

**TOWN OF FAIRFIELD, CT**  
**FISCAL YEAR 2024-2025 BUDGET MEETING SCHEDULE**  
**February 26, 2024 – May 9, 2024**

**Board of Selectmen**

**MONDAY, FEBRUARY 26, 2024 - Board of Selectmen – Budget Hearing #1**

*10:00 am – Via Zoom & In-Person in 1<sup>st</sup> floor conference room, Indp. Hall, 725 Old Post Rd.*

First Selectman’s Budget Presentation

Budget Hearings – Town-Side

- 5070            Engineering
- 4070            Street Lights
- 130             WPCA
- 5011            DPW Administrative
- 5030            DPW Operations
- 6070            Solid Waste
  
- 4030            Police
- 4050            Animal Control
- 123             ECC
- 4150            ECC
- 4010            Fire
- 4090            Hydrant and Water Services
- 4110            Emergency Management
- 126             Regional Fire Training Center

Public Comment

**TUESDAY, FEBRUARY 27, 2024 - Board of Selectmen – Budget Hearing #2**

*10:00 am – Via Zoom & In-Person in 1<sup>st</sup> floor conference room, Indp. Hall, 725 Old Post Rd.*

Budget Hearings – BOE

- 2531            Private School Bus Transportation
- 11030           Health and Welfare Services
- 8010            Board of Education

Budget Hearings – Town-Side

- 1030            Town Clerk
- 2170            Discovery Museum
- 2210            Audubon Society
- 2480            Center For Family Justice

- 1040 FairTV
- 6010 Health
- 1010 First Selectman's Office
- 1110 Plan and Zoning
- 1090 Zoning Board of Appeals
- 1230 Conservation
- 1250 Shellfish
- 5050 Building
- 3030 Purchasing
- 1050 Administrative Services
- 6050 Human and Social Services
- 3050 Tax Assessor
- 3090 Tax Collector
- 3110 Information Technology
- 1070 Registrar of Voters
- 1330 Human Resources
- 1270 Legal Services

Public Comment

**WEDNESDAY, FEBRUARY 28, 2024 - Board of Selectmen – Budget Hearing #3**

*10:00 am – Via Zoom & In-Person in 1<sup>st</sup> floor conference room, Indp. Hall, 725 Old Post Rd.*

Budget Hearings – Town-Side

- 7010/7011 Library – Main and Woods
  
- 7030 Penfield Pavilion Complex
- 7050 Recreation
- 7070 Waterfront
- 7080 Parks
- 7090 Marina
- 7113 H. Smith Richardson Golf Course
- 7111 Carl J. Dickman Golf Course
  
- 3010 Finance
- 10030 Debt Service
- 2010 Contingency
- 3150 Unemployment Compensation
- 1310 Retiree Benefits

- 1320 Active Employee Benefits
- 1350 Community and Economic Development

Public Comment

**MONDAY, MARCH 4, 2024 - Board of Selectmen – Budget Deliberations and Vote**

4:00 pm – Via Zoom & In-Person in 1<sup>st</sup> floor conference room, Indp. Hall, 725 Old Post Rd.

*Public Executive Session - Budget Deliberations and Vote (No Public Comment)*

**Board of Finance**

**WEDNESDAY, MARCH 6, 2024 – Board of Finance - Public Budget Session #1**

7:30 pm – Via Webex and BOE Conference Room 295 A/B, 501 Kings Hwy E.

	Summary Budget Presentation by First Selectman
Admin & General	1010 First Selectman’s Office
	1050 Administrative Services
Finance	3090 Tax Collector
	3110 Information Technology
Health	6010 Health
	6050 Human and Social Services
Culture & Rec	7010 Library - Main
	7011 Library - Woods

**WEDNESDAY, MARCH 13, 2024 – Board of Finance - Public Budget Session #2**

7:30 pm – Via Webex and BOE Conference Room 295 A/B, 501 Kings Hwy E.

Board of	8010 Board of Education
Education	11030 Health and Welfare Services
	2531 Private School Bus Transportation

**THURSDAY, MARCH 14, 2024 – Board of Finance - Public Budget Session #3**

7:30 pm – Via Webex and BOE Conference Room 295 A/B, 501 Kings Hwy E.

Admin & General	1230 Conservation
Public Works	5050 Building
	6070 Solid Waste and Recycling
	5011 Public Works Administration
	5030 Public Works Operations

	5070 Engineering
	4070 Street Lighting
	13013010 WPCA
Culture and Rec	7030 Penfield Pavilion Complex
	7050 Parks and Recreation
	7070, Waterfront
	7080 Parks
	7090 Marina
	7111 Carl Dickman Golf Course
	7113 H. Smith Richardson Golf Course

**WEDNESDAY, MARCH 20, 2024 – Board of Finance - Public Budget Session #4**

*7:30 pm – Via Webex and BOE Conference Room 295 A/B, 501 Kings Hwy E.*

Admin & General	1030 Town Clerk
Finance	3050 Assessor
Public Safety	4030 Police
	4050 Animal Control
	4150 Emergency Communications
	4010 Fire

**THURSDAY, MARCH 21, 2024 – Board of Finance - Public Budget Session #5**

*7:30 pm – Via Webex and BOE Conference Room 295 A/B, 501 Kings Hwy E.*

Retiree	1310 OPEB
	1310 Pension
Admin & General	1320 Active Employee Benefits (Health and Life)
	1330 Human Resources
	• Operations
	• Insurance and Claims
	• Workers Comp
	• Heart & hypertension
	3150 Unemployment Compensation
	1270 Legal
	2010 Contingency
Finance	3010 Finance - Revenue
	3010 Finance - Expense
	10030 Debt Service
	2020 Fund Balance

**TUESDAY, MARCH 26, 2024 – Board of Finance – Budget Follow-Up Meeting**

*7:30 pm – Via Webex and Fire Training Center, Room 111, 205 Richard White Way, off Reef Road*

Discussion of the following budgets and follow-up items:

- Debt Service – Town
- Debt Service – WPCA
- Fund Balance
- Investment Income – Analysis of interest rate used in budget; Comparison of returns from current versus proposed investment strategy
- Contingency
- Department Head Longevity Analysis
- First Selectman – COO
- FairTV
- Fire – Comparative budget analysis, adjusted for retro pay in FY 24
- FCRD Revenue calculation + Revised budget including updated information
- Tax Collection Rates
- Proposed BOF Adjustments for Updated Information

Possible Executive Session with Interim CFO, First Selectman, Budget Director, and HR Director to discuss strategy or negotiations with respect to collective bargaining agreements.

**SATURDAY, MARCH 30, 2024 – Board of Finance - Public Budget Comment Session**

*9:30 am – Fairfield WARDE High School Auditorium, 755 Melville Avenue  
(this is a change from last year’s location at FLHS)*

Board of Finance – Public Budget Comment Session – Fairfield **WARDE** HS, 755 Melville Ave.

**CANCELLED: MONDAY, APRIL 1, 2024 – Board of Finance – Budget Follow-Up, If Needed**

*7:30 pm – Via Webex and BOE Conference Room 295 A/B, 501 Kings Hwy E.*

Board of Finance – Follow-Up w/ departments (If needed)
BOF Public Executive Session

**WEDNESDAY, April 3, 2024 – BOF - Budget Vote-Public Exec. Session- No Public Comment**

*7:30 pm – Via Webex and BOE Conference Room 295 A/B, 501 Kings Hwy E.*

Vote	Public Exec Session - No Public Comment
	Board of Finance – Budget Vote

# Representative Town Meeting

## **MONDAY, APRIL 8, 2024 - Representative Town Meeting (RTM) - Budget Hearing #1**

*7:00 pm – Via Webex & BOE Conference Room 295 A/B, 501 Kings Highway E.*

First Selectman's Budget Summary

### BOARD OF EDUCATION

Board of Education

Health and Welfare Services

### HEALTH AND WELFARE

Health

Human and Social Services

### TOWN - ADMINISTRATIVE AND GENERAL

First Selectman's Office

Harbor Management Commission

FairTV

Conservation Department

Town Clerk

Registrars of Voters

Community and Economic Development

Human Resources

### CULTURE AND RECREATION

Carl J. Dickman Golf Course

H. Smith Richardson Golf Course

Waterfront

Marina

Penfield Pavilion Complex

Recreation

Parks

## **WEDNESDAY, APRIL 24, 2024 - Representative Town Meeting (RTM) - Budget Hearing #2**

*7:00 pm – Via Webex & BOE Conference Room 295 A/B, 501 Kings Highway E.*

### TOWN - ADMINISTRATIVE AND GENERAL

Legal Services

Town Plan and Zoning

**PUBLIC SAFETY**

Fire

Police Emergency Communications Center (self-supporting)

**FINANCE**

Purchasing

Assessor

Tax Collector

Information Technology

Finance

**CULTURE AND RECREATION**

Library – Main

Library - Fairfield Woods Branch

**PUBLIC WORKS**

Building

Engineering

Solid Waste and Recycling

Public Works Administration

Public Works Operations

Water Pollution Control Authority (self-supporting)

**MONDAY, MAY 6, 2024 - Representative Town Meeting (RTM) - Annual Budget Vote Meeting**

*8:00 pm – Via Webex & BOE Conference Room 295 A/B, 501 Kings Highway E.*

**Board of Finance – Setting of the Mill Rate**

**THURSDAY, May 09, 2024 – Board of Finance Regular Meeting – Set Mill Rate**

*7:30 pm – Via Webex & BOE Conference Room 295 A/B, 501 Kings Highway E.*

Vote	Board of Finance – Regular Meeting—Set Mill Rate
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**Revisions:**

- ✓ Community and Economic Development (1350) moved from 02/27/24 BOS Budget Hearing Schedule to 02/28/24 BOS Budget Hearing Schedule.
- ✓ Detailed BOF Budget Hearing Schedule added on 02/28/24.
- ✓ 3010 Finance – Expense scheduled for the BOF Budget Hearing #1 on 03/06/24 has been moved to 03/21/24.
- ✓ 1050 Administrative Services added to BOF Budget Hearing #1 schedule.
- ✓ Added agenda items for 03/26/24 BOF Budget Follow-Up meeting.

- ✓ Updated RTM Budget Hearing Schedule on 03/27/24.
- ✓ Changed location of BOF Mill Rate Setting on 05/09/24 from Fire Training Center to BOE Conf. Room.
- ✓ The April 1, 2024 BOF Budget Follow-Up Meeting was cancelled.