

Town Lease Report - Base Rent shown is for the twelve month period during Fiscal Year 2021/2022 unless otherwise noted													
#	Property Address	Lease Term	Tenant	MUNIS ACCT. #	Sq. Feet	Base Rent/SF	Base Rent/ mo	Addl Rent/ mo	Total Rent/ mo	Base Rent/ year	Addl Rent/ yr	Total Rent/ yr	Notes
1	100 Mona Terrace	9/1/2021 - 8/31/2022	A Child's Garden	42512-00017	10,000	\$7.62	\$6,347	\$400	\$6,747	\$76,167	\$4,800	\$80,967	
2	70 Sanford Street	7/1/2017 - 6/30/2020	All American Waste	42512-00016	600	\$0.00	\$0	\$0	\$0	\$1	\$0	\$1	Terms of original Lease Agreement continue to be followed. New lease in negotiation.
3	1443 Stratfield Road	Month to Month	American Legion	42512-00016	1,824	\$0.00	\$0	\$0	\$0	\$1	\$0	\$1	
4	197 Reef Road	Use by Deed and Agreement	American Legion	42512-00016	2,962	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	
5	3965 Congress Street	7/1/2006-6/30/2036	AT&T/New Cingular	42514-00027	Cell Tower	N/A	\$4,838	\$0	\$4,838	\$58,061	\$0	\$58,061	
6	100 Reef Road	5/16/2017-5/15/2047	AT&T/New Cingular	42514-00027	Cell Tower	N/A	\$6,138	\$0	\$6,138	\$73,650	\$0	\$73,650	
7	210 Old Dam Road	1/1/2021-12/31/2021	Boost Sports Performance (Concession)	01007-42509	7,600	\$4.08	\$2,581	\$0	\$2,581	\$30,974	\$0	\$30,974	Calendar 2021 actual revenue shown. \$30,000 base rent plus 20% for all program, party rental and monthly memberships.
8	100 Mona Terrace	Use by Agreement	Center For Women & Families	42512-00013	150	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	
9	Patio at 1435 Post Road	5/1/2017 - 10/31/2018	Centro Ristorante	42512-00018	809	\$13.72	\$925	\$0	\$925	\$11,100	\$0	\$11,100	Terms of original Lease Agreement continue to be followed. New lease in negotiation.
10	Sidewalk at 1326 Post Road	4/1/2019 - 10/31/2020	The Chelsea	42512-00020	66	\$45.18	\$249	\$0	\$249	\$2,982	\$0	\$2,982	Terms of original Lease Agreement continue to be followed. New lease in negotiation.
11	739 Old Post Road (Burr Homestead)	7/1/2016 - 6/30/2017	CT Against Gun Violence	N/A	225	\$10.67	\$200	\$0	\$200	\$2,400	\$0	\$2,400	Fairfield Historic Structures Management Agreement - Rent paid to Fairfield Museum. Lease may be renewed as mutually agreed by both parties.
12	125 Penfield Road	9/1/2005 - 12/31/2022	Fairfield Community Services	42512-00016	3,158	\$0.00	\$0	\$0	\$0	\$1	\$0	\$1	
13	Patio at 1418 Post Road	7/1/2021 - 6/30/2039	Fairfield Community Theatre/formerly Old Post Tavern	42512-00019	1,170	\$40.94	\$3,991	\$0	\$3,991	\$47,898	\$0	\$47,898	
14	370 Beach Road	9/15/2005 - 9/14/2104	Fairfield Historical Society	42512-00016	12,117	\$0.00	\$0	\$0	\$0	\$1	\$0	\$1	

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15	Victorian Cottage, Victorian Barn, Sun Tavern, Burr Homestead	10/1/2015 - 6/30/2016 with Evergreen Clause	Ffld Historical Society/dba Fairfield Museum	N/A	Varies by Historic Structure	N/A	\$0	\$0	\$0	\$0	\$0	\$0	Fairfield Historic Structures Management Agreement: Victorian Cottage = 1,274 sq. ft., Victorian Barn = 579 sq. ft., Sun Tavern = 5,314 sq. ft., Burr Homestead = 7,805 sq. ft.
16	210 Old Dam Road	5/1/2021 - 9/12/2022 (Summer Lease)	Fairfield Indoor Tennis, Inc.	01007-42475	32,749	\$0.95	\$2,583	\$0	\$2,583	\$31,000	\$0	\$31,000	Summer Season 2022 rent shown (Due May 2022)
17	210 Old Dam Road	11/29/2012 - 5/15/2033 (Winter Lease)	Fairfield Indoor Tennis, Inc.	01007-42475	32,749	\$2.18	\$5,958	\$0	\$5,958	\$71,494	\$0	\$71,494	Winter Season 2021 rent shown (Due September 2021)
18	611 Old Post Road	Lease Terminated 12/1/2021	Fairfield Municipal Credit Union	42512-00022	1,250	\$18.82	\$1,960	\$0	\$1,960	\$23,520	\$0	\$23,520	Office closed effective December 1, 2021
19	70 Sanford Street	7/1/2003 - 6/30/2033	Fairfield Theatre Company	42512-00015	20,504	\$0.17	\$289	\$0	\$289	\$3,462	\$0	\$3,462	FY21 Actual Revenue shown. \$2 Per Ticket Sold plus 5% Warehouse Revenue.
20	South Pine Creek Rec Complex - 260 Old Dam Road	1/1/2021 - 12/31/2025	Fairfield Youth Football, Inc. (Sullivan Shed Concession/Storage)	01007-42509	2,895	\$0.00	\$0	\$0	\$0	\$1	\$0	\$1	Lease includes option to renew for additional 5 years.
21	388 Hoyden's Hill Road	Month to Month	Peter Grace (Golf Superintendent Cottage)	42512-00016	1,614	\$8.92	\$1,200	\$0	\$1,200	\$14,400	\$0	\$14,400	
22	1838 Black Rock Turnpike	1/26/1990 - 1/25/2030	Grella Family Invest. Partnership	42512-00016	2.57 Acre Parking Lot	N/A	\$0	\$0	\$0	\$1	\$0	\$1	
23	3763 Congress Street	1/1/2017 - 12/31/2019	Robert Haydu (Greenfield Farms)	42512-00016	10 Acre Farmland	N/A	\$0	\$0	\$0	\$1	\$0	\$1	Terms of original Lease Agreement continue to be followed. New lease in negotiation.
24	2425 Morehouse Highway	1/1/2021 - 12/31/2027	H. Smith Richardson Concession (Steelpoint Restaurant Group)	01007-42477	3,304	\$18.70	\$5,150	\$0	\$5,150	\$61,800	\$0	\$61,800	Season 2022
25	1740 Post Road	10/1/2021 - 9/30/2024	Inwood Equity Fairfield, LLC	13301-49303	10 Parking Spaces	N/A	\$373	\$0	\$373	\$4,475	\$0	\$4,475	
26	880 South Benson Road	5/27/2021 - 9/7/2021 (Seasonal)	Jennings Beach Concession (Antiqua Point, LLC)	01005-42474	Refreshment Stand	N/A	\$2,113	\$0	\$2,113	\$25,358	\$0	\$25,358	Season 2021
27	739 Old Post Road (Burr Homestead)	7/1/2016 - 6/30/2017	Junior League of Eastern Ffld County	N/A	588	\$6.29	\$308	\$0	\$308	\$3,696	\$0	\$3,696	Fairfield Historic Structures Management Agreement - Rent paid to Fairfield Museum. Lease may be renewed as mutually agreed by both parties.
28	739 Old Post Road (Burr Homestead)	7/1/2016 - 6/30/2017	Junior Women's Club of Ffld	N/A	324	\$7.41	\$200	\$0	\$200	\$2,400	\$0	\$2,400	Fairfield Historic Structures Management Agreement - Rent paid to Fairfield Museum. Lease may be renewed as mutually agreed by both parties.

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29	Morehouse Highway	5/28/2021- 9/5/2022 (Seasonal)	Lake Mohegan Concession (Citizens' Food)	01005-42474	Refreshment Stand	N/A	\$133	\$25	\$158	\$1,600	\$300	\$1,900	Season 2022 (Plus 2% of net sales)
30	635 Old Post Road (Old Academy)	Use by Agreement	Fairfield Historical Society & The Eunice Dennie Burr Chapter, D.A.R.	N/A	3,150	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	
31	3965 Congress Street	3/3/2014 - 3/2/2029	Omnipoint/T-Mobile Comm.	42514-00026	Cell Tower	N/A	\$4,479	\$0	\$4,479	\$53,752	\$0	\$53,752	
32	100 Reef Road	9/1/2017-8/31/2032	Omnipoint/T-Mobile Comm.	42514-00026	Cell Tower	N/A	\$4,674	\$0	\$4,674	\$56,091	\$0	\$56,091	
33	50 Nichols Street	5/15/2017 - 5/14/2027	Operation Hope	42512-00016	8,000	\$0.00	\$0	\$0	\$0	\$1	\$0	\$1	
34	Fairfield Train Station	6/1/2009 - 12/31/2018	Parking Authority	01090-49302	Commuter Parking Lot	N/A	\$25,417	\$0	\$25,417	\$305,000	\$0	\$305,000	Terms of original Lease Agreement continue to be followed. New lease in negotiation.
35	Mill Plain Road Lot	7/1/2017 - 6/30/2020	Parking Authority	01001-42515	Commuter Parking Lot	N/A	\$4,000	\$0	\$4,000	\$48,000	\$0	\$48,000	Terms of original Lease Agreement continue to be followed. New lease in negotiation.
36	Penfield Beach	5/27/2019 - 9/6/2021 (Seasonal)	Penfield Beach Concession (Ibiza Island, LLC)	01007-42476	Concession	N/A	\$3,000	\$0	\$3,000	\$36,000	\$0	\$36,000	Season 2021
37	240 Colony Street	9/1/2018 - 8/31/2021	The Pilot House	42512-00016	6,100	\$0.00	\$0	\$0	\$0	\$1	\$0	\$1	Terms of original Lease Agreement continue to be followed. New lease in negotiation.
38	Mill Plain Road	1/1/2021 - 12/31/2023	85 Pond Mill, LLC	42514-00031	Parcel of Land - Right of Way	N/A	\$2,500	\$0	\$2,500	\$30,000	\$0	\$30,000	
39	Carter Henry Drive	9/1/2021-8/31/2024	1700 Post Road, Heritage Square	13301-49303	45 Parking Spaces	N/A	\$1,681	\$0	\$1,681	\$20,175	\$0	\$20,175	
40	Carter Henry Drive	10/1/2021-9/30/2024	1720 Post Road, LLC	13301-49303	38 Parking Spaces	N/A	\$1,405	\$0	\$1,405	\$16,862	\$0	\$16,862	
41	725 Old Post Road	5/23/2003 - 5/22/2102	Saint Paul's Nursery School	42512-00016	Playground Area	N/A	\$42	\$0	\$42	\$500	\$0	\$500	
42	555 Turney Road	4/15/2019 - 11/15/2021 (Seasonal)	South Benson Marina Concession (South Benson Outfitter's)	01005-42474	Fuel Dock & Refresh. Stand	N/A	\$296	\$8	\$304	\$3,550	\$100	\$3,650	Season 2021

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43	100 Mona Terrace	Month to Month	Southwest Connecticut EMS	42512-00021	486	\$10.89	\$441	\$0	\$441	\$5,292	\$0	\$5,292	
44	2963 Bronson Road	7/30/2002 - 7/29/2032	Sprint	42514-00025	Cell Tower	N/A	\$1,749	\$0	\$1,749	\$20,991	\$0	\$20,991	
45	3965 Congress Street	5/1/2013 - 4/30/2038	Sprint	42514-00025	Cell Tower	N/A	\$5,010	\$0	\$5,010	\$60,119	\$0	\$60,119	
46	100 Reef Road	5/1/2017 - 4/30/2042	Sprint	42514-00025	Cell Tower	N/A	\$5,417	\$0	\$5,417	\$65,005	\$0	\$65,005	
47	224 Meadowbrook Road	10/1/1988 - 9/30/2087	Sullivan McKinney Elder Housing	42512-00016	46,000	\$0.00	\$0	\$0	\$0	\$1	\$0	\$1	
48	595 Turney Road	Use by Agreement	US Coast Guard Auxiliary	N/A	924	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	Building also used by: The Greater Fairfield Amateur Radio Association, The Fairfield County Diving Association, The Fairfield Fife and Drum Corp., The Fairfield Boater's Association, Community Emergency Response Team
49	3965 Congress Street	9/30/2004 - 8/31/2039	Verizon Wireless/Celco	42514-00029	Cell Tower	N/A	\$3,306	\$0	\$3,306	\$39,668	\$0	\$39,668	
50	One Rod Highway	8/1/2017-12/31/2022	WeCare Dinali (formerly Harvest New England)	42512-00023	6 Acres - Yard Waste Facility	N/A	\$4,250	\$0	\$4,250	\$51,000	\$0	\$51,000	
	Total All Leases						\$113,204	\$433	\$113,638	\$1,358,452	\$5,200	\$1,363,652	

**2022 Condemnation Board Summary**

Street	Address	Complaint	Closed	Complaint	Hearing	Blight	Condemnation	Fined	Appeal Hearings	Lien	Amount	Lien Date	Lien Paid Date
				<b>38</b>	<b>32</b>	<b>26</b>	<b>2</b>	<b>10</b>	<b>7</b>	<b>6</b>			
15	Beacon View Drive	9/20/2021		1	1	1							
1145	Beaumont Street	12/20/2021		1									
53	Belmont Street	9/20/2021	9/20/2021	1									
292	Berkley Road	1/22/2021	2/22/2021	1	1	1	1						
2465	Black Rock Turnpike	3/14/2021	3/15/2021	1									
54	Campfield Drive	9/20/2021	9/20/2021	1									
1400	Catamount Road	1/25/2021		1									
1157	Congress Street	8/3/2021	9/20/2021	1									
373	Cross Highway	9/21/2020	7/19/2021	1	1	1		1	1				
1019	Fairfield Beach Road	11/16/2020	6/21/2021	1	1	1							
34-36	Grace Street	11/16/2020	1/25/2021	1	1								
92	Grasmere Avenue	1/27/2020		1	1	1	1	1	1	1	\$24,700.00	4/28/2021	
166	Grasmere Avenue (Handy & Harmon)	10/19/2021		1	1	1							
43	Helen Street	7/24/2018		1		1		1		1	\$75,700.00	11/5/2019	
180	High Street	8/19/2021	11/15/2021	1									
335	Kings Highway									1	\$29,800.00	7/24/2015-5/16/2016	
541	Kings Highway	4/13/2021	6/21/2021	1									
230	Hoydens Lane	1/27/2020	12/20/2021	1	1	1							
383	Hunyadi Avenue	6/15/2020	9/20/2021	1	1	1							
114	James Street	7/20/2020	12/20/2021	1	1	1		1	1				
70	Jennings Road	9/21/2020	9/20/2021	1	1	1							
338	Knapps Highway	9/21/2020	2/22/2021	1	1								
53	Marian Road	12/2/2019		1	4	4							
159	Lalley Boulevard	4/9/2021	6/21/2021	1	1								
119	Melody Lane	3/11/2021		1									
65	Miro Street	9/20/2021		1	1								
20	Morehouse Highway	10/29/2019		1	1	1		1		1	\$24,700.00	4/28/2021	
83	Morehouse Highway	7/20/2020	3/15/2021	1	1	1							
205	Nonopoge Road	6/8/2021	7/19/2021	3	1								
599	Old Dam Road	4/16/2021	7/19/2021	1									
233	Old Oaks Road	1/18/2018	9/20/2021	1	1	1		1	2				
1180	Oldfield Road	6/15/2020		1	1	1	1						
741	Old Stratfield Road	4/19/2021	10/18/2021	1	1								
102	Pepperidge Circle	5/3/2021	9/20/2021	1									
144	Rakoczy Avenue	10/5/2021		1									
72	Roseville Street	9/21/2020	9/20/2021	1	1	1							
756	Rowland Avenue	9/20/2021	9/20/2021										
260	Shetland Road	9/21/2020	1/25/2021	1	1	1							
60	Steep Hill	11/16/2020	3/15/2021	1	1	1							
79	Stevenson Road	9/21/2020	12/20/2021	1	1	1		1	1				
222	Stillson Road	1/28/2019	7/19/2021	1	1	1		1	1				
447	Stratfield Road	9/18/2021		1	1	1		1		1	\$15,000.00	8/3/2021	
299	Szost Drive	1/14/2021	2/22/2021	1	1								
280	Tuckahoe Lane	5/20/2019		1	1	1		1		1	\$75,700.00	11/5/2019	
146	Wheeler Park Avenue	6/21/2021		1	1	1							
225	Winnepoge Drive	9/20/201		1	1	1							
	<b>Total</b>			<b>38</b>	<b>32</b>	<b>26</b>	<b>2</b>	<b>10</b>	<b>7</b>	<b>6</b>			

**Employees Retirement Board:** 9 members: 5 members appointed by the First Selectwoman with RTM approval for 5-year terms and a two-term limit. Other members serve two-year terms.

Nine Members= Five resident volunteers plus First Selectwoman, two Town employees and a BOE employee.

Seat	Name	Position	Party	Term Start	Term End
1	John B. Mahoney		U	11/17	11/22
2	Carolyn L. Trabuco	Chair '21	D	11/18	11/23
3	Eric S. Newman		D	11/19	11/24
4	Kevin A. Sjodin		R	11/20	11/25
5	Vacant			11/21	11/26
6	Susan Balla	Town Employee Rep.			
7	Russell Atkins	Town Employee Rep.			
8	Christopher Brand	BOE Employee Rep.			
9	Brenda L. Kupchick	First Selectwoman			

Full	
Party	Count
Democrats	2
Unaffiliated	1
Republicans	1
Vacancy	1
Total Full	<b>5</b>

1- Appointed by BOS on 11-15-17 and RTM on 12-18-17. Served partial term prior to this. Replaced Sanford Herman, D.

2-Appointed by BOS on 11-20-18 and RTM on 11-26-18. Served partial term prior to this. Replaced Kathryn Fagan, R.

3-Appointed by BOS on 02-10-21 and RTM on 04-13-20. Replaced Geoffrey G. Mullen, R.

4-Appointed by BOS on 11-02-20 and RTM on 11-12-20. Replaced Brian P. Vahey, R.

5-James B. Brown is on the 12/06/21 BOS agenda and will also need RTM approval. The seat was vacated by Scott Pollack –U- who did not want another term.

The Employees Retirement Board is responsible for the general management and direction of the pension fund for town employees and ensuring the effective operation of the retirement system.

As defined in the Town Code, Chapter 37, duties include:

1-Having charge of the general direction and management of the fund. Any portion of the fund may be invested by one or more trust companies or banks authorized to conduct trust business in the state or may be deposited in a savings bank or trust company or state or national bank in this state or used to purchase life insurance or endowment policies or annuity contracts issued by a life insurance company authorized to do business in the state.

2-The town shall provide such clerical, legal, actuarial, or medical assistance as board members require to carry out their duties.

3-The fiscal officer will act as executive secretary to the Employees' Retirement Board members but have no vote as a member.

*Updated 12/01/21*

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #198)  
**Date:** Saturday, November 20, 2021 12:56:54 PM

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## Boards and Commissions Interest Form

Record #198 submitted from IP address 75.99.217.170 on 11/20/2021 12:57 PM

[View form](#)

<b>ID</b>	198
<b>First Name</b>	James
<b>Last Name</b>	Brown
<b>Street Address</b>	90 Ross Hill Rd
<b>Zip Code</b>	06824
<b>Email Address</b>	jbbrown4g@gmail.com
<b>Cell Phone</b>	203-395-1144
<b>Home Phone</b>	203-255-8652
<b>Work Phone</b>	202-383-6291
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Republican Party
<b>Board or Commission</b>	Employees' Retirement Board
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	Colleague
<b>Who You Have</b>	First Selectwoman, Other Person(s)

<b>Spoken To</b>	
<b>Explanation of Interest and Contribution</b>	Served on BOF for 12 years, including eight as VC and two as Chair. For 12 years have received status updates from Chair of JRIB, and have reviewed CAFR, so very familiar with the pension and OPEB plans, including the goals of the plans. As I am no longer on the BOF, I have time to volunteer on another board, and have the background that will allow me to contribute to the Employees Retirement Board.
<b>Resume or Bio</b>	<a href="#">JB BIO.docx</a>
<b>Additional Comments</b>	

[Manage](#)

Jim Brown

Senior Vice president - Meyer, Inc – 2016 – Present

- Responsible for company operations, sales and business line management
- Implementing strategic acquisitions, alliances and business initiatives
- Oversee financial results for business groups
- Responsible for ROI on investments for company expansion

VP and General Manager, Meyer Inc - January 2012 – Dec 2016

- Responsible for top line revenue growth
- Responsible for achieving margin and profit goals
- Oversee company expansion and capacity

Fairfield BOF

- Member of BOF - 2009 - 2021
- Served as VC for eight years – 2011-2019
- Served as Chair for two years - 2019-2021

OMA, LLC - an international organization supporting logistics, relocation, transportation services.

- Elected to Board in 2014
- Served as President from 2015 – 2019
- Serve as Chairmen of the Board, 2019 - Present

## Harbor Management Commission

Seat	Name	Position	Party	Term Start	Term End
1	Vacant			11/21	11/25
2	Vacant			11/21	11/25
3	Vacant			11/17	11/25
4	Cargill, Samuel W.		R	11/19	11/23
5	Sundman, Eric G.		R	11/19	11/23
6	Taylor, Kim	Chair '21	D	11/19	11/23
7	Herschler, Jacob M		D	11/19	11/23
ALT1	Vacant			11/21	11/23
ALT2	Vacant			11/21	11/23

Full	
Party	Count
Democrats	2
Republicans	2
Unaffiliated	0
Total Full	7

Alternate	
Party	Count
Vacant	1
Vacant	1
Total ALT	2

- 1- Donald R. Hyman – D – on December 6, 2021 BOS agenda and needs RTM approval. Replacing Ted J. Schwartzman -U- whose term expired.
- 2-Douglas E. Metchick – D- on December 6, 2021 BOS agenda and needs RTM approval. Replacing Mark S. Foster -U- whose term expired. Mr. Metchick is moving up from an Alternate to Full member.
- 3- William J. Perugini – R - on December 6, 2021 BOS agenda and needs RTM approval. Replacing Harry B. French – R - whose term expired.
- 4- Appointed by BOS on 12-18-19 and RTM on 01-27-20. Filled seat for James L. Harman –D- whose term expired.
- 5- Appointed by BOS on 12-18-19 and RTM on 01-27-20. Filled seat for Norman R. Marsilius – R - whose term expired.
- 6- Reappointed by BOS on 12-18-19 and RTM on 01-27-20.

7- Appointed by BOS on 12-18-19 and RTM on 01-27-20. Moved from Alternate to full member to fill a vacancy for Christopher R. Jennings – R- whose term expired.

Alt1-Vacant due to Doug Metchick – D – being moved up to Full.

Alt2 – Jeffrey S. Warren – R - on December 6, 2021 BOS agenda and needs RTM approval. Filling vacancy left by Elizabeth M. Tritschler – R- who did not want another term.

The Harbor Management Commission was established by Town Ordinance in 1986 to prepare and implement a Management Plan for Southport Harbor. It is the Commission's responsibility to plan for the most desirable use of the harbor and protect the harbor's natural and historic resources. The Commission reviews all proposed projects affecting the harbor to make sure they are consistent with the Management Plan; works with the Harbor Master to oversee all boat moorings; and is responsible for special projects to improve and maintain the Harbor, including dredging projects. The Commission pursues its mission in coordination with other Town agencies and state and federal agencies such as the Connecticut Department of Energy and Environmental Protection and U.S. Army Corps of Engineers.

*Updated 12/01/21*

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #14)  
**Date:** Friday, February 21, 2020 11:38:04 AM

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## Boards and Commissions Interest Form

Record #14 submitted from IP address 47.18.190.232 on 2/21/2020 11:38 AM

[View form](#)

<b>ID</b>	14
<b>First Name</b>	Jeffrey
<b>Last Name</b>	Warren
<b>Street Address</b>	330 Parkwood Road
<b>Zip Code</b>	06824
<b>Email Address</b>	jwarrendmd@optonline.net
<b>Cell Phone</b>	203-414-5551
<b>Home Phone</b>	203-254-0330
<b>Work Phone</b>	
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Republican Party
<b>Board or Commission</b>	Harbor Management Commission
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	Communication with current board Chair and immediate past board chair
<b>Who You Have Spoken To</b>	Board Chair, Other Board Members
<b>Explanation of Interest and Contribution</b>	I am an active boater with many years of experience with Southport Harbor
<b>Resume or Bio</b>	<a href="#">Jeffrey Warren - Resume.docx</a>
<b>Additional Comments</b>	I am passionate about preserving and protecting our precious harbor resources.

[Manage](#)

Jeffrey Warren  
330 Parkwood Road  
Fairfield, CT 06824  
203-414-5551  
[jwarrendmd@optonline.net](mailto:jwarrendmd@optonline.net)

- Objective** To be considered for a position on Harbor Management Commission
- Experience** A lifetime of boating experience, beginning on the Hudson River as a child, and sailing out of Southport Harbor for the last 34 years.
- Personal** Fairfield resident for 34 years. Married with two grown children.
- Occupation** Dentist (recently retired). Practice in Fairfield since 1986.
- Education** B.A. Biology, Brown University 1975.  
D.M.D. Fairleigh Dickinson University School of Dentistry 1979.  
General Practice Residency, Veterans Administration, 1979-80.
- Other** President, Bridgeport Dental Association 2002-2003.  
Member, Council on Continuing Education, Connecticut State Dental Association, 1992-present.

**Board of Assessment Appeals  
Fairfield, CT**



December 3, 2021

Mark McDermott  
RTM Moderator  
c/o Office of the Town Clerk  
725 Old Post Road  
Fairfield, CT 06824

Dear Mr. Moderator:

Per Chapter 8 Section § 8-1 of the Fairfield Town Code, I hereby request that the Representative Town Meeting appoint up to two additional members to the Board of Assessment Appeals for the 2022 hearings. I am requesting that these appointments be made no later than the January 2022 RTM meeting so the new members will have ample time to attend training sessions.

I will notify you of my candidate recommendations via e-mail and will ask the candidates to submit a resume/biography and a completed Boards and Commissions questionnaire through the Town website.

If you have questions feel free to reach out to me at 203-455-4795 or [pjr1117@gmail.com](mailto:pjr1117@gmail.com).

Sincerely,

*Peter J. Ruppert*

Peter J. Ruppert  
Chairman  
Board of Assessment Appeals

**§ 8-1. Appointment of additional members.**

- A. Upon the request of the Chairman of the Board of Assessment Appeals (hereafter in this section "Chairman") made no later than three months prior to the time assessment appeal hearings are to be held in an assessment year in which a revaluation becomes effective, the assessment year prior to such year of revaluation or the assessment year after such year of revaluation, the RTM will appoint the number of additional members to the Board of Assessment Appeals requested by the Chairman.
- B. The Chairman shall request the number of additional members the Chairman anticipates will be needed to hear all appeals for the year requested, but such number shall not be greater than four.
- C. Such appointments shall be effective only for the hearing and decision period in the year for which they are made.
- D. The Chairman and the Board of Selectmen may recommend persons to fill such temporary positions, but the RTM shall not be bound by such recommendations.
- E. The provisions of Subsection A notwithstanding, in the year of enactment of this section, the Chairman may request the appointment of additional members immediately after enactment, such appointments to become effective at the expiration of the referendum period.

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #69)  
**Date:** Monday, October 26, 2020 3:55:08 PM

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## Boards and Commissions Interest Form

Record #69 submitted from IP address 69.124.55.139 on 10/26/2020 3:55 PM

[View form](#)

<b>ID</b>	69
<b>First Name</b>	Judith
<b>Last Name</b>	Szablak
<b>Street Address</b>	264 Villa Avenue
<b>Zip Code</b>	06825
<b>Email Address</b>	jszabb@gmail.com
<b>Cell Phone</b>	203-257-5892
<b>Home Phone</b>	
<b>Work Phone</b>	
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Republican Party
<b>Board or Commission</b>	Board of Assessment Appeals
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	Pam Iacono
<b>Who You Have</b>	

<b>Spoken To</b>	
<b>Explanation of Interest and Contribution</b>	I understand this process extremely well, as I have gone before the Board of Assessment Appeals for myself, as well as by proxy for another individual in another town (Stratford)
<b>Resume or Bio</b>	<a href="#">SzablakShortResume.pdf</a>
<b>Additional Comments</b>	

[Manage](#)

Judy Szablak

264 Villa Avenue

Fairfield CT 06825

DOB 10/16/1962

Registered Republican

Licensed real estate salesperson 1984

Licensed Real estate Broker 1988 –present ( Coldwell Banker Westport office )

Past Offices held:

Zoning Commissioner Town of Stratford

Justice of the Peace Town of Stratford

Justice of the Peace Town of Trumbull

Justice of the Peace Town of Fairfield

Justice of the Peace Town of Fairfield term commencing 1/4/2021

### **Board of Assessment Appeals:**

Per the Town Charter, Section VIII, § 8.4., the Board of Assessment Appeals shall consist of five members, to be elected in accordance with Chapter 146 of the General Statutes (C.G.S. § 9-164 et seq.). The five elected members serve four-year terms. Up to four additional members may be appointed (see §8-1 of the Town Code – Appointment of additional members).

#### Town Code - § 8-1 Appointment of additional members:

A. Upon the request of the Chairman of the Board of Assessment Appeals (hereafter in this section "Chairman") made no later than three months prior to the time assessment appeal hearings are to be held in an assessment year in which a revaluation becomes effective, the assessment year prior to such year of revaluation or the assessment year after such year of revaluation, the RTM will appoint the number of additional members to the Board of Assessment Appeals requested by the Chairman.

B. The Chairman shall request the number of additional members the Chairman anticipates will be needed to hear all appeals for the year requested, but such number shall not be greater than four.

C. Such appointments shall be effective only for the hearing and decision period in the year for which they are made.

D. The Chairman and the Board of Selectmen may recommend persons to fill such temporary positions, but the RTM shall not be bound by such recommendations.

E. The provisions of Subsection A notwithstanding, in the year of enactment of this section, the Chairman may request the appointment of additional members immediately after enactment, such appointments to become effective at the expiration of the referendum period.

#### Powers and Duties:

Per the Town Charter, Section VIII § 8.4., the Board of Assessment Appeals shall have all the powers and duties conferred on boards of assessment appeals generally by §§ 12-110 to 12-117 of Chapter 203 of the General Statutes.

The Board of Assessment Appeals is an appeals body for taxpayers who believe that the valuation of their property is not accurate. The Board of Assessment has the authority to change a property valuation. The Board most frequently meets after a town-wide revaluation, in which assessments on residential and commercial properties are updated to reflect current property values. Residents who disagree with their property assessment can petition the Board of Assessment Appeals to have the assessment changed and thus have their taxes lowered. The Board of Assessment Appeals hears appeals on business personal property and motor vehicle assessments several times during the year.

Seat	Name	Position	Party	Term Start	Term End
1	Paulette Cuozzo	Chair	R	11/21	11/25
2	Helene Daly	Vice-Chair	R	11/19	11/23
3	Carol Langeland	Secretary	R	11/21	11/25
4	Kathleen D. Griffin		D	11/21	11/25
5	Peter Rupert		D	11/19	11/23

Full	
Party	Count
Democrats	2
Republicans	3
Total Full	<b>5</b>

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #211)  
**Date:** Thursday, January 13, 2022 6:45:17 PM

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## Boards and Commissions Interest Form

Record #211 submitted from IP address 24.191.40.141 on 1/13/2022 6:39 PM

[View form](#)

<b>ID</b>	211
<b>First Name</b>	Kathryn
<b>Last Name</b>	Gussen
<b>Street Address</b>	2453 Burr Street
<b>Zip Code</b>	06824
<b>Email Address</b>	kgussen@msn.com
<b>Cell Phone</b>	203-449-2132
<b>Home Phone</b>	203-449-2132
<b>Work Phone</b>	203-449-2132
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Democratic Party
<b>Board or Commission</b>	Board of Assessment Appeals
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	I spoke with a Board member
<b>Who You Have Spoken To</b>	Board Chair
<b>Explanation of Interest and Contribution</b>	I served as Chair of the BAA for many years. I would like to serve on the Board again.
<b>Resume or Bio</b>	<a href="#">Resume Kathryn E. Gussen.pdf</a>
<b>Additional Comments</b>	

[Manage](#)



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## Kathryn E. Gussen

2453 Burr Street, Fairfield, Connecticut 06824

EMAIL: kgussen@msn.com PHONE: (203) 449-2132

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### Professional Summary:

Confident, strategic leader with a proven record of delivering operational excellence, growth, retention, and opportunity. Analytical cultivator seeking to use strong communication skills and sharp business sense to inspire and facilitate through development and expansion. Proven record of designing and executing on client group needs. Formidable negotiator with strong history of successfully navigating profitable arrangements and delivering inventive business strategies paired with client-focused solutions.

### Skills:

- Prioritize & manage time
- Develop & lead teams
- Enhance client relationships
- Retain clients & staff
- Grow revenue & profit
- Maintain all department reports
- Set performance metrics
- Work collaboratively
- Train & develop staff
- Mitigate member concerns
- Evaluate & delegate
- Create new programs

### Professional Experience:

**Kathryn Gussen, Esq.** May 2020 – present

*Attorney, Fairfield, Connecticut*

Served as contract attorney. Drafted articles, contracts, agreements, and proposals while conducting negotiations. Provided risk-management analysis and taxation implications on real estate ventures. Maintained accurate financial reports by providing both management and tax accounting. Negotiated with opposing parties to avoid litigation, reach resolutions, and achieve the goals of the clients.

**Morgan Stanley Smith Barney; Morgan Stanley** July 2009 – April 2020

*Financial Advisor, Stamford Connecticut; Westport, Connecticut*

Formulated strategies to meet the client's goals and objectives; identified appropriate asset classes and specific investments in the investor's portfolio; Implemented wealth management strategies for high-net-worth clients and Trustees by concentrating on portfolio management and legacy planning. Worked with clients to preserve and grow wealth, while providing access to a premier trading and execution platform and a full spectrum of investment choices.

**Merrill Lynch & Co., Inc.** June 2008 – February 2009

*Financial Advisor, Stamford Complex, Stamford, Connecticut*

Earned Series 7 and Life, Accident & Health Insurance license in the PMD program while learning to develop client relationships, define client wealth, determine the client objectives and risk tolerance.

**Covington & Cromwell, LLP** June 2004 – June 2008

*Attorney, Taxation Associate, New York, New York*

Served as Project Manager on multiple client accounts while managing teams of attorneys. Advised clients in connection with mergers and acquisitions, dispositions, and restructurings of businesses, both taxable and tax free; joint ventures, private investment vehicles, partnerships and limited liability companies.

**Ungaretti & Harris, LLP** September 2002 – June 2004

*Legal Intern, Chicago, Illinois*

Researched and prepared necessary documents for real estate contract proposals. Advised executives regarding legal rights, opportunities, and obligations.

### Education:

**New York University School of Law, New York, NY.** LL.M. in Taxation, May 2005

**Northwestern University School of Law, Chicago, IL.** Juris Doctorate, June 2004

**Fairfield University, Fairfield, CT.** B.A. Political Science, Legal Studies, Minor- Finance, June 2001