOSE – To replace sewer main that carries about 2/3 of Town sewer flows to the WPCF plant. The new 36 inch line will expand capacity for Metro Center development and provide necessary improvements to the system.
3. DESCRIPTION OF PROPOSAL -The request includes Construction of the sewer, design services during construction, specialized inspections, environmental inspection, and general daily inspections.
4. RELIABILITY OF COST ESTIMATE – This estimate is based on the latest information of the design consultant for construction and inspection costs are based on number of days for anticipated construction. (13-16 months) Using 16 month as worst case scenario.
5. INCREASED EFFICENCY AND PRODUCTIVITY – same as number 2.
6. ADDITIONAL LONG RANGE COST – Cost to complete the pipe replacement will depend on actual contract bids and final field conditions.
7. ADDITIONAL USE OR DEMAND ON EXISTING FACILITES – increased capacity in sewer line. New line should have significantly less maintenance than current line.
8. ALTERNATES TO THIS REQUEST – None, Town might be liable for additional Sanitary Sewer Overflows and future development could be severely limited.
9. SAFETY AND LOSS CONTROL – Environmental conditions will improve with project.
10. ENVIRONMENTAL CONSIDERATIONS –are listed in construction bid documents (plans and specifications). Town must hire Licensed Environmental Professional and perform specialized inspections throughout the project per (IBC) building codes.
11. INSURANCE – Consultant will be required to carry the necessary insurance as directed by the Town of Fairfield Purchasing Department.
12. FINANCING – As detailed earlier, Project costs are broken down into different sections. The Town Share is anticipated to be $ 5,500,000, broken down as $3.5 Million to come from WPCA Fund Balance, $ 2 Million to be Bonded by Capital Improvements and Town will be utilizing a $ 750,000 grant that was extended and transferred from another East Trunk sewer project. Project has been listed on Capital Waterfall (5 year planning document) for some time now.
13. OTHER CONSIDERATIONS - None

14. APPROVALS – WPCA Oct 19, 2022 and Nov 2, 2012

BOS Nov 2022

BOF Nov 2022

RTM Nov 2022

TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE

Project name 22-0297

Estimator JF / PS

Labor rate table CT PW FAIRFIELD 23

Equipment rate table EQUIP2022

Report format Summary

Estimate Notes

TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE

1. The estimating software that was utilized was Sage Estimating Version 20.1 for detailed back-up estimate and Excel for estimate summaries. Additionally R.S. Mean's data bases and historical databases were utilized for material pricing and labor/equipment productivity rates.
2. Pricing in the estimate is based on crew pricing in which individual line items are assigned a crew and a production rate for that crew. Each crew is comprised of individual resources (labor & equipment).
3. Labor rates are based on Prevailing Wage Rates as published by Connecticut Department of Labor for the period beginning July 2022. These labor rates (base rates and supplemental rates) including payroll taxes and insurance were loaded into the Sage Estimating database rate tables for use in this estimate. Equipment rates are based on R.S. Means 2022 equipment rate tables.
4. The estimate was developed in general accordance with guidelines established by the Association for the Advancement of Cost Estimating International (AACEI) and is most accurately described as a Class 4 cost estimate. A detailed description of the estimate class is provided below.

   AACE International CLASS 4 Cost Estimate – Class 4 estimates are generally prepared based on limited information and subsequently have fairly wide accuracy ranges. Typically, engineering is 1% to 15% complete. They are typically used for project screening, determination of feasibility, concept evaluation, and preliminary budget approval. Virtually all Class 4 estimates use stochastic estimating methods such as cost curves, capacity factors, and other parametric and modeling techniques. Expected accuracy ranges are from –15% to –30% on the low side and +20% to 50% on the high side, depending on the technological complexity of the project, appropriate reference information, and the inclusion of an appropriate contingency determination. Ranges could exceed those shown in unusual circumstances. As little as 20 hours or less to perhaps more than 300 hours may be spent preparing the estimate depending on the project and estimating methodology (AACE International Recommended Practices and Standards).

5. The estimate is based on a single prime lump sum contract. Notice to proceed is anticipated to be December of 2022 with 16 month duration to substantial completion.
6. The estimate is based on crews working 8 hours day, 5 days per week. There is no planned use of overtime included in this estimate, although an allowance of 5% allocated to labor costs has been included for "incidental overtime".
7. Labor productivity is based on R.S. Means and historical in house production rates. Constraints due to construction sequencing and site conditions have been included in the individual line item's productivity rates
8. Escalation is calculated from October 2022 to a mid-point of construction of August 2023 at 5% per annum compounded.
9. Due to recent increases/fluctuations in construction materials a 10% contingency factor has been added to estimate

Estimate Notes

TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE

10. Estimate is based on the following:

    Conceptual Documents, Dated August, 2022

11. The Followings in Not Included in estimate:

    Professional/design fees

    Construction management fees

    Taxes (Except Sales Tax on Equipment, Construction Aides)

    Financing costs

    Permits

    Construction Contingency (Management Reserve)

Summary

TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE

TOTAL, LUMP SUM	$5,250,380
BID FORM ALLOWANCES & UNIT PRICES (ALLOW 5% OF LUMP SUM COST)	$262,519
TOTAL ANTICIPATED PROJECT COST	**$5,512,899**

Estimate Totals

TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE

Description	Rate	Amount
LUMP SUM		
Labor		770,439
Material		826,406
Equipment		1,323,320
Other		13,500
Subtotal		**2,933,665**
General Conditions	20.00%	586,733
Subtotal		**3,520,398**
Incidental Overtime Allowance (Calculated On Labor)	5.00%	38,522
Small Tools (Calculated On Labor)	5.00%	38,522
Equipment Sales Tax (Calculated On Equipment)	8.63%	114,136
Material Cost Bidding Contingency (Calculated on Material)	10.00%	82,641
Subtotal		**3,794,219**
Escalation	3.73%	141,524
Subtotal		**3,935,743**
Contractor Overhead	10.00%	393,574
Subtotal		**4,329,318**
Contractor Profit	10.00%	432,932
Subtotal		**4,762,249**
Design Contingency	5.00%	238,112
Subtotal		**5,000,362**
Bonds & Insurance	5.00%	250,018
Subtotal		**5,250,380**
LUMP SUM, TOTAL		***$5,250,380***

D&B ENGINEERS AND ARCHITECTS

330 Crossways Park Drive, Woodbury, New York 11797
516-364-9890 • 718-460-3634 • Fax: 516-364-9045 • www.db-eng.com

Principals

Steven A. Fangmann, P.E., BCEE, *President & Chairman*
Robert L. Raab, P.E., BCEE, CCM, *Senior Vice President*
William D. Merklin, P.E., *Senior Vice President*
Joseph H. Marturano, *Senior Vice President*

November 2, 2022

William Hurley, P.E., Engineering Manager
Town of Fairfield
Fairfield Engineering Department
725 Old Post Road
Fairfield CT 06824

Re: Letter Proposal for Design Services during Construction and Construction Management Services for the Town of Fairfield East Trunk Sewer Wetland Crossing Project
D&B No. 5618

Dear Mr. Hurley:

D&B Engineers and Architects (D&B) is pleased to submit this Letter Proposal for Professional Engineering Services required to provide Design Services During Construction (DSDC), Construction Management (CM) and Inspection Services for the Town of Fairfield East Trunk Sewer Wetland Crossing.

The subject property is located in the vicinity of the Fairfield Metro Center Site which is located at 219 Ash Boulevard in Fairfield, Connecticut. During the period from 1940 to 1986 the site was owned and operated by either the Bullard Company or Best Cast and experienced significant contamination from utilization as a sand-casting foundry. Numerous soil and groundwater investigations and associated remediation activities have occurred on site as greater than 50% of the site was covered by casting sands.

Project Background:

D&B understands that the primary construction items include work associated with the excavation, demolition and removal of the existing 33-inch reinforced concrete gravity sewer, the installation and connection of a new 36-inch reinforced concrete gravity sewer pipe and the construction of a new precast reinforced manhole. The selected contractor will be required to complete their work within sixteen (16) months from the Notice to Proceed. The Town is now seeking a professional engineering consultant to provide design services during construction, construction administration, management and fulltime inspection services related to this work. D&B's proposal is based on our previous design experience on the project, review of the information provided by the Town, and internal technical discussions regarding projects with similar conditions.

Scope of Work:

Design Services during Construction (DSDC)

D&B proposed to perform the following tasks associated with Design Services during Construction (DSDC)

1. D&B and their subconsultants will verify and approve samples, schedules, shop drawings and other submissions for conformance with information given in the Contract Documents. In addition, D&B will prepare responses to address Requests for Information from the Contractor.

2. D&B and their subconsultants will consult with the Town of Fairfield prior to the preparation of any change order documents requested by the Contractor. D&B will prepare the change order(s) accordingly and submit them to the Town of Fairfield for their review and approval.

3. D&B and their subconsultants will be available for conference calls, meetings and make site visits as requested. It is assumed that D&B would perform six (6) site visits throughout the project duration.

Construction Management Services (CM)

1. D&B and their subconsultants will provide construction management and inspection services related to the Town of Fairfield East Trunk Sewer Wetland Crossing Project and will include but not be limited to the following items:

    a. Identify scheduled work assignments, contractors on-site and overall site conditions
    b. Record contractor hours on the job site, number of contractor's work force, name of foreman and list of equipment used.
    c. Record site conditions i.e., weather conditions/factors
    d. Monitor change order work
    e. Record list of visitors to the job site
    f. Detail daily activities.
    g. Identify field decisions
    h. Provide general observations
    i. Refer to specification as needed to provide the necessary descriptive details, for items such as test procedures.
    j. Record work not performed as specified

k. Prepare daily written inspection reports including photographic record

l. Maintain progress payment documents

2. D&B's proposed inspection cost is based on one full time inspector at a loaded rate of $150/hr for a projected construction duration ranging from thirteen (13) to sixteen (16) months. D&B will also provide office support services to assist the field engineer on an as needed basis.

Construction Management Associated with Special Inspections and Support of Excavation

1. D&B's subconsultant Meuser Rutledge Consulting Engineers PLLC (MRCE) will perform construction management services associated with the support of excavation which will include the inspection of drilled soldier / foundation piles, SOE installation, soil subgrades and include the preparation of Daily Field Reports. Additionally, MRCE will provide office support to the Field Engineer and respond to any associated field questions.

2. This work will be billed at a rate of $1,150 per day for field inspector services for a 9-hour day including travel time and travel expenses and the preparation of a Daily Field Report. Office support is to be billed at a rate of a half hour per day for $150/day. The current estimated schedule related to the SOE is estimated to be approximately 80 days. Additional days will be charged at the specified rate. In order to minimize the risk associated with additional inspection, contractor liquidated damages could be included for exceedance of the time contractually allotted for completion of the SOE.

Fee & Fee Schedule

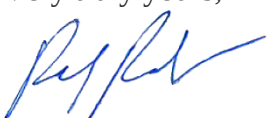
D&B proposes to provide these services for a not-to-exceed fee of **$685,000**. The fee shall be broken out as follows:

Design Services During Construction (D&B)	**$95,000 to $115,000**
Design Services During Construction (MRCE)	**$16,000 to $20,000**
(Sub Total)	**$111,000 to $135,000**
Construction Management and Inspection (D&B)	**$339,000 to $420,000**
Special Inspections and Support of Excavation (MRCE)	**$104,000 to $130,000**
Total Fee	**$554,000 to $685,000**

Exclusions

As previously discussed with the Town of Fairfield, the range of costs and scope of work above have been provided on an expedited schedule for rough budgetary purposes and a final budgetary price proposal letter will be provided at a future date which will not exceed the maximum ranges provided above and include further exclusions of work which were not included in the above costs.

Very truly yours,

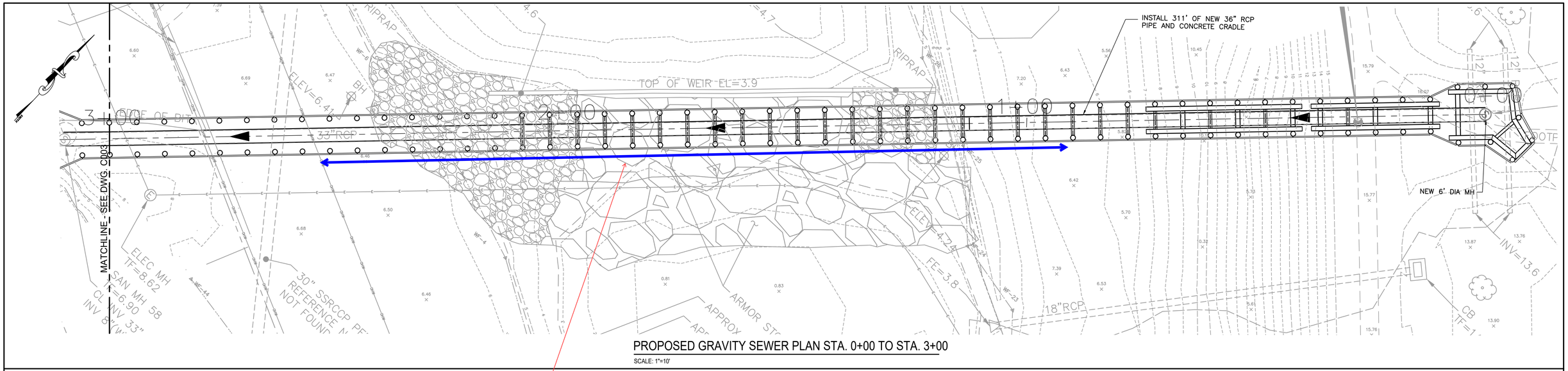


Robert L. Raab, P.E., BCEE, CCM
Senior Vice President

RLR/KNt/cf
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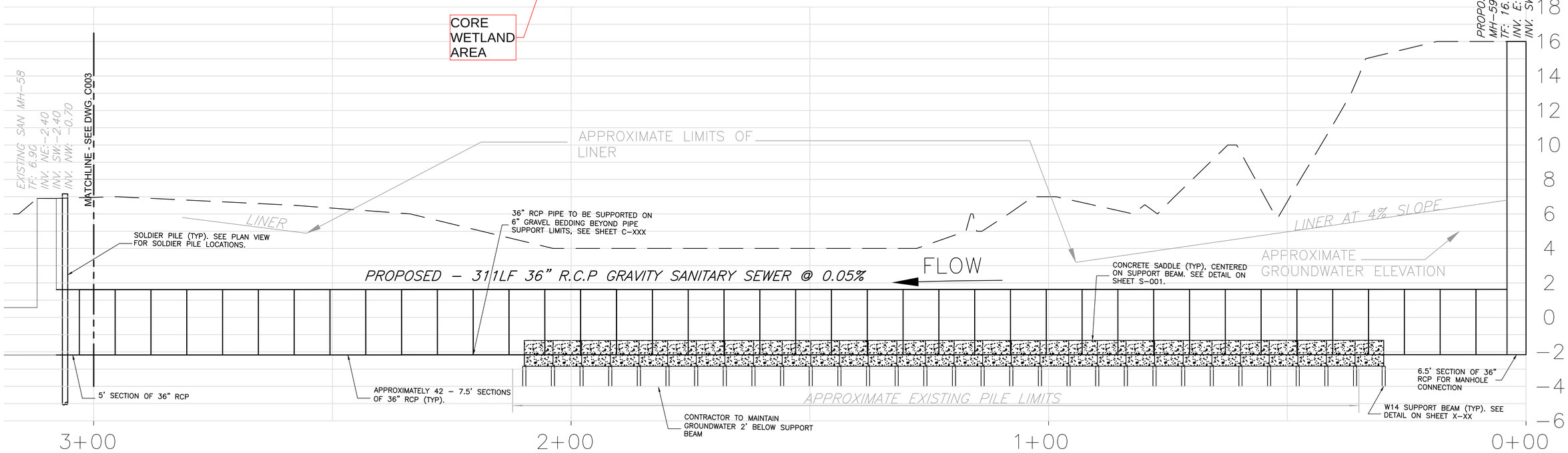


EAST TRUNK LINE INTERCEPTOR SEWER RELOCATION



PROPOSED GRAVITY SEWER PLAN STA. 0+00 TO STA. 3+00

SCALE: 1"=10'



PROPOSED GRAVITY SEWER PROFILE STA. 0+00 TO STA. 3+00

SCALE: 1"=10' HORIZONTAL AND 1"=3' VERTICAL

NOTES:
1. SEE SITE PROPOSED WORK NOTES ON SHEET G-002

NO.	DATE	REVISION	INT.

PROJECT ENGINEER: AR	DRAWN BY: DC
DESIGNED BY: DC/KN	CHECKED BY: RR

D&B ENGINEERS AND ARCHITECTS, P.C.

THE TOWN OF FAIRFIELD, CT
DIVISION OF SANITATION

EAST TRUNK SEWER WETLAND CROSSING

PROPOSED GRAVITY SEWER
PLAN AND PROFILE STATION 0+00 TO 3+00

PROJECT NO. 5618	DRAWING NO. C007
DATE: AUGUST 2022	
SCALE: 1"=10' HORIZONTAL 1"=3' VERTICAL	

WATER POLLUTION CONTROL AUTHORITY COMMISSION
Minutes

https://www.youtube.com/watch?v=q_PJGg55XuY

A WPCA Regular meeting was held via Webex at 7:00 p.m. on Wednesday, December 15, 2021.

Present: Vice Chair Joseph D'Avanzo, Ron Drew, Chairman Mark Elletson, Matt Manchisi, Chris Steiner

Absent: Tom McCarthy, Nancy Lefkowitz

Also Present: Christian Dockum, WPCA Superintendent John Bodie, Chris Cardany, John Clancy WPCA Administrator/Inspector, Fairfield University VP Facilities David Frasinelli, Steve Gniadek of 974 Fairfield Beach Road, Julie McGoldrick of 171 Acorn Lane, Gregory Sargent of 1450 Fairfield Beach Road.

1. Call to Order – Chairman Elletson called the meeting to order at 7:01 p.m. and welcomed Chris Steiner.

Joseph D'Avanzo motioned to add an item to the Agenda under 4. Old Business "b) To Act Upon a Request for Additional Funding for Micro Grid Project". Ron Drew seconded the motion which carried unanimously.

2. Bills and Communications - Approval of November 17, 2021, Regular Meeting Minutes

Joseph D'Avanzo motioned to approve the November 17, 2021, Regular Meeting Minutes. Matt Manchisi seconded the motion which carried unanimously.

3. New Business

1. Consider and act on election of officers for 2022 WPCA Commission

Joseph D'Avanzo motioned to elect Mark Elletson as Chair. Ron Drew seconded the motion which carried unanimously.

Ron Drew motioned to elect Joseph D'Avanzo as Vice Chair. Matt Manchisi seconded the motion which carried unanimously.

2. Approval of meeting dates for 2022

Joseph D'Avanzo motioned to approve the 2022 meeting dates as presented; meeting the third Wednesday of the month at 7:00 p.m. Chris Steiner seconded the motion which carried unanimously.

3. **Consider and act on a request from Fairfield University to connect two multi-story townhouse residences with a total of 84 beds to the Fairfield Sewer system**

Mr. Frasinelli gave a brief overview, then opened up to the Commission for questions and comments. He said they received P&Z approval to build two buildings in the north end of campus for student housing with a total of 84 beds. Flow testing capacity in two locations is complete and calculations prepared by Langan Engineering was submitted to WPCA. Mr. Bodie reviewed the report and doesn't see any issue with the added flow. Mr. Frasinelli described locations and confirmed they tested during a rain event.

Joseph D'Avanzo motioned to approve Fairfield University's request to connect two town house residences, buildings 16 and 17, with a total of 84 bedrooms. This approval will be effective for two years. The applicant will have to return to the Commission for approval in January 2024 if construction has not begun. The approval is subject to payment of $136,765 which is calculated as the sewer usage fee. The fee is be to paid when the permit is issued. Matt Manchisi seconded the motion which carried unanimously.

4. **Consider and act on additional funding for borings for East Trunk Wetlands Crossing Project**

Mr. Elletson said he met with the Staff, Engineering and the contractor and shared the documentation (included in backup) with the Commission. He summarized the RFP process relative to the pipe replacement (36" to 30") on lining the Metro Center project. He said they could use the in-house test data. In some locations they need to bring in a large crane to drill down to determine the boring capacity. There is soil work associated with that work and need additional funding to perform the work.

Joseph D'Avanzo motioned to provide up to $31,000 funding for borings for the East Trunk Wetlands Crossing Project. Matt Manchisi seconded the motion which carried. (Steiner abstained).

a) Sewer Adjustments: Mr. Elletson noted they are in the process of revising the policy so residents don't have to present to WPCA and the adjustments can be handled by the department. Mr. D'Avanzo summarized the below situations.

1. **222 High Ridge Road - Raul Herrera**

Joseph D'Avanzo recommended they adjust the bill to $150 which is the minimum usage fee and the credit the account $1,494.96 that was already paid less the $150. Chris Steiner seconded the motion which carried unanimously.

2. **171 Acorn Lane - Julie McGoldrick**

Joseph D'Avanzo motioned to recalculate the bill eliminating March and use the months December, January, February and multiply by three giving an adjusted bill of $510.60. A portion of the bill was previously paid and she will pay the difference. Ron Drew seconded the motion which carried unanimously.

3. 974 Fairfield Beach Road - Steven Gniadek
Mr. D'Avanzo stated the Commission is not prepared to approve without further review of the calculations.

No action taken.

4. 1174 Bronson Road – Steven Pfann

Joseph D'Avanzo motioned to postpone the item. The motion was seconded and carried unanimously.

Mr. D'Avanzo will review the history and will propose they give him credit for what was paid on the last three years' bills and then take the last three years' bills and charge the minimum rate of $150. The premise is a nursery.

4. Old Business
a) 1450 Fairfield Beach Road – Gregory Oliver Sargent

Joseph D'Avanzo motioned to adjust the last three years' charges (2019, 2020, 2021) totaling $2,546.84 crediting the last three years back to Mr. Sargent and recommended a zero bill. The land is a farm, with no connection to Sewer system. Matt Manchisi seconded the motion which carried. (Elletson abstained).

b) To Act Upon a Request for Additional Funding for Micro Grid Project
Mr. Bodie explained the Yankee Electric May Change Order. WPCA approved $144,388.43 in May. It is short $91,166.57 which is for the additional work at the Fire Training Center, Conservation and Animal Control sites. Yankee Electric can't proceed without the additional funds. Mr. D'Avanzo said the Town and Commission had a 50/50 split agreement. Mr. Bodie said they received a bill for additional work for contaminated soil. Mr. Bodie will meet with Ms. Pulie for further clarification. Mr. Bodie said we can wait to take action until January.

No action taken.

5. Update on Current Projects - Status of projects were reviewed (document can be found in Back Up). Mr. Clancy walked through the projects in priority order.

6. Status Update on Sewer Bypasses – Mr. Clancy provided an update.

Christian Dockum's term has expired. Christian indicated he is willing to continue to help the WPCA Commission and appreciates their work. The Commission thanked Mr. Dockum for all his contributions.

7. Adjournment
Ron Drew motioned to adjourn the meeting adjourned at 8:16 p.m. Matt Manchisi seconded the motion which carried unanimously.

Respectfully submitted,
Sheila Tesei, Recording Secretary

WATER POLLUTION CONTROL AUTHORITY COMMISSION
Draft Minutes

https://www.youtube.com/watch?v=JitjL65C2Rs

A WPCA Regular meeting was held via Webex and In Person at 7:00 p.m. on Wednesday, October 19, 2022.

Present: Vice Chairman Joseph D'Avanzo, Ron Drew (via Webex), Chairman Mark Elletson (via Webex), Matt Manchisi, Tom McCarthy, Chris Steiner

Absent: Nancy Lefkowitz

Also Present: John Bodie WPCA Superintendent, John Clancy WPCA Administrator/ Inspector, Bill Hurly Engineering (arrived 7:35 p.m.), Megha Jain Engineering

1. **Call to Order** – Chairman Elletson called the meeting to order at 7:00 p.m.

2. **Bills and Communications**

   a. Approval of the September 21, 2022, Regular Meeting Minutes

   Chris Steiner motioned to approve the September 21, 2022, Regular meeting minutes. Tom McCarthy seconded the motion which carried, 5-0-1. (D'Avanzo, Elletson, Manchisi, McCarthy, Steiner in favor and Drew abstained)

3. **New Business**

   a) Sewer Adjustments
      i. 931 Fairfield Beach Road

      Joseph D'Avanzo motioned to authorize the Fairfield Tax Collector to adjust the 2021 sewer usage bill for 931 Fairfield Beach Road to $509.57 which represents the average bill of the average client of the sewer system. Chris Steiner seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

      ii. 480 Hulls Highway

      Joseph D'Avanzo motioned to authorize the Fairfield Tax Collector to adjust the 2021 sewer usage bill for 480 Hulls Highway to the average of the prior two years' which calculates to be $846.20. Chris Steiner seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

      iii. 3915 Park Avenue Unit 58

      Joseph D'Avanzo motioned to authorize the Fairfield Tax Collector to adjust the 2021 sewer usage bill for 3915 Park Avenue Unit 58 to equal the prior years' sewer

bill of $1,115.04. Chris Steiner seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

iv. 268 Berkley Road

Joseph D'Avanzo motioned to authorize the Fairfield Tax Collector to adjust the 2021 sewer usage bill for 268 Berkley Road to $707.11 which is calculated to be the prior years' water usage times the current rate. Matt Manchisi seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

b) To hear, consider and act on a request for funding environmental specs and design services for Tighe & Bond for the East Trunk sewer totaling $7,500.

Chris Steiner motioned to approve up to $7,500 for design services for Tighe & Bond. Tom McCarthy seconded the motion.

Ms. Jain explained there are two phases of the east trunk line. Tighe & Bond is Phase 2 and the cost for environmental boring services is $7,500. Mr. Bodie supplied the cost breakdown. Ms. Jain said the investigation is to determine if there is suitable soil to make it constructible. Tighe & Bond will provide this data to Cardinal Engineering, which is designing the foundation. Ms. Jain said they will consider trenchless, if feasible. She said geotechnical information will be evaluated and will look into the specifications further. Further discussion on cost savings using one contractor vs. two, the geotechnical investigation, and deep borings and methods ensued.

Joseph D'Avanzo motioned to move Item (e) ahead of Items (b) & (d). Matt Manchisi seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor).

Discussion of Item (b) continued after voting on Item (e). Mr. Hurley gave his recollection of the project. He said the Town applied for a Connecticut Communities Grant. In the past the grant has been between $1m and $2m but now could be up to $10m. The decision about grant availability should be made in approximately a month. Grants are dependent upon either "a quick build or shovel ready" so they could want us to start right away. Tighe & Bond is preparing the report, but not doing borings.

The motion carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

c) To hear, consider and act on a request for funding change order from D&B Engineers for the Metro-Wetlands Crossing totaling $35,000.

Mr. Hurley said the project fee increased and the Commission approved a $31,000 change order last December but it never went further. There was confusion on the funding which was cleared up and he must get on the other Town boards' agendas.

No action taken.

d) To hear, consider and act on a request for funding for Cardinal Engineering for Plan updating, utility coordination and revised bid documents for East Trunk Sewer totaling $30,000. This could increase to an estimated $50K, if laterals to connect houses on Kenwood Rd. need to be included in revised design.

Mr. Hurley gave the current status of the grant which has been submitted. He anticipates the award in 4-6 weeks. The State uses a designer and a different inspector. The item has to go to the other Town Boards. Mr. Bodie is concerned that the laterals are not included. Mr. Steiner thinks we should leave as designed. Mr. Elletson said the whole spec package hooking up the homeowners was not included in the original design. Mr. Hurley said they will work together to get better data and suggested to wait a month to get more information.

Chris Steiner motioned to act on a request for Cardinal Engineering for Plan updating, utility coordination and revised bid documents for East Trunk Sewer up to $30,000. The motion failed with no second.

Mr. D'Avanzo and Mr. Manchisi suggested requesting homeowner's approval before any costs are included. Mr. D'Avanzo and Mr. Manchisi also indicated the homeowners can remain as currently connected, as it would be a significant expense to connect these homes. Mr. Drew feels it is premature to speak to the homeowners and said we could do our end and they can connect when they want.

Chris Steiner motioned to act on request for Cardinal Engineering for Plan updating, utility coordination and revised bid documents for East Trunk Sewer up to $30,000. Joseph D'Avanzo seconded the motion.

Discussion.

Joseph D'Avanzo amended the motion to approve funding for Cardinal Engineering for Plan updating, utility coordination, deep borings and revised bid documents for East Trunk Sewer up to $44,000. Matt Manchisi seconded the motion which carried unanimously, 6-0.

e) To hear, consider and act on funding for a 250KW trailer mounted generator totaling $125,000.

Mr. Bodie explained the generator at the Easton pump station failed in May and is under warranty but a rental unit is not included. Mike Ruddy agreed to cover the rental. As generators occasionally fail at various sites, it is beneficial both from a cost and logistics standpoint to have the flexibility with our own unit. Mr. D'Avanzo suggested management should replace/rotate this portable unit every two to three years, moving the portable "two/three" year old unit to replace an older permanent unit.

The generator has a 30-40 year life, runs on diesel, is fully insured, will cover all eight pump stations and part of plant that is not under generator power and Town Hall or other town locations, if necessary. The unit will reduce an operating budget line for rental. (the weekly rental cost is $2,100).

Chris Steiner motioned act on funding for a 250KW trailer mounted generator up to $125,000. Tom McCarthy seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

Item (b) was discussed next.

f) Preliminary: To hear, consider and act on a request for funding for Construction Administration, Daily and specialized Inspection and (re) Design Services during Construction for Metro East Trunk Wetland Crossing. This would involve 3 firms. Estimate $500,000.

Mr. Hurley reported it is close to being finalized and has been put out to bid. It would include construction administration, inspection and redesign services. Mr. Hurley will follow up to get the number locked down.

Joseph D'Avanzo motioned to put on table for discussion. Matt Manchisi seconded the motion.

Mr. Hurley said construction costs are estimated to be $5.5m. It is on the FY 24-25 waterfall to be bonded. He said there was a potential $750,000 economic grant. Ms. Jain reviewed the timeline. Inspections were discussed.

The motion carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

g) Preliminary: To hear, consider and act on a request for funding for Construction Administration, Daily and Specialized Inspection and "Re Design" Services during Construction for East Trunk Sewer Line for $700,000.

Mr. Hurley reviewed timing and noted it will go out to bid next month.

Joseph D'Avanzo motioned to move Item (g) to a date certain our November 16, 2022, meeting. Tom McCarthy seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

h) FUTURE Construction Estimates $5M for wetlands crossing, $8-10mM for East Trunk Sewer Line. (paving/Laterals)

This was covered in earlier items. Mr. Hurley added recommending soil testing.

4. Old Business

a) Digester update - began dewatering today. No update on the insurance claim.

b) Pool water discharge policy - no update, haven't heard back from SHU.

5. Update on Current Projects

The hardening project is not complete. They have to finish the pump station behind the Conservation building and the Fire Training School.

Carriage Drive has not gone out to bid.

6. Status Update on Sewer Bypasses – There were none.

7. Adjourn

Tom McCarthy motioned to adjourn the meeting at 9:13 p.m. Matt Manchisi seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

Respectfully submitted,

Sheila Tesei
Recording Secretary

From:	Tesei, Sheila
To:	Carpenter, Jennifer; "Joseph Davanzo"
Cc:	mark elletson; Bodie, John; Schmitt, Jared; Tesei, Sheila
Subject:	WPCA November 2nd Draft Minutes
Date:	Friday, November 4, 2022 3:19:18 PM

Here is the WPCA's vote at its special November 2, 2022 meeting:

Joseph D'Avanzo motioned to approve up to an additional $5.75m for construction phase of the replacement pipe to the East Trunk Line Crossing through the Ash Creek/Metro Center Wetlands and to include the project proposal to be bonded with $2m and the additional $3.75m will come from the WPCA fund. Matt Manchisi seconded the motion carried unanimously, 5-0. (D'Avanzo, Drew, Elletson, Lefkowitz, Manchisi in favor).

Adjourned at 7:20 p.m.

Sheila Tesei
Recording Secretary

RTM Redistricting Committee

Meeting Minutes DRAFT

Sullivan Independence Hall, 1st Floor Conference Room
This meeting was held in person and via Webex
https://www.youtube.com/watch?v=Z8kxMh6lyAk&ab_channel=FairTVGovernment

November 1, 2022

I. Call to order

Karen Wackerman called to order the meeting of the RTM Redistricting Committee at 8:00 pm on November 1, 2022

II. Roll call

The following persons were present: Pamela Iacono (Secretary), District 8, Karen McCormack, District 2, Marcy Spolyar, District 4, Karen Wackerman (Chairwoman), District 7. Also present, Matt Waggner, Democrat Registrar of Voters

III. Agenda

1) Minutes

- **To consider and act upon the minutes from the Meeting held on October 27, 2022.**
  - Motion to approve, moved by Representative Spolyar, seconded by Representative McCormack. Item passed unanimously.

2) Review and Make Changes to District Map Boundaries

- No changes were made to the October 27 draft map.

3) To Vote to Finalize a Map and to begin the process of drafting an ordinance.

- Motion to approve the map dated October 27th, 2022, to send to Engineering so that metes and bounds can be created and that the Chairperson request that the Engineering Department provide the metes and bounds to the Committee no later than December 1, 2022, moved by Representative Iacono, seconded by Representative Spolyar. Item passed unanimously.

- Motion: That the Committee agrees that the Map shall be 10 districts with four representatives in each district. Moved by Representative Iacono, seconded by Representative Spolyar. Item passed unanimously.

- Representative Iacono thanked the Registrar for providing the voter registration data in chart form and on the map by color coding the census blocks to reflect the data.

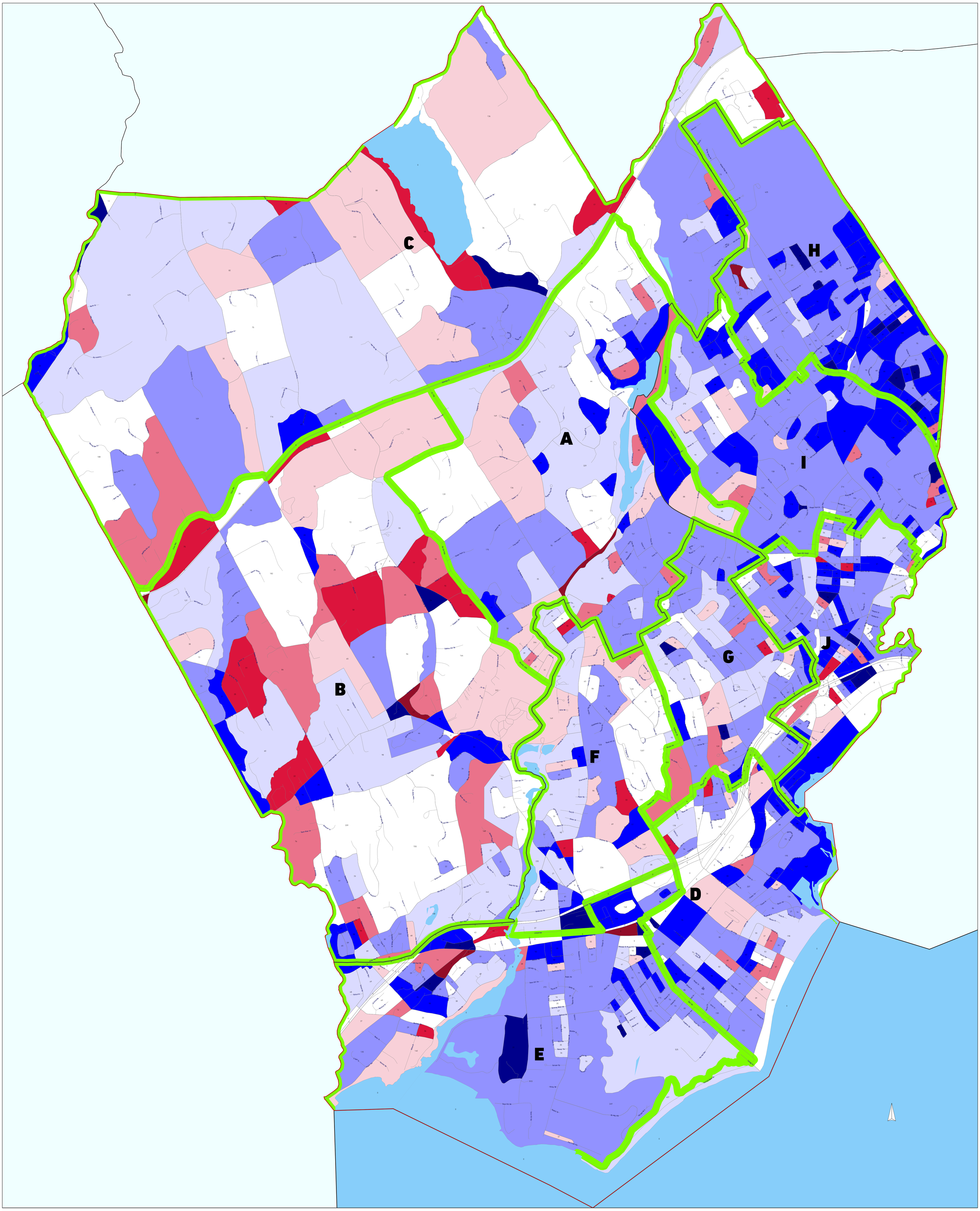
4) Meeting Dates:

The Committee agreed to add December 6th at 7pm as a meeting date, and that the Chairwoman should cancel the November 15th meeting and possibly the November 29th meeting, to get the meets and bounds data.

IV. Adjournment

Motion to adjourn the meeting at 8:44pm. Minutes submitted by: Pamela Iacono, Secretary

Town of Fairfield • RTM Redistricting Committee
October 27, 2022 Proposal


C
H
A
I
B
G
J
F
D
E

Oct 27 RTM Redistricting Draft

District	Population	Voters	Reg. Dem	Reg. Rep
A	5935	4334	1423	1187
B	5783	4110	1249	1203
C	6004	3440	1033	885
D	6070	3958	1422	948
E	6200	4715	1702	1046
F	6180	3133	976	841
G	6334	3824	1315	878
H	6330	4452	1939	859
I	6358	4322	1609	901
J	6340	3672	1191	700
	Deviation from largest to smallest: 575 (9.04%)			