

BOARD OF SELECTMEN REGULAR MEETING
Monday, June 19, 2023, 4:00 pm
Via Webex & In-Person in the
First Floor Conference Room, Independence Hall
725 Old Post Road
Fairfield, CT 06824

A recording of this meeting can be found here: [BOS Meeting 6/19/2023](#).

FINAL MINUTES

MEMBERS PRESENT: First Selectwoman Brenda L Kupchick, Selectman Thomas M. Flynn, Selectwoman Nancy E. Lefkowitz

OTHERS PRESENT: Purchasing Director Adam Tulin, Gilbert Donovan, Paul Fattibene, Lee Kamlet, Sustainable Task Force Committee Chair Bob Wall, Executive Director of Operations-FPS Angelus Papageorge, AC Building Committee Chair Jason Li, CFO Jared Schmitt

1) **CALL TO ORDER**

First Selectwoman Brenda Kupchick called the meeting to order at 4:00 pm.

2) **PLEDGE OF ALLEGIANCE**

First Selectwoman Kupchick led the Pledge of Allegiance.

First Selectwoman Kupchick called for a moment of silence in honor of John Mitola's late father, Edward Mitola who was a beloved teacher at Fairfield Woods Middle School for over 30 years.

3) **MINUTES**

To consider and act upon the minutes of May 15, 2023, and June 5, 2023

First Selectwoman Kupchick said that at the June 5, 2023 BOS meeting, the BOS unanimously appointed members to the Fairfield Arts Commission; however, the Commission was incorrectly titled on the June 5th agenda as the Fairfield Arts Advisory Committee and should have been titled the Fairfield Arts Commission per the established ordinance.

Selectman Flynn made a motion to amend the minutes from the June 5, 2023 minutes to say Fairfield Arts Commission in item 4 in place of Fairfield Arts Advisory Committee and to change Item 4v to Clara L. (Lou) Baur (U). Selectwoman Lefkowitz seconded the amendment which carried unanimously.

Selectwoman Lefkowitz made a motion to approve the minutes of 5/15/23 as written and 6/5/23 as amended. Selectman Flynn seconded the motion which carried unanimously.

4) APPOINTMENTS

- a) Ethics Commission (*requires unanimous BOS approval & RTM approval*)
- i. Gilbert C. Donovan (D) 162 Green Acre Lane, term 07/23-07/25
(To take place of Brian S. Cantor (D) whose term expired)
 - ii. Paul Fattibene (R) 235 Village Lane, Spt, term 07/23-07/25
(To take place of Craig B. Van Steenberg (R) whose term expired)
 - iii. Donald R. Kleber (U) 50 Taquoshe Place, term 07/23-07/25
(To take place of Dana Kery (R) whose term expired)

Selectwoman Leflowitz made a motion to approve the appointments in Item 4a i-iii.
Selectman Flynn seconded the motion which carried unanimously.

- b) FairTV Commission (*requires unanimous BOS approval & RTM approval*)
- i. Paul R. Foley (R) 175 Old Spring Road, term 07/23-07/26
(To fill a vacancy for Anne Marie Lagnese (R) who resigned)
 - ii. Lee G. Kamlet (D) 726 Beach Road, term 07/23-07/26
(To fill a vacancy for Mark Joyella (D) who resigned)

Selectwoman Leflowitz made a motion to approve the appointments in Item 4b i-ii.
Selectman Flynn seconded the motion which carried unanimously.

First Selectwoman Kupchick announced FairTV's Manager Gerry Speno's upcoming retirement and issued him a proclamation to recognize his outstanding years of service.

5) SUSTAINABLE FAIRFIELD TASK FORCE

To hear, consider and approve the Sustainable Fairfield Task Force partnering with New England Smart Energy and using the Town Seal as part of a UI initiative to perform home energy audits and energy retrofits for income eligible residents in Fairfield

Selectwoman Lefkowitz made a motion to approve Item 5. Selectman Flynn seconded the motion.

Sustainable Fairfield Task Force Chairman Bob Wall said the Task Force provides campaigns and education outreach in the community and is focusing on efficiency and conservation in light of the increased energy bills for low income and senior residents. He said this is a program at no cost to the Town or to Sustainable Fairfield and helps those who meet the criteria. Mr. Wall said that New England Smart Energy is a Fairfield based contractor that the Task Force has worked with before. He said the Task Force feels a letter or postcard from the Town is the most effective way to reach people and when they see the Town seal, they will pay more attention. Mr. Wall said this is for a free home assessment and discounts for improvements. Selectman Flynn said he wanted to also make people aware of the programs through Connecticut Green Bank which he is a board member of.

The motion carried unanimously.

6) PURCHASING AUTHORITY

To hear and consider authorizing the Purchasing Authority to enter into the proposed contract with Colliers Project Leaders USA NE, LLC to provide consulting services and all else necessary to perform the Project Management Oversight for HVAC Upgrades as detailed in RFP #2023-148 in an amount not to exceed \$358,729. Funding for this contract is available in account 26009010-57000-FY226 –Phase 1 AC at Schools.

Selectwoman Lefkowitz made a motion to approve Item 6. Selectman Flynn seconded the motion.

Purchasing Director Adam Tulin explained the process of the bid and how Colliers was selected for the consulting services. Town Attorney James Baldwin said he reviewed and approved the contract.

The motion carried unanimously.

7) TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$22,279.72

Selectman Flynn made a motion to approve Item 7. Selectwoman Lefkowitz seconded the motion which carried unanimously.

8) To hear, consider and act upon any other business which shall properly come before this meeting

First Selectwoman Kupchick went through her announcements. She stated:

- I hope everyone had a Happy Father's Day.
- I want to congratulate our schools on their recent graduations and wish all our students and their families a great summer!
- I appreciated the turnout at last week's Pride Flag Raising that was a fun family event. I want to thank the Parks and Recreation Department and Reverend Sara Smith who is always inspirational.
- Today is Juneteenth and I'd like to read a proclamation declaring June 19, 2023 as Juneteenth day in the Town of Fairfield. She said she had given a copy to the Diocese of Bridgeport's Apostolate of Black Catholics.

First Selectwoman Kupchick read the proclamation. Selectwoman Lefkowitz said that given Juneteenth is a Federal holiday, there is an opportunity for the Town to observe this day by closing, as June 19th is a reminder that the fight for racial equity continues. She asked for an official answer in terms of bargaining units making this a Town holiday. The full discussion can be accessed here: [BOS Meeting 6/19/2023](#).

- 9) Adjourn
Selectman Flynn made a motion to adjourn. Selectwoman Lefkowitz seconded the motion which carried unanimously.

The meeting adjourned at 5:01 pm.

Respectfully submitted,

Pru O'Brien
Recording Secretary