

APPROVED 8/30/2022

BOARD OF EDUCATION
FAIRFIELD PUBLIC SCHOOLS
FAIRFIELD, CT

Special Policy Committee Meeting Minutes
Tuesday, June 28, 2022
5:00 PM
501 Kings Highway East

In attendance:

Mr. Michael Cummings, Ms. Courtney LeBoriosis, Ms. Jennifer Jacobsen, Ms. Carol Guernsey, Ms. Jennifer Maxon-Kennelly, Ms. Kristen Hardiman

Call to Order – Ms. Maxon-Kennelly called meeting to order at 5:04pm.

Approval of June 6, 2022 meeting minutes – Approved with changes with 3-0 vote.

Approval of June 7, 2022 meeting minutes – Approved with 3-0 vote.

Policy:

4118.14 – Section 504 and Americans with Disabilities Act

Remove Colleen Deasy's name and title from this policy. Replace with the new title *Executive Director of Human Resources*. Remove Robert Mancusi's name from this policy and add Robert Mancusi's title to this policy. Amendments approved with 3-0 vote.

4121 – Substitute Teachers

Remove the title *Executive Director of Personnel and Legal Services* and replace it with the new title *Executive Director of Human Resources*. Amendments approved with 3-0 vote.

4111.1 – 4211.1 – Non-Discrimination/Affirmative Action

Remove Colleen Deasy's name and title from this policy. Replace with new title *Executive Director of Human Resources*. Remove Robert Mancusi's name from this policy. Amendments approved with 3-0 vote.

3542.43 – Food Service Charging

Ms. LeBoriosis spoke about the charging of food currently taking place in the schools. Ms. LeBoriosis explained there is an account where parents can "donate" their child's leftover account balance money to pay for outstanding charges from other students.

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The committee was provided several sample policies of the Food Service Charging Policy. Ms. Maxon-Kennelly has requested Ms. LeBorious choose one of the four sample policies to bring forward at the August Policy Committee meeting.

3280 Gifts, Grants and Bequests

Ms. Maxon-Kennelly stated she would like PTA to have plenty of time to view this policy. Ms. Maxon-Kennelly stated she would like to “blast out” this policy to PTA so they will have time to see it and present questions to the Board before the Board votes on it in the Fall.

Ms. Jacobsen requested this policy be shared with Administrators, Athletic Directors, and Booster Clubs.

Ms. LeBorious stated she will provide a clean draft of this policy for the next meeting on August 30, 2022. Ms. LeBorious will include a new request form with instructions on who needs to complete the form.

1324 Fund Raising

There was no discussion on this policy due to time restraints.

1230 Booster Clubs

There was no discussion on this policy due to time restraints.

Open Discussion/Public Comment – Ms. Jacobsen has requested that the Purchasing policy and regulations be added to Future Items.

Adjournment –Ms. Maxon-Kennelly adjourned the meeting at 6:31pm.