

# Town of Fairfield News

4/9/2020 - Fairfield COVID-19 Relief Fund



## Fairfield COVID-19 Relief Fund

The Fairfield COVID-19 Relief Fund was established to provide limited, one-time assistance to Fairfield residents who have been adversely impacted by the COVID-19 pandemic. Intended use of the funds must be directly related to the effects of the virus.

Donations can be made online to the Fund, which is administered by Operation Hope on the Town's behalf. Please note all donations directed to the Town of Fairfield COVID-19 Relief Fund are exclusively to provide financial relief to eligible residents as a result of the COVID-19 crisis. Operation Hope is *not* the recipient of funds. Your 501(c)3 donation is tax-deductible to the extent allowed by law.

[DONATE](#)

### What can the funds be used for?

- Medical
- Housing

- Support Services
- Child Care
- Auto Loan/Lease
- Utilities
- Other items upon request and explanation

## APPLICATION

### **How to apply for financial assistance:**

Click the APPLICATION button above to download the form. Save it to your personal computer using your First Name.Last Name as the file name. Complete the application form, filling in all required information, and save the file again before submitting it as instructed below.

You can file your application documents electronically by uploading them using the SUBMIT APPLICATION button below.

For instructions on how to upload your application documents, [click here](#).

## SUBMIT APPLICATION

### **OR**

Print the form and **mail it to:**

**Fairfield COVID 19 Relief Fund  
c/o Town of Fairfield Social Services Department  
100 Mona Terrace  
Fairfield, CT 06824**

**If you would like an application mailed to you, please contact us below.**

**Questions?**

- Email: [covidrelief@fairfieldct.org](mailto:covidrelief@fairfieldct.org)
- Call: 203.256.2891

### **More Information:**

Funds are limited. It is anticipated that requests for assistance may be greater than the funds received. The ability to provide assistance will be based on the amount of money raised for this purpose, the validity of each request, and demonstrated need. Assistance will be granted on a first come, first serve basis.

Applications must be completed and submitted via email, mail or in person, with proof of residency (like a copy of a driver's license or other valid ID, a copy of a recent phone or utility bill, or a tax bill). Applicants will also be asked to provide financial information, such as income and asset verification, as part of this process. Applications will be accepted until funds are exhausted, but not later than August 1, 2020.

Applicants must demonstrate that they have exhausted any other forms of assistance that might have been available. The review committee may suggest other opportunities for assistance to applicants to get them the help they are seeking.

Applicants should have been current on all tax obligations with the Town of Fairfield prior to March 1, 2020.

Applicants must provide, whenever possible, invoices, bills, receipts, or other documentation to support their requests.

Payments will be made to the vendor on behalf of the applicant. Applicants must obtain tax ID#'s and W9's for those vendors prior to payment being released.

Typical grants from this fund are expected to range from \$250 to \$2,500.

### **Funds cannot be used for the following purposes:**

- To replace items or offset losses that are covered by insurance or another program
- For investment property or business losses
- For expenses or losses that are not directly related to the virus
- Other uses the committee deems inappropriate

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