

Christine Hogan
48 Thornhill Rd
Fairfield CT 06824
11/21/2023

Ms. Betsy Browne
Town Clerk
Fairfield CT

Dear Ms. Betsy Browne:

Please accept this letter of resignation from the Fairfield CT Golf commission. I have been elected to the Zoning Board of Appeals and per the town charter I cannot serve on both. This is effective 11/21/2023.

Sincerely,

Christine Hogan



Fairfield Fire Department

140 Reef Road
Fairfield, CT 06824-5997

Administrative Office

*Office (203) 254-4713
Office (203) 254-4720
Fax (203) 254-4724*

Homeland Security Grant Program

1. Background-

The Homeland Security Grant Program (HSGP) plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient nation. The HSGP is comprised of three grant programs, two of which the Fairfield Fire Department are eligible for and have received benefit from: 1. State Homeland Security Program (SHSP) and 2. Urban Area Security Initiative (UASI).

Together, these grant programs fund a range of preparedness activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.

2. Purpose and Justification-

The purpose of this request is to authorize the Fairfield Fire Department to participate in these programs and receive funds for such participation. Whenever local governments have a change in Chief Executive Officer (CEO), a new Local Resolution must be approved authorizing the CEO to enter into with and deliver any documents necessary to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security (DEMHS).

3. Detailed Description of Proposal-

Whenever local governments have a change in Chief Executive Officer (CEO), a new Local Resolution must be approved as detailed above. The State of Connecticut receives funds from the Department of Homeland Security and distributes them through the DEMHS Region 1. One such program is the Emergency Management Performance Grant (EMPG). Through this program, the Town of Fairfield annually receives a \$0.50 "per capita" population award (\$34,072 in 2023) if certain actions are performed and documentation returned. Specifically, we are required to document that the Fire Chief and Deputy Fire Chief (who are the Emergency Management Director (EMD) and Deputy EMD respectively), ensure Emergency Preparedness, and that the Town participates in Emergency Planning and Preparedness Initiative (EPPI) drills and in the Region 1 Emergency Planning Team (R1EPT). The EMD and DEMD serve as liaison between town, state and

federal agencies, utilities and NGOs on Emergency Management matters. They also ensure that the Emergency Operations Center is operable, review the Local Emergency Operations Plan each year, and maintain contacts lists and coordination with all Town Agencies and emergency partners.

Examples of expenditures spent in the Emergency Management budget are Everbridge “Fairfield Alert”, the Emergency Notification System, which can broadcast a notification town-wide or to a specific neighborhood of routine or emergency situations. This notification may be by landline, email, wireless phone, text and social media. We also expend money to fund the very active Citizens Emergency Response Team, (CERT) which last year contributed 1,963 volunteer hours in activations, training and meetings. CERT is a program that educates volunteers about disaster preparedness for the hazards that may affect their area and trains them in basic disaster response skills, such as shelter operations, traffic control, fire safety, light search and rescue, team organization, the Incident Command System, and disaster medical operations. In addition to being a great volunteer resource for large events such as the Fairfield Half-Marathon and the Town Fireworks, it creates a group of trained partners who help keep their families and neighborhoods safer. Currently the Town of Fairfield CERT has around 125 members.

In addition to the Fire Chief and Deputy Fire Chief, the Fire Department uses an Administrative Assistant to help prepare quarterly reports and our Department Planning Officer helps with analyzing Disaster Plans of the area’s Dams, Utilities, Nursing Homes, Public Assemblies and High-Hazard facilities.

The benefit of the HSGP to the Town of Fairfield is that we are already performing the functions required by the program. These Emergency Preparedness functions are necessary and related to the Fire Department’s mission to protect life and property. The Town then receives the benefit of available Federal funds returning locally to help pay for these necessary expenditures. The HSGP is a financial win-win for the Town of Fairfield.

4. Reliability of Cost Estimate-

N/A.

5. Increased Efficiency and Productivity-

N/A

6. Additional Long Range Costs-

None expected.

7. Additional Use or Demand-

None.

8. Alternatives to This Request-

If the Fire Department does not provide a Local Resolution, the Town of Fairfield would not be eligible for Homeland Security funds and benefits, which neighboring towns and cities would continue to regularly receive.

9. Safety-

N/A

10. Environmental Considerations-

N/A

11. Insurance-

N/A

12. Financing-

None. Only financial requirements are to affirm that 1. That a percentage of Fire Chief and Deputy Chief's activities are spent on Emergency Management activities and 2. That we document that percentage of their salaries as an "in-kind" local share.

13. Other Considerations-

N/A

14. Approvals-

Board of Selectman, Board of Finance, RTM

SECTION C. AUTHORIZING RESOLUTION

All Forms Must Be Original - Copies Will Not Be Accepted

This Blanket Resolution Can Also Be Used to Satisfy the Requirements of the Homeland Security Grant Program

AUTHORIZING RESOLUTION OF THE

(Insert name of governing body—for example, town council)

CERTIFICATION:

I, _____, the _____ of _____,

(keeper of the records—for ex. town clerk or secretary of council)

do hereby certify that the following is a true and correct copy of a resolution adopted by _____ at its duly called and held meeting on _____, 20__.

(name of governing body)

(Month, Day)

at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the _____ may enter into with and deliver

(name of governing body)

to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that _____, as _____ of

(name and title of officer)

_____,

(Name of governing body)

is authorized and directed to execute and deliver any and all documents on behalf of the

(name of governing body)

and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that _____

(name of officer)

now holds the office of _____ and that he/she has held that office since

_____.

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of

_____ 20__

(Name and title of record keeper)



The Chief Executive Officer has not changed since the previous resolution was authorized on _____

(Date)

CHIEF FISCAL OFFICER

To hear, consider and act upon a resolution approving the transfer of Fiscal Year 2022-2023 Revenue Surplus:

RESOLVED, that, the Town hereby authorizes, approves and directs the transfer of the Fiscal Year 2022-2023 Revenue Surplus as follows:

The portion of the FY 2022-2023 surplus resulting from actual revenue amounts that were more than budgeted revenue amounts (“Revenue Surplus”) shall be appropriated to the Debt Service Reserve Account.

DETAILS OF REVENUE SURPLUS

Increase: Dividends/Interest	\$ 3,074,000	01084-44001
Increase: Municipal Revenue Share-Add'l	\$ 1,225,000	01006-41151
Increase: Fire Marshall Fees	\$ 195,000	01004-42368
Increase: Burr Mansion Rental	\$ 190,000	01007-42507
Increase: Town Dump-Scale Weighing	\$ 165,000	01006-42338
Increase: Smith Rich- Golf Fees	\$ 166,000	01007-42471
Increase: Federal Revenue	\$ 118,000	01001-49998
Increase: Park Dept- Beach Stickers	\$ 113,000	01005-42351
Increase: Misc- Finance	\$ 110,000	01003-42363
Increase: Rec-Programs	\$ 76,000	01007-42403
Increase: Human Services-Member/Class	\$ 69,000	01006-42386
Increase: Par 3- Fees	\$ 68,000	01007-42466
Increase: Building- Plumbing	\$ 62,000	01005-42114
Increase: Park Dept- Daily Parking	\$ 58,000	01005-42352
Increase: Rec-Penfield-J Durrell	\$ 53,000	01007-42508
Increase: Police Parking Violations	\$ 51,000	01004-42201
Increase: Rec-Penfield Pav	\$ 7,000	01007-42510
	\$ 5,800,000	