



**TOWN OF FAIRFIELD
611 OLD POST ROAD
FAIRFIELD, CONNECTICUT 06824
(203) 256-3090**

**OFFICE OF THE TOWN CLERK
ELIZABETH P. BROWNE, MMC, MCTC
TOWN CLERK**

TOWN OF FAIRFIELD CHARTER - SUGGESTED CHANGES

2.3 Town elections & terms of office.

The terms of office of elected Town officials and the RTM shall commence on the third Monday in November after their election and qualification and shall continue until their successors have been elected and qualified.

Proposed Change: The terms of office of elected Town officials and the RTM shall commence on the third Monday in November and shall continue until their successors have been elected.

Justification: To avoid the confusion and conflict and be seated to effect Section 3.3 Terms of Office for appointed officers and permanent appointed boards and commissions whose terms commence on the fourth Monday in November. To avoid conflict with Section 4.4 Annual Meetings, organization, and elections A - An organization meeting of the RTM members shall be held on the fourth Monday in November in each year.

2.6 G Resignation & vacancies.

(4) The Town Clerk shall cause notice of the meeting to be delivered to each member not less than three days before the time set for the meeting.

Proposed Change: The Town Clerk shall notify each member of the meeting not less than three days before the time set for the meeting.

Justification: The Town of Fairfield has maintained a website where its residents have immediate access to information.

4.3D Meetings.

D. Notice. The Town Clerk shall notify all RTM members of the time and place at which each regular or special RTM meeting is to be held. The notice shall be sent

by mail at least five days before the meeting, and a copy of such notice shall be published before the meeting in a newspaper having a general circulation in the Town and posted as required by the Freedom of Information Act....

Proposed Change: The Town Clerk shall notify all RTM members of the time and place at which each regular or special RTM meeting is to be held. The notice shall be published at least five days before the meeting.

4.5. Ordinances.

The Town Clerk shall cause any action of the RTM adopting, amending, or repealing an ordinance to be published in proper summary form within one week after the adjournment of the meeting at which such action was taken in a newspaper having a general circulation in the Town...

Proposed Change: The Town Clerk shall cause any action of the RTM adopting, amending, or repealing an ordinance to be published in proper summary form within one week after the adjournment of the meeting at which such action was taken.

Justification: The Town of Fairfield has maintained a website where its residents have immediate access to information. We have been e-mailing agendas and backup to Town Boards and Commissions for several years. The USPS delivery standard for first-class mail delivery anywhere within the US is within five days, thus we are not in compliance with the Town Charter. These proposed change would save taxpayer money while still providing the public with the opportunity of notification in a timely manner.

8.1 & 10. 1 Meetings

Eliminate the requirement of at least 10 regular stated meetings a year.

Justification: The Connecticut Freedom of Information Act requires that a town agency must file its schedule of regular meetings each year with the Town Clerk. A special meeting may be called up to 24 hours before the time set for the meeting and said notice must be filed with the Town Clerk.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Betsy Browne", written over a horizontal line.

Elizabeth P. Browne, MMC, MCTC
Town Clerk