



# TOWN OF SOUTHBURY

OFFICE OF THE FIRST SELECTMAN

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March 2, 2017

Dear Citizens of Southbury,

On December 1, 2009, Section 402.B. 5. (b) of the Southbury Town Charter was approved to read that the "First Selectman is responsible for preparing and annually updating a strategic plan for the Town, such plan is subject to the approval of the Board of Selectmen."

Although there have been efforts to comply with this section of the Town Charter over the past many years, there has not been a concentrated and collaborative process among town stakeholders. Former Selectman John Monteleone, Selectman Jennifer Naylor and I will begin the strategic planning process.

The process will establish a task force engaging town leaders, commissioners, employees and residents to clarify the priorities for proper town governance and responsible town growth into the future. The 2012 Plan of Conservation and Development (POCD) will be an invaluable resource to the strategic process.

The intent of this strategic planning process is to clarify and monitor the goals and objectives of our local elected and appointed leaders, residents and businesses in a changing economic environment. Due to the impending reduction in municipal aid from the State of Connecticut and potential cost re-assignment of emergency services at Southbury Training School, establishment of this plan is critical.

This task force will identify desired outcomes and deliverables. The strategic plan will be interwoven into the daily management of the Town as guiding the future direction of various Boards and Commissions as well as decisions made by the Board of Selectmen.

The Southbury Strategic Plan will not be a static document. After the establishment of the initial plan, the Strategic Planning Task Force will monitor the plans' implementation and provide updates as necessary for approval by the Board of Selectmen.

Once the creation of the Strategic Planning Task Force is approved by the Board of Selectmen, we will identify members, advisors and resources as well as request residents who are interested in volunteering their expertise to submit their resumes to the Office of First Selectmen for consideration to serve on the task force.

Once completed, the initial strategic plan and updated versions will be made available on [www.southbury-ct.org](http://www.southbury-ct.org).

**Jeff Manville, First Selectman**