

Ethics Commission

Seat	Name	Party	Term Start	Term End
1*	Nancy S. Billington (Pending RTM approval)	R	07/22	07/24
2**	William A. Diaz, III (Pending RTM approval)	D	07/22	07/24
3***	Dana Kery	R	07/21	07/23
4****	Craig B. Van Steenberg	R	07/21	07/23
5*****	Brian S. Cantor	D	07/21	07/23

Full	
Party	Count
Vacant	2
Democrats	1
Republicans	2
Total Full	5

*Served first full term (7/20-7/22). Received unanimous BOS approval to serve second term (07/22-07/24) on 08-01-22 and will be on the 10-24-22 RTM agenda. She replaced Marguerite H. Toth – R – who served two full terms.

** Mr. Diaz received unanimous BOS approval to serve first term (7/22-07/24) on 10-03-22 and will be on the 10-24-22 RTM agenda. The seat was previously held by Alexander J. Trembicki – D - who served two full terms (07/18-07/20; 07/20-07/22). Mr. Trembicki replaced Christopher J. Brogan – D – who served two full terms.

*** Approved by the RTM on 01-25-21 to serve a partial first term (07/19-07/21). Approved to serve a second term (07/21-07/23) by the RTM on 06-28-21. Replaced David G. Bothwell – R – who served two full terms.

**** Approved by the RTM on 12-16-2019 to serve a first partial term (07/19-07/21). Approved to serve a second term (07/21-07/23) by the RTM on 06-28-21. Replaced Janice I. Carpenter – R – who served two full terms.

***** Approved by the RTM on 01-25-21 to serve a partial first term (07/19-07/21). Approved to serve second term (07/21-07/23) by the RTM on 06-28-21. Replaced Robert B. Bellitto - D -who moved out of town and resigned on 12-28-2020.

About the Ethics Commission (Source: www.fairfieldct.org/ethics)

Term Length:	Two Years (Two Term Limit)
# of Members	Five
Appointing Body:	Requires unanimous BOS approval and RTM approval
Defined In:	Town Charter – Article X

The Ethics Commission shall receive and consider complaints alleging violations of the Standards of Conduct or any ordinance establishing a Code of Ethics for town officials and employees. The commission also issues general opinions and interpretation of the Standards of Conduct or the Code of ethics.

Duties include:

- Receiving complaints alleging violations of the Standards of Conduct or any ordinance establishing a Code of Ethics for town officials
- Upon sworn complaint or upon vote of three members, investigating the actions and conduct of elected and appointed town officials, RTM members, and employees of the town to determine whether there is probable cause that a violation has occurred of the Standards of Conduct or Code of Ethics;
- Rendering an advisory opinion with respect to any specific relevant situation under the Standards of Conduct or Code of Ethics, upon the request of a principal officer of a department, or any member of a Town authority, board, commission, or committee, or any member of the RTM.
- Considering written requests for advisory opinions referred by a department head with respect to any problem submitted to the department head in writing by an employee in the department
- Adopting regulations to assure procedures for the orderly and prompt performance of the Commission's duties;
- Upon a finding of probable cause, initiating hearings to determine whether there has been a violation of the Standards of Conduct or Code of Ethics;
- Upon finding of a violation of the Standards of Conduct or Code of Ethics, at its discretion, recommending appropriate disciplinary action to the Board of Selectmen or appropriate department heads. .
- Notifying the complaining person and the person against whom the complaint was made that the investigation has been terminated and the results no later than 10 days after the termination of its probable cause investigation.
- At hearings after finding probable cause, affording the person protection of due process as outlined under the “Connecticut Uniform Administrative Procedures Act”.
- Hearings shall be held within 90 days of the initiation of the investigation.

The Ethics Commission may also:

- When necessary, retain in its own counsel, administer oaths and issue subpoenas to compel the attendance of persons at hearings and the production of books, documents, records, and papers.

Ethics Commission Town Charter – Article X

§ 10.15. Ethics Commission.

A. Members and terms.

- (1) The Ethics Commission shall consist of five members, appointed by unanimous vote of the Board of Selectmen and confirmed by majority vote of the RTM. No more than three members shall be registered with the same political party.
- (2) Notice of appointment shall be served by the Board of Selectmen upon the Moderator of the RTM and the Town Clerk. A vote for approval or rejection of each person appointed shall be taken at an RTM meeting held more than 10 days after service of the notice on the Town Clerk. Failure to vote within 60 days of the service on the Town Clerk shall be deemed to be approval and confirmation by the RTM. If any appointment is rejected by the RTM, the Board of Selectmen shall within 21 days after the rejection notify the RTM Moderator and Town Clerk of further appointments to replace the rejected appointments. The RTM shall then vote on the new appointments. These too shall be deemed approved and confirmed if not voted upon within 60 days of the notice.
- (3) The terms shall commence on July 1. Terms of members shall be two years and shall be staggered so that no more than three terms expire in one year. No member may serve more than the shorter of two terms or one term plus a partial term created by filling a vacancy for an unexpired term.

B. Powers and duties. The Ethics Commission shall:

- (1) Receive complaints alleging violations of the Standards of Conduct or any ordinance establishing a Code of Ethics for Town officials and employees;
- (2) Upon sworn complaint or upon the vote of three members, investigate the actions and conduct of elected and appointed Town officials, members of the RTM, and employees of the Town to determine whether there is probable cause that a violation has occurred of the Standards of Conduct or Code of Ethics;
- (3) On its own motion issue general opinions and interpretations of the Standards of Conduct or the Code of Ethics;
- (4) Upon the request of a principal officer of a department, or any member of a Town authority, board, commission, or committee, or any member of the RTM render an advisory opinion with respect to any specific relevant situation under the Standards of Conduct or Code of Ethics;
- (5) Consider written requests for advisory opinions referred by a department head with respect to any problem submitted to the department head in writing by an employee in the department (whose name need not be disclosed to the Ethics Commission) concerning that employee's duties in relationship to the Standards of Conduct or Code of Ethics where the department head elects not to decide the issue within the department;
- (6) Adopt such regulations as it deems advisable to assure procedures for the orderly and prompt performance of the Commission's duties;

(7) Upon a finding of probable cause initiate hearings to determine whether there has been a violation of the Standards of Conduct or Code of Ethics;

(8) Have the power to retain its own counsel, administer oaths, issue subpoenas and subpoenas duces tecum (enforceable upon application to the Superior Court) to compel the attendance of persons at hearings and the production of books, documents, records, and papers; and

(9) Upon finding of a violation of the Standards of Conduct or Code of Ethics, at its discretion, recommend appropriate disciplinary action to the Board of Selectmen or appropriate department heads.

C. Procedure.

(1) On complaints.

(a) In any investigation to determine probable cause the Ethics Commission shall honor all requests for confidentiality, consistent with the requirements of State law. Unless a finding of probable cause is made or the individual against whom a complaint is filed requests it, complaints alleging a violation of the Standards of Conduct or Code of Ethics shall not be disclosed by the Ethics Commission.

(b) Any person accused of a violation shall have the right to appear and be heard by the Ethics Commission and to offer any information which may tend to show there is no probable cause to believe the person has violated any provision of the Standards of Conduct or the Code of Ethics.

(c) The Ethics Commission shall, not later than 10 days after the termination of its probable cause investigation, notify the complaining person and the person against whom the complaint was made that the investigation has been terminated and the results. (d) At hearings after a finding of probable cause, the Ethics Commission shall afford the person accused the protection of due process consistent with that established for state agencies under the "Connecticut Uniform Administrative Procedures Act," including but not limited to the right to be represented by counsel, the right to call and examine witnesses, the right to the production of evidence by subpoena, the right to introduce exhibits, and the right to cross-examine opposing witnesses.

(e) In the absence of extraordinary circumstances, the hearing shall be held within 90 days of the initiation of the investigation. The Ethics Commission shall, not later than 30 days after the close of the hearing, publish its findings together with a memorandum of its reasons. Any recommendation for disciplinary action shall be contained in the findings.

(f) An individual directly involved or directly affected by the action taken as a result of the Ethics Commission's findings or recommendation may seek judicial review of such action and of the Ethics Commission's findings or recommendation unless the action taken was a referral of the matter to proper authorities for criminal prosecution.

(2) On requests for advisory opinions. Within 45 days from the receipt of a request for an advisory opinion, the Ethics Commission shall either render the opinion or advise as to when the opinion shall be rendered.

D. Quorum. A quorum for the Ethics Commission shall be not less than four members in attendance. All members who attended all hearings on the matter, and all members who certify that they have read or heard the entire transcript of the hearing they did not attend, shall be eligible to vote on the proposed Ethics Commission action. The Ethics Commission shall find no person in violation of any provision of the Standards of Conduct or Code of Ethics except upon the concurring vote of three-fourths of those members voting.

Updated June 15, 2021

Updated September 2, 2022

Updated October 10, 2022



Town of Fairfield

Office of the First Selectwoman
725 Old Post Road
Fairfield, CT 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission, please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectwoman's Office at jcarpenter@fairfieldct.org. Please note that your resume and completed questionnaire are public documents. If you have any questions, please contact Jennifer Carpenter in the First Selectwoman's Office at 203-256-3095 or jcarpenter@fairfieldct.org.

Board/Commission:

Date: June 8, 2020

Name: Nancy Billington

Address: 25 Fleming Lane, Fairfield, 06824

Party Affiliation: Republican

email: nbilling22@gmail.com

home phone: ---

work phone: 203.581.1961

cell phone: 203.581.1961

1. How did you learn about this position? **Jamie Millington/Laura Devlin/Brenda Kupchick**
2. Why are you interested in serving and how can you contribute to this board/commission? **I am happy to serve on this commission as a way to support our town leadership and to show my gratitude for the benefits my family and I have enjoyed as residents of Fairfield.**
3. Have you attended any meetings or reviewed past minutes/agendas? If yes, please specify. **No**
4. Have you spoken with the chair, any members, or the appropriate Department Head? **No**
5. Have you read the written description of the board's role? **Yes**

6. Do you have any potential conflict of interest? **No**
7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position? **Yes**
8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the Town Charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation? **I am a registered voter and registered Republican.**
9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

NANCY BILLINGTON
Founder and Executive Director
INSPIRE
Fairfield's non-profit organization providing
community mental and emotional wellness programs
www.inspireinc.org

NANCY BILLINGTON
25 Fleming Lane
Fairfield, CT 06824
NBillington@Inspireinc.org
Cell 203.581.1961

2015-PRESENT

Founder and Executive Director, Inspire Inc, www.Inspireinc.org ,
a non-profit organization providing Fairfield and nearby communities with unique and impactful
mental and emotional wellness programs and 100% funded by private donations.

Nancy has held leadership roles in educational advocacy in Fairfield for 25 years. She has
established innovative school and community programs to address gender equity, athletic
codes, and underage alcohol and substance use. She founded the Fairfield Alcohol Use
Prevention Task Force and co-founded Fairfield H.S. Freshman Forums on Underage
Drinking. She was the advisor to the First Selectman during establishment of the Town of
Fairfield's Community Coalition on Alcohol and Health, now called Fairfield CARES, of
which she is a founding member. Nancy has completed facilitator training in the nationally
recognized *Creating Lasting Family Connections* program.

EDUCATION

B.S. Communications, S.I. Newhouse School of Public Communications at Syracuse
University.
Universite de Strasbourg, France
London School of Economics, England
Congressional Intern, Washington D.C, 1975-1976

PROFESSIONAL

Positions in Marketing/Communications held at Columbia Pictures Film Company,
MGM/UA Entertainment Company, Dean Witter/JP Morgan Financial Services

VOLUNTEERISM and ADVOCACY

Dwight PTA-President
Fairfield Ludlowe High School PTA-President
Bridgeport Choice Liason
The FRESH AIR FUND, Host and Mentor 2000-present
Board of Governors, Brooklawn C.C. 2002-2008
Board of Directors, Positive Directions 2013

From: null@town.fairfield.ct.us
To: Board of Selectmen
Subject: New submission for form: Boards and Commissions Interest Form (ID #239)
Date: Sunday, September 11, 2022 11:33:13 PM

Boards and Commissions Interest Form

Record #239 submitted from IP address 38.81.106.206 on 9/11/2022 11:33 PM

[View form](#)

ID	239
First Name	Will
Last Name	Diaz
Street Address	49 Melville Ave
Zip Code	06825
Email Address	wdiazrtm@gmail.com
Cell Phone	203-414-1779
Home Phone	203-414-1779
Work Phone	203-414-1779
Voter Registration Status	Yes
Political Party Affiliation	Democratic Party
Board or Commission	Ethics Commission
Read the Boards Role	Yes
How You Learned About the Position	Another board member
Who You Have	Other Board Members

Spoken To	
Explanation of Interest and Contribution	Integrity and ethics in all aspects of governance is essential. Unfortunately, government isn't simply moral on it's own so there must be checks and balances in place to ensure compliance with set rules. I believe my experience in government and in observance of it for years as a politically active citizen, Union Executive Board member and RTM Representative put me in a unique position of familiarity with the work of local government and give me the desire to ensure its integrity.
Resume or Bio	<u>Blank.pages</u>
Additional Comments	

Manage

William Diaz
49 Melville Ave Fairfield, CT 06825
(203) 414-1779

Bio for Ethics Commission:

Fairfield resident for 22 years

PTA Executive Board (McKinley Elementary) 2007-2016

AFSCME Local 714 Executive Board 2007-2014

RTM District 5 2020-Present

I currently work as a Senior Educational Program Administrator out of the UCONN School of Social Work in adult education. Contracted out to CT Department of Social Services to train their employees on systems, policy, procedures and ethics.

I am on the Board of Directors for a local nonprofit called Love Has a Home Here operating out of Sticks and Stones Farm in Newtown where we conduct enrichment activities such as Wilderness Camp for children, meditation and energy work, volunteer-run gardening to raise food for local food banks and much more.

I founded and run a local community altruism project called CT Love Army which encourages everyday CT citizens to support their communities through food and clothing drives, non-judgement and volunteer work for other nonprofits needing support.

Thank you for your consideration.

Will Diaz

From: null@town.fairfield.ct.us
To: Board of Selectmen
Subject: New submission for form: Boards and Commissions Interest Form (ID #243)
Date: Monday, September 26, 2022 2:45:35 PM

Boards and Commissions Interest Form

Record #243 submitted from IP address 165.225.221.44 on 9/26/2022 2:45 PM

[View form](#)

ID	243
First Name	William
Last Name	Ferguson
Street Address	12 Reynolds Dr
Zip Code	06824
Email Address	wbf4th@gmail.com
Cell Phone	917-991-7522
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Republican Party
Board or Commission	FairTV Commission
Read the Boards Role	Yes
How You Learned About the Position	Town of Fairfield Update from the Office of the First Selectwoman
Who You Have	

Spoken To	
Explanation of Interest and Contribution	<p>I am dedicated to a life of service. Through the Jesuit tradition of "Men For Others" taught at Fordham Prep, I have had a sense of duty to contribute to our greater society at every turn. Through service trips in high school, volunteer work in the Bronx through college, time as an officer in the Army, stint on the New York County Committee, and now as a leader at the Westport VFW and Executive Sponsor of my organization's Military Business Resource Group... I have always felt compelled to serve.</p> <p>As we have settled into the Fairfield community, we are reminded every day of what a great Town this is and how it is a wonderful place to live and grow a family. I'd love to serve the Town, and its constituents, on the Housing Authority because it represents the most fundamental purpose of local government -- to provide decent, safe, and sanitary housing.</p> <p>I believe that my background of military leadership, professional acumen (particularly in finding compromise), and experience navigating local government will bring a perspective and energy to the board that will benefit the Town.</p> <p>Thank you for your consideration.</p>
Resume or Bio	<u>WBF4th CV 2022.pdf</u>
Additional Comments	

Manage

WILLIAM FERGUSON

Myers-Briggs® ENTJ • CliftonStrengths® Achiever, Responsibility, Competition, Analytical, Discipline

I'm a people-oriented marketing expert who believes in the intersection of cultural relevancy and data personalization. My out-of-office passions include live sports and music, the Oxford comma, and NYC's 17,000+ water towers.

EXPERIENCE

dentsu international

Senior Vice President, Managing Director

2022 - Present

- M1 • dentsu's 100% identity-based audience platform driving media insights, planning, activation, and measurement.
- Led a team of 10+ Audience Consultants covering 70+ clients and \$35MM+ in annual audience data revenue.
- Delivered first year of profitability for M1 by implementing advance commercial structure and consultative practices.
- Exceeded target profit levels by delivering increased revenue with reduced staffing and platform cost centers.
- Drive the consulting, packaging, and enablement efforts driving implementation of dentsu audience resources.
- Apply functional knowledge of insights, data, research, planning, buying, and measurement to client challenges.
- Participate in growth and retention pitch wins including LinkedIn, Peloton, Pandora Jewelry, and JCPenney.
- Leveraged consumer data, industry trends, and product strategy to build revenue-driven addressable media plans.
- Diversity, Equity, & Inclusion: Executive Sponsor, Military Business Resource Group
- Clients: Microsoft, Louis Vuitton Moët Hennessy, Jaguar Land Rover, Upfield, Discover, McCormick, Kroger, Intel, et al.

Vice President, Audience Consultant

2021 - 2022

Senior Director, Audience Consultant

2019 - 2021

- M1 • dentsu's 100% identity-based audience platform driving media insights, planning, activation, and measurement.
- Led a team of 3 Consultants covering 40+ media clients and \$10MM+ in annual audience data revenue.
- Delivered multi-million-dollar data revenue growth across New Business and Organic Growth annually.
- Consulted, educated, and supported dentsu agencies and clients to drive adoption of people-based marketing.
- Leveraged consumer data, industry trends, and product strategy to build revenue-driven addressable media plans.
- Diversity, Equity, & Inclusion: Founder & Co-Lead, Military Business Resource Group
- Clients: Microsoft, Louis Vuitton Moët Hennessy, Hilton, Cox Communications, Pandora Jewelry, LinkedIn, Subway

Director, Client Services

2017 - 2019

Associate Director, Client Services

2016 - 2017

- iProspect • dentsu's global digital performance marketing agency driving accelerated growth through better media.
- Directly responsible for \$75MM+ of annual media budgets, yearly revenue growth goals, and client performance.
- Managed teams of 25+ across Paid Social, Paid Search, SEO, Digital, Programmatic, and Above-The-Line activation.
- iProspect Global Awards 2017: Transformative Partnerships (Silver) & Product and Solution Spotlight (Bronze)
- Clients: General Motors - Cadillac, DIAGEO, Marcus by Goldman Sachs, blu e-cigs, Pfizer

Sprinklr • Senior Media Manager

2015 - 2016

Unified-CXM platform enabling thousands of the world's largest enterprise brands to market, advertise, and engage.

Adaptly • Media Manager

2013 - 2015

Accenture's social media advertising technology offering marketing solutions across all major social ad networks.

Secco Squared • Digital Manager

2012 - 2013

Performance marketing agency specialized in customer acquisition through online media and mobile marketing.

Tranzact • Digital Manager

2011 - 2012

Leading marketplace for the distribution of direct-to-consumer auto, home, health, and life insurance products.

Datran Media • Digital Assistant

2010 - 2011

Digital media platform powering predictable audience engagement across display, social, mobile, video and email.

SERVICE

Veterans of Foreign Wars, Post 399 • Post Trustee

2021 - Present

Elected officer overseeing audit and accounting operations in support of the VFW's veteran advocacy mission.

New York County Committee • Elected Member

2016 - 2019

Elected political representative charged with promoting and protecting the quality of life in Manhattan.

United States Army • First Lieutenant

2011 - 2019

Commissioned officer serving in garrison and combat roles of Platoon Leader, Executive Officer, and Staff Officer.

ACADEMICS

University of Connecticut • MBA, Digital Marketing Strategy

2020 - 2022

#4 Public MBA Program, Northeast; #59 Graduate Business School, US (Bloomberg BusinessWeek 2020)

Fordham University • BS, Business Administration & Marketing

2007 - 2011

#4 Undergraduate Marketing Program, US; #40 Undergraduate Business School, US (Bloomberg BusinessWeek 2010)

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #227)
Date: Friday, August 19, 2022 6:50:27 PM

Boards and Commissions Interest Form

Record #227 submitted from IP address 172.56.22.202 on 8/19/2022
6:50 PM

[View form](#)

ID	227
First Name	Anne Marie
Last Name	Lagnese
Street Address	60 Steep Hill Road
Zip Code	06890
Email Address	Annelagnese@icloud.com
Cell Phone	475-559-5235
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Republican Party
Board or Commission	FairTV Commission
Read the Boards Role	Yes
How You Learned About the Position	First Selectwoman's news letter
Who You Have	

Spoken To	
Explanation of Interest and Contribution	I graduated Southern Connecticut State University with a degree in Journalism and throughout my career at Housatonic Community College and Southern Connecticut State University I was involved in student government and various other clubs and was on the boards for those clubs and organizations. So attending meetings, taking minutes, voting on issues and other topics, journalism and volunteer work are apart of who I am and what I know and have learned over the years. I've grown up and have lived in Southport all of my life.
Resume or Bio	<u>Indeed resume.pdf</u>
Additional Comments	

Manage

Anne Marie Lagnese

Southport, CT 06890
annemarie.lagnese@gmail.com
+1 475 559 5235

Reliable and friendly Sales Associate who quickly learns and masters new concepts and skills.
Driven and results-focused professional seeking a customer service position in a fast-paced retail environment.

Authorized to work in the US for any employer

Work Experience

Merchandise Execution Team

The Home Depot - Bridgeport, CT
August 2022 to Present

Organizing bays to planogram integrity.
Working as a team to accomplish shift, weekly, monthly and really goals set forth by the company.
Setting up and breaking down displays for special events.
Working closely with vendors and company to accomplish sales goals.

Customer Service Representative

Global Partners LP - Westport, CT
June 2022 to August 2022

Key and alarm code holder.
Accurately counted cigarettes and lottery at the end of every shift.
Accurately checked customer's identification for age restricted products.
Checked store daily for expired product to be sent back to the vendor for credit.
Assisted in executing new resets, plan-o-grams and displays.
Served as mentor to junior team members.
Computed sales prices, total purchases and processed payments.
Maintained knowledge of current promotions, policies regarding payment and exchanges, and security practices.
Described merchandise and explain operation of merchandise to customers.
Operated a cash register to process cash, check and credit card transactions.
Replenished floor stock and processed shipments to ensure product availability for customers.
Facilitated monthly and quarterly physical inventory counts.
Replenished floor stock and processed shipments to ensure product availability for customers.
Use of handheld PDI systems.
Check in and put away deliveries from warehouse and vendors.
Processed client payments.
Assisted customers by phone.
Class C operator.

Sales Lead Generator

The Home Depot - Fairfield, CT

August 2021 to June 2022

As a Sales Lead Generator, I not only greeted customers, but I engaged with them to get them a free in home estimate for any work they want done for their home.

Explaining the different projects and areas The Home Depot provides.

Met and exceeded daily and weekly sales lead goals.

Built strong bonds with the staff who handle the estimates and measures for customer needs.

But also, with our in store Flooring, Millwork and Kitchen and Bath Design departments, ensuring every customer gets the best and most professional experience possible.

Appliance Sales Specialist

The Home Depot - Fairfield, CT

August 2021 to June 2022

As an Appliance Specialist, I familiarized myself with all appliances The Home Depot sells, to better help customers make the most informed decision possible for their home and family.

Accurately ordered customer's products, followed up to ensure a smooth delivery and installation process.

Also ensuring that everything is working to the customer's satisfaction.

Accurately put together quotes for customers who may not be ready to buy today.

Also following up with the customers as needed, to ensure all questions are accurately answered and to genuinely show interest in their needs.

Assisted in executing new resets, plan-o-grams and displays.

Served as mentor to junior team members.

Back up cashier and Customer Service Desk

The Home Depot - Fairfield, CT

February 2021 to August 2021

As a back-up cashier and customer service desk representative I watched self check out and assisted customers with any questions.

Accurately checked customers out using point of sale (pos) systems.

Accurately processed refunds and returns at the service desk.

Placed special orders for customer pick up or delivery. Attended to customers picking up online or special orders.

Deliveries Associate

The Home Depot - Fairfield, CT

February 2021 to August 2021

Pulled online orders from shelf and staged them for customer pick up.

Runner for curbside pick up.

Checked in special orders and staged them for customer pick up.

Assisted in pulling, securing, staging customer orders for truck and van deliveries.

Greeter

The Home Depot - Fairfield, CT

February 2021 to August 2021

As a greeter, I utilized our "GET" method. I greeted every customer, engaged with them and thanked them for shopping with The Home Depot.

Walked the store to ensure customer's questions were answered and they were finding everything they need with ease.

Assisted in monitoring public areas to help reduce theft, fraud and damage to the company's property. Coordinated with management and Loss Prevention with any suspicious behavior. If suspected theft, damage or fraud occurs, I worked closely with management and Loss Prevention and in some cases local law enforcement to fill out needed forms, give statements and any other relevant details.

Deli Clerk

The Fresh Market - Westport, CT
July 2020 to February 2021

Prepared fresh food, including salads, rotisserie chickens, fried chicken, wings and other hot items. Operate deli slicers, ovens, frier and other tools in a safe and effective manner. Maintained up to date knowledge on current sales and promotions. Worked closely with management to cover team member call outs with little to no notice. Assisted with putting away weekly deliveries and communicating with management on items we are out of or low on to reorder.

Customer Service Representative

Wheel's Of Connecticut - Fairfield, CT
January 2020 to June 2020

Key and alarm code holder.
Accurately counted cigarettes and lottery at the end of every shift.
Accurately checked customer's identification for age restricted products.
Checked store daily for expired product to be sent back to the vendor for credit.
Assisted in executing new resets, plan-o-grams and displays.
Served as mentor to junior team members.
Computed sales prices, total purchases and processed payments.
Maintained knowledge of current promotions, policies regarding payment and exchanges, and security practices.
Described merchandise and explain operation of merchandise to customers.
Operated a cash register to process cash, check and credit card transactions.
Replenished floor stock and processed shipments to ensure product availability for customers.
Facilitated monthly and quarterly physical inventory counts.
Replenished floor stock and processed shipments to ensure product availability for customers.
Processed client payments.
Assisted customers by phone.
Use of handheld PDI systems.
Check in and put away deliveries from warehouse and vendors.
Class C operator.

Deli Clerk

Stop and Shop Supermarket - Fairfield, CT
January 2020 to March 2020

Prepared daily food using proper safety precautions.
Maintained a friendly and professional demeanor.
Operate slicer machines and tools in a safe and effective manner when slicing and weighing deli meats and cheeses.
Cleaned all department equipment and maintained sanitation and cleanliness of all areas.

Customer Service Representative

Kohl's - Fairfield, CT

November 2019 to January 2020

Received and putting away several deliveries per week utilizing Zebra and Bluebird hand held systems. Utilized handheld Zebra and Bluebird systems to obtain product in store to fulfill and send out all online orders that were either to be shipped to customers or apart of BOPIS (buy online pick up in store) program. Correctly processing all debit, credit, coupons purchases.

Assisted in preventing store loss/shrink by using awareness and attention to detail.

Signed customers up for Kohl's charge cards and Yes 2 You rewards.

Maintained up to date knowledge on current sales, promotions, coupons and Kohl's Cash. Assisted in putting together displays, promotional signs and product according to plan-o-gram.

Sr. Customer Service Associate

Cumberland Farms - Norwalk, CT

August 2012 to November 2019

Key holder and alarm code holder.

Served as mentor to junior team members.

Computed sales prices, total purchases and processed payments.

Maintained knowledge of current promotions, policies regarding payment and exchanges, and security practices.

Assisted in executing new resets, plan-o-grams and displays.

Described merchandise and explain operation of merchandise to customers.

Operated a cash register to process cash, check and credit card transactions.

Replenished floor stock and processed shipments to ensure product availability for customers.

Facilitated monthly and quarterly physical inventory counts.

Replenished floor stock and processed shipments to ensure product availability for customers.

Processed client payments.

Assisted customers by phone.

Use of handheld PDI systems.

Check in and put away deliveries from warehouse and vendors.

Class C operator.

Front Desk Staff

Southport Athletic Club - Southport, CT

December 2009 to August 2012

Key and alarm code holder.

Maintained knowledge of current promotions, policies regarding payment and exchanges, and security practices.

Computed sales prices, total purchases and processed payments for memberships and other services.

Placed special orders and called other stores to find desired items.

Recommended merchandise based on customer needs.

Operated a cash register to process cash, check and credit card transactions.

Facilitated monthly and quarterly physical inventory counts.

Replenished floor stock and processed shipments to ensure product availability for customers.

Assisted customers by phone.

Manager

Community Theater Foundation - Fairfield, CT

September 2002 to October 2009

Key holder. Supervised a team of 3 or more members on regular basis.
Replenished floor stock and processed shipments to ensure product availability for customers.
Facilitated monthly and quarterly physical inventory counts.
Administered all point of sale opening and closing procedures.
Maintained knowledge of current promotions, policies regarding payment and exchanges, and security practices.
Executed integrated advertising campaign across multiple media channels.
Served as mentor to junior team members. Processed client payments.
Assisted customers by phone.

Data Entry

BMA Marketing Associates LLC - Wolcott, CT
May 2007 to September 2007

Inputted invoices into system daily, including logging payments and returns.
Updated invoices for customers and employees on a daily basis.
Inputted prospect client information into system, including if contact has been made.
Frequently verified invoice information, current, former and prospect client information.
Organized handwritten invoices for easy access.
Utilized a computer and data entry software.
Quick typer at 80 or more words per minute.
Worked with manager for software and system updates.

Education

Associate's degree in Drug and Alcohol Treatment Program

GateWay Community College - New Haven, CT
August 2022 to Present

Associate's degree in Criminology

Housatonic Community College - Bridgeport, CT
August 2020 to July 2022

Bachelor of Science in Journalism

Southern Connecticut State University - New Haven, CT
August 2010 to May 2013

Associates Degree in Psychology

Housatonic Community College - Bridgeport, CT
August 2007 to 2010

High School Diploma in General Studies

Fairfield Ludlowe High School - Fairfield, CT
August 2003 to June 2007

Skills

- Extensive cash handling accuracy/Point of sale experience, Proficient with Macs, PCs/Windows, MS Office, Photojournalism, Firm grasp of journalism ethics, Publishing tools, including: Final Cut Pro and Windows Movie Maker, Copy editing and proofreading, Excellent multi-tasker, Detailed oriented, Time management, Effective interviewer, Strong interpersonal and communication skills, Fluent English. (10+ years)
- Blogging
- Adobe Photoshop
- Photography
- Microsoft Excel
- Merchandising
- Video Editing
- Video Production
- Copywriting
- WordPress
- Presentation Skills
- Content Creation
- Events Management
- Planograms
- Cash handling
- Adobe Premiere
- Adobe InDesign
- Adobe Illustrator
- Adobe Creative Suite
- Digital Marketing
- Filming
- Public Relations
- Social Media Management

Languages

- English - Expert
- Spanish - Beginner
- French - Beginner
- Gaelic - Beginner
- Italian - Beginner

Awards

Reflections Program

January 2006

PTA sponsored program. Participated in the senior division (grades 9-12) for photography.

Participation

April 2010

Had a poster displayed in the 1st Annual Psychology Fair (Monday April 19, 2010), a professional psychology fair hosted at Housatonic Community College.

Certifications and Licenses

Class C Operator

August 2012 to Present

Renewed every year by Cumberland Farms, Global and Wheel's Of Connecticut. Trained to be on site when gas deliveries take place. In short, the Class C operator is on-site daily and is responsible as the initial responder to handle emergencies and alarms pertaining to a spill or release. This operator is typically an employee who controls or monitors the dispensing or sale of product.

Food Handler Certification

Additional Information

Have Electric Ladder License, Order Picker License, Forklift License, Reach License issued by The Home Depot.

Accomplishments:

Routinely helped as many as 100 or more customers each day in a high-volume retail outlet.

Supervised team of three or more staff members.

Wrote and had published 12 print and 13 exclusively online pieces per 1 and 1/2 year period.

Volunteer Experience:

Super Paws Rescue - Fairfield, CT

Vice President at Animal Rescue 2014 - present

Taking in needy animals (stray, owner surrender, etc), assessing and tending to any and all behavioral and medical needs. (All animals will be spayed/neutered and chipped).

Checking on potential volunteer/foster/adopter applications.

Fundraising events (in person) and/or online fundraising.

Running Social Media platforms to have animals fostered and adopted and to raise awareness on topics, such as, animal neglect, animal fighting, safe foods to feed your pets, etc.

Partnering with other non-profits at community events.

Tending to the animal's basic needs.

501c3 non-profit

Relay for Life - Fairfield, CT

Sept 2002 - June 2014

Participant/fundraiser 2002 - 2003.

Team captain 2003 - June 2014.

Planning Committee 2004 - June 2014.

Logistics and Finance sub-committee co-chair 2006 - June 2014.

Planning Committee Chair: running committee, event and working closely with American Cancer Society Representative Aug 2013 - June 2014.

Mentor - New Haven, CT:

Jan. 2014 - Jan. 2015

Mentoring undergraduates, at Southern Connecticut State University, with career choices, school, extra curricular activities, and other aspects.

Walk for Diabetes - Fairfield, CT

Sept 2002 - Dec 2007

Helped plan entire event. Helped setting up, cleaning up and other day of duties before, during, and after event.

Police Explorer Post 279 - Fairfield, CT

Sept 2002 - Nov 2010

Worked closely with uniformed police officers. Attending local and National conferences. Doing fingerprinting, forensics, and other classes. Helped run events, such as, Relay for Life, Memorial Day Parade, 4th of July Fireworks, and other events.

Junior Achievement - Bridgeport, CT

Aug 2010 - Dec 2010

Went to Columbus Elementary School as a volunteer teacher to teach bi-lingual 3rd graders. Used prepared lessons, worked closely with class teacher, taught or used other lessons/props as asked by teacher.

Fred Villari's Studio of Self Defense - Fairfield, CT

September 2006 - October 2008

Helped teach younger classes of students, due to my age and rank. Achieved the rank of 1st degree black belt. Won several 1st and 2nd place trophies and medals at competitions for students from the northeast (New York, Mass., Connecticut and several other states).

FairTV Commission

Seat	Name	Party	Term Start	Term End
1*	William B. Ferguson (pending RTM approval)	R	07/22	07/25
2**	Anne Marie Lagnese (pending RTM approval)	R	07/20	07/23
3***	Mark J. Joyella	D	07/20	07/23
4****	Paula J. Coccozza	D	07/21	07/24
5*****	David Kraft	U	07/21	07/24

Full	
Party	Count
Vacant	2
Democrats	2
Republicans	0
Unaffiliated	1
Total Full	5

* Mr. Ferguson received unanimous BOS approval to serve first term on 10-03-22. Needs RTM approval on 10-24-22. Will replace Alexander Vishno - R – who did not seek a second term. Mr. Vishno was approved to serve his first term by BOS on 12-04-20 and RTM on 12-16-20. He filled a seat vacated by Kathryn L. Braun – R- who was elected to the TPZ in November of 2019.

** Ms. Lagnese received unanimous BOS approval to serve first term on 10-03-22. Needs RTM approval on 10-24-22. Will replace Patrick G. Colligan – R – who resigned on July 20, 2022 during his first term. Mr. Colligan was approved to serve his first term by BOS on 07-06-20 and RTM on 7-27-20. He filled a seat vacated by Todd J. Chandler - R - who resigned 09-17-18.

***Serving first term. Appointed by BOS on 12-21-20 and RTM on 01-25-21. Filled seat vacated by Andrew D. Jones – D- who chose not to seek a second term.

****Serving first term. Appointed by BOS on 06-21-21 and RTM on 06-28-21. Filled seat vacated by James F. Quinn – D- who served two full terms.

*****Serving first term. Appointed by BOS on 12-06-21 and RTM on 12-13-21. He replaced Stuart Strezler - U – who served two full terms.

- The FairTV Commission was established to oversee the development and operation of educational and government access television programming in Fairfield. The FairTV Commission was created by a Town Ordinance passed by the Representative Town Meeting (RTM) on February 2, 2015 to oversee the development and operation of educational and government access television programming in Fairfield. This commission is the successor to the temporary [FairTV Operational Committee](#).
- 5 members can serve; no more than 2 members of the same party can serve.
- Term begins July and lasts three years.
- Requires unanimous BOS approval and RTM approval.

FairTV Commission (source www.fairfieldct.org/fairtvcommission)

Powers and Duties: [Town Code - Chapter 74](#)

Chapter 74. FairTV

Sec. 74-1. Declaration of intent: FairTV.

There is hereby established a program for the recording (video & audio), production, editing, live broadcast, re-broadcast and internet streaming of the Town of Fairfield Public, Education and Government meetings. The program shall provide the residents of the Town of Fairfield the ability to view government and education meetings as prescribed herein.

Sec. 74-2. Implementation.

The FairTV Commission shall have the responsibility and shall oversee the implementation of this ordinance.

Sec. 74-3. Primary Content.

FairTV shall record, broadcast, re-broadcast and “Internet-stream” gavel-to-gavel, regularly scheduled meetings of the Town of Fairfield’s:

- A. Representative Town Meeting
- B. Board of Education
- C. Board of Selectmen
- D. Board of Finance
- E. Town Plan & Zoning Commission

Sec. 74-4. Secondary Content.

The FairTV Commission may authorize additional coverage of Fairfield town government and the Fairfield Public Schools, herein defined as: gavel-to gavel meetings of town bodies not part of the Primary Content schedule, and events related to town government or the public schools, such as ceremonies, non-partisan public meetings, parades and athletic competitions.

Sec. 74-5. Secondary Content Inhibitor.

The Primary Content shall be completely assigned, scheduled and appropriately funded prior to the authorization of any Secondary Content coverage. The Commission shall not authorize the production of any other content or accept outside produced content for broadcast.

Sec. 74-6. Special Meeting Programming,

Coverage of Special Meetings of Primary Content government and educational activities shall be at the discretion of the FairTV Commission; provided that Primary Content coverage shall not be affected.

Sec. 74-7. Emergency Programming. The FairTV Commission shall provide for the immediate broadcast and release of emergency bulletins properly decreed by the Public Safety Authorities of the Town of Fairfield through prior mutual agreement with those authorities. These bulletins are to be in written form in order to be delivered over the system's broadcast emergency sub-channels.

Sec. 74-8. Commission Created; membership; compensation.

A. There shall be a FairTV Commission that shall consist of five (5) members who must be electors and residents of the Town of Fairfield. No more than two (2) members shall be members of the same political party. These members shall be recommended by unanimous consent of the Board of Selectmen and shall be appointed to the FairTV Commission by majority consent of the RTM.

B. No member of the FairTV Commission shall receive compensation for service.

Sec. 74-9. Term of Office; removal; officers.

A. The term of all members shall run for three (3) years, except that the initial terms shall be staggered as follows: one initial term of at least one (1) year, two initial terms of at least, but no more, than two (2) years, two initial terms of at least, but no more, than three (3) years so that the terms of not more than two (2) members shall terminate in any single year.

B. If a member resigns or is removed for any reason before his or her term expires, a replacement shall be appointed within two (2) months of termination in accordance with Section 74-9.A to complete that term. A Commission member may be removed by a vote of the Board of Selectmen for good cause, upon request of the Commission. Failure to attend four (4) consecutive meetings without good reason shall constitute good cause for removal.

C. The Commission shall elect a Chairperson, Vice Chairperson and Secretary. The Commission may form subcommittees to address specific duties of the Commission.

D. A quorum at any such meetings shall consist of a majority of the voting membership.

Sec. 74-10. Jurisdiction.

A. The FairTV Commission shall oversee the operations of the FairTV Broadcast System for the express purpose of recording (video & audio), producing, editing, live broadcast, re-broadcast and Internet streaming of the Town of Fairfield Education and Government meetings.

B. The Commission shall serve as the sole policy-making authority regarding broadcast content, acting strictly however within the broadcast standards established herein Sect.74-3 through Section 74-8. These standards may only be revised by ordinance of the Town of Fairfield.

C. The Commission shall act as the oversight and selection authority for any and all employees, contractors, vendors and volunteers needed to operate the FairTV Broadcast System in a manner consistent with requirements of fairness expressed in the Town Charter in Article XI, Section 4 and in consultation with the Town Human Resources Department and Town Purchasing Department.

D. The Commission shall adopt such policies as it deems appropriate to assure procedures for the orderly and prompt performance of the Commission's duties and the system's continued efficient operation.

Sec. 74-11. Professional Services.

The Commission shall develop criteria for all contracts and/or agreements for professional services in furtherance of the purposes for which the Commission was created, including for the delivery of services it requires, in consultation with the Town Human Resources Department and/or the Town Purchasing Department.

Sec. 74-12. Powers and duties.

The purpose of the FairTV Commission shall be to oversee the FairTV Broadcast System. The system includes FairTV Education, FairTV Government and FairTV on Demand. The Commission shall adopt policies and procedures that shall:

A. Provide for efficient, cost effective broadcast operations.

B. Deliver broadcast content of the legislative, educational, executive, financial and land use meetings of the Town of Fairfield.

C. Regulate broadcast system operations and standards within the limits of Sections 74-3 to 74-8.

D. Acquire, provide and maintain equipment necessary for the timely execution of the Commission's duties.

E. The Commission shall be responsible for the custodial oversight of all such equipment and shall adopt policies for the proper preservation and care of such equipment.

F. Members shall serve as the Town of Fairfield and the Fairfield Board of Education representatives to the Cable Advisory Council of Area 2 (CAC2).

Sec. 74-13. Budget Appropriations and Funding

A. Effective with the adoption of this ordinance by the RTM and the appointment and installation of members to the FairTV Commission, funds appropriated, encumbered and/or designated for the operations of FairTV in the current fiscal year held in the Information Technology Department Budget shall henceforth be expended at the direction of the FairTV Commission.

B. The FairTV Commission shall prepare, present and oversee budget requests and appropriations for the System in accordance with Town of Fairfield budget procedures.

C. The FairTV Commission shall author annual grant requests to Cable Advisory Council of Area 2 and the grant process post-award report.

D. The FairTV Commission shall author grant requests to any other video service providers for the Town of Fairfield as needed.

Updated December 1, 2021

Updated October 10, 2022

Center Street Pump Station and Force Main – Design only Cost - \$300,000

1. **Background** – Center Street pump station was built in 1965 and is the second oldest in the town. The station is a wet well/dry well type. The pumps were replaced in 2000, controls were replaced in 2002, and the generator was replaced in 2012. The fourteen-inch force main is 2,880 feet in length and is original. All other equipment is original.
2. **Purpose and Justification** – The purpose of the request is to design a new station and force main, using state of the art components and controls to ensure continued and uninterrupted service.
3. **Detailed Description of Proposal** – Upgrade electrical and mechanical equipment, as well as piping and controls. Check building structures ability to withstand extreme weather events and mitigate potential flooding concerns. Install a provision for a third pump and the addition of piping and valves to facilitate a portable by-pass pump pack.
4. **Reliability of Cost Estimate** – Based on a scale of 0 to 10, this is a 10. This is for design only.
5. **Increased Efficiency or Productivity** – Building will be up to code with the latest energy efficient pumps and controls. New piping and building upgrades will ensure long service life and protection from storms that could cause environmental impacts.
6. **Additional Long Range Costs** – Maintenance of the station will be bore by the WPCA out of the annual operating budget.
7. **Additional Use or Demand on Existing Facilities** – None.
8. **Alternatives to this Request** – None. Design only.
9. **Safety and Loss Control** –None for Town.
10. **Environmental Considerations** – These considerations will be addressed when project goes to construction.
11. **Insurance** – All selected participants will be required to carry the necessary insurance as directed by the Town of Fairfield.
12. **Financing** – Funded through the WPCA fund balance.
13. **Other Considerations**: None.

Other Approvals:

WPCA Committee	-	Sept 21, 2022
Board of Selectman	-	Oct 3, 2022
Board of Finance	-	Oct 4, 2022
RTM	-	Oct 24, 2022

South Pine Creek Pump Station and Force Main – Design only Cost - \$300,000

1. **Background** – South Pine Creek pump station was constructed in 1983 as a can style with the dry well and wet well both underground. The town constructed a building over the underground station in 1985. Pumps and controls were upgraded in 2012 with equipment purchased in 2003. There is no on-site emergency generator; a portable is used during emergencies. The building is basic and needs to be insulated and upgraded to current standards in regards to storm resiliency.
2. **Purpose and Justification** – The purpose of the request is to design a new station and force main, using state of the art components and controls to ensure continued and uninterrupted service.
3. **Detailed Description of Proposal** – Upgrade electrical and mechanical equipment, as well as piping and controls. Check building structures ability to withstand extreme weather events and mitigate potential flooding concerns. Install additional piping and valves to facilitate a portable by-pass pump pack.
4. **Reliability of Cost Estimate** – Based on a scale of 0 to 10, this is a 10. This is for design only.
5. **Increased Efficiency or Productivity** – Building will be up to code with the latest energy efficient pumps and controls. New piping and building upgrades will ensure long service life and protection from storms that could cause environmental impacts.
6. **Additional Long Range Costs** – Maintenance of the station will be bore by the WPCA out of the annual operating budget.
7. **Additional Use or Demand on Existing Facilities** – None.
8. **Alternatives to this Request** – None. Design only.
9. **Safety and Loss Control** –None for Town.
10. **Environmental Considerations** – These considerations will be addressed when project goes to construction.
11. **Insurance** – All selected participants will be required to carry the necessary insurance as directed by the Town of Fairfield.
12. **Financing** – Funded through the WPCA fund balance.
13. **Other Considerations**: None.

Other Approvals:

WPCA Committee	-	Sept 21, 2022
Board of Selectman	-	Oct 3, 2022
Board of Finance	-	Oct 4, 2022
RTM	-	Oct 24, 2022

WATER POLLUTION CONTROL AUTHORITY COMMISSION

Draft Minutes

<https://www.youtube.com/watch?v=fMIRIzMrghE>

A WPCA Regular meeting was held via Webex at 7:00 p.m. on Wednesday, September 21, 2022.

Present: Vice Chairman Joseph D'Avanzo, Chairman Mark Elletson, Matt Manchisi, Tom McCarthy, Chris Steiner

Absent: Ron Drew, Nancy Lefkowitz

Also Present: John Bodie WPCA Superintendent, John Clancy WPCA Administrator/ Inspector, Christine Pacelli WPCA Project Manager

1. Call to Order – Chairman Elletson called the meeting to order at 7:01 p.m.

2. Bills and Communications

a. Approval of the July 20, 2022, Regular Meeting Minutes

Joseph D'Avanzo motioned to approve the July 20, 2022, Regular meeting minutes. Chris Steiner seconded the motion which carried unanimously, 5-0. (D'Avanzo, Elletson, Manchisi, McCarthy, Steiner in favor)

b. Approval of the new Sewer user fee and I & I rates from the August 2, 2022, Public Hearing

Joseph D'Avanzo motioned to amend the item to "approve the meeting minutes of August 2, 2022, that was for the discussion and rate setting of the new sewer user fees and I & I rates". Tom McCarthy seconded the motion which carried, 4-0-1. (D'Avanzo, Elletson, McCarthy, Steiner in favor and Manchisi abstained)

Chris Steiner motioned to approve the amended motion. Tom McCarthy seconded the amended motion which carried, 4-0-1. (D'Avanzo, Elletson, McCarthy Steiner in favor and Manchisi abstained)

c. Approval of the Special meeting minutes of September 13, 2022

Chris Steiner motioned to approve the Special meeting minutes of September 13, 2022. Tom McCarthy seconded the motion which carried, 4-0-1. (D'Avanzo, Manchisi, McCarthy, Steiner in favor and Elletson abstained)

3. New Business

a) Discuss a pool water discharge policy

Mr. Elletson explained that Sacred Heart University has recovery tubs that they need to periodically empty and that WPCA does not allow pools to be drained into the sewer system. Mr. Bodie had been asked to check with the YMCA on what they do with their pool water but hasn't received a reply. The Commission discussed allowing for a scheduled discharge and to charge a fee in addition to their water usage fee. The Commission issue is to prevent water entering the watershed (In this example, SHU's facility is close to Lake Mohegan). Mr. Bodie reached out to 12 surrounding communities to determine how they handle chlorinated pool discharge into the sewer system; only two responded and said they do not allow. The discussion continued to work on a solution, including a discussion on DEPs view, how much additional water would be entering the seage plant, and how to prevent Chlorinated water going into the storm drains and eventually Long Island Sound. Mr. Bodie suggested we ask SHU to dechloranate the water and coordinate time of discharge with us or have them hire a company to pump the water into a tanker and the plant could schedule feeding it into the plant. Mr. Bodie will meet with SHU to get more information and report back to the Commission at the next meeting. Mr. D'Avanzo asked how many pools are in Town and would be subject to any policy. Mr. Elletson asked how Fairfield University currently handles their pool.

b) Act on a request to modify the Sewer Invoice Review Policy to give authority to the Town Tax Collector (or his/her designee) to adjust sewer bill for special use properties such as but not limited to farms, nurseries, special use manufacturers

Mr. D'Avanzo gave background.

Matt Manchisi motioned to modify the Sewer Invoice Review Policy to give authority to the Town Tax Collector (or his/her designee) to be authorized to adjust sewer bills for special use properties such as but not limited to farms, nurseries, special use manufacturers. Chris Steiner seconded the motion which carried unanimously, 5-0. (D'Avanzo, Elletson, Manchisi, McCarthy, Steiner in favor)

c) Allow sewer adjustments to be made by the Tax Collector (or designee) if said adjustment is less than \$2,000

Chris Steiner motioned to allow sewer adjustments to be made by the Tax Collector (or designee) if said adjustment is less than \$2,000. Matt Manchisi seconded the motion.

Mr. D'Avanzo supplied history on prior practice.

Chris Steiner amended the motion "to allow the sewer adjustment to be made by the Tax Collector (or their designee) if said adjustment is less than \$2,000. If said adjustment is denied by the Tax Collector, the payee can bring their appeal to the WPCA". Matt Manchisi seconded the motion which carried unanimously, 5-0. (D'Avanzo, Elletson, Manchisi, McCarthy, Steiner in favor)

d) Act, discuss and approve additional funding for Center Street Pump Station and South Pine Creek Pump Station design - \$600,000

Mr. Bodie furnished background on both projects.

Joseph D'Avanzo motioned to approve additional funding up to \$300,000 for the design of the Center Street Pump Station including the forced main. Matt Manchisi seconded the motion.

The motion carried unanimously, 5-0. (D'Avanzo, Elletson, Manchisi, McCarthy, Steiner in favor)

Joseph D'Avanzo motioned to approve additional funding up to \$300,000 for the design of the South Pine Creek Pump Station and forced main. Chris Steiner seconded the motion which carried unanimously, 5-0. (D'Avanzo, Elletson, Manchisi, McCarthy, Steiner in favor)

e) Discussion on TradeMark building invoicing issue

Mr. Bodie reported the Tax Collector, Mr. Kluczowski, reviewed the prior history on 665 Commerce Drive and discovered the property had not been invoiced for sewer use since inception. The outstanding charge that has been invoiced is \$52,685.40. Mr. Kluczowski met with the owner's lawyer last week. He is now looking back at other properties to determine if any other properties were also not invoiced. Mr. Elletson said this should have been picked up through Aquarion and is concerned what others has been missed in the past. Mr. D'Avanzo volunteered to compile a list of all the past major projects and determined if they are on our billing system. An request to obtain Aquarion's top 200 users by volume and perform an audit to ensure they are paying for sewer usage. Mr. Bodie and Mr. D'Avanzo will speak with Mr. Kluczowski to determine the best approach.

4. Old Business

a) Digester update

Mr. Bodie said they increased the amount requested from Town Boards for the "cleanout" of the damaged Digester from \$531,600 to \$625,000. The money was approved by the RTM and BOF. He worked with Purchasing on the bid award and the item may have to go back before the BOS before entering into a contract. The contractor is ready to go once approval is in place.

b) Wright Pierce I&I study update

Mr. Bodie reported the first phase smoke testing is complete. Wright-Pierce tested 13 miles of sanitary sewer. They found 91 addresses where smoke was coming into people houses. The smoke pumped into the sytem to determine leaks found leaks in pipes, sump pumps and roof leaders. Mailers will be sent to residents where issues were identified notifying them of a potential hazard but the resident must grant permission to allow access to homes to further investigate. Mr. D'Avanzo requested all correspondence to residents be reviewed by Town Attorney before being sent. Manhole inspections were done simultaneously. The flow monitoring phase will begin this spring. \$200,000 is allocated for CCTV work to begin. Once the work is complete

issues can be prioritize and cost estimates can be determined. and results. AS sump pumps and rain leader are not allowed to be connected to the sewer system, Mr. Bodie will check with Town Attorney Baldwin on how to handle these illegal hookups.

5. Update on Current Projects

Mr. Bodie gave an update on the current projects that included the hardening project, microgrid, metrocenter, east trunk interceptor and Carriage Drive.

6. Status Update on Sewer Bypasses

There was one by-pass on August 29, 2022, at 140 Melville Drive, approximately 150 gallons discharged.

7. Adjourn

Joseph D'Avanzo motioned to adjourn the meeting at 8:04 p.m. Thomas McCarthy seconded the motion which carried unanimously, 5-0. (D'Avanzo, Elletson, Manchisi, McCarthy, Steiner in favor)

Respectfully submitted,

Sheila Tesei
Recording Secretary

20 YEAR

A RESOLUTION APPROPRIATING \$3,481,757 FOR THE COST OF ROOF REPLACEMENT PROJECTS AT SHERMAN ELEMENTARY SCHOOL AND RIVERFIELD ELEMENTARY SCHOOL AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION

RESOLVED:

1. As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield (the "Town") hereby appropriates the sum of Three Million Four Hundred Eighty-One Thousand Seven Hundred Fifty-Seven and 00/100 Dollars (\$3,481,757) for costs related to: i) the Sherman Elementary School partial roof replacement project in the amount of \$1,916,647, which costs include but are not limited to: disposal of existing roof; materials; engineering services; architectural services; project inspection and oversight; and installation of the new roof (the "Sherman Project"); ii) the Riverfield Elementary School partial roof replacement project in the amount of \$1,565,110, which costs include but are not limited to: disposal of existing roof; materials; engineering services; architectural services; project inspection and oversight; and installation of the new roof (the "Riverfield Project"); and iii) all administrative, financing, legal, contingency and other soft costs related to the Sherman Project and the Riverfield Project (collectively the "Project").
2. To finance such appropriation and in lieu of a tax therefor, and as recommended by the Board of Finance and the Board of Selectmen, the Town may borrow a sum not to exceed Three Million Four Hundred Eighty-One Thousand Seven Hundred Fifty-Seven and 00/100 Dollars (\$3,481,757) and issue its general obligation bonds/bond anticipation notes for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Project.
3. The Board of Selectmen, the Treasurer and the Chief Fiscal Officer of the Town are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form and terms, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of each series thereof and the rate or rates of interest thereon as herein provided; to determine whether the interest rate on any series will be fixed or variable and to determine the method by which the variable rate will be determined, the terms of conversion, if any, from one mode to another or from fixed to variable; to set whatever other terms of the bonds they deem necessary, desirable or appropriate; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes, as amended (the "Statutes") including Chapter 748 (Registered Public Obligations Act) and Chapter 109

(Municipal Bond Issues) to issue, sell and deliver the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and under rules of the Securities and Exchange Commission, and other applicable laws and regulations of the United States, to provide for issuance of the bonds in tax exempt form and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from Federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations, the filing of information reports as and when required, and the execution of Continuing Disclosure Agreements for the benefit of the holders of the bonds and notes.

4. The First Selectwoman and Treasurer or Chief Fiscal Officer, on behalf of the Town, shall execute and deliver such bond purchase agreements, reimbursement agreements, line of credit agreement, credit facilities, remarketing, standby marketing agreements, standby bond purchase agreements, and any other commercially necessary or appropriate agreements which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the sale and issuance of bonds, and if the Committee determines that it is necessary, appropriate, or desirable, the obligations under such agreements shall be secured by the Town's full faith and credit.
5. The First Selectwoman and Treasurer or Chief Fiscal Officer shall execute on the Town's behalf such interest rate swap agreements or similar agreements related to the bonds for the purpose of managing interest rate risk which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the carrying or selling and issuance of the bonds, and if the Committee determines that it is necessary, appropriate or desirable, the obligations under such interest rate swap agreements shall be secured by the Town's full faith and credit.
6. The bonds may be designated "Public Improvement Bonds of the Town of Fairfield", series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three years from the date of issue and the last installment to mature not later than twenty (20) years from the date of issuance or as otherwise provided by statute. The bonds may be sold at an aggregate sales price of not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semi-annually or annually. The bonds shall be signed on behalf of the Town by at least a majority of the Board of Selectmen and the Treasurer, and shall bear the seal of the Town. The signing, sealing and certification of the bonds may be by facsimile as provided by statute.

7. The Committee is further authorized to make temporary borrowings as authorized by the Statutes and to issue temporary notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the Statutes. Notes evidencing such borrowings shall be signed by the First Selectwoman and Treasurer or Chief Fiscal Officer, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.
8. Pursuant to Section 1.150-2, as amended, of the Federal Income Tax Regulations the Town hereby declares its official intent to reimburse expenditures (if any) paid for the Project from its General or Capital Funds, such reimbursement to be made from the proceeds of the sale of bonds and notes authorized herein and in accordance with the time limitations and other requirements of said regulations.
9. The First Selectwoman, Chief Fiscal Officer and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.
10. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds and notes in accordance with the provisions of the Statutes and the laws of the United States.
11. The First Selectwoman or other proper Town official, including the Board of Education, is authorized to apply for and accept any available State or Federal grant in aid of the financing of the Project, and to take all action necessary and proper in connection therewith. Any such grants or contribution received prior to the issuance of the bonds authorized herein shall be applied to the costs of the Project or to pay at maturity the principal of any outstanding bond anticipation notes issued pursuant this resolution and shall reduce the amount of the bonds that can be issued pursuant to this resolution. If such grants and contributions are received after the issuance of the bonds, they shall be applied to pay the principal on the bonds or as otherwise authorized by the Board of Selectmen, Board of Finance and Representative Town Meeting provided such application does not

adversely affect the tax-exempt status of the bonds or the Town's receipt of such grant or contribution.

20 YEAR

A RESOLUTION APPROPRIATING \$3,489,757 FOR THE COST OF ROOF REPLACEMENT PROJECTS AT SHERMAN ELEMENTARY SCHOOL AND RIVERFIELD ELEMENTARY SCHOOL AND DESIGN SERVICES FOR THE ROOF REPLACEMENT PROJECT AT HOLLAND HILL ELEMENTARY SCHOOL AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION

RESOLVED:

1. As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield (the "Town") hereby appropriates the sum of Three Million Four Hundred Eighty-Nine Thousand Seven Hundred Fifty-Seven and 00/100 Dollars (\$3,489,757) for costs related to: i) the Sherman Elementary School partial roof replacement project in the amount of \$1,916,647, which costs include but are not limited to: disposal of existing roof; materials; engineering services; architectural services; project inspection and oversight; and installation of the new roof (the "Sherman Project"); ii) the Riverfield Elementary School partial roof replacement project in the amount of \$1,565,110, which costs include but are not limited to: disposal of existing roof; materials; engineering services; architectural services; project inspection and oversight; and installation of the new roof (the "Riverfield Project"); iii) design services for the partial roof replacement project at Holland Hill Elementary School in the amount of \$8,000 (the "Holland Hill Project"); and iv) all related administrative, financing, legal, contingency and other soft costs related to the Sherman Project, the Riverfield Project and the Holland Hill Project (collectively the "Project").
2. To finance such appropriation and in lieu of a tax therefor, and as recommended by the Board of Finance and the Board of Selectmen, the Town may borrow a sum not to exceed Three Million Four Hundred Eighty-Nine Thousand Seven Hundred Fifty-Seven and 00/100 Dollars (\$3,489,757) and issue its general obligation bonds/bond anticipation notes for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Project.
3. The Board of Selectmen, the Treasurer and the Chief Fiscal Officer of the Town are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form and terms, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of each series thereof and the rate or rates of interest thereon as herein provided; to determine whether the interest rate on any series will be fixed or variable and to determine the method by which the variable rate will be determined, the terms of conversion, if any, from one mode to another or from fixed to variable; to set whatever other terms of the bonds they deem necessary, desirable or appropriate; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying

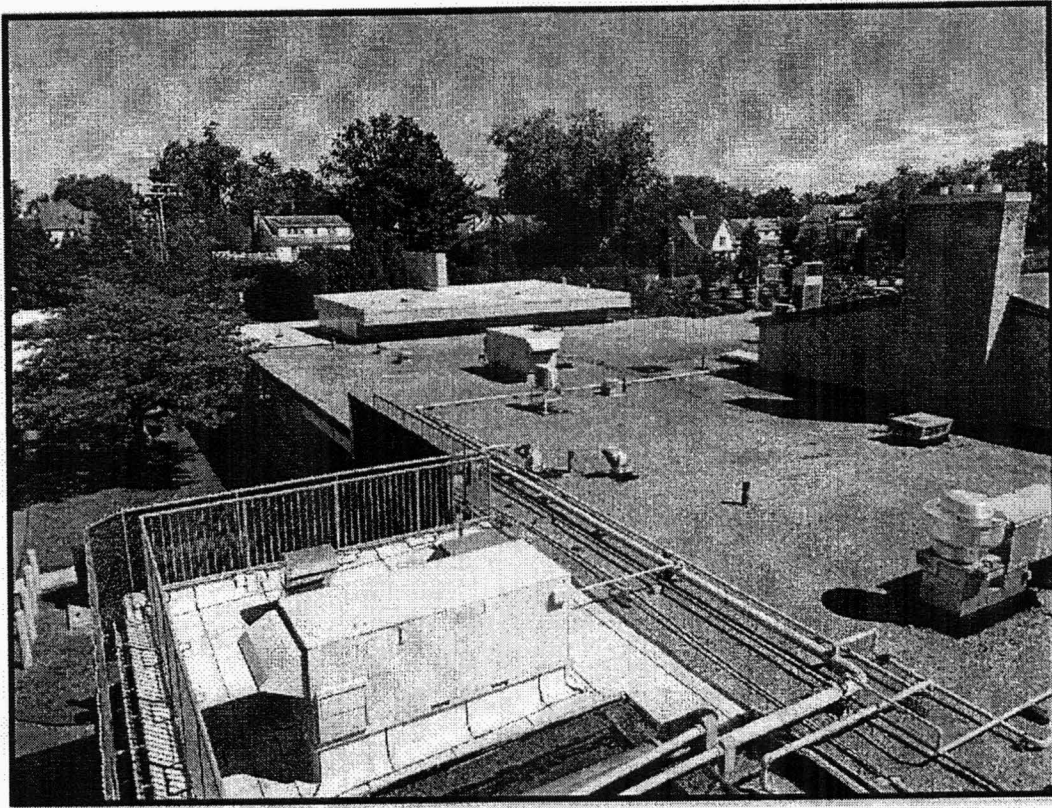
agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes, as amended (the "Statutes") including Chapter 748 (Registered Public Obligations Act) and Chapter 109 (Municipal Bond Issues) to issue, sell and deliver the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and under rules of the Securities and Exchange Commission, and other applicable laws and regulations of the United States, to provide for issuance of the bonds in tax exempt form and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from Federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations, the filing of information reports as and when required, and the execution of Continuing Disclosure Agreements for the benefit of the holders of the bonds and notes.

4. The First Selectwoman and Treasurer or Chief Fiscal Officer, on behalf of the Town, shall execute and deliver such bond purchase agreements, reimbursement agreements, line of credit agreement, credit facilities, remarketing, standby marketing agreements, standby bond purchase agreements, and any other commercially necessary or appropriate agreements which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the sale and issuance of bonds, and if the Committee determines that it is necessary, appropriate, or desirable, the obligations under such agreements shall be secured by the Town's full faith and credit.
5. The First Selectwoman and Treasurer or Chief Fiscal Officer shall execute on the Town's behalf such interest rate swap agreements or similar agreements related to the bonds for the purpose of managing interest rate risk which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the carrying or selling and issuance of the bonds, and if the Committee determines that it is necessary, appropriate or desirable, the obligations under such interest rate swap agreements shall be secured by the Town's full faith and credit.
6. The bonds may be designated "Public Improvement Bonds of the Town of Fairfield", series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three years from the date of issue and the last installment to mature not later than twenty (20) years from the date of issuance or as otherwise provided by statute. The bonds may be sold at an aggregate sales price of not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semi-annually or annually. The bonds shall be signed on behalf of the Town by at least a majority of the Board of Selectmen and the Treasurer, and shall bear

the seal of the Town. The signing, sealing and certification of the bonds may be by facsimile as provided by statute.

7. The Committee is further authorized to make temporary borrowings as authorized by the Statutes and to issue temporary notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the Statutes. Notes evidencing such borrowings shall be signed by the First Selectwoman and Treasurer or Chief Fiscal Officer, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.
8. Pursuant to Section 1.150-2, as amended, of the Federal Income Tax Regulations the Town hereby declares its official intent to reimburse expenditures (if any) paid for the Project from its General or Capital Funds, such reimbursement to be made from the proceeds of the sale of bonds and notes authorized herein and in accordance with the time limitations and other requirements of said regulations.
9. The First Selectwoman, Chief Fiscal Officer and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.
10. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds and notes in accordance with the provisions of the Statutes and the laws of the United States.
11. The First Selectwoman or other proper Town official, including the Board of Education, is authorized to apply for and accept any available State or Federal grant in aid of the financing of the Project, and to take all action necessary and proper in connection therewith. Any such grants or contribution received prior to the issuance of the bonds authorized herein shall be applied to the costs of the Project or to pay at maturity the principal of any outstanding bond anticipation notes issued pursuant this resolution and shall reduce the amount of the bonds that can be issued pursuant to this resolution. If such grants and contributions are received after the issuance of the bonds, they shall be applied

to pay the principal on the bonds or as otherwise authorized by the Board of Selectmen, Board of Finance and Representative Town Meeting provided such application does not adversely affect the tax-exempt status of the bonds or the Town's receipt of such grant or contribution.



Roger Sherman Elementary School Partial Roof Replacement Project

APPROVED FOR
DISTRIBUTION
By BOE
9/29/2022

Roger Sherman Elementary School

Roger Sherman Elementary School Partial Roof Replacement

\$1,916,647

Background: Five roof areas are at the end of their useful lives and are in need of replacement. Two roofs were installed in 1991, and the other three were installed in 2000. These roofs are out of warranty as of 2016 and 2020, respectively. The roof systems are showing signs of failure, and our roof preventative maintenance contractor has reported that it is time to replace these roofs before further damage increases rapidly. This request is for the funding of the replacement of these roofs.

Purpose & Justification: The conditions of these five roofs are declining, and leaks are increasing in frequency and severity. Replacing these roofs now will prevent the need to replace them in an emergency, thus preventing disruption to the school's learning environment.

Detailed Description: This expenditure would cover the total costs for removing the five roof areas down to the existing roof deck and installing a new roofing system. These funds would also cover the bidding and construction administration costs and a contingency for unforeseen conditions that might be uncovered during construction activities. The replacement of a new roofing system will carry a minimum twenty-year warranty.

Estimated Cost: The cost of this funding request is \$ 1,916,647. This number was based on the probable cost estimate provided a Silver/Petrucelli Architects, the architectural design firm hired to design this roof replacement project.

Long Range Costs: Roof replacements will reduce the maintenance costs on old roofs and produce energy savings through a better insulated roof system. This roof replacement project is part of the Fairfield Public Schools waterfall schedule, and the anticipated life of this upgrade is 20+ years with our current roof preventative maintenance program.

Demand on Existing Facilities: This project would reduce the maintenance costs for roof repairs and increase energy efficiency in the building.

Security, Safety, and Loss Control: The new roofing system will provide a dry and safe environment for optimum working and learning.

Environmental Considerations: The new roofing system would meet all new current codes and be consistent with the industry standard. It would also reduce greenhouse gases through increased energy efficiency.

Funding, Financing & OSCG&R: This project would not proceed without funding approval. This project does qualify for reimbursement through the OSCG&R program.

Schedule, Phasing & Timing: The schedule for this project would be a late fall bid in 2022. This early bidding will facilitate the best pricing for a 2023 summer recess project. All work would be performed and completed during the 2023 summer recess.

Other Considerations: The Town Purchasing Department will bid out this work, which will be awarded to a licensed professional contractor. The Town's attorney will review all contracts and advise the Board of Selectmen on executing contracts with the winning bidder. This project does require the formation of a Town of Fairfield Roof Building Committee to qualify for CT OSCG&R reimbursement.

Alternates to The Request: The alternate would be to keep performing regular maintenance and repairs to a failing infrastructure at a higher cost. Additionally, by not performing this work, we risk the ability to provide a dry and secure building. Not performing this work can potentially compromise the indoor air quality of the building.

Fairfield Public Schools Long Term Facilities Plan

Project Summary Sheet

General Information

Origination Date: 7/1/21
 Project No: SHERM-001
 Project Name: Roof Replacement

Non-Reoccurring Status

Project Description:

Status:

Project Budget

Design Budget:	\$0
Construction Budget:	\$0
Construction Escalation:	\$0
Total Construction Budget:	\$0
Escalation Date:	7/1/2021
Estimated Construction Start:	7/1/2023
Miscellaneous Fees and Expenses:	
- State Permits (.0026%)	\$0
- Testing & Inspections	\$0
- Advertising	\$0
Construction Admin	\$0
Commissioning	\$0
Hazardous Materials	\$0
Other	\$0
Subtotal Fees & Expenses:	\$0
Project Subtotal	\$0
Project Contingency 10%	\$0
Total Budget	\$1,916,647

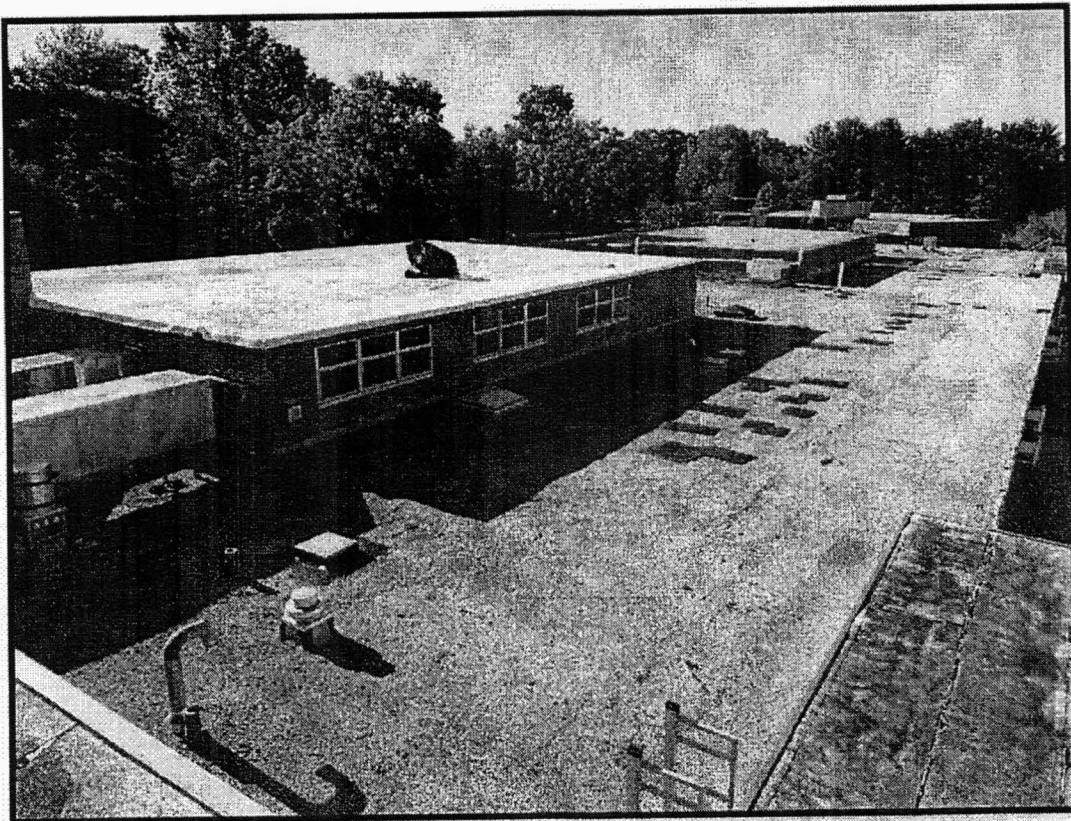
OSCGR Eligible?	Yes
OSCGR Reimbursement	\$450,255

Action Items

1.00

Project Priority Ranking

- Security	0
- Severity of Condition	0
- Code/Statutory	0
- Programmatic Need	0
- Constructability/Sequencing	0
	0



Riverfield Elementary School Partial Roof Replacement Project

APPROVED FOR
DISTRIBUTION

By BOE
9/29/2020

Riverfield Elementary School

Riverfield Elementary School Partial Roof Replacement

\$1,565,110

Background: Riverfield had a new roof installed in 1991. In 2012 a roof warranty extension project was done to extend the useful life of the roof area. This past year the roof system began to exhibit signs of rapid failure and increased leaks in quantity and severity. Our roof preventative maintenance contractor (Tecta America) performed several larger area repairs that will be sufficient to maintain a dry building for this school year. Tecta America has reported that it is time to replace these roofs before these 'temporary' larger area repairs fail and further damage increases rapidly. This request is for the funding of the replacement of these roofs.

Purpose & Justification: The conditions of these four roofs are declining, and leaks are increasing in frequency and severity. Replacing these roofs now will prevent the need to replace them as an emergency, thus preventing disruption to the school's learning environment.

Detailed Description: This expenditure would cover the total costs for removing the five roof areas down to the existing roof deck and installing a new roofing system. These funds would also cover the bidding and construction administration costs and a contingency for unforeseen conditions that might be uncovered during construction activities. The replacement of a new roofing system will carry a minimum twenty-year warranty.

Estimated Cost: The cost of this funding request is \$ 1,565,110. This number was based on the probable cost estimate provided a Silver/Petrucelli Architects, the architectural design firm hired to design this roof replacement project.

Long Range Costs: Roof replacements will reduce the maintenance costs on old roofs and produce energy savings through a better insulated roof system. This roof replacement project is part of the Fairfield Public Schools waterfall schedule, and the anticipated life of this upgrade is 20+ years with our current roof preventative maintenance program.

Demand on Existing Facilities: This project would reduce the maintenance costs for roof repairs and increase energy efficiency in the building.

Security, Safety, and Loss Control: The new roofing system will provide a dry and safe environment for optimum working and learning.

Environmental Considerations: The new roofing system would meet all new current codes and be consistent with the industry standard. It would also reduce greenhouse gases through increased energy efficiency.

Funding, Financing & OSCG&R: This project would not proceed without funding approval. This project does qualify for reimbursement through the OSCG&R program.

Schedule, Phasing & Timing: The schedule for this project would be a late fall bid in 2022. This early bidding will facilitate the best pricing for a 2023 summer recess project. All work would be performed and completed during the 2023 summer recess.

Other Considerations: The Town Purchasing Department will bid out this work, which will be awarded to a licensed professional contractor. The Town's attorney will review all contracts and advise the Board of Selectmen on executing contracts with the winning bidder. This project does require the formation of a Town of Fairfield Roof Building Committee to qualify for CT OSCG&R reimbursement.

Alternates to The Request: The alternate would be to keep performing regular maintenance and repairs to a failing infrastructure at a higher cost. Additionally, by not performing this work, we risk the ability to provide a dry and secure building. Not performing this work can potentially compromise the indoor air quality of the building.

Fairfield Public Schools Long Term Facilities Plan

Project Summary Sheet

General Information

Origination Date: 7/1/21
 Project No: RIV-001
 Project Name: Partial Roof Replacement

Non-Reoccurring Status

Project Description: 1/20/21 added to waterfall
 9/8/22 combined design and construction monies into one year

Status:

Project Budget

Design Budget:	\$0
Construction Budget:	\$0
Construction Escalation:	\$0
Total Construction Budget:	\$0
Escalation Date:	7/1/2021
Estimated Construction Start:	7/1/2023
Miscellaneous Fees and Expenses:	
- State Permits (.0026%)	\$0
- Testing & Inspections	\$0
- Advertising	\$0
Construction Admin	\$0
Commissioning	\$0
Hazardous Materials	\$0
Other	\$0
Subtotal Fees & Expenses:	\$0
Project Subtotal	\$0
Project Contingency 10%	\$0
Total Budget	\$1,565,110

OSCGR Eligible?

Yes

OSCGR Reimbursement

\$367,673

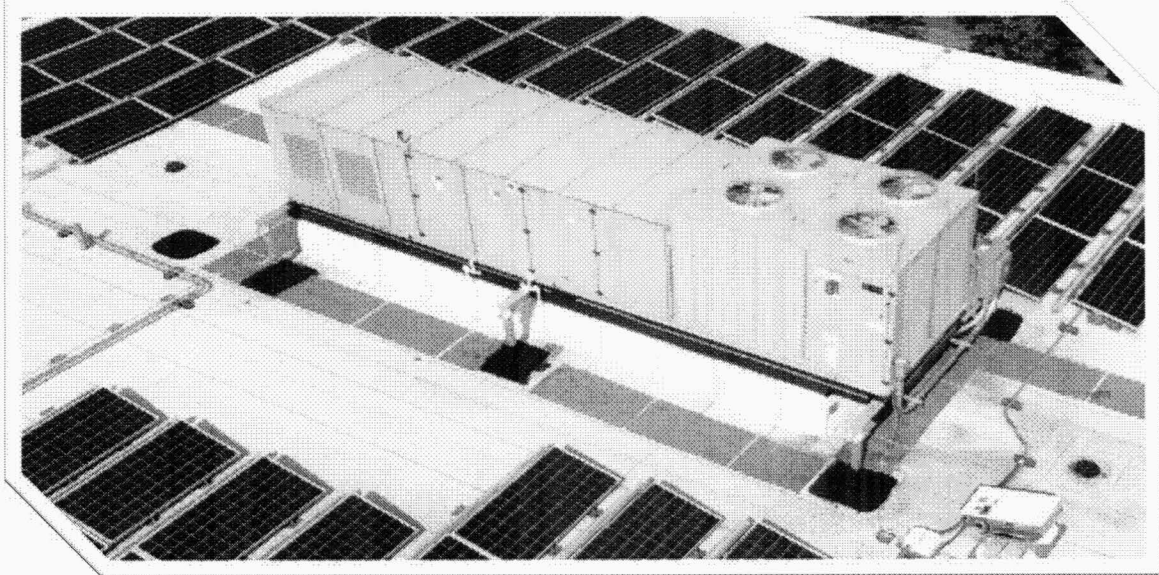
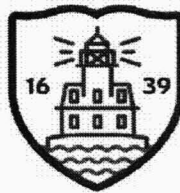
Action Items

1.00

Project Priority Ranking

- Security	0
- Severity of Condition	0
- Code/Statutory	0
- Programmatic Need	0
- Constructability/Sequencing	0

Fairfield Board of Education Proposed Capital Project 2022-2023



Air Conditioning Upgrade Project – Phase I (North Stratfield Elementary School, Osborn Hill Elementary School & Fairfield Woods Middle School)

Approved by the Board of Education on February 3, 2022

Michael Cummings
Superintendent of Schools



FAIRFIELD
PUBLIC SCHOOLS

501 Kings Hwy East, Suite 210
Fairfield, CT 06825
203-255-8309

February 3, 2022

Dear Board of Education Members:

This booklet provides an overview for the following 2022-2023 Proposed Capital Project Request:

- Districtwide Air Conditioning Upgrade Project- Phase I (North Stratfield Elementary School, Osborn Elementary School & Fairfield Woods Middle School)

We have included the above project in the Fairfield Public Schools' Facilities Plan Waterfall Schedule. Information for this project is provided using the 12-point format devised by the Town of Fairfield and includes:

- Justification and background information.
- A cost estimate that includes previous project information, verbal quotations, and/or written proposals.

We hope you find this information helpful, and we are confident it will answer many of your questions as we begin the budget discussions. Thank you for your continued support.

Sincerely,

Michael Cummings
Superintendent of Schools

MC:lt

**Fairfield Public Schools
2022-2023
Capital & Non-Recurring Projects**

Table of Contents

<u>Location</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Page</u>
Capital Project			
Districtwide	Air Conditioning Upgrade Project – Phase 1 (North Stratfield Elementary School, Osborn Hill Elementary School & Fairfield Woods Middle School)	\$ 22,701,443	1
<hr/>			
Total		\$ 22,701,443	

Background: The Fairfield Board of Education has been working towards adding air-conditioning to all seventeen school buildings in the district. Burr, Holland Hill, McKinley, Mill Hill, Riverfield, Roger Sherman, Stratfield Elementary schools, and Roger Ludlowe Middle school have complete air-conditioning systems. Jennings, Dwight, North Stratfield, Osborn Hill, Elementary schools, Fairfield Woods and Tomlinson Middle schools, Fairfield Warde, Fairfield Ludlowe, and Walter Fitzgerald High schools have had portions of the buildings air-conditioned using integrated systems or split units. This phase I project would complete the air-conditioning at North Stratfield Elementary School, Osborn Hill Elementary School, and Fairfield Woods Middle School.

Purpose & Justification: The purpose of this project would be to add air-conditioning to North Stratfield Elementary School, Osborn Hill Elementary School, and Fairfield Woods Middle School. Currently, these buildings do not have a large project on the BOE waterfall chart. This project is justified as it would begin to create equality among all district buildings in air-conditioned spaces. In addition, the lack of air-conditioning and the ability to bring fresh air into the building was found to be a significant deficiency during the current pandemic. This project would assist in improving the indoor air quality at non-air-conditioned buildings by reducing areas that can become conducive for mold growth during hot and humid days. Additionally, increasing air-conditioning and air movement in the buildings would increase the air that moves through our air filtration system.

Detailed Description: This expenditure would cover the total cost of this project, and the cash flow distribution would occur over the next three years. (See attached Appendix 2) This funding request would cover all aspects of this project, from planning schematics to equipment installation. Additionally, this funding would cover necessary repairs/replacement/alterations required for the installation of AC - such as acoustic ceilings, LED lights, fire protection system alterations, and the addition of a fire suppression system where deficient. Lastly, this project funding would include commissioning and balancing the new AC system and updating the automated building controls systems where required.

Estimated Cost: The cost of this funding request is \$22,701,443. This number was calculated by determining an operating budget that allows us to perform a complete building evaluation of each of the schools and the best approach to meet the fundamental needs of each building while performing this work. This number also considers a \$1,000,000 grant from the Town and a \$116,320 grant to the BOE.

Long Range Costs: This project would bring additional costs to the district operating budget to provide supplemental equipment needed to perform preventative maintenance. However, new equipment, and filter changes on existing equipment, will allow both to run more efficiently and will positively impact the electrical draw at each building.

Security, Safety, and Loss Control: This project will play a significant role in improving indoor air quality along with improvements in building conditions. This project will enable us to control building moisture and alleviate the safety hazards, unsafe buildings, and material loss created by mold.

Environmental Considerations: All new equipment will meet all regulatory standards.

Funding, Financing & OSCG&R: This project would not proceed without funding approval. There are no State or Federal regulations required for this project at this time. We will continue to look at possible state or federal grants that may help offset the cost of this project. In addition, the project will apply for reimbursement from OSCG&R. Additionally, the Town has committed \$1,000,000 to this project through their ARPA grant application, and the Board of Education has committed \$116,320 to this project through their ESSER II grant.

Other Considerations: The Town Purchasing Department will bid out this work performed by outside professionally licensed contractors. This project will be assigned to a building committee to oversee and meet the state reimbursement requirements.

Alternates to The Request: The alternative to this request would be to divide this project by building and add them to the Board of Education's waterfall over a period of time.

Fairfield Public Schools Long Term Facilities Plan

General Information	
Origination Date:	7/1/21
Project No:	DIST-010
Project Name:	AC Upgrade Phase 1 (Woods/Osborn/North Stratfield)
Non-Reoccurring Status	
Project Description:	Woods 6,277,700 Osborn 4,823,000 + 265,329 = 5,088,329 North Stratfield 7,774,000 + 265,329 = 8,039,329

Status:

Project Budget	
Design Budget:	\$0
Construction Budget:	\$19,405,358
Construction Escalation:	\$776,214
Total Construction Budget:	\$20,181,572
Escalation Date:	7/1/2021
Estimated Construction Start:	7/1/2022
Miscellaneous Fees and Expenses:	
- State Permits (.0026%)	\$52,472
- Testing & Inspections	\$0
- Advertising	\$0
Construction Admin	\$201,816
Commissioning	\$201,816
Hazardous Materials	\$0
Other	\$0
Subtotal Fees & Expenses:	\$456,103
Project Subtotal	\$20,637,675
Project Contingency 10%	\$2,063,768
Total Budget	\$22,701,443
OSCGR Eligible?	Yes
OSCGR Reimbursement	\$5,332,978

Action Items

1.00

Project Priority Ranking

- Security	0
- Severity of Condition	0
- Code/Statutory	0
- Programmatic Need	0
- Constructability/Sequencing	0

Appendix 1

Fairfield Public Schools 10-year Waterfall

[illegible]

Fairfield Public Schools 10-year Waterfall

[illegible]

Fairfield Public Schools 10-year Waterfall

[illegible]

Fairfield Public Schools 10-year Waterfall

[illegible]

Fairfield Public Schools 10-year Waterfall

[illegible]

Appendix 2

Districtwide Air Conditioning Upgrade Project - Phases 1 through 5 - Cash Flow									Project Total	OSGCR Reimbursement	Estimated District Share
	22/23	23/24	24/25	25/26	26/27	27/28	28/29				
Phase One											
North Stratfield Elementary School	\$940,485	\$4,232,180	\$4,232,180						\$9,404,844	\$2,209,367	\$7,195,477
Osborn Hill Elementary School	\$595,261	\$5,357,344							\$5,952,604	\$1,398,374	\$4,554,230
Fairfield Woods Middle School	\$734,399	\$3,304,798	\$3,304,798						\$7,343,995	\$1,725,237	\$5,618,758
Phase Two											
Tomlinson Middle School		\$232,264	\$1,045,159	\$1,045,159					\$2,322,583	\$545,616	\$1,776,966
Phase Three											
Fairfield Ludlowe High School			\$2,259,278	\$6,777,835	\$6,777,835	\$6,777,835			\$22,592,783	\$5,307,451	\$17,285,332
Phase Four											
Fairfield Warde High School				\$2,615,631	\$7,846,891	\$7,846,891	\$7,846,891		\$26,156,305	\$6,144,587	\$20,011,718
Phase Five											
Walter Fitzgerald Campus						\$275,635	\$2,480,715		\$2,756,350	\$647,516	\$2,108,834
Total Yearly A/C Project Cost	\$2,270,145	\$13,126,585	\$10,841,415	\$10,438,625	\$14,624,727	\$14,900,362	\$10,327,606		\$76,529,465	\$17,978,149	\$58,551,316
ARPA Grant Funding	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0				
ESSFR2 Grant Funding	\$116,320	\$0	\$0	\$0	\$0	\$0	\$0				
Capital Funding	\$1,116,320	\$13,126,585	\$10,841,415	\$10,438,625	\$14,624,727	\$14,900,362	\$10,327,606				
Phase One Total	\$22,701,443										
Phase Two Total	\$2,322,583										
Phase Three Total	\$22,592,783										
Phase Four Total	\$26,156,305										
Phase Five Total	\$2,756,350										

Backup and Additional Detail for Revenue Surplus Transfers

After the transfer of \$8.4 million into the Remediation Account, journal entries will be made to segregate the funding into four separate capital accounts according to the following schedule:

Construction - Penfield: \$8 million
 Remediation - Penfield: \$200,000
 Remediation - Fill Pile Berm: \$200,000

The following table shows the estimated funding needs for future fill pile and Penfield Construction costs, as well as sources of funding to pay for those costs.

	Projected Additional Need	Proposed Sources for Projected Additional Funding			
		FY 22 Surplus	Trans from REMED (228)	ARPA	Bonding
NEW CAPITAL ACCOUNTS					Total
Remediation - Various Sites	\$3,000,000		\$2,000,000	\$1,000,000	\$3,000,000
Remediation - Fill Pile Berm	\$7,000,000	\$200,000			\$7,000,000
Remediation - Penfield	\$5,000,000	\$200,000	\$4,673,175		\$4,873,175
Remediation - Subtotal	\$15,000,000	\$400,000	\$6,673,175	\$1,000,000	\$14,873,175
Penfield Construction	\$8,000,000	\$8,000,000			\$8,000,000
Total	\$23,000,000	\$8,400,000	\$6,673,175	\$1,000,000	\$22,873,175

Fairfield Board of Education Proposed Capital Project 2022-2023



**Fairfield Warde High School Fitts House
HVAC RTU Replacement**

Approved by the Board of Education on February 3, 2022

**Fairfield Public Schools
2022-2023
Capital Projects**

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<u>Location</u>	<u>Project</u>	<u>Estimated Cost</u>	<u>Page</u>
Capital Project			
Districtwide	Fitts House HVAC RTU Replacement (3) Project	\$ 1,094,485	1
<hr/>			
Total		\$ 1,094,485	

Fairfield Warde High School

Fitts House HVAC RTU Replacement (3) Project

\$1,094,485

Background: The existing Fitts House building houses four large HVAC Rooftop units that were installed around 1991. Two are 40-ton units, and two are 30-ton units. One of the 40-ton units and both of the 30-ton units are beginning to fail, and we are experiencing trouble keeping the units running for the occupants of the school building. As we continue to repair the units, the cost of keeping them up and running is escalating. We have reached a point where the existing units cannot meet the requirements to provide mechanical means of fresh air, heating, and cooling for a portion of the Fitts House building. This request is for funding the removal of the existing rooftop equipment and the installation of new Trane Voyager rooftop HVAC units. The decision was made to replace all existing units because of their condition, and by completing the replacement of all three at the same time, we will streamline the process and save funding.

Purpose & Justification: The existing HVAC rooftop units are deteriorating and failing on a regular basis. We can no longer obtain parts and circuit boards for replacement. These HVAC rooftop units are essential for the mechanical means of providing fresh air, heating, and cooling for portions of the Fitts House building where the school students and staff are located. Without this unit, the space temperature would be uncontrollable, making this area of the building unusable.

Detailed Description: This expenditure would cover the total cost of the project. This would include all labor and material, a 300-ton crane, roof work, controls, and start-up and testing. These funds would also cover the administrative construction costs for a licensed professional engineer and a contingency for unforeseen conditions that might arise during the construction activities.

Estimated Cost: The cost of this funding request is \$1,094,485. This number is based on estimates provided by several professional licensed contractors and from a professional licensed engineering firm in CT.

Long Range Costs: These new HVAC rooftop units with more recent technology are expected to last 30 years. Long-range costs would only relate to general HVAC preventative maintenance.

Demand on Existing Facilities: This project would reduce maintenance costs with a new system performing better than the existing system, virtually no downtime, new equipment energy use techniques and efficiency, and the latest technology with up-to-date configurations.

Security, Safety, and Loss Control: This project would enhance safety and loss control by drastically reducing the risk of failure to the equipment and the overall use of the Fitts House building for all the students and staff. With the current pandemic, we realize the need for adequately running HVAC equipment to serve our students and staff.

Environmental Considerations: Not applicable.

Funding, Financing & SDE Reimbursement: This project would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project is not eligible for reimbursement through the State Department of Education, Bureau of School Facilities.

Schedule, Phasing & Timing: The schedule is to have all this work done in the summer of 2022 and completed for school to open for the new year in September of 2022.

Other Considerations: The work will be bid out by the Town Purchasing Department and will be performed by outside professional licensed contractors.

Alternates to the Request: The alternative to this request is to do nothing. This alternative will delay this needed replacement and further delay other similar projects scheduled in the BOE future planning. This could increase the risk of injury to students and staff that need this space for teaching and learning and may shut down the space for use.

General Information

Initiation Date: 7/1/21
Project No: FWHS-003
Project Name: Fitts House HVAC RTU#1,2&3 Replacement

Non-Reoccurring Status

Project Description: 1/20/21 increased amount

Status:

Project Budget

Design Budget:	\$82,500
Construction Budget:	\$825,000
Construction Escalation:	\$67,320
Total Construction Budget:	\$892,320
Estimated Construction Start:	7/1/2023
Miscellaneous Fees and Expenses:	
- State Permits (.0026%)	\$2,320
- Testing & Inspections	\$0
- Advertising	\$0
Construction Admin	\$8,923
Commissioning	\$8,923
Other	\$0
Subtotal Fees & Expenses:	\$20,166
Project Subtotal	\$994,986
Project Contingency 10%	\$99,499
Total Budget	\$1,094,485

OSCGR Eligible?

OSCGR Reimbursement**Action Items**

1.00

Project Priority Ranking

- Security	0
- Severity of Condition	0
- Code/Statutory	0
- Programmatic Need	0
- Constructability/Sequencing	0

A RESOLUTION AMENDING AND RESTATING A RESOLUTION ENTITLED “A RESOLUTION APPROPRIATING \$24,800,000 FOR THE COSTS RELATED TO USES OF CORONAVIRUS STATE FISCAL RECOVERY FUND AND THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND SPECIFIED IN EXHIBIT A,” TO REDUCE THE APPROPRIATION TO \$22,640,000 AND REVISE CERTAIN USES OF FUNDS IN THE PROJECT LIST AS REFLECTED IN THE ATTACHED AMENDED EXHIBIT A.

WHEREAS, on September 27, 2021, the Representative Town Meeting (“RTM”) of the Town of Fairfield, Connecticut (the “Town”) approved a resolution entitled: “A RESOLUTION APPROPRIATING \$24,800,000 FOR THE COSTS RELATED TO USES OF CORONAVIRUS STATE FISCAL RECOVERY FUND AND THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND SPECIFIED IN EXHIBIT A” (the “Resolution”);

WHEREAS, the project list, attached as Exhibit A to the Resolution, included the Performance Stage, Public Restrooms project in the amount of \$450,000 (the “Stage & Restrooms Project”), Sidewalks – Southport and Stratfield project in the amount of \$700,000 (the “Sidewalks Project”) and the Town and BOE Fiber Optic Network project in the amount of \$2,400,000 (the “Fiber Optic Project”);

WHEREAS, the Town no longer needs to spend the Coronavirus State Fiscal Recovery Funds or the Coronavirus Local Fiscal Recovery Funds on the Stage & Restrooms Project and desires to delete this project from the project list (the “Stage & Restroom Project Revision”);

WHEREAS, the Town no longer needs to spend the Coronavirus State Fiscal Recovery Funds or the Coronavirus Local Fiscal Recovery Funds on the Fiber Optic Project and desires to delete this project from the project list (the “Fiber Optic Project Revision”);

WHEREAS, the cost of the Sidewalks Project will be \$700,000 more than originally anticipated for a total cost of \$1,400,000, and as such, the Town seeks to increase the use of funds for this project from \$700,000 to \$1,400,000 (the “Sidewalk Project List Revision,” together with the Stage & Restroom Project List Revision and the Fiber Optic Project Revision, the “Project List Revisions”);

WHEREAS, it is necessary for the Town to amend and restate the Resolution to reflect the Project List Revisions as reflected in the amended Exhibit A; and

WHEREAS, the total appropriation in the Resolution should be reduced from \$24,800,000 to \$22,640,000 to correspond to the amounts reflected in the amended Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, that the Resolution is hereby amended and restated to provide as follows:

Resolved:

As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield, Connecticut hereby appropriates the sum of Twenty-Two Million Six Hundred Forty Thousand and 00/100 Dollars (\$22,640,000) subject to the availability of such funds, for the uses specified in the project list set forth in the attached amended Exhibit A.

AMENDED EXHIBIT A

Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund Project List

	Item	CIP	Cost	ARPA Category
	Social Services & Mental Health			
	Non-profit Mental Health		\$450,000	Public Health
	COVID Recovery Assistance		\$250,000	Economic Impact
	Economic Development			
	Plan of Conservation and Development (POCD)		\$175,000	Economic Impact
	Downtown Resiliency - Permeable Surfacing		\$1,420,000	Water, Sewer, Broadband
	Public Safety			
	Body Cam/Dash Cam/Tasers		\$3,700,000	Public Health
	Fire Station Rehabilitation	\$250k / yr	\$500,000	Revenue Loss
	Fill Pile	\$3.3MM / yr (22, 23, 24)	\$1,000,000	Revenue Loss
	Quality of Life: Recreation, Arts & Culture			
	Senior Center Renovation	\$850k (23)	\$850,000	Revenue Loss
	Deck/patio behind senior center	\$100k (25)	\$100,000	Revenue Loss
	Paving and Sidewalk Repair		\$3,000,000	Revenue Loss
	Rooster River Detention Area	\$1.950MM (23)	\$3,250,000	Water, Sewer, Broadband
	Sidewalks - Southport and Stratfield		\$1,400,000	Public Health
	Jennings Beach Concession Upgrades	\$103k (24)	\$100,000	Public Health
	Tunxis Hill Park Playground	\$160k (23)	\$150,000	Public Health
	Melville Park Playground	\$150k (25)	\$175,000	Public Health
	Lincoln Park Playground Replacement	\$150k (24)	\$150,000	Public Health
	Dover Park Playground Replacement	\$150k (25)	\$150,000	Public Health
	Highwood Park Playground Replacement	\$250k (25)	\$300,000	Public Health
	Traffic Lights		\$1,000,000	Revenue Loss
	Fairfield Theatre Company - free outdoor concerts		\$50,000	Public Health
	Golf Course Maintenance Equipment		\$230,000	Revenue Loss
	HVAC	\$600k/yr (26, 27)	\$1,000,000	Public Health
	Environment			
	Electric/Hybrid Vehicles		\$740,000	Revenue Loss
	Electric Car Charging Stations		\$200,000	Revenue Loss
	Burr Historical Gardens		\$25,000	Revenue Loss
	High Intensity Wave and Erosion Damage & Resiliency Study		\$400,000	Water, Sewer, Broadband
	Town Modernization & Infrastructure			
	Town-wide Guard Rail and Fencing	\$200k (22)	\$200,000	Revenue Loss
	Town and BOE Fiber Optic Network			Revenue Loss
	Perry's Green Bulkhead	\$1MM (22)	\$1,000,000	Revenue Loss
	ADA Consultant		\$75,000	Revenue Loss
	Diversity & Inclusion Consultant		\$75,000	Revenue Loss
	Hybrid Meeting Technology		\$400,000	Public Health
	Digitizing Records (zoning, building, dpw)		\$125,000	Public Health

\$22,640,000

*CIP: This project is currently included in the Capital Improvement Plan

*OPEX: Operating Expenditure

*CAPEX: Capital Expenditure

20 YEAR

A RESOLUTION AMENDING AND RESTATING A RESOLUTION ENTITLED “A RESOLUTION APPROPRIATING \$3,717,899 FOR THE COSTS OF CERTAIN NONRECURRING CAPITAL PROJECTS AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION” TO INCREASE THE APPROPRIATION AND BOND AUTHORIZATION BY \$100,000 TO A TOTAL OF \$3,817,899.

WHEREAS, on February 28, 2022, the Representative Town Meeting (“RTM”) of the Town of Fairfield, Connecticut (the “Town”) approved a resolution entitled: “A RESOLUTION APPROPRIATING \$3,717,899 FOR THE COSTS OF CERTAIN NONRECURRING CAPITAL PROJECTS AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION” (the “Resolution”);

WHEREAS, the Resolution included an authorization to appropriate and issue bonds in the amount of \$100,000 for the Town’s Tennis Center Light Replacement Project (the “Tennis Light Project”);

WHEREAS, the cost of the Tennis Light Project will be \$100,000 more than originally anticipated for a total cost of \$200,000;

WHEREAS, the Town seeks to increase the appropriation and bond authorization for the Tennis Light project from \$100,000 to \$200,000 and the total appropriation and bond authorization in the Resolution from \$3,717,899 to \$3,817,899 (the “Amended Appropriation and Bond Authorization”); and

WHEREAS, it is necessary for the Town to amend and restate the Resolution to reflect the Amended Appropriation and Bond Authorization; and

NOW, THEREFORE, BE IT RESOLVED, that the Resolution is hereby amended and restated to provide as follows:

Resolved:

1. As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield hereby appropriates the sum of Three Million Eight Hundred Seventeen Thousand Eight Hundred Ninety-Nine and 00/100 Dollars (\$3,817,899.00) to fund all costs associated with the nonrecurring capital projects described on **Exhibit A** attached hereto, inclusive of planning, design and engineering fees, other professional fees, demolition, construction and oversight costs and temporary and permanent financing costs (collectively, the “Projects”), in the amount of such appropriation allocated to each Project as set forth in **Exhibit A**. Any reallocation of unused bond proceeds from one project category listed as items 1-9 on **Exhibit A** to a different project category listed on

Exhibit A that would cause the cost of such project to exceed the cost listed on **Exhibit A** shall require approval by the Board of Selectmen, Board of Finance, and the Representative Town Meeting.

2. To finance such appropriation, and as recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield shall borrow a sum not to exceed Three Million Eight Hundred Seventeen Thousand Eight Hundred Ninety-Nine and 00/100 Dollars (\$3,817,899.00) and issue bonds/bond anticipation notes for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Projects.
3. The Board of Selectmen, the Treasurer and the Chief Fiscal Officer of the Town are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form and terms, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of each series thereof and the rate or rates of interest thereon as herein provided; to determine whether the interest rate on any series will be fixed or variable and to determine the method by which the variable rate will be determined, the terms of conversion, if any, from one interest rate mode to another or from fixed to variable; to set whatever other terms of the bonds they deem necessary, desirable or appropriate; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes, including Chapter 748 (Registered Public Obligations Act), Chapter 173 (School Building Projects) and Chapter 109 (Municipal Bond Issues) to issue, sell and deliver the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and under rules of the Securities and Exchange Commission, and other applicable laws and regulations of the United States, to provide for issuance of the bonds in tax exempt form and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from Federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations, the filing of information reports as and when required, and the execution of Continuing Disclosure Agreements for the benefit of the holders of the bonds and notes.
4. The First Selectman and Treasurer or Chief Fiscal Officer, on behalf of the Town, shall execute and deliver such bond purchase agreements, reimbursement agreements, line of credit agreement, credit facilities, remarketing agreement, standby marketing agreements, bond purchase agreement, standby bond purchase agreements, and any other commercially necessary or appropriate agreements which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the sale and

issuance of bonds, and if the Committee determines that it is necessary, appropriate, or desirable, the obligations under such agreements shall be secured by the Town's full faith and credit.

5. The bonds may be designated "Public Improvement Bonds," series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three (3) years from the date of issue and the last installment to mature not later than twenty (20) years from the date of issue. The bonds may be sold at an aggregate sales price of not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semi-annually or annually. The bonds shall be signed on behalf of the Town by at least a majority of the Board of Selectmen and the Treasurer, and shall bear the seal of the Town. The signing, sealing and certification of the bonds may be by facsimile as provided by statute.
6. The Committee is further authorized to make temporary borrowings as authorized by the General Statutes and to issue temporary notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the Connecticut General Statutes. Notes evidencing such borrowings shall be signed by the First Selectman and Treasurer or Chief Fiscal Officer, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel, and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the General Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.
7. Pursuant to Section 1.150-2 of the Federal Income Tax Regulations, as amended, the Town hereby declares its official intent to reimburse expenditures (if any) paid for the Projects from its General or Capital Funds, such reimbursement to be made from the proceeds of the sale of bonds and notes authorized herein and in accordance with the time limitations and other requirements of said regulations.

8. The First Selectman, Chief Fiscal Officer and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the “MSRB”) and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.
9. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds and notes in accordance with the provisions of the Connecticut General Statutes and the laws of the United States.
10. The First Selectman or other proper Town official is hereby authorized to apply for and accept any available State or Federal grant in aid of the financing of any Project, and to take all action necessary and proper in connection therewith.

EXHIBIT A
TO

A RESOLUTION AMENDING AND RESTATING A RESOLUTION ENTITLED “A RESOLUTION APPROPRIATING \$3,717,899 FOR THE COSTS OF CERTAIN NONRECURRING CAPITAL PROJECTS AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION” TO INCREASE THE APPROPRIATION AND BOND AUTHORIZATION BY \$100,000 TO A TOTAL OF \$3,817,899

Item	Department	Project	Amount
1	Conservation	Pine Creek – McCleary Tidegate Repair	\$500,000
2	Conservation	Riverside Creek Tidegate Repair	\$453,200
3	Engineering	Increase Resiliency AC Open Space – Jennings Beach - Design	\$250,000
4	Parks Dept	Lake Mohegan – Restoration from Storm Ida Damage	\$500,000
5	Park & Rec	Tennis Center Light Replacement	\$200,000
6	Park & Rec	Post-Tension Tennis Courts - Dwight	\$550,000
7	Park & Rec	Jacky Durrell Pavilion Upgrades	\$103,000
	Sub-total Non-Recurring Capital Town:		\$2,556,200
	Board of Education		
	School	Project	Amount
8	Burr	Boiler Burner Replacement	\$996,370
9	FLHS	Elevator Modernization	\$265,329
		Sub-total Non-Recurring Capital BOE	\$1,261,699
		Total:	\$3,817,899

FAIRFIELD TENNIS CENTER

LIGHTING UPGRADE

NON-RECURRING CAPITAL REQUEST

2022



Tennis Center Lighting
Non Recurring Capital Request

1. **Background:**

The lighting at the five Har-Tru tennis courts was installed in 1989. We installed six new poles and 40 light fixtures with remote ballast. At the time, they were the state of the art in outdoor tennis lighting. Over the past several years we have encountered wiring issues and the need to replace several fixtures. In the spring of 2013 a sixth tennis court was built. In order to provide lighting for summer usage on this new court we need to install two new light poles and fixtures. We are requesting \$100,000 to replace all the current lighting and install two new poles and lighting on court six.

2. **Purpose & Justification:**

The tennis courts presently have six light poles and 40 light fixtures to cover the 5 Har-Tru tennis courts. With the addition of the sixth tennis court we will need to add two new poles and fixtures. The number of fixtures to be installed for the six courts will now total 28 energy light fixtures. The project will include all new wiring and ballast that will be mounted directly on the light poles. The cost for materials and installation is \$100,000.

3. **Detailed Description of Proposal:**

The cost for materials and installation is \$100,000.

4. **Reliability of Estimated Cost:**

The cost of materials and installation was estimated by MUSCO lighting. The new lighting system is energy efficient and provides for less spill and glare.

5. **Increase Efficiency or Productivity:**

The additional lights on the sixth tennis court will allow additional play in the evenings during the summer season.

6. **Additional Long-Range Costs:**

I do not see any long range cost. The system guarantees constant light levels and lamp replacements and reduced energy consumption.

7. **Additional Use of Demand on Existing Facilities:**

We do expect a slight increase in the number of tennis players utilizing the courts in the evening hours due to the additional tennis court being lit.

8. **Alternates to this request:**

Option 1: Replace existing lighting only at a cost of \$85,000.

Option 2: Leave the existing system and only install new poles and lights on the new court, at a cost of \$45,000.

Option 3: Leave the new tennis court as a non-lighted court and do not replace current lights.

9. Safety & Loss Control

The new lighting will provide more light control directly on the courts and not on the area homes.

10. Environmental Considerations

The new fixtures are "Eco Green" fixtures that are less expensive to operate and provide less spill and glare

11. Insurance

Contractor will be required to carry insurance coverage

12. Financing

Bonded

13. Other Considerations

None

14. Other Approvals

Board of Selectman
Board of Finance
RTM

FAIRFIELD TENNIS CENTER

LIGHTING UPGRADE

NON-RECURRING CAPITAL REQUEST

2022



Tennis Center Lighting **Non Recurring Capital Request**

1. **Background:**

The lighting at the five Har-Tru tennis courts was installed in 1989. We installed six new poles and 40 light fixtures with remote ballast. At the time, they were the state of the art in outdoor tennis lighting. Over the past several years we have encountered wiring issues and the need to replace several fixtures. In the spring of 2013 a sixth tennis court was built. In order to provide adequate lighting for summer usage the existing light fixtures need to be replaced. We are requesting \$200,000 to replace the existing lighting.

2. **Purpose & Justification:**

The tennis courts presently have six light poles and 40 light fixtures to cover the 5 Har-Tru tennis courts. The project will include all new wiring and ballast that will be mounted directly on the light poles. The cost for materials and installation is \$200,000 based on publicly solicited bids.

3. **Detailed Description of Proposal:**

The cost for materials and installation is \$200,000. Bid submissions included in backup.

4. **Reliability of Estimated Cost:**

The cost of materials and installation was publicly bid on within the last month causing the increase in cost. The new lighting system is energy efficient and provides for less spill and glare.

5. **Increase Efficiency or Productivity:**

The improved lighting on the tennis courts will allow additional play in the evenings during the summer season. The new LED lighting will also reduce current electrical costs by approximately 40% per estimates from each publicly solicited bid.

6. **Additional Long-Range Costs:**

I do not see any long range cost. The system guarantees constant light levels and lamp replacements and reduced energy consumption.

7. **Additional Use of Demand on Existing Facilities:**

We do expect a slight increase in the number of tennis players utilizing the courts in the evening hours due to the additional tennis court being lit.

8. **Alternates to this request:**

Leave the tennis court as a non-lighted court and do not replace current lights.

9. Safety & Loss Control

The new lighting will provide more light control directly on the courts and not on the area homes. The lights specified in the solicited bids comply to "Dark Sky" lighting.

10. Environmental Considerations

The new fixtures are LED fixtures that are less expensive to operate and provide less spill and glare. These also meet the "dark Sky" directives.

11. Insurance

Contractor will be required to carry insurance coverage

12. Financing

Bonded

13. Other Considerations

None

14. Other Approvals

Board of Selectman

Board of Finance

RTM

memo

To: Mark McDermott, Moderator, Fairfield RTM

From: Karen Wackerman, RTM Representative District 7

CC: Betsy Browne, RTM Clerk; Mark Barnhart, Director of Economic Development; Anthony Calabrese, Director of Parks and Recreation; Jim Baldwin, Town Attorney; Sharon Pistilli, District 3; Marcy Spolyar, District 4; Hannah Gale, District 6; Jill Vergara, District 7; Jeff Steele, District 2

Date: July 31, 2022

Re: Establishment of an Arts Commission by Ordinance - Revised

In recognition of the contribution that arts and culture make to the quality of life within the community, we seek to establish an ordinance in the Town Code creating an Arts Commission.

The initial purpose of the Fairfield Arts Commission shall be to working to obtain approval from the State Department of Economic and Community Development ("DECD") for the designation of a cultural district within the town, pursuant to Section 10-401a of the Connecticut General Statutes. Such a designation could bring state funding and other support to the town and its cultural offerings.

Whether or not the DECD approves a cultural district for Fairfield, the Arts Commission will be stimulate, foster, facilitate and encourage the development and appreciation of artistic and cultural activities within the Town of Fairfield. An Arts Commission can play a vital role in fostering and supporting artistic expression in all its forms and adding to the cultural vibrancy of the Town. There are certainly opportunities to incorporate art into our public places and programs and there should be a group that helps to promote this effort. An Arts Commission can also connect artists and arts organizations to resources and advocate on their behalf. We haven't had a local entity focused on promoting the arts or working with local artists or arts organizations since the demise of the Fairfield Arts Council.

Therefore, per Rule 32 of the RTM Rules to Regulate, we respectfully submit the enclosed ordinance for referral, through you Mr. Moderator to the Commission on Legislation and Administration and thereafter to any appropriate standing or special committee as referred by you as Moderator.

Thank you for your consideration.

CHAPTER

FAIRFIELD ARTS COMMISSION

§ Establishment.

In recognition of the contribution that arts and culture make to the quality of life within the community, The Town of Fairfield hereby establishes a “Fairfield Arts Commission.”

§ Purpose.

The purpose of the Fairfield Arts Commission shall be to stimulate, foster, facilitate and encourage the development and appreciation of artistic and cultural activities within the Town of Fairfield, to explore the possibility of designating a “cultural district” within the town of Fairfield pursuant to Section 10-401A of the Connecticut General Statutes (the “Cultural District Statute”) and the regulations and procedures promulgated thereunder by the Department of Economic and Community Development (“DECD”). If such a cultural district is designated within the town, the Fairfield Arts Commission shall act as the “Cultural District Commission” pursuant to such statute. If a cultural district is not so designated, the Commission shall promote and foster the arts within the town of Fairfield.

§ Membership; terms; compensation.

The Fairfield Arts Commission shall consist of nine members appointed by the Board of Selectmen, no more than five members of whom shall be registered with the same political party. Members shall have terms of three years, which shall be staggered so that no more than three terms expire in one year. The membership of the Commission shall be comprised of Fairfield electors to the extent possible and shall include at least one representative from each of the following:

1. Local cultural council / arts council
2. Cultural organizations (historical society, museum, ethnic heritage organization)
3. At least one artist that lives and/or works in the district
4. Organizations that represent artists (artist cooperative, etc.) *if applicable*
5. For-profit creative business i.e. gallery, theater
6. Local business and/or chamber of commerce

The Board of Selectmen shall appoint the initial members of the Fairfield Arts Commission as soon as practicable after the enactment of this ordinance. Of the members first appointed, three shall serve for one year; three shall serve for two years; and three shall serve for three years. Thereafter, each succeeding member shall be appointed for a term of three years.

In addition, the Director of Parks and Recreation and the Director of Community and Economic Development shall serve as ex officio members of the Commission without a vote.

CHAPTER ## FAIRFIELD ARTS COMMISSION

The members shall serve without compensation.

§ Election of officers.

The Fairfield Arts Commission shall, at its first meeting following the effective date of its establishment, elect a Chair and a Secretary from amongst its members and other such officers as the Commission may determine. Annually thereafter, at the December organizational meeting, the Commission shall elect a Chair and a Secretary from amongst its members and other such officers as the Commission may determine.

§ Meetings; rules of procedure.

The Commission shall hold at least 10 regular stated meetings a year and shall give annual notice of such meetings as required by the General Statutes.

§ Duties and responsibilities.

The Fairfield Arts Commission shall have the following duties and responsibilities:

- A. The Commission, working with the First Selectperson, the Board of Selectmen, the RTM and other Boards, Commissions, Task Forces and staff, as appropriate, shall work to establish a Cultural District pursuant to the requirements of the Cultural District Statute and DECD and shall work with the Director of Community and Economic Development and other appropriate staff to complete all such requirements.
- B. Upon Fairfield's successful designation by DECD as a qualified Cultural District, the Commission shall be empowered to exercise any power and perform any duties necessary or desirable for the purpose of managing the district, including but not limited to consulting / collaborating with the Office of the Arts, Tourism (state and local) and the Designated Regional Service Organization for assistance with marketing, connecting with and/or convening local arts and culture community representatives, asset mapping, advocacy, directing resources, and applying for or soliciting and accepting any grant, contribution, or other funding from any source. The Fairfield Department of Economic Development shall support the Commission in this work.
- C. If the Commission's efforts to have DECD designate a Cultural District are unsuccessful, the Commission shall generally encourage and assist in the display and presentation of art, artistic performance, and cultural activities in Town, as well as the recognition of Town artists. The Commission shall develop, and revise as necessary, a formal arts policy for the Town, subject to the approval of the Board of Selectmen; and may engage in activities in accordance therewith. The Commission may make recommendations to the Board of Selectmen, the RTM, and other appropriate Town Boards and Commissions on art-related matters in furtherance of the Town's art policy, including the potential creation of an arts district in town.

CHAPTER ##
FAIRFIELD ARTS COMMISSION

- D. The Commission may engage in other activities necessary and appropriate to carry out its objectives and purposes.
- E. No later than March of each year, the Commission shall present an annual report describing its activities for the previous calendar year to the Board of Selectmen, the RTM, and any other Board or Commission that makes such request from time to time.

MEMORANDUM

TO: Fairfield RTM's Legislation and Administration Committee

FROM: Jill Vergara (RTM District 7)

CC: Cindy Perham (D2), Jeff Galdenzi (D3), Sharon Pistilli (D3), Laura Karson (D4), Will Diaz (D5), Hannah Gale (D6), Andrew Graceffa (D6), Mark McDermott (D7), Christine Brown (D9), Dru Georgiadis (D9) (Co-sponsors)

Re: Ordinance Prohibiting the Use of Artificial Turf Containing Rubber Infill in the Town of Fairfield, CT; Chapter 44 (Rubber Infill Prohibition) of the Town Code

DATE: July 22, 2022

On May 23, 2022, the RTM voted on an appropriation of \$4,125,000 for a new artificial turf field at Roger Ludlowe Middle School. Fairfield's Park and Recreation Director, Anthony Calabrese, submitted a Memorandum supporting this capital request and presented details about the project to the Board of Selectmen, Board of Finance and RTM throughout the town approval process. Mr. Calabrese's memo on the RLMS artificial turf field project stated that the project "calls for the use of a crumb rubber fill" but his representations to the RTM and other town bodies suggested that another type of infill, an acrylic-coated sand called "Envirofill," was to be used in the project. Over the course of the RTM's review, it became clear that Mr. Calabrese mistakenly referenced "crumb rubber fill" as the chosen infill for the project and had intended to use Envirofill all along.

This mistake caused much consternation within the RTM and the public. Having received approximately 170 total emails concerning the turf field (as compared to approximately 140 budget emails), this project was a highly watched and debated voting item. The Fairfield Athletic Foundation (FAF) and its members wrote the majority of emails in support of the appropriation (approximately 75%). Underlying much of these emails was the presumption that "Fairfield will be using a non-rubber infill for the Roger Ludlowe Turf Project as well as future turf projects. . . . The infill that will be used is called Envirofill and is used in turf field, playgrounds, parks, and private landscaping." (Email from the FAF Board of Directors to the RTM, dated May 16, 2022). The RTM also received a sizable number of emails (40) either arguing against the proposed artificial turf field project or asking that crumb rubber not be used from Sustainable Fairfield and other environmental groups and residents.

The consensus reached with all of these Fairfield stakeholders—FAF, Sustainable Fairfield, environmentalists, RTM and Mr. Calabrese—was that crumb rubber would not and should not be used in this project, or in other projects going forward. For that reason, the RTM passed a nearly unanimous amendment to the bond resolution requiring that only Envirofill or thermo-

plastic elastomer infill (TPE) be used.¹ The purpose of this ordinance is to codify that consensus and thereby establish a baseline—that no rubber infill materials will be used in new installations—so that we do not have to revisit this decision every time an artificial turf field project is reviewed. By passing an ordinance that establishes a baseline protection for these artificial turf projects, we streamline the process, remove a highly contentious element to these projects and efficiently make use of the work and discussion already expended on this issue.

The proposed ordinance is modelled after Westport’s ordinance prohibiting the application of synthetic infill material on playing fields, which passed in 2018. Westport’s ordinance states:

The application of synthetic infill material on any existing playing fields on Westport town property shall be permitted only on an as needed basis to maintain health and safety standards as determined by the Parks and Recreation Department on and after the effective date of this article. The creation of any new or replacement playing fields on Westport town property using synthetic infill material shall be prohibited on and after the effective date of this article. For the purpose of this article, “synthetic infill material” means ambient and cryogenic crumb rubber, coated crumb rubber, ethylene propylene diene monomer granules, and recycled footwear. Westport Town Code, Chapter 30 (Environment and Natural Resources), Article VIII (Town Property), Section 30-301 (Application of synthetic infill material on playing fields on town property prohibited)

While Westport’s ordinance centers around “synthetic infill,”² the proposed ordinance for Fairfield instead focuses on a narrower and more specific category of “rubber infill material.”

¹ The text of that amended resolution is: “As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield (the “Town”) hereby appropriates the sum of Four Million One Hundred Twenty-Five Thousand and 00/100 Dollars (\$4,125,000) for the costs to convert the existing multipurpose fields at the Roger Ludlowe Middle School to artificial turf using either acrylic-coated sand (“Envirofill”) infill or thermo-plastic elastomer (“TPE”) infill and to install new lighting at the fields that meets the specifications of the International Dark Sky Association, and all related engineering, administrative, financing, legal, contingency and other soft costs (the “Project”).” Envirofill was selected as the preferred infill, because FAF advocated for this material and other towns, like Westport and Greenwich, have considered installations using this infill (Envirofill was installed at Greenwich High School, <https://www.greenwichtime.com/local/article/Panel-chooses-sand-acrylic-fill-for-new-7462959.php>). In addition, analysis of the chemical makeup of different alternative infills rank rubber infills as most toxic/potentially dangerous to health and acrylic-coated sand as the next best option after natural grass. (See Massey et al. 2020 report,

https://www.turi.org/var/plain_site/storage/original/application/b9727dedf5860ae7e83e3226d058b7ee.pdf ; See also Massey/Pollard January 2022 UMass presentation on Health and Environment, slide 24 “Hazard Spectrum,” <https://www.healthandenvironment.org/assets/images/webinarimages/Massey%20and%20Pollard%20slides.pdf>)

² Westport’s prohibition does not extend to TPE or Envirofill, as both of these materials have been considered for artificial turf field installations/renovations in the town since 2018 and have been deemed to comply with its ordinance. Ultimately, 3 installations since 2018 in Westport have used TPE as the chosen infill material.

(<https://www.ctinsider.com/news/article/RTM-approves-4-7-million-for-new-turf-fields-13790191.php>;

<https://westportnow.com/turf/>;

<https://www.westportct.gov/home/showpublisheddocument/22939/637164964084300000>)

We make this distinction, because several materials that we considered as viable materials for turf projects, like acrylic-coated sand and thermo-plastic elastomer could be considered “synthetic.” To make the prohibition consistent with the consensus we reached, and to make the prohibited materials clearer, we define the prohibition around recycled and virgin rubber infill products, and we define “rubber infill material” to be “ambient and cryogenic crumb rubber, coated crumb rubber, encapsulated crumb rubber, ethylene propylene diene monomer (EPDM), and recycled footwear.”

Like Westport, we carve out an exception for maintenance of existing playing fields: “. . . the supplemental application of Rubber Infill Material on any existing playing fields on Town of Fairfield property shall be permitted if required to maintain such playing fields in order to meet safety standards as determined by the Parks and Recreation Department or by the Board of Education.” Since our existing fields (Ludlowe High School, Warde High School and Tomlinson Middle School) have split jurisdiction between Parks and Recreation and the Board of Education, our ordinance would enable either Parks and Recreation or the Board of Education to make the determination of what materials are necessary to maintain the health and safety levels of the existing fields.³ The existing fields were originally installed using crumb rubber infill and have since been topped off with encapsulated crumb rubber. Infill levels must be replenished periodically to maintain the playing surface properly and to prevent injuries. It is unknown whether materials like encapsulated crumb rubber and Envirofill or TPE can be mixed. For that reason, it is necessary to enable the administrators of these fields to apply encapsulated crumb rubber infill if necessary.

It is also important to note that this ordinance is limited only to “**playing fields**” and has no application to other outdoor play spaces, like playgrounds or playscapes.

In summary, we believe this ordinance merely codifies what the Body and the community achieved consensus on—that the town will not and should not use crumb rubber going forward. In doing so, we build off of the RTM’s and Fairfield’s advocacy groups’ work and help to limit confusion about this issue going forward.

³ The town of Westport has an agreement with its Board of Education to maintain all playing fields, including those on Board of Education property, which is why the Westport ordinance limits authority to its Park and Recreation Department.

An Ordinance Prohibiting the Use of Artificial Turf Containing Rubber Infill in the Town of Fairfield, CT.

CHAPTER 35—REAL PROPERTY MANAGEMENT

Section 13—Rubber Infill Prohibition

§35-13A. Purpose. This Ordinance is enacted to protect the health, safety and general welfare of people, ecosystems and natural resources.

§35-13B. Definitions. As used in this Ordinance, “Rubber Infill Material” means any recycled or virgin rubber products, including, but not limited to, ambient and cryogenic crumb rubber, coated crumb rubber, encapsulated crumb rubber, ethylene propylene diene monomer (EPDM), and recycled footwear.

§35-13C. Prohibition of the Use of Rubber Infill Material. The creation or complete replacement of any playing fields on Town of Fairfield property using Rubber Infill Material shall be prohibited.

§35-13D. Exception to Prohibition. Notwithstanding 35-13C above, the supplemental application of Rubber Infill Material on any existing playing fields on Town of Fairfield property shall be permitted if required to maintain such playing fields in order to meet safety standards as determined by the Parks and Recreation Department or by the Board of Education.

§35-13E. Effective Date. This Article will take effect as of ratification by the RTM.

Memorandum

To: Board of Selectmen, Board of Finance, Representative Town Meeting
From: Mark S. Barnhart, Director of Community & Economic Development
Date: 10/13/2022
Re: Stratfield Streetscape Enhancements

The Town has been working with the Stratfield Village Association (SVA) for the past three years on a project to make pedestrian and streetscape enhancements to the Stratfield Village Business District and the surrounding area. The project is intended to improve pedestrian safety, create additional pedestrian connections and to beautify the area around the four corners section of Stratfield.

The Town originally received \$650,000 in grant funding from the State of Connecticut toward the cost of the project. The Stratfield Village Association committed to raise another \$150,000 toward the project, which they have done. Additionally, the Town appropriated \$550,000 toward the project, of which \$450,000 was allocated from the Coronavirus Fiscal Recovery Funds (ARPA).

The Town solicited bids earlier this year. Three bidders responded, but all of the bids were over budget. A copy of the bid tabulation summary is attached, as compared to the engineer's estimate. It goes without saying that the project was conceived in a much different cost environment. Additionally, continued supply chain issues, high fuel costs and other inflationary effects also likely contributed to the higher than projected costs. For the past several months the Town has been working with the design consultant and the lowest responsible bidder to evaluate the potential costs savings from changes to the project scope. These efforts yielded only modest savings without compromising the overall intent of the project, however. As a result, we are requesting that Town Boards consider allocating an additional \$700,000 from ARPA funds to construct the project as designed.

I have also attached a statement comparing original sources and uses to the revised figures reflecting the additional ARPA funds and including a modest construction contingency.

I am happy to answer any questions that you may have. Thank you for your consideration.

S.Pellegrini
8/19/20202
BL Project No. 1901070
Streetscape Improvements in Stratfield Village Business
Opened 11:00 a.m. on 9 August 2022

				Engineer's Estimate		Colonna Concrete & Asphalt Paving LLC Woodbridge, CT			Star Construction Stratford, CT			Waters Construction Company Bridgeport, CT		
Item No.	Description	Unit	Qty.	Unit Price	Extended Total	Unit Price	Extended Price	% Difference	Unit Price	Extended Price	Sub	Unit Price	Extended Price	% Difference
201001	CLEARING AND GRUBBING	l.s.	1	\$8,105.61	\$8,105.61	\$60,000.00	\$60,000.00	640.23%	\$12,000.00	\$12,000.00	48.05%	\$24,000.00	\$24,000.00	196.09%
202000	EARTH EXCAVATION	c.y.	470	\$21.40	\$10,058.00	\$30.00	\$14,100.00	40.19%	\$35.00	\$16,450.00	63.55%	\$90.00	\$42,300.00	320.56%
202513	REMOVAL OF CONCRETE SIDEWALK	s.y.	10	\$18.80	\$188.00	\$30.00	\$300.00	59.57%	\$95.00	\$950.00	405.32%	\$116.00	\$1,160.00	517.02%
202529	CUT BITUMINOUS CONCRETE PAVEMENT	l.f.	2389	\$2.40	\$5,733.60	\$5.00	\$11,945.00	108.33%	\$4.50	\$10,750.50	87.50%	\$3.00	\$7,167.00	25.00%
202530	REMOVAL OF BITUMINOUS SIDEWALK	s.y.	165	\$33.80	\$5,561.98	\$10.00	\$1,650.00	-70.33%	\$20.00	\$3,300.00	-40.67%	\$16.00	\$2,640.00	-52.53%
0202559A	REMOVE AND RESET SURVEY MONUMENT	ea.	2	\$509.00	\$1,018.00	\$1,200.00	\$2,400.00	135.76%	\$2,500.00	\$5,000.00	391.16%	\$2,400.00	\$4,800.00	371.51%
212000	SUBBASE	c.y.	180	\$42.40	\$7,632.00	\$60.00	\$10,800.00	41.51%	\$65.00	\$11,700.00	53.30%	\$100.00	\$18,000.00	135.85%
219001	SEDIMENTATION CONTROL SYSTEM	l.f.	3694	\$5.40	\$19,947.60	\$4.00	\$14,776.00	-25.93%	\$5.50	\$20,317.00	1.85%	\$10.00	\$36,940.00	85.19%
0219011A	SEDIMENT CONTROL SYSTEM AT CATCH BASIN	ea.	15	\$108.00	\$1,620.00	\$300.00	\$4,500.00	177.78%	\$250.00	\$3,750.00	131.48%	\$206.00	\$3,090.00	90.74%
304002	PROCESSED AGGREGATE BASE	c.y.	62	\$48.00	\$2,976.00	\$60.00	\$3,720.00	25.00%	\$65.00	\$4,030.00	35.42%	\$110.00	\$6,820.00	129.17%
406170	HMA S1	ton	170	\$109.80	\$18,666.00	\$220.00	\$37,400.00	100.36%	\$230.00	\$39,100.00	109.47%	\$320.00	\$54,400.00	191.44%
406171	HMA S0.5	ton	450	\$125.00	\$56,250.00	\$180.00	\$81,000.00	44.00%	\$220.00	\$99,000.00	76.00%	\$211.00	\$94,950.00	68.80%
406236	MATERIAL FOR TACK COAT	gal	365	\$36.70	\$13,395.50	\$15.00	\$5,475.00	-59.13%	\$16.00	\$5,840.00	-56.40%	\$6.00	\$2,190.00	-83.65%
0406275A	FINE MILLING OF BITUMINOUS CONCRETE (0" TO 4")	s.y.	3000	\$5.00	\$15,000.00	\$7.00	\$21,000.00	40.00%	\$6.00	\$18,000.00	20.00%	\$6.50	\$19,500.00	30.00%
507001	TYPE "C" CATCH BASIN	ea.	6	\$3,638.60	\$21,831.60	\$5,000.00	\$30,000.00	37.42%	\$4,800.00	\$28,800.00	31.92%	\$7,000.00	\$42,000.00	92.38%
507006	TYPE "C" CATCH BASIN TOP	ea.	6	\$718.00	\$4,308.00	\$1,600.00	\$9,600.00	122.84%	\$1,000.00	\$6,000.00	39.28%	\$1,200.00	\$7,200.00	67.13%
507771	RESET CATCH BASIN	ea.	6	\$875.00	\$5,250.00	\$1,000.00	\$6,000.00	14.29%	\$1,200.00	\$7,200.00	37.14%	\$1,500.00	\$9,000.00	71.43%
507781	RESET MANHOLE	ea.	1	\$1,260.00	\$1,260.00	\$1,600.00	\$1,600.00	26.98%	\$1,200.00	\$1,200.00	-4.76%	\$2,000.00	\$2,000.00	58.73%
507831	CONVERT CATCH BASIN TO MANHOLE	ea.	5	\$1,692.80	\$8,464.00	\$2,400.00	\$12,000.00	41.78%	\$2,800.00	\$14,000.00	65.41%	\$2,500.00	\$12,500.00	47.68%
651011	12" R.C. PIPE	l.f.	30	\$53.60	\$1,608.00	\$150.00	\$4,500.00	179.85%	\$180.00	\$5,400.00	235.82%	\$230.00	\$6,900.00	329.10%
651012	15" R.C. PIPE	l.f.	24	\$60.80	\$1,459.20	\$160.00	\$3,840.00	163.16%	\$200.00	\$4,800.00	228.95%	\$350.00	\$8,400.00	475.66%
811001	CONCRETE CURBING	l.f.	1275	\$32.40	\$41,310.00	\$36.00	\$45,900.00	11.11%	\$65.00	\$82,875.00	100.62%	\$40.00	\$51,000.00	23.46%
815001	BITUMINOUS CONCRETE LIP CURBING	l.f.	105	\$7.20	\$756.00	\$20.00	\$2,100.00	177.78%	\$20.00	\$2,100.00	177.78%	\$18.00	\$1,890.00	150.00%
915000	TREE PROTECTION	l.s.	1	\$500.00	\$500.00	\$6,000.00	\$6,000.00	1100.00%	\$3,000.00	\$3,000.00	500.00%	\$4,300.00	\$4,300.00	760.00%
0921001A	CONCRETE SIDEWALK	s.f.	12115	\$11.00	\$133,265.00	\$13.00	\$157,495.00	18.18%	\$20.00	\$242,300.00	81.82%	\$15.00	\$181,725.00	36.36%
0921003A	MONOLITHIC CONCRETE SIDEWALK AND CURB	s.f.	2471	\$15.00	\$37,065.00	\$18.00	\$44,478.00	20.00%	\$23.00	\$56,833.00	53.33%	\$23.00	\$56,833.00	53.33%
921005	CONCRETE SIDEWALK RAMP	s.f.	1038	\$18.40	\$19,099.20	\$22.00	\$22,836.00	19.57%	\$21.00	\$21,798.00	14.13%	\$31.00	\$32,178.00	68.48%
0921008A	BRICK PAVER SIDEWALK	s.f.	1122	\$20.00	\$22,440.00	\$40.00	\$44,880.00	100.00%	\$51.00	\$57,222.00	155.00%	\$41.00	\$46,002.00	105.00%
921013	CONCRETE DRIVEWAY APRON	s.f.	2465	\$18.60	\$45,849.00	\$22.00	\$54,230.00	18.28%	\$23.00	\$56,695.00	23.66%	\$21.00	\$51,765.00	12.90%
921039	DETECTABLE WARNING STRIP	ea.	18	\$236.20	\$4,251.60	\$250.00	\$4,500.00	5.84%	\$275.00	\$4,950.00	16.43%	\$315.00	\$5,670.00	33.36%
922001	BITUMINOUS CONCRETE SIDEWALK	s.y.	15	\$57.00	\$855.00	\$60.00	\$900.00	5.26%	\$90.00	\$1,350.00	57.89%	\$442.00	\$6,630.00	675.44%
0922050A	DECORATIVE CROSSWALK	s.f.	2055	\$28.00	\$57,540.00	\$40.00	\$82,200.00	42.86%	\$20.00	\$41,100.00	-28.57%	\$22.00	\$45,210.00	-21.43%
922500	BITUMINOUS CONCRETE DRIVEWAY (COMMERCIAL)	s.y.	300	\$49.40	\$14,820.00	\$65.00	\$19,500.00	31.58%	\$110.00	\$33,000.00	122.67%	\$120.00	\$36,000.00	142.91%
922501	BITUMINOUS CONCRETE DRIVEWAY	s.y.	65	\$31.20	\$2,028.00	\$60.00	\$3,900.00	92.31%	\$90.00	\$5,850.00	188.46%	\$130.00	\$8,450.00	316.67%
939001	SWEEPING FOR DUST CONTROL	hr	19	\$66.00	\$1,254.00	\$30.00	\$570.00	-54.55%	\$200.00	\$3,800.00	203.03%	\$240.00	\$4,560.00	263.64%
944000	FURNISHING AND PLACING TOPSOIL	s.y.	1780	\$6.80	\$12,104.00	\$10.00	\$17,800.00	47.06%	\$15.00	\$26,700.00	120.59%	\$21.00	\$37,380.00	208.82%
947207	BICYCLE STAND	ea.	1	\$500.00	\$500.00	\$3,500.00	\$3,500.00	600.00%	\$2,000.00	\$2,000.00	300.00%	\$1,500.00	\$1,500.00	200.00%
949248	JUNPIERUS CHINENSIS SARGENTI (SARGENT JUNIPER)	ea.	28	\$37.00	\$1,036.00	\$100.00	\$2,800.00	170.27%	\$80.00	\$2,240.00	116.22%	\$68.00	\$1,904.00	83.78%
949832	CORNUS KOUSA (KOUSA DOGWOOD)	ea.	3	\$540.40	\$1,621.20	\$1,000.00	\$3,000.00	85.05%	\$900.00	\$2,700.00	66.54%	\$1,020.00	\$3,060.00	88.75%
949897	ILEX GLABRA (INKBERRY)	ea.	19	\$42.50	\$807.50	\$100.00	\$1,900.00	136.29%	\$200.00	\$3,800.00	370.59%	\$89.00	\$1,691.00	109.41%
992090	BENCH	ea.	1	\$1,000.00	\$1,000.00	\$4,000.00	\$4,000.00	300.00%	\$3,000.00	\$3,000.00	200.00%	\$1,200.00	\$1,200.00	20.00%
992103	TRASH CAN	ea.	1	\$750.00	\$750.00	\$3,000.00	\$3,000.00	300.00%	\$5,000.00	\$5,000.00	566.67%	\$3,200.00	\$3,200.00	326.67%
950005	TURF ESTABLISHMENT	s.y.	1780	\$1.40	\$2,492.00	\$6.00	\$10,680.00	328.57%	\$5.00	\$8,900.00	257.14%	\$4.00	\$7,120.00	185.71%
0952001A	SELECTIVE CLEARING AND THINNING	l.s.	1	\$500.00	\$500.00	\$12,000.00	\$12,000.00	2300.00%	\$6,000.00	\$6,000.00	1100.00%	\$5,400.00	\$5,400.00	980.00%
0969060A	CONSTRUCTION FIELD OFFICE, SMALL	mo.	8	\$2,827.40	\$22,619.20	\$4,000.00	\$32,000.00	41.47%	\$5,200.00	\$41,600.00	83.91%	\$4,200.00	\$33,600.00	48.55%
970006	TRAFFICPERSON (MUNICIPAL POLICE OFFICER)	est.	12000	\$1.00	\$12,000.00	\$12,000.00	\$12,000.00	0.00%	\$12,000.00	\$12,000.00	0.00%	\$12,000.00	\$12,000.00	0.00%
0971001A	MAINTENANCE AND PROTECTION OF TRAFFIC	l.s.	1	\$32,422.43	\$32,422.43	\$60,000.00	\$60,000.00	85.06%	\$25,000.00	\$25,000.00	-22.89%	\$35,000.00	\$35,000.00	7.95%
975004	MOBILIZATION AND PROJECT CLOSEOUT	l.s.	1	\$56,739.26	\$56,739.26	\$60,000.00	\$60,000.00	5.75%	\$42,000.00	\$42,000.00	-25.98%	\$198,000.00	\$198,000.00	248.96%
979003	CONSTRUCTION BARRICADE TYPE III	ea.	4	\$132.80	\$531.20	\$100.00	\$400.00	-24.70%	\$185.00	\$740.00	39.31%	\$100.00	\$400.00	-24.70%
980001	CONSTRUCTION STAKING	l.s.	1	\$8,102.63	\$8,105.61	\$40,000.00	\$40,000.00	393.49%	\$16,000.00	\$16,000.00	97.39%	\$19,000.00	\$19,000.00	134.41%
981100	42" TRAFFIC CONE	ea.	30	\$40.11	\$1,203.22	\$60.00	\$1,800.00	49.60%	\$60.00	\$1,800.00	49.60%	\$20.00	\$600.00	-50.13%
1001001	TRENCHING AND BACKFILLING	l.f.	190	\$25.00	\$4,750.00	\$40.00	\$7,600.00	60.00%	\$220.00	\$41,800.00	780.00%	\$105.00	\$19,950.00	320.00%
1002203	TRAFFIC CONTROL FOUNDATION-PEDESTALTYPE I	ea.	6	\$662.68	\$3,976.08	\$1,000.00	\$6,000.00	50.90%	\$900.00	\$5,400.00	35.81%	\$956.00	\$5,736.00	44.26%
1008115	2" RIGID METAL CONDUIT IN TRENCH	l.f.	79	\$18.52	\$1,463.41	\$35.00	\$2,765.00	88.94%	\$29.00	\$2,291.00	56.55%	\$73.00	\$5,767.00	294.08%
1008215	2" RIGID METAL CONDUIT UNDER ROADWAY	l.f.	130	\$21.71	\$2,821.92	\$35.00	\$4,550.00	61.24%	\$34.00	\$4,420.00	56.63%	\$32.00	\$4,160.00	47.42%
1008908A	CLEAN EXISTING CONDUIT	l.f.	230	\$3.42	\$785.83	\$10.00	\$2,300.00	192.68%	\$5.00	\$1,150.00	46.34%	\$8.00	\$1,840.00	134.15%
1010011	CONCRETE HANDHOLE - TYPE I	ea.	1	\$875.09	\$875.09	\$1,100.00	\$1,100.00	25.70%	\$1,000.00	\$1,000.00	14.27%	\$1,065.00	\$1,065.00	21.70%
1010021	CONCRETE HANDHOLE - TYPE II	ea.	1	\$667.55	\$667.55	\$1,000.00	\$1,000.00	49.80%	\$900.00	\$900.00	34.82%	\$850.00	\$850.00	27.33%
1010054	CAST IRON HANDHOLE COVER, TYPE II	ea.	1	\$387.33	\$387.33	\$600.00	\$600.00	54.91%	\$500.00	\$500.00	29.09%	\$508.00	\$508.00	31.15%
1010905	RESET CONCRETE HANDHOLE	ea.	1	\$576.00	\$576.00	\$600.00	\$600.00	4.17%	\$400.00	\$400.00	-30.56%	\$790.00	\$790.00	37.15%
1010060A	CLEAN EXISTING CONCRETE HANDHOLE	ea.	2	\$314.34	\$628.68	\$350.00	\$700.00	11.34%	\$385.00	\$770.00	22.48%	\$465.00	\$930.00	47.93%
1101302	POLE ANCHOR	ea.	1	\$717.00	\$717.00	\$3,000.00	\$3,000.00	318.41%	\$2,750.00	\$2,750.00	283.54%	\$2,500.00	\$2,500.00	248.68%
1102002	8' ALUMINUM PEDESTAL	ea.	6	\$642.62	\$3,855.73	\$1,300.00	\$7,800.00	102.30%	\$1,183.00	\$7,098.00	84.09%	\$1,000.00	\$6,000.00	55.41%
1106001A	1 WAY PEDESTRIAN SIGNAL POLE MOUNTED	ea.	1	\$829.12	\$829.12	\$1,300.00	\$1,300.00	56.79%	\$1,265.00	\$1,265.00	52.57%	\$1,050.00	\$1,050.00	26.64%
1106003A	1 WAY PEDESTRIAN SIGNAL PEDESTAL MOUNTED	ea.	5	\$669.75	\$3,348.77	\$1,300.00	\$6,500.00	94.10%	\$1,265.00	\$6,325.00	88.88%	\$1,050.00	\$5,250.00	56.77%
1106004A	2 WAY PEDESTRIAN SIGNAL PEDESTAL MOUNTED	ea.	1	\$1,261.71	\$1,261.71	\$2,500.00	\$2,500.00	98.14%	\$2,585.00	\$2,585.00	104.88%	\$2,100.00	\$2,100.00	66.44%
1107011A	ACCESSIBLE PEDESTRIAN SIGNAL AND DETECTOR (TYPE A)	ea.	8	\$893.17	\$7,145.33	\$1,300.00	\$10,400.00	45.55%	\$1,320.00	\$10,560.00	47.79%	\$1,200.00	\$9,600.00	34.35%
1108163A	MODIFY EXISTING CONTROLLER	ea.	1	\$3,266.67	\$3,266.67	\$5,000.00	\$5,000.00	53.06%	\$3,850.00	\$3,850.00	17.86%	\$3,700.00	\$3,700.00	13.27%
1111201A	TEMPORARY DETECTION (SITE 1)	l.s.	1	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	100.00%	\$4,950.00	\$4,950.00	98.00%	\$4,500.00	\$4,500.00	80.00%
1113103	7 CONDUCTOR NO. 14 CABLE	l.f.	1610	\$2.50	\$4,018.03	\$5.00	\$8,050.00	100.35%	\$3.85	\$6,198.50	54.27%	\$4.00	\$6,440.00	60.28%

Stratfield Pedestrian Streetscape Improvements Sources Uses

		Estimated	Revised	Comments
Sources:				
Urban Act Grant	\$	650,000	\$ 650,000	
Fairfield	\$	550,000	\$ 1,250,000	
SVNA Contribution	\$	150,000	\$ 150,000	
	\$	1,350,000	\$ 2,050,000	
Uses:				
Design	\$	150,000	\$ 150,000	
Construction	\$	1,077,351	\$ 1,725,620	
Miscellaneous	\$	2,000	\$ 2,000	
Contingency	\$	107,735	\$ 172,380	
	\$	1,337,086	\$ 2,050,000	
Net Source/Uses:	\$	12,914	\$ -	
Town Sources				
Appropriation	\$	100,000	\$ 100,000	
ARPA	\$	450,000	\$ 450,000	Total ARPA = \$700K (\$250K to Southport)
Supplemental ARPA	\$	-	\$ 700,000	
Total Available	\$	550,000	\$ 1,250,000	

CAPITAL PROJECTS SUMMARY

EXHIBIT 1

Projected Cash Flow for Capital and Non-Recurring Projects - Board of Education, Town & WPCF
FY23 through FY28Fall 2022 Cap Plan
10/7/2022Board of Education

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>	<u>Total</u>
Capital Projects	\$ 6,359,002	\$ 13,705,407	\$ 13,962,693	\$ 11,866,198	\$ 11,481,430	\$ 11,312,337	\$ 68,687,067
Less: Reimbursements	\$ (2,114,014)	\$ (3,473,997)	\$ (3,408,521)	\$ (2,215,863)	\$ (2,643,015)	\$ (1,907,257)	\$ (15,762,667)
Net Capital Projects	\$ 4,244,988	\$ 10,231,410	\$ 10,554,172	\$ 9,650,335	\$ 8,838,415	\$ 9,405,080	\$ 52,924,400
Non-Recurring Projects	\$ 1,261,699	\$ 2,074,916	\$ 706,808	\$ 41,762	\$ 943,049	\$ 1,911,519	\$ 6,939,753
Less: Reimbursements	\$ -	\$ (474,417)	\$ -	\$ -	\$ (104,930)	\$ (255,228)	\$ (834,575)
Net Non-Recurring Projects	\$ 1,261,699	\$ 1,600,499	\$ 706,808	\$ 41,762	\$ 838,119	\$ 1,656,291	\$ 6,105,178
Total Cash Flow Required	\$ 5,506,687	\$ 11,831,909	\$ 11,260,980	\$ 9,692,097	\$ 9,676,534	\$ 11,061,371	\$ 59,029,578

Town

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>	<u>Total</u>
Capital Projects	\$ 34,449,041	\$ 24,788,331	\$ 36,216,077	\$ 32,473,229	\$ 19,813,617	\$ 15,000,000	\$ 162,740,295
Less: Reimbursements	\$ (25,000,000)	\$ (16,594,250)	\$ (23,869,250)	\$ (7,951,875)	\$ (6,300,000)	\$ (2,100,000)	\$ (81,815,375)
Net Capital Projects	\$ 9,449,041	\$ 8,194,081	\$ 12,346,827	\$ 24,521,354	\$ 13,513,617	\$ 12,900,000	\$ 80,924,920
Non-Recurring Projects	\$ 3,814,645	\$ 5,990,420	\$ 4,118,890	\$ 3,406,219	\$ 1,763,750	\$ 1,250,000	\$ 20,343,924
Less: Reimbursements	\$ (1,466,818)	\$ (\$1,702,620)	\$ (173,250)	\$ (183,750)	\$ -	\$ -	\$ (3,526,438)
Net Non-Recurring Projects	\$ 2,347,826	\$ 4,287,800	\$ 3,945,640	\$ 3,222,469	\$ 1,763,750	\$ 1,250,000	\$ 16,817,485
Total Cash Flow Required	\$ 11,796,868	\$ 12,481,881	\$ 16,292,467	\$ 27,743,823	\$ 15,277,367	\$ 14,150,000	\$ 97,742,405

WPCF

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>	<u>Total</u>
Capital Projects	\$ 2,600,000	\$ 15,000,000	\$ 22,500,000	\$ 14,000,000	\$ 25,000,000	\$ 28,500,000	\$ 107,600,000
Less: Reimbursements	\$ -	\$ (500,000)	\$ (500,000)	\$ 0	\$ (5,000,000)	\$ (5,000,000)	\$ (11,000,000)
Net Capital Projects	\$ 2,600,000	\$ 14,500,000	\$ 22,000,000	\$ 14,000,000	\$ 20,000,000	\$ 23,500,000	\$ 96,600,000
Non-Recurring Projects	\$ 300,000	\$ 1,000,000	\$ 300,000	\$ -	\$ 600,000	\$ 500,000	\$ 2,700,000
Less: Reimbursements	\$ (300,000)	\$ (600,000)	\$ (300,000)	\$ -	\$ (600,000)	\$ (500,000)	\$ (2,300,000)
Net Non-Recurring Projects	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Total Cash Flow Required	\$ 2,600,000	\$ 14,900,000	\$ 22,000,000	\$ 14,000,000	\$ 20,000,000	\$ 23,500,000	\$ 97,000,000

Grand Total - Board of Education, Town & WPCF

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>	<u>Total</u>
Capital Projects	\$ 43,408,043	\$ 53,493,738	\$ 72,678,770	\$ 58,339,427	\$ 56,295,047	\$ 54,812,337	\$ 339,027,362
Less: Reimbursements	\$ (27,114,014)	\$ (20,568,247)	\$ (27,777,771)	\$ (10,167,738)	\$ (13,943,015)	\$ (9,007,257)	\$ (108,578,042)
Net Capital Projects	\$ 16,294,029	\$ 32,925,491	\$ 44,900,999	\$ 48,171,689	\$ 42,352,032	\$ 45,805,080	\$ 230,449,320
Non-Recurring Projects	\$ 5,376,344	\$ 9,065,336	\$ 5,125,698	\$ 3,447,981	\$ 3,306,799	\$ 3,661,519	\$ 29,983,677
Less: Reimbursements	\$ (1,766,818)	\$ (2,777,037)	\$ (473,250)	\$ (183,750)	\$ (704,930)	\$ (755,228)	\$ (6,661,013)
Net Non-Recurring Projects	\$ 3,609,525	\$ 6,288,299	\$ 4,652,448	\$ 3,264,231	\$ 2,601,869	\$ 2,906,291	\$ 23,322,663
Total Cash Flow Required	\$ 19,903,555	\$ 39,213,790	\$ 49,553,447	\$ 51,435,920	\$ 44,953,901	\$ 48,711,371	\$ 253,771,983

**TOWN - ANTICIPATED COST OF PROJECTS
BY REQUEST YEAR**

EXHIBIT 2

Fall 2022

10/7/2022

(1) = AMERICAN RESCUE PLAN ACT - TRANCHE 1

(2) = AMERICAN RESCUE PLAN ACT - TRANCHE 2

FY23		NON- RECURRING CAPITAL (Under \$1 million)		Cost	Reimbursement	Net
Conservation	Pine Creek - McCleavy Tidegate Repair	A		\$500,000		\$500,000
Conservation	Riverside Creek Tidegate Repair	A		\$453,200		\$453,200
DPW	Sidewalk Repair (2)	A		\$500,000	(\$500,000)	\$0
DPW/Sr Ctr	Deck/patio behind Senior Center (2)	A		\$100,000	(\$100,000)	\$0
Engineering	Underwater Bridge Inspection and Repairs	A		\$150,000		\$150,000
Engineering	Increase Resiliency AC Open Space-Jennings Beach - Design	A		\$250,000		\$250,000
Fire	Fire Station Rehabilitation (2)	A		\$250,000	(\$250,000)	\$0
Fire	Self Contained Breathing Apparatus (SCBA)	A		\$358,445	(\$241,818)	\$116,626
Parks Dept	Lake Mohegan - Restoration from Storm Ida Damage	A		\$500,000	(\$375,000)	\$125,000
Park & Rec	Tennis Center Light Replacement	A		\$100,000		\$100,000
Park & Rec	Post-Tension Tennis Courts - Dwight	A		\$550,000		\$550,000
Park & Rec	Jacky Durrell Pavilion Upgrades	A		\$103,000		\$103,000
SUBTOTAL NRC - FY23				\$3,814,645	(\$1,466,818)	\$2,347,826
FY23		CAPITAL (Over \$1 million)		Cost	Reimbursement	Net
Conservation	Railroad Bridge Tide Gates	A		\$2,250,000		\$2,250,000
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P		\$1,884,041		\$1,884,041
DPW	Capital Equipment	A		\$1,190,000		\$1,190,000
DPW	Roadway Capital Improvement Plan (2)	A		\$4,030,000	(\$4,030,000)	\$0
Economic Development	Downtown Resil. - Perm. Surfacing (2) (Ttl Project: \$1.42M)	A		\$1,170,000	(\$1,170,000)	\$0
Engineering	Perry's Green Bulkhead (2) (Ttl Project: \$1M)	A		\$900,000	(\$900,000)	\$0
Engineering	Commerce Drive Bridge Construction (Approved for \$2.759m & \$200k)	A		\$3,900,000	(\$3,900,000)	\$0
Engineering	Rooster River Detention Constr. (2) (Ttl Project: \$3.25M)	A		\$2,850,000	(\$2,850,000)	\$0
IT	Town & BOE Fiber Optic Network (2) (Ttl Project: \$2.4M)	A		\$1,400,000	(\$1,400,000)	\$0
Park & Rec	Roger Ludlowe Middle School Turf	A		\$4,125,000		\$4,125,000
Town	Remediation - Penfield	P		\$5,000,000	(\$5,000,000)	\$0
Town	Remediation - Various	P		\$3,000,000	(\$3,000,000)	\$0
Town	Penfield Construction (Ttl Project: \$8M)	P		\$2,000,000	(\$2,000,000)	\$0
Town/Public Safety	Traffic Lights (2) (Ttl Project: \$1M)	A		\$750,000	(\$750,000)	\$0
SUBTOTAL CAPITAL - FY23				\$34,449,041	(\$25,000,000)	\$9,449,041
GRAND TOTAL - FY23				\$38,263,686	(\$26,466,818)	\$11,796,868

FY24	NON- RECURRING CAPITAL (Under \$1 million)		Cost	Reimbursement	Net
DPW	Tunxis Hill Shed	P	\$525,000		\$525,000
DPW	Sidewalks - Southport & Stratfield (2)	A	\$850,000	(\$850,000)	\$0
Engineering	Wakeman Lane/Old Rd. Bridge Construct.	P	\$432,600		\$432,600
Engineering	Guiderail Repairs Phase 2	P	\$210,000		\$210,000
Engineering	KHW Greens Farm Bridge Construction	P	\$432,600		\$432,600
Engineering	Design of Stratfield Road (RSA)	P	\$325,000		\$325,000
Engineering	Design of Post Road & Jug Handle	P	\$175,000		\$175,000
Fire	Pumper - LSN 14	P	\$980,000		\$980,000
Fire	Fire Station Rehabilitation (2)	A	\$250,000	(\$250,000)	\$0
Fire	Shift Commander Vehicle Replacement	P	\$110,000		\$110,000
Park & Rec	HSR Driving Range Upgrades	P	\$275,000		\$275,000
Park & Rec	Post-Tension Tennis Courts - Ffld. Woods	P	\$432,600		\$432,600
Police	Police Department Rehabilitation	P	\$350,000		\$350,000
TPZ	Camden Street Properties - Demo/Acquisition/Open Space	P	\$642,620	(\$602,620)	\$40,000
SUBTOTAL NRC - FY24			\$5,990,420	(\$1,702,620)	\$4,287,800

FY24	CAPITAL (Over \$1 million)		Cost	Reimbursement	Net
DPW/Conserv	Turney Creek/Riverside Dr. Tide Gates	P	\$5,775,000	(\$4,331,250)	\$1,443,750
DPW	Roadway Capital Improvement Plan	P	\$3,759,081	(\$2,000,000)	\$1,759,081
DPW	Capital Equipment	P	\$1,265,250		\$1,265,250
Engineering	Black Rock Turnpike Improve. Construct.	P	\$2,100,000	(\$2,100,000)	\$0
Engineering	Kings Highway Phase III Construction	P	\$2,163,000	(\$2,163,000)	\$0
Fire	Apparatus Maintenance	P	\$1,400,000		\$1,400,000
Park & Rec	Turf Field	P	\$4,326,000	(\$2,000,000)	\$2,326,000
Town	Penfield Construction (Ttl Project: \$8M)	P	\$4,000,000	(\$4,000,000)	\$0
SUBTOTAL CAPITAL - FY24			\$24,788,331	(\$16,594,250)	\$8,194,081

GRAND TOTAL - FY24			\$30,778,751	(\$18,296,870)	\$12,481,881
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FY25	NON- RECURRING CAPITAL (Under \$1 million)		Cost	Reimbursement	Net
Conservation	S. Benson Marina Tidegate Replacement	P	\$405,563		\$405,563
Conservation	Salt Meadow Dike Tidegate Repair	P	\$740,828		\$740,828
DPW	Capital Equipment (Trucks)	P	\$336,000		\$336,000
DPW	Barnacle Work Boat - Marina	P	\$250,000		\$250,000
Engineering	Southport Median Grant Design	P	\$315,000		\$315,000
Engineering	Sidewalk Replacement - Large Sections	P	\$315,000		\$315,000
Engineering	Sturges Bridge Design	P	\$346,500	(\$173,250)	\$173,250
Fire	Fire Station Rehabilitation	P	\$250,000		\$250,000

Fire	Shop Truck Replacement	P	\$110,000		\$110,000
Park & Rec	Lake Mohegan Concession/Water Park	P	\$250,000		\$250,000
Park & Rec	Sgt. Murphy Playground Replacement	P	\$150,000		\$150,000
Park & Rec	Lake Mohegan Playground Replacement	P	\$150,000		\$150,000
Police	Police Department Rehabilitation	P	\$500,000		\$500,000
SUBTOTAL NRC - FY25			\$4,118,890	(\$173,250)	\$3,945,640

FY25	CAPITAL (Over \$1 million)		Cost	Reimbursement	Net
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$1,414,377		\$1,414,377
DPW	Roadway Capital Improvement Plan (2)	P	\$3,388,700	(\$3,125,000)	\$263,700
Town	Penfield Construction (Ttl Project: \$8M)	P	\$4,000,000	(\$4,000,000)	\$0
Town Hall	Renovation/Addition Construction (Ttl Project \$7.35M)	P	\$3,675,000		\$3,675,000
Town	Turner Property Renovation	P	\$5,000,000	(\$2,500,000)	\$2,500,000
Engineering	S. Benson Storm. Pump Sta/Lines - Design	P	\$1,575,000	(\$1,181,250)	\$393,750
Engineering	Brookside Drive Bridge Construction	P	\$2,163,000	(\$2,163,000)	\$0
Engineering	Congress St. Bridge Construction	P	\$3,150,000	(\$3,150,000)	\$0
Engineering	Increase Resiliency - Jennings Beach - Construction	P	\$2,100,000		\$2,100,000
Engineering	Stratfield Road (RSA) - Construction	P	\$2,000,000	(\$2,000,000)	\$0
Engineering	Post Road & Jug Handle - Construction	P	\$1,750,000	(\$1,750,000)	\$0
Fire	Fire Station 4 Replacement (Ttl Project 4M)	P	\$2,000,000		\$2,000,000
Library	Fairfield Woods Branch Library Renovation	P	\$4,000,000	(\$4,000,000)	\$0
SUBTOTAL CAPITAL - FY25			\$36,216,077	(\$23,869,250)	\$12,346,827
GRAND TOTAL - FY25			\$40,334,967	(\$24,042,500)	\$16,292,467

FY26	NON- RECURRING CAPITAL (Under \$1 million)		Cost	Reimbursement	Net
Engineering	Increase Resiliency Sasco Hill to WPCF	P	\$367,500		\$367,500
Engineering	Oldfield Road Bridge Design	P	\$367,500	(\$183,750)	\$183,750
Engineering	Hulls Farm Road Bridge Construction	P	\$779,762		\$779,762
Fire	Fire Station Rehabilitation	P	\$262,500		\$262,500
Fire	Marine 217	P	\$200,510		\$200,510
Park & Rec	Beach Parking Kiosks	P	\$250,000		\$250,000
Park & Rec	Showmobile	P	\$178,448		\$178,448
Park & Rec	HSR Driving Range Lighting	P	\$400,000		\$400,000
Park & Rec	Grasmere Playground Replacement	P	\$150,000		\$150,000
Park & Rec	Rugby Park Playground Replacement	P	\$150,000		\$150,000
Police	Police Department Rehabilitation	P	\$300,000		\$300,000
SUBTOTAL NRC - FY26			\$3,406,219	(\$183,750)	\$3,222,469

FY26	<u>CAPITAL (Over \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
DPW	Roadway Capital Improvement Plan	P	\$3,209,852	(\$2,000,000)	\$1,209,852
DPW	Capital Equipment (Trucks)	P	\$1,370,250		\$1,370,250
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$1,414,377		\$1,414,377
Town Hall	Renovation/Addition Construction (Ttl Project \$7.35M)	P	\$3,675,000		\$3,675,000
Town	Turner Property Renovation	P	\$5,000,000	(\$2,500,000)	\$2,500,000
Engineering	Sturges Bridge Construction	P	\$2,703,750	(\$1,351,875)	\$1,351,875
Engineering	Southport Median Grant Construction	P	\$2,100,000	(\$2,100,000)	\$0
Fire	Pumper - LSN 15	P	\$1,000,000		\$1,000,000
Fire	Fire Station 4 Replacement (Ttl Project 4M)	P	\$2,000,000		\$2,000,000
Town	Remediation - Fill Pile Berm	P	\$7,000,000		\$7,000,000
Senior Center	New Construction (Ttl Project \$21M)	P	\$3,000,000		\$3,000,000
SUBTOTAL CAPITAL - FY26			\$32,473,229	(\$7,951,875)	\$24,521,354
GRAND TOTAL - FY26			\$35,879,448	(\$8,135,625)	\$27,743,823

FY27	<u>NON- RECURRING CAPITAL (Under \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
DPW	Capital Equipment (Trucks)	P	\$551,250		\$551,250
Fire	Fire Station Rehabilitation	P	\$262,500		\$262,500
DPW/P&R	South Benson Marina Dock Replacement Phase 1	P	\$650,000		\$650,000
Park & Rec	Knapps Park Playground Replacement	P	\$150,000		\$150,000
Park & Rec	Hook and Ladder Playground Replacement	P	\$150,000		\$150,000
SUBTOTAL NRC - FY27			\$1,763,750	\$0	\$1,763,750

FY27	<u>CAPITAL (Over \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
DPW	Roadway Capital Improvement Plan	P	\$2,100,000	(\$2,100,000)	\$0
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$2,913,617		\$2,913,617
Old Town Hall	Design, Upgrade, Renovation, Repair (Ttl Project \$4.2M)	P	\$2,100,000		\$2,100,000
Engineering	Oldfield Road Bridge	P	\$3,150,000	(\$1,575,000)	\$1,575,000
Engineering	Rooster River Dredging - Large Segments	P	\$5,250,000	(\$2,625,000)	\$2,625,000
Park & Rec	Jennings Master Plan Upgrades	P	\$1,300,000		\$1,300,000
Senior Center	New Construction (Ttl Project \$21M)	P	\$3,000,000		\$3,000,000
SUBTOTAL CAPITAL - FY27			\$19,813,617	(\$6,300,000)	\$13,513,617
GRAND TOTAL - FY27			\$21,577,367	(\$6,300,000)	\$15,277,367

FY28		NON- RECURRING CAPITAL (Under \$1 million)		Cost	Reimbursement	Net
DPW/P&R	South Benson Marina Dock Replacement Phase 2	P	\$650,000			\$650,000
Park & Rec	Veterans Park Playground Replacement	P	\$150,000			\$150,000
Park & Rec	Veres Park Playground Replacement	P	\$150,000			\$150,000
Park & Rec	Owen Fish Playground Replacement	P	\$300,000			\$300,000
SUBTOTAL NRC - FY28			\$1,250,000		\$0	\$1,250,000
FY28		CAPITAL (Over \$1 million)		Cost	Reimbursement	Net
DPW	Roadway Capital Improvement Plan	P	\$2,100,000		(\$2,100,000)	\$0
Old Town Hall	Design, Upgrade, Renovation, Repair (Ttl Project \$4.2M)	P	\$2,100,000			\$2,100,000
Fire	Rescue 1 - LSN78	P	\$1,500,000			\$1,500,000
Fire	Jackman Avenue - New Construction/Relocation	P	\$5,000,000			\$5,000,000
Park & Rec	Jennings Master Plan Upgrades	P	\$1,300,000			\$1,300,000
Park & Rec	Giant Steps Master Plan Upgrades	P	\$0			\$0
Senior Center	New Construction (Ttl Project \$21M)	P	\$3,000,000			\$3,000,000
SUBTOTAL CAPITAL - FY28			\$15,000,000		(\$2,100,000)	\$12,900,000
GRAND TOTAL - FY28			\$16,250,000		(\$2,100,000)	\$14,150,000
GRAND TOTAL NON-RECURRING CAPITAL - ALL FISCAL YEARS:				\$20,343,924	(\$3,526,438)	\$16,817,485
GRAND TOTAL CAPITAL - ALL FISCAL YEARS:				\$162,740,295	(\$81,815,375)	\$80,924,920
GRAND TOTAL CAPITAL & NON-RECURRING CAPITAL - ALL FISCAL YEARS:				\$183,084,218	(\$85,341,813)	\$97,742,405

BY REQUEST YEAR

EXHIBIT 2.1

Fall 2022

10/7/2022

A = APPROVED PROJECT

P = PROPOSED PROJECT

 = CWF ELIGIBLE

 * = FUNDED BY WPCF FUND BALANCE

FY23 **NON- RECURRING CAPITAL (Under \$1 million)**

WPCF FAIRFIELD BEACH ROAD PUMP STATION DESIGN
SUBTOTAL NRC - FY23

	Cost	Reimbursement	Net
P	\$300,000	(\$300,000) *	\$0
	\$300,000	(\$300,000)	\$0

FY23 **CAPITAL (Over \$1 million)**

WPCF EAST TRUNK - WETLAND REPLACEMENT (METRO CENTER)
SUBTOTAL CAPITAL - FY23

	Cost	Reimbursement	Net
P	\$2,600,000		\$2,600,000
	\$2,600,000	\$0	\$2,600,000

GRAND TOTAL - FY23

\$2,900,000 (\$300,000) \$2,600,000

FY24 **NON- RECURRING CAPITAL (Under \$1 million)**

WPCF CENTER ST/S PINE CREEK PUMP STATION DESIGN
WPCF RIVERSIDE DRIVE SIPHON
SUBTOTAL NRC - FY24

	Cost	Reimbursement	Net
P	\$600,000	(\$600,000) *	\$0
P	\$400,000		\$400,000
	\$1,000,000	(\$600,000)	\$400,000

FY24 **CAPITAL (Over \$1 million)**

WPCF FAIRFIELD BEACH ROAD STATION UPGRADE
WPCF FAIRFIELD BEACH ROAD FORCE MAIN
WPCF EAST TRUNK LINE REPLACEMENT
WPCF SUPPORT FOR THE ENVIRON. STUDY FOR PLANT UPGRADE
WPCF WASTEWATER PLANT UPGRADE DESIGN
SUBTOTAL CAPITAL - FY24

	Cost	Reimbursement	Net
P	\$3,000,000		\$3,000,000
P	\$2,000,000		\$2,000,000
P	\$5,500,000		\$5,500,000
P	\$2,000,000		\$2,000,000
P	\$2,500,000	(\$500,000)	\$2,000,000
	\$15,000,000	(\$500,000)	\$14,500,000

GRAND TOTAL - FY24

\$16,000,000 (\$1,100,000) \$14,900,000

FY25 **NON- RECURRING CAPITAL (Under \$1 million)**

WPCF TOLLHOUSE STATION DESIGN
SUBTOTAL NRC - FY25

	Cost	Reimbursement	Net
P	\$300,000	(\$300,000) *	\$0
	\$300,000	(\$300,000)	\$0

FY25	<u>CAPITAL (Over \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
WPCF	WASTEWATER PLANT UPGRADE DESIGN	P	\$2,500,000	(\$500,000)	\$2,000,000
WPCF	EAST TRUNK LINE REPLACEMENT	P	\$5,500,000		\$5,500,000
WPCF	CENTER STREET FORCE MAIN	P	\$5,000,000		\$5,000,000
WPCF	CENTER STREET STATION UPGRADE	P	\$3,000,000		\$3,000,000
WPCF	PINE CREEK STATION UPGRADE	P	\$3,000,000		\$3,000,000
WPCF	PINE CREEK FORCE MAIN	P	\$2,000,000		\$2,000,000
WPCF	KINGS HIGHWAY TRUNK DESIGN	P	\$1,500,000		\$1,500,000
SUBTOTAL CAPITAL - FY25			\$22,500,000	(\$500,000)	\$22,000,000

GRAND TOTAL - FY25	\$22,800,000	(\$800,000)	\$22,000,000
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FY26	<u>NON- RECURRING CAPITAL (Under \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
WPCF					
SUBTOTAL NRC - FY26			\$0	\$0	\$0

FY26	<u>CAPITAL (Over \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
WPCF	KINGS HWY TRUNK CONSTRUCTION	P	\$10,000,000		\$10,000,000
WPCF	TOLLHOUSE STATION UPGRADE	P	\$2,000,000		\$2,000,000
WPCF	TOLLHOUSE STATION FORCE MAIN	P	\$1,000,000		\$1,000,000
WPCF	RUANE & THORPE PIPE REPAIR/REPLACEMENT	P	\$1,000,000		\$1,000,000
SUBTOTAL CAPITAL - FY26			\$14,000,000	\$0	\$14,000,000

GRAND TOTAL - FY26	\$14,000,000	\$0	\$14,000,000
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FY27	<u>NON- RECURRING CAPITAL (Under \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
WPCF	EASTFIELD STATION DESIGN	P	\$300,000	(\$300,000)	\$0
WPCF	WILLOW STREET STATION DESIGN	P	\$300,000	(\$300,000) *	\$0
SUBTOTAL NRC - FY27			\$600,000	(\$600,000)	\$0

FY27	<u>CAPITAL (Over \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
WPCF	WPCF PLANT UPGRADE CONSTRUCTION	P	\$25,000,000	(\$5,000,000)	\$20,000,000
SUBTOTAL CAPITAL - FY27			\$25,000,000	(\$5,000,000)	\$20,000,000

GRAND TOTAL - FY27	\$25,600,000	(\$5,600,000)	\$20,000,000
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FY28	<u>NON- RECURRING CAPITAL (Under \$1 million)</u>		<u>Cost</u>	<u>Reimbursement</u>	<u>Net</u>
WPCF	MILL RIVER STATION DESIGN	P	\$500,000	(\$500,000) *	\$0
SUBTOTAL NRC - FY28			\$500,000	(\$500,000)	\$0

FY28		CAPITAL (Over \$1 million)		
WPCF	WPCF PLANT UPGRADE CONSTRUCTION	P	\$25,000,000	(\$5,000,000) \$20,000,000
WPCF	EASTFIELD STATION UPGRADE	P	\$1,000,000	\$1,000,000
WPCF	EASTFIELD STATION FORCE MAIN	P	\$1,000,000	\$1,000,000
WPCF	WILLOW STREE STATION REPLACEMENT DESIGN	P	\$1,500,000	\$1,500,000
SUBTOTAL CAPITAL - FY28			\$28,500,000	(\$5,000,000) \$23,500,000
GRAND TOTAL - FY28			\$29,000,000	(\$5,500,000) \$23,500,000

GRAND TOTAL NON-RECURRING CAPITAL - ALL FISCAL YEARS:		\$2,700,000	(\$2,300,000) #	\$400,000
GRAND TOTAL CAPITAL - ALL FISCAL YEARS:		\$107,600,000	(\$11,000,000) #	\$96,600,000
GRAND TOTAL CAPITAL & NON-RECURRING CAPITAL - ALL FISCAL YEARS:		\$110,300,000	(\$13,300,000)	\$97,000,000

**TOWN - ANTICIPATED COST OF PROJECTS
FY29 THROUGH FY32**

EXHIBIT 2

Fall 2022

10/7/2022

**(1) = AMERICAN RESCUE PLAN ACT - TRANCHE 1
(2) = AMERICAN RESCUE PLAN ACT - TRANCHE 2**

NON- RECURRING CAPITAL (Under \$1 million)

			Cost	Reimbursement	Net
DPW/P&R	South Benson Marina Dock Replacement Phase 3	P	\$650,000		\$650,000
DPW	Capital Equipment (Trucks)	P	\$105,000		\$105,000
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$2,351,387		\$2,351,387
DPW	Capital Equipment (Trucks)	P	\$651,000		\$651,000
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$2,421,929		\$2,421,929
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$2,266,676		\$2,266,676
GRAND TOTAL NON-RECURRING CAPITAL - ALL FISCAL YEARS:			\$8,445,992	\$0	\$8,445,992

CAPITAL (Over \$1 million)

			Cost	Reimbursement	Net
DPW	Roadway Capital Improvement Plan	P	\$2,100,000	(\$2,100,000)	\$0
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$3,001,025		\$3,001,025
Engineering	Brooklawn Parkway Retaining Wall Replacement	P	\$1,680,000		\$1,680,000
Fire	Engine 2 - LSN 16	P	\$1,500,000		\$1,500,000
Park & Rec	Jennings Master Plan Upgrades	P	\$1,300,000		\$1,300,000
Park & Rec	Dougiello Master Plan Upgrades	P	\$2,200,000		\$2,200,000
Senior Center	New Construction (Ttl Project \$21M)	P	\$3,000,000		\$3,000,000
DPW	Roadway Capital Improvement Plan	P	\$2,100,000	(\$2,100,000)	\$0
DPW	Capital Equipment (Trucks)	P	\$1,412,250		\$1,412,250
Engineering	S. Benson Stormwater Pump Station - Construction	P	\$21,000,000	(\$15,750,000)	\$5,250,000
Park & Rec	Dougiello Master Plan Upgrades	P	\$1,000,000		\$1,000,000
Senior Center	New Construction (Ttl Project \$21M)	P	\$3,000,000		\$3,000,000
DPW	Roadway Capital Improvement Plan	P	\$2,100,000	(\$2,100,000)	\$0
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$2,334,676		\$2,334,676
Engineering	S. Benson SW Pump Drainage Lines/Paving/Environmental	P	\$14,700,000	(\$11,025,000)	\$3,675,000
Senior Center	New Construction (Ttl Project \$21M)	P	\$3,000,000		\$3,000,000
DPW	Town-wide Facility Upgrades (Based on Audit Recommendations)	P	\$2,404,716		\$2,404,716
Engineering	S. Benson Stormwater Pump Station - Drainage Construction	P	\$12,495,000		\$12,495,000
Senior Center	New Construction (Ttl Project \$21M)	P	\$3,000,000		\$3,000,000
GRAND TOTAL CAPITAL - ALL FISCAL YEARS:			\$83,327,667	(\$33,075,000)	\$50,252,667

GRAND TOTAL CAPITAL & NON-RECURRING CAPITAL - ALL FISCAL YEARS:			\$91,773,659	(\$33,075,000)	\$58,698,659
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WPCF - ANTICIPATED COST OF PROJECTS
FY29 THROUGH FY32

EXHIBIT 2.1

Fall 2022 Cap Plan
10/7/2022

A = APPROVED PROJECT

P = PROPOSED PROJECT

 = CWF ELIGIBLE

 * = FUNDED BY WPCF FUND BALANCE

NON- RECURRING CAPITAL (Under \$1 million)

WPCF

	Cost	Reimbursement	Net
GRAND TOTAL NON-RECURRING CAPITAL - ALL FISCAL YEARS:	\$0	\$0	\$0

CAPITAL (Over \$1 million)

			Cost	Reimbursement	Net
WPCF	WPCF PLANT UPGRADE CONSTRUCTION	P	\$25,000,000	(\$5,000,000)	\$20,000,000
WPCF	MILL RIVER STATION UPGRADE	P	\$8,000,000		\$8,000,000
WPCF	MILL RIVER STATION FORCE MAIN	P	\$3,000,000		\$3,000,000
WPCF	WILLOW STREET STATION REPLACEMENT	P	\$2,200,000		\$2,200,000
WPCF	WILLOW STREET STATION FORCE MAIN	P	\$1,000,000		\$1,000,000
WPCF	FIVE HUNDRED KW GENERATOR/ATS REPLACEMENT	P	\$5,000,000		\$5,000,000
WPCF	COLLECTION SYSTEM FLOW STUDY	P	\$5,000,000		\$5,000,000
GRAND TOTAL CAPITAL - ALL FISCAL YEARS:			\$49,200,000	(\$5,000,000)	\$44,200,000
GRAND TOTAL CAPITAL & NON-RECURRING CAPITAL - ALL FISCAL YEARS:			\$49,200,000	(\$5,000,000)	\$44,200,000

From: [Carpenter, Jennifer](#)
To: [McDermott, Mark A.](#)
Cc: [Browne, Betsy](#)
Subject: BOF Items for RTM
Date: Wednesday, October 19, 2022 5:00:01 PM
Attachments: [image001.png](#)
[Item 6 CORRECTED Backup.pdf](#)

Good evening,

Here are the votes from last night's RTM meeting – all items passed except for # 7 and the wrong backup was sent for Item 6 – I attached the correct resolution that was corrected after the BOS vote that didn't include Holland Hill. Thanks, Jen

PASSED

- 4) To hear, consider and approve a recommendation from the Board of Selectmen to approve additional funding of up to \$300,000 from the WPCA fund balance for the design of the Center Street Pump Station including the force main (*requires RTM approval*)

PASSED

- 5) To hear, consider and approve a recommendation from the Board of Selectmen to approve additional funding of up to \$300,000 from the WPCA fund balance for the design of the South Pine Creek Pump Station and force main (*requires RTM approval*)

PASSED, BUT THE RESOLUTION IN THE BACKUP WAS WRONG SO I ATTACHED THE CORRECT RESOLUTION PLUS THE REST OF THE BACKUP FOR THIS ITEM.

- 6) To hear, consider and adopt a bond resolution entitled, "A Resolution Appropriating \$3,481,757 for the cost of roof replacement projects at Sherman Elementary School and Riverfield Elementary School and authorizing the issuance of bonds to finance such appropriation" as recommend by the Board of Selectmen (*requires RTM approval*)

FAILED

- 7) **NON-RECURRING CAPITAL – 20 YEARS**
To hear, consider and adopt a bond resolution amending and restating a resolution entitled, "A resolution appropriating \$3,717,899 for the costs of certain nonrecurring capital projects and authorizing the issuance of bonds to finance such appropriation" to increase the appropriation and bond authorization by \$100,000 to a total of \$ \$3,817,899. (*requires RTM approval*)

PASSED

- 8) To hear, consider and adopt a resolution entitled, "A resolution appropriating \$24,800,000 for the costs related to uses of Coronavirus state fiscal recovery fund and the Coronavirus local fiscal recovery fund specified in Exhibit A*," To reduce the appropriation to \$22,640,000 and revise certain uses of funds in the project list as reflected in the attached amended Exhibit A*. (*requires RTM approval*) *Exhibit A can be found in the backup.

PASSED

- 9) To hear, consider and act upon a resolution approving the transfer of Fiscal Year 2021-2022 Revenue Surplus as recommended by the Board of Selectmen:

WHEREAS, the Town of Fairfield (“the Town”) is ending the 2021-2022 Fiscal Year with an approximate \$12,000,000 operating fund surplus (“the Surplus”); and

WHEREAS, \$3.6 million of the Surplus amount is related to actual expenditures that were less than the amount of expenditures budgeted (“Spending Surplus”); and

WHEREAS, \$8,400,000 of the Surplus amount is related to actual revenue receipts that exceeded the amount of budgeted revenue (“Revenue Surplus”); and

WHEREAS, the Town continues to be confronted with the impact of fill pile contamination and related costs, which are projected to greatly exceed the amount of the Revenue Surplus; and

RESOLVED, that, the Town hereby authorizes, approves and directs the transfer of the Fiscal Year 2021-2022 Revenue Surplus to the Fill Pile Remediation account as follows:

Increase:	Current Year Levy	\$ 2,000,000	01080-40000
Increase:	Prior Year Levy	\$ 3,000,000	01080-40010
Increase:	Interest on Delinquent Taxes	\$ 2,500,000	01080-40020
Increase:	Town Clerk-Conveyance	\$ 900,000	01001-42312
Increase:	Transfers Out-CNR- Remed Acct	\$ 8,400,000	01011010-58950

(requires RTM approval)

A RESOLUTION APPROPRIATING \$3,481,757 FOR THE COST OF ROOF REPLACEMENT PROJECTS AT SHERMAN ELEMENTARY SCHOOL AND RIVERFIELD ELEMENTARY SCHOOL AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION

RESOLVED:

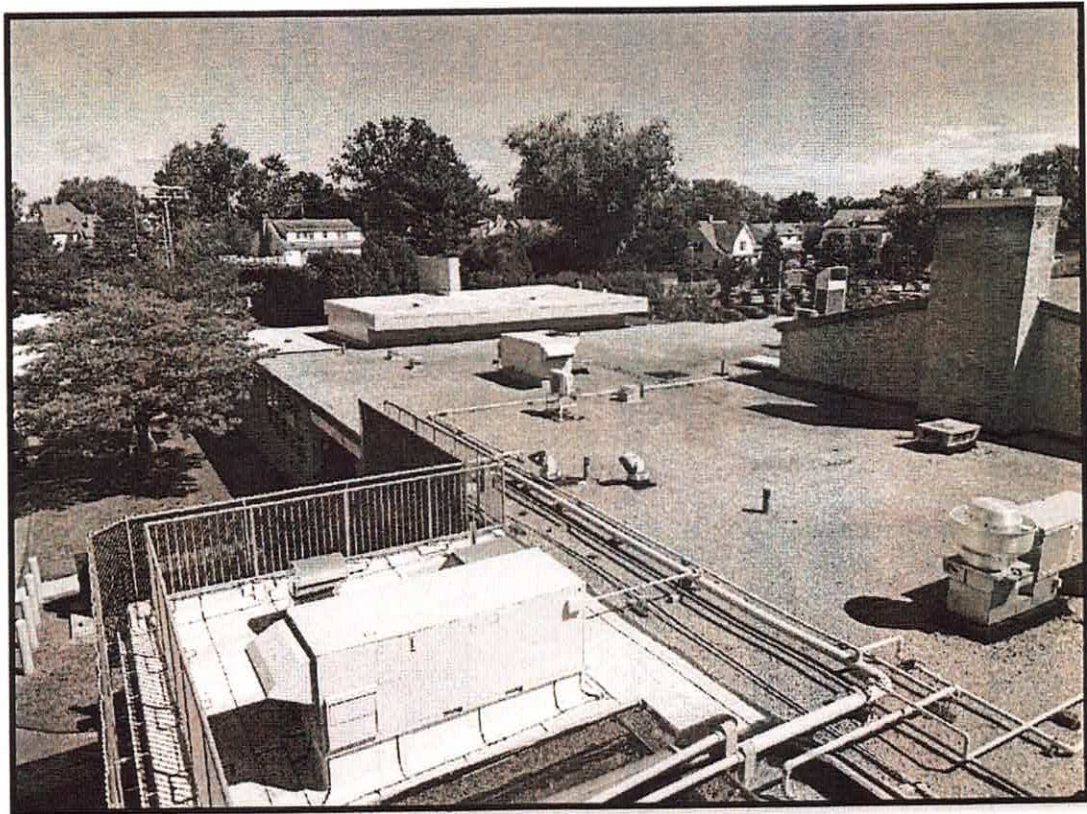
1. As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield (the "Town") hereby appropriates the sum of Three Million Four Hundred Eighty-One Thousand Seven Hundred Fifty-Seven and 00/100 Dollars (\$3,481,757) for costs related to: i) the Sherman Elementary School partial roof replacement project in the amount of \$1,916,647, which costs include but are not limited to: disposal of existing roof; materials; engineering services; architectural services; project inspection and oversight; and installation of the new roof (the "Sherman Project"); ii) the Riverfield Elementary School partial roof replacement project in the amount of \$1,565,110, which costs include but are not limited to: disposal of existing roof; materials; engineering services; architectural services; project inspection and oversight; and installation of the new roof (the "Riverfield Project"); and iii) all administrative, financing, legal, contingency and other soft costs related to the Sherman Project and the Riverfield Project (collectively the "Project").
2. To finance such appropriation and in lieu of a tax therefor, and as recommended by the Board of Finance and the Board of Selectmen, the Town may borrow a sum not to exceed Three Million Four Hundred Eighty-One Thousand Seven Hundred Fifty-Seven and 00/100 Dollars (\$3,481,757) and issue its general obligation bonds/bond anticipation notes for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Project.
3. The Board of Selectmen, the Treasurer and the Chief Fiscal Officer of the Town are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form and terms, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of each series thereof and the rate or rates of interest thereon as herein provided; to determine whether the interest rate on any series will be fixed or variable and to determine the method by which the variable rate will be determined, the terms of conversion, if any, from one mode to another or from fixed to variable; to set whatever other terms of the bonds they deem necessary, desirable or appropriate; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes, as amended (the "Statutes") including Chapter 748 (Registered Public Obligations Act) and Chapter 109

(Municipal Bond Issues) to issue, sell and deliver the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and under rules of the Securities and Exchange Commission, and other applicable laws and regulations of the United States, to provide for issuance of the bonds in tax exempt form and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from Federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations, the filing of information reports as and when required, and the execution of Continuing Disclosure Agreements for the benefit of the holders of the bonds and notes.

4. The First Selectwoman and Treasurer or Chief Fiscal Officer, on behalf of the Town, shall execute and deliver such bond purchase agreements, reimbursement agreements, line of credit agreement, credit facilities, remarketing, standby marketing agreements, standby bond purchase agreements, and any other commercially necessary or appropriate agreements which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the sale and issuance of bonds, and if the Committee determines that it is necessary, appropriate, or desirable, the obligations under such agreements shall be secured by the Town's full faith and credit.
5. The First Selectwoman and Treasurer or Chief Fiscal Officer shall execute on the Town's behalf such interest rate swap agreements or similar agreements related to the bonds for the purpose of managing interest rate risk which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the carrying or selling and issuance of the bonds, and if the Committee determines that it is necessary, appropriate or desirable, the obligations under such interest rate swap agreements shall be secured by the Town's full faith and credit.
6. The bonds may be designated "Public Improvement Bonds of the Town of Fairfield", series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three years from the date of issue and the last installment to mature not later than twenty (20) years from the date of issuance or as otherwise provided by statute. The bonds may be sold at an aggregate sales price of not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semi-annually or annually. The bonds shall be signed on behalf of the Town by at least a majority of the Board of Selectmen and the Treasurer, and shall bear the seal of the Town. The signing, sealing and certification of the bonds may be by facsimile as provided by statute.

7. The Committee is further authorized to make temporary borrowings as authorized by the Statutes and to issue temporary notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the Statutes. Notes evidencing such borrowings shall be signed by the First Selectwoman and Treasurer or Chief Fiscal Officer, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.
8. Pursuant to Section 1.150-2, as amended, of the Federal Income Tax Regulations the Town hereby declares its official intent to reimburse expenditures (if any) paid for the Project from its General or Capital Funds, such reimbursement to be made from the proceeds of the sale of bonds and notes authorized herein and in accordance with the time limitations and other requirements of said regulations.
9. The First Selectwoman, Chief Fiscal Officer and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.
10. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds and notes in accordance with the provisions of the Statutes and the laws of the United States.
11. The First Selectwoman or other proper Town official, including the Board of Education, is authorized to apply for and accept any available State or Federal grant in aid of the financing of the Project, and to take all action necessary and proper in connection therewith. Any such grants or contribution received prior to the issuance of the bonds authorized herein shall be applied to the costs of the Project or to pay at maturity the principal of any outstanding bond anticipation notes issued pursuant this resolution and shall reduce the amount of the bonds that can be issued pursuant to this resolution. If such grants and contributions are received after the issuance of the bonds, they shall be applied to pay the principal on the bonds or as otherwise authorized by the Board of Selectmen, Board of Finance and Representative Town Meeting provided such application does not

adversely affect the tax-exempt status of the bonds or the Town's receipt of such grant or contribution.



Roger Sherman Elementary School Partial Roof Replacement Project

APPROVED FOR
DISTRIBUTION
By BOE
9/29/2022

Roger Sherman Elementary School

Roger Sherman Elementary School Partial Roof Replacement

\$1,916,647

Background: Five roof areas are at the end of their useful lives and are in need of replacement. Two roofs were installed in 1991, and the other three were installed in 2000. These roofs are out of warranty as of 2016 and 2020, respectively. The roof systems are showing signs of failure, and our roof preventative maintenance contractor has reported that it is time to replace these roofs before further damage increases rapidly. This request is for the funding of the replacement of these roofs.

Purpose & Justification: The conditions of these five roofs are declining, and leaks are increasing in frequency and severity. Replacing these roofs now will prevent the need to replace them in an emergency, thus preventing disruption to the school's learning environment.

Detailed Description: This expenditure would cover the total costs for removing the five roof areas down to the existing roof deck and installing a new roofing system. These funds would also cover the bidding and construction administration costs and a contingency for unforeseen conditions that might be uncovered during construction activities. The replacement of a new roofing system will carry a minimum twenty-year warranty.

Estimated Cost: The cost of this funding request is \$ 1,916,647. This number was based on the probable cost estimate provided a Silver/Petrucelli Architects, the architectural design firm hired to design this roof replacement project.

Long Range Costs: Roof replacements will reduce the maintenance costs on old roofs and produce energy savings through a better insulated roof system. This roof replacement project is part of the Fairfield Public Schools waterfall schedule, and the anticipated life of this upgrade is 20+ years with our current roof preventative maintenance program.

Demand on Existing Facilities: This project would reduce the maintenance costs for roof repairs and increase energy efficiency in the building.

Security, Safety, and Loss Control: The new roofing system will provide a dry and safe environment for optimum working and learning.

Environmental Considerations: The new roofing system would meet all new current codes and be consistent with the industry standard. It would also reduce greenhouse gases through increased energy efficiency.

Funding, Financing & OSCG&R: This project would not proceed without funding approval. This project does qualify for reimbursement through the OSCG&R program.

Schedule, Phasing & Timing: The schedule for this project would be a late fall bid in 2022. This early bidding will facilitate the best pricing for a 2023 summer recess project. All work would be performed and completed during the 2023 summer recess.

Other Considerations: The Town Purchasing Department will bid out this work, which will be awarded to a licensed professional contractor. The Town's attorney will review all contracts and advise the Board of Selectmen on executing contracts with the winning bidder. This project does require the formation of a Town of Fairfield Roof Building Committee to qualify for CT OSCG&R reimbursement.

Alternates to The Request: The alternate would be to keep performing regular maintenance and repairs to a failing infrastructure at a higher cost. Additionally, by not performing this work, we risk the ability to provide a dry and secure building. Not performing this work can potentially compromise the indoor air quality of the building.

Fairfield Public Schools Long Term Facilities Plan

Project Summary Sheet

General Information

Origination Date: 7/1/21
 Project No: SHERM-001
 Project Name: Roof Replacement

Non-Reoccurring Status

Project Description:

Status:

Project Budget

Design Budget:	\$0
Construction Budget:	\$0
Construction Escalation:	\$0
Total Construction Budget:	\$0
Escalation Date:	7/1/2021
Estimated Construction Start:	7/1/2023
Miscellaneous Fees and Expenses:	
- State Permits (.0026%)	\$0
- Testing & Inspections	\$0
- Advertising	\$0
Construction Admin	\$0
Commissioning	\$0
Hazardous Materials	\$0
Other	\$0
Subtotal Fees & Expenses:	\$0
Project Subtotal	\$0
Project Contingency 10%	\$0
Total Budget	\$1,916,647

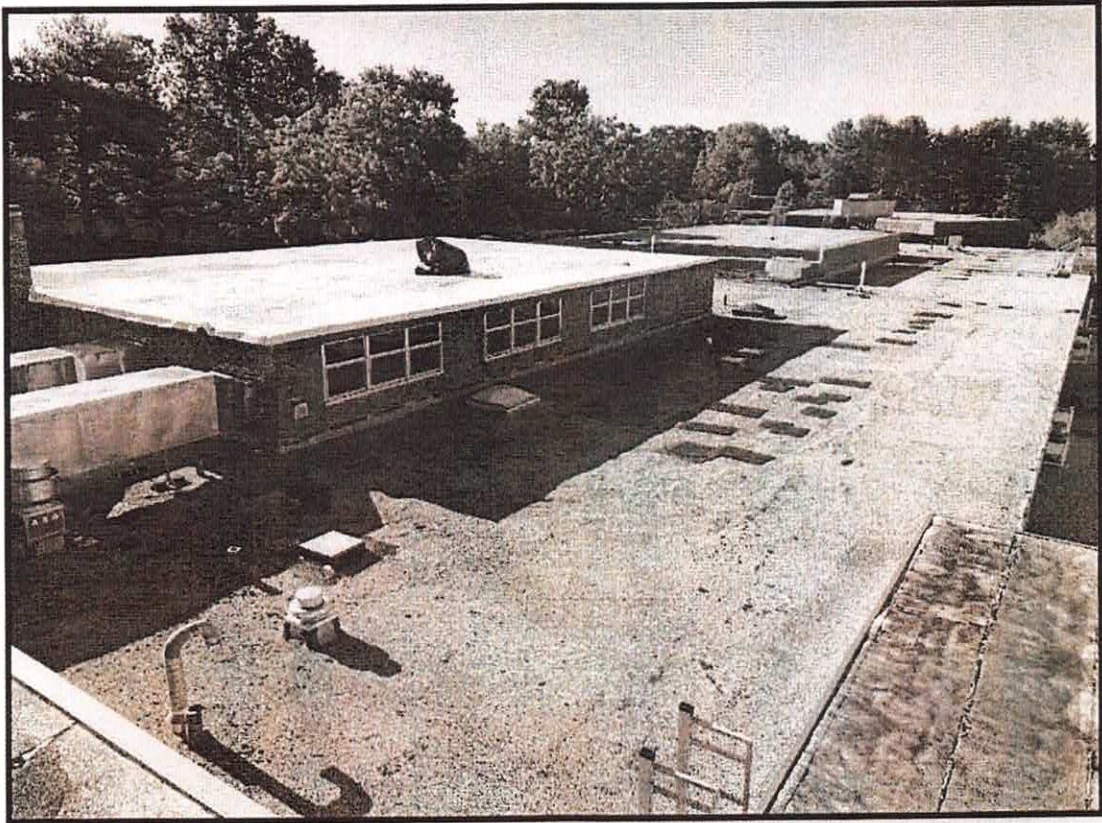
OSCGR Eligible?	Yes
OSCGR Reimbursement	\$450,255

Action Items

1.00

Project Priority Ranking

- Security	0
- Severity of Condition	0
- Code/Statutory	0
- Programmatic Need	0
- Constructability/Sequencing	0



Riverfield Elementary School Partial Roof Replacement Project

APPROVED FOR
DISTRIBUTION

By B. Bole
9/29/2022

Riverfield Elementary School

Riverfield Elementary School Partial Roof Replacement

\$1,565,110

Background: Riverfield had a new roof installed in 1991. In 2012 a roof warranty extension project was done to extend the useful life of the roof area. This past year the roof system began to exhibit signs of rapid failure and increased leaks in quantity and severity. Our roof preventative maintenance contractor (Tecta America) performed several larger area repairs that will be sufficient to maintain a dry building for this school year. Tecta America has reported that it is time to replace these roofs before these 'temporary' larger area repairs fail and further damage increases rapidly. This request is for the funding of the replacement of these roofs.

Purpose & Justification: The conditions of these four roofs are declining, and leaks are increasing in frequency and severity. Replacing these roofs now will prevent the need to replace them as an emergency, thus preventing disruption to the school's learning environment.

Detailed Description: This expenditure would cover the total costs for removing the five roof areas down to the existing roof deck and installing a new roofing system. These funds would also cover the bidding and construction administration costs and a contingency for unforeseen conditions that might be uncovered during construction activities. The replacement of a new roofing system will carry a minimum twenty-year warranty.

Estimated Cost: The cost of this funding request is \$ 1,565,110. This number was based on the probable cost estimate provided a Silver/Petrucelli Architects, the architectural design firm hired to design this roof replacement project.

Long Range Costs: Roof replacements will reduce the maintenance costs on old roofs and produce energy savings through a better insulated roof system. This roof replacement project is part of the Fairfield Public Schools waterfall schedule, and the anticipated life of this upgrade is 20+ years with our current roof preventative maintenance program.

Demand on Existing Facilities: This project would reduce the maintenance costs for roof repairs and increase energy efficiency in the building.

Security, Safety, and Loss Control: The new roofing system will provide a dry and safe environment for optimum working and learning.

Environmental Considerations: The new roofing system would meet all new current codes and be consistent with the industry standard. It would also reduce greenhouse gases through increased energy efficiency.

Funding, Financing & OSCG&R: This project would not proceed without funding approval. This project does qualify for reimbursement through the OSCG&R program.

Schedule, Phasing & Timing: The schedule for this project would be a late fall bid in 2022. This early bidding will facilitate the best pricing for a 2023 summer recess project. All work would be performed and completed during the 2023 summer recess.

Other Considerations: The Town Purchasing Department will bid out this work, which will be awarded to a licensed professional contractor. The Town's attorney will review all contracts and advise the Board of Selectmen on executing contracts with the winning bidder. This project does require the formation of a Town of Fairfield Roof Building Committee to qualify for CT OSCG&R reimbursement.

Alternates to The Request: The alternate would be to keep performing regular maintenance and repairs to a failing infrastructure at a higher cost. Additionally, by not performing this work, we risk the ability to provide a dry and secure building. Not performing this work can potentially compromise the indoor air quality of the building.

Fairfield Public Schools Long Term Facilities Plan

Project Summary Sheet

General Information	
Origination Date:	7/1/21
Project No:	RIV-001
Project Name:	Partial Roof Replacement
Non-Reoccurring Status	
Project Description:	1/20/21 added to waterfall 9/8/22 combined design and construction monies into one year
Status:	

Project Budget	
Design Budget:	\$0
Construction Budget:	\$0
Construction Escalation:	\$0
Total Construction Budget:	\$0
Escalation Date:	7/1/2021
Estimated Construction Start:	7/1/2023
Miscellaneous Fees and Expenses:	
- State Permits (.0026%)	\$0
- Testing & Inspections	\$0
- Advertising	\$0
Construction Admin	\$0
Commissioning	\$0
Hazardous Materials	\$0
Other	\$0
Subtotal Fees & Expenses:	\$0
Project Subtotal	\$0
Project Contingency 10%	\$0
Total Budget	\$1,565,110
OSCGR Eligible?	Yes
OSCGR Reimbursement	\$367,673

Action Items 1.00

Project Priority Ranking	
- Security	0
- Severity of Condition	0
- Code/Statutory	0
- Programmatic Need	0
- Constructability/Sequencing	0

From: [Mark McDermott](#)
To: [Wackerman, Karen](#)
Cc: [Barnhart, Mark](#); [Bertolone, Jackie](#); [Bremer, Tom](#); [Browne, Betsy](#); [Baldwin, James](#); [Steele, Jeff](#); [Kupchick, Brenda](#); [Michelle McCabe](#); [Pamela Iacono](#)
Subject: Re: question for Attorney Baldwin
Date: Wednesday, October 19, 2022 8:09:46 PM

To the RTM,

Please see comments below from Town Attorney Baldwin and Representative Wackerman concerning Representative McCabe's questions on the Arts Commission Ordinance.

Best, Mark

On Tue, Oct 18, 2022 at 12:33 PM Karen Wackerman <karenrtm7@gmail.com> wrote:

The RTM doesn't have Jim's comments because we did not have them before the ordinance was first approved by L&A. (The comments were in response to what L&A approved.) Mark, could you please circulate them to the body? These will be proposed amendments that will be made on Monday.

Because the Charter requires that any member of a commission must be an elector, a concern was raised at last night's committee meeting whether Fairfield has enough electors to be able to fill the specific spots outlined by Michelle below. I have no concern about this but I have contacted someone at DECD to ascertain their flexibility about these categories in approving a town's cultural district.

On Tue, Oct 18, 2022 at 12:22 PM James Baldwin <jbaldwin@cbklaw.net> wrote:

Good Afternoon Mark:

I proposed changes to the ordinance with Representative Wackerman in a previous email that I think is self-explanatory. See the attached.

It is my recollection that Ms. Wackerman agreed with all my changes at last month's meeting and would propose amending the ordinance accordingly. I have copied her here to confirm.

Best, Jim

James T. Baldwin



Town Attorney

Coles, Baldwin, Kaiser & Creager LLC

Attorneys and Counselors at Law

1 Eliot Place, 3rd Floor

Fairfield, Connecticut 06824

Tel: 203.319.0800 (Ext 302)

Fax: 203.319.1210

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From: Mark McDermott <markmcdrtm7@gmail.com>
Sent: Tuesday, October 18, 2022 8:08 AM
To: James Baldwin <jbaldwin@cbklaw.net>; Michelle McCabe <michellemccabe.rtm4@gmail.com>
Cc: Kupchick, Brenda <BKupchick@fairfieldct.org>; Bremer, Tom <TBremer@fairfieldct.org>; Bertolone, Jackie <JBertolone@fairfieldct.org>; Barnhart, Mark <MBarnhart@fairfieldct.org>; Browne, Betsy <BBrowne@fairfieldct.org>
Subject: Fwd: question for Attorney Baldwin

Good morning Jim. Please see Representative McCabe's questions below concerning the Arts Commission Ordinance and advise.

Best, Mark

----- Forwarded message -----

From: **Michelle McCabe** <michellemccabe.rtm4@gmail.com>

Date: Mon, Oct 17, 2022 at 10:57 PM

Subject: question for Attorney Baldwin

To: Mark McDermott <markmcdrtm7@gmail.com>

Good evening, Mark:

Mr. Moderator through you to the Town Attorney James Baldwin, I would like to ask a question concerning the proposed Arts Commission. The ordinance as written states the following:

The membership of the Commission shall be comprised of Fairfield electors to the extent possible and shall Include at least one representative from each of the following: 1. Local cultural council / arts council 2. Cultural organizations (historical society, museum, ethnic heritage organization) 3. At least one artist that lives and/or works in the district 4. Organizations that represent artists (artist cooperative, etc.) if applicable 5. For-profit creative business i.e. gallery, theater 6. Local business and/or chamber of commerce

Does the inclusion of the language "to the extent possible" allow for certain members of the Commission to NOT be residents of Fairfield? In other words, can an employee of a Fairfield cultural organization (#2) who lives elsewhere be appointed? Can a person who owns a gallery in Fairfield but does not live in Fairfield be appointed?

Thank you!

Michelle

Michelle McCabe

RTM Member District 4

--

Mark A. McDermott

RTM Moderator

RTM District 7

RTM Ed & Rec Committee

RTM Senior & Disabled Tax Relief Committee

PTA Member - FLHS

Email: markmcdrtm7@gmail.com

Cell Phone: 1-917-744-1479

----- Forwarded message -----

From: James Baldwin <jbaldwin@cbklaw.net>

To: Karen Wackerman <karenrtm7@gmail.com>

Cc: Jeff Steele <jrsteele@optonline.net>

Bcc:

Date: Mon, 19 Sep 2022 21:43:42 +0000

Subject: RE: FW:Arts Commission

Karen:

Your changes are similar to my earlier suggestions as reflected in the attached (that I thought I shared earlier, but sorry if I did not)

I made the additional deletions regarding electors because by charter they must be electors and therefore this simply does not need to be stated.

And now that I say that, the same is actually true of the terms endings and beginnings – which are also mandated by the Charter (3.3)

I replaced March with January on the second page and agree that's a better date for many reasons.

Happy to discuss in more detail before the meeting.

203.257.8291

Best, Jim

BTW – make sure you have “show markup” checked in your Word program to be sure you see my edits.

James T. Baldwin



Town Attorney

Coles, Baldwin, Kaiser & Creager LLC

Attorneys and Counselors at Law

1 Eliot Place, 3rd Floor
Fairfield, Connecticut 06824

Tel: 203.319.0800 (Ext 302)

Fax: 203.319.1210

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From: Karen Wackerman <karenrtm7@gmail.com>

Sent: Monday, September 19, 2022 3:07 PM

To: James Baldwin <jbaldwin@cbklaw.net>

Cc: Jeff Steele <jrsteele@optonline.net>

Subject: Fwd: FW:Arts Commission

Jim -

Attached are the changes I propose to **make to the Arts Commission ordinance in response to your comments. I changed the month for the report to the bodies to January. It says “ No later than” January, so there is some flexibility.**

Please let me know if you have any comments, thanks.

Karen

--

Karen Wackerman
Fairfield Representative Town Meeting
District 7

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Karen Wackerman
Fairfield Representative Town Meeting
District 7

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Mark A. McDermott
RTM Moderator
RTM District 7
RTM Ed & Rec Committee
RTM Senior & Disabled Tax Relief Committee
PTA Member - FLHS
Email: markmcdrtm7@gmail.com
Cell Phone: 1-917-744-1479

CHAPTER

FAIRFIELD ARTS COMMISSION

§ Establishment.

In recognition of the contribution that arts and culture make to the quality of life within the community, The Town of Fairfield hereby establishes a “Fairfield Arts Commission.”

§ Purpose.

The purpose of the Fairfield Arts Commission shall be to stimulate, foster, facilitate and encourage the development and appreciation of artistic and cultural activities within the Town of Fairfield, to explore the possibility of designating a “cultural district” within the town of Fairfield pursuant to Section 10-401A of the Connecticut General Statutes (the “Cultural District Statute”) and the regulations and procedures promulgated thereunder by the Department of Economic and Community Development (“DECD”). If such a cultural district is designated within the town, the Fairfield Arts Commission shall act as the “Cultural District Commission” pursuant to such statute. If a cultural district is not so designated, the Commission shall promote and foster the arts within the town of Fairfield.

§ Membership; terms; compensation.

The Fairfield Arts Commission shall consist of nine members appointed by the Board of Selectmen, no more than five members of whom shall be registered with the same political party. Members shall have terms of three years, which shall be staggered so that no more than three terms expire in one year. The membership of the Commission ~~should, all be comprised of Fairfield electors to the extent possible and shall~~ Include at least one representative from each of the following:

1. Local cultural council / arts council
2. Cultural organizations (historical society, museum, ethnic heritage organization)
3. At least one artist that lives and/or works in the district
4. Organizations that represent artists (artist cooperative, etc.) *if applicable*
5. For-profit creative business i.e. gallery, theater
6. Local business and/or chamber of commerce

The Board of Selectmen shall appoint the initial members of the Fairfield Arts Commission as soon as practicable after the enactment of this ordinance. Of the members first appointed, three shall serve for one year; three shall serve for two years; and three shall serve for three years. Thereafter, each succeeding member shall be appointed for a term of three years¹.

In addition, the Director of Parks and Recreation and the Director of Community and Economic

¹ Terms for initial commission members shall expire on the fourth Monday in November following the anniversary of their appointment.

CHAPTER ## FAIRFIELD ARTS COMMISSION

Development shall serve as ex officio members of the Commission without a vote.

The members shall serve without compensation.

§ Election of officers.

The Fairfield Arts Commission shall, at its first meeting following the effective date of its establishment, elect a Chair and a Secretary from amongst its members and other such officers as the Commission may determine. Annually thereafter, at the December organizational meeting, the Commission shall elect a Chair and a Secretary from amongst its members and other such officers as the Commission may determine.

§ Meetings; rules of procedure.

The Commission shall hold at least 10 regular stated meetings a year and shall give annual notice of such meetings as required by the General Statutes.

§ Duties and responsibilities.

The Fairfield Arts Commission shall have the following duties and responsibilities:

- A. The Commission, working with the First Selectperson, the Board of Selectmen, the RTM and other Boards, Commissions, Task Forces and staff, as appropriate, shall work to establish a Cultural District pursuant to the requirements of the Cultural District Statute and DECD and shall work with the Director of Community and Economic Development and other appropriate staff to complete all such requirements.
- B. Upon Fairfield's successful designation by DECD as a qualified Cultural District, the Commission shall be empowered to exercise any power and perform any duties necessary or desirable for the purpose of managing the district, including but not limited to consulting / collaborating with the Office of the Arts, Tourism (state and local) and the Designated Regional Service Organization for assistance with marketing, connecting with and/or convening local arts and culture community representatives, asset mapping, advocacy, directing resources, and applying for or soliciting and accepting any grant, contribution, or other funding from any source. The Fairfield Department of Economic Development shall support the Commission in this work.
- C. If the Commission's efforts to have DECD designate a Cultural District are unsuccessful, the Commission shall generally encourage and assist in the display and presentation of art, artistic performance, and cultural activities in Town, as well as the recognition of Town artists. The Commission shall develop, and revise as necessary, a formal arts policy for the Town, subject to the approval of the Board of Selectmen; and may engage in activities in accordance therewith. The Commission may make recommendations to the Board of Selectmen, the RTM, and other appropriate Town Boards and Commissions on

CHAPTER ##
FAIRFIELD ARTS COMMISSION

art-related matters in furtherance of the Town's art policy, including the potential creation of an arts district in town.

- D. The Commission may engage in other activities necessary and appropriate to carry out its objectives and purposes.
- E. No later than ~~March~~ January of each year, the Commission shall present an annual report describing its activities for the previous calendar year to the Board of Selectmen, the RTM, and any other Board or Commission that makes such request from time to time.

CHAPTER ## FAIRFIELD ARTS COMMISSION

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6. Local business and/or chamber of commerce

The Board of Selectmen shall appoint the initial members of the Fairfield Arts Commission as soon as practicable after the enactment of this ordinance. Of the members first appointed, three shall serve for one year; three shall serve for two years; and three shall serve for three years. Thereafter, each succeeding member shall be appointed for a term of three years¹.

In addition, the Director of Parks and Recreation and the Director of Community and Economic Development shall serve as ex officio members of the Commission without a vote.

CHAPTER ## FAIRFIELD ARTS COMMISSION

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The Fairfield Arts Commission shall, at its first meeting following the effective date of its establishment, elect a Chair and a Secretary from amongst its members and other such officers as the Commission may determine. Annually thereafter, at the December organizational meeting, the Commission shall elect a Chair and a Secretary from amongst its members and other such officers as the Commission may determine.

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The Commission shall hold at least 10 regular stated meetings a year and shall give annual notice of such meetings as required by the General Statutes.

§ Duties and responsibilities.

The Fairfield Arts Commission shall have the following duties and responsibilities:

- A. The Commission, working with the First Selectperson, the Board of Selectmen, the RTM and other Boards, Commissions, Task Forces and staff, as appropriate, shall work to establish a Cultural District pursuant to the requirements of the Cultural District Statute and DECD and shall work with the Director of Community and Economic Development and other appropriate staff to complete all such requirements.
- B. Upon Fairfield's successful designation by DECD as a qualified Cultural District, the Commission shall be empowered to exercise any power and perform any duties necessary or desirable for the purpose of managing the district, including but not limited to consulting / collaborating with the Office of the Arts, Tourism (state and local) and the Designated Regional Service Organization for assistance with marketing, connecting with and/or convening local arts and culture community representatives, asset mapping, advocacy, directing resources, and applying for or soliciting and accepting any grant, contribution, or other funding from any source. The Fairfield Department of Economic Development shall support the Commission in this work.
- C. If the Commission's efforts to have DECD designate a Cultural District are unsuccessful, the Commission shall generally encourage and assist in the display and presentation of art, artistic performance, and cultural activities in Town, as well as the recognition of Town artists. The Commission shall develop, and revise as necessary, a formal arts policy for the Town, subject to the approval of the Board of Selectmen; and may engage in activities in accordance therewith. The Commission may make recommendations to the Board of Selectmen, the RTM, and other appropriate Town Boards and Commissions on art-related matters in furtherance of the Town's art policy, including the potential

CHAPTER ##
FAIRFIELD ARTS COMMISSION

creation of an arts district in town.

- D. The Commission may engage in other activities necessary and appropriate to carry out its objectives and purposes.
- E. No later than January of each year, the Commission shall present an annual report describing its activities for the previous calendar year to the Board of Selectmen, the RTM, and any other Board or Commission that makes such request from time to time.