

**BOARD OF SELECTMEN REGULAR MEETING**  
**Monday, July 10, 2023, 4:00 pm**  
**Via Webex & In-Person in the**  
**First Floor Conference Room, Independence Hall**  
**725 Old Post Road, Fairfield, CT 06824**

A recording of this meeting can be found here: [BOS Meeting 7/10/2023](#).

**FINAL MINUTES**

MEMBERS PRESENT: First Selectwoman Brenda L Kupchick, Selectman Thomas M. Flynn, Selectwoman Nancy E. Lefkowitz

OTHERS PRESENT: Anya Mezak, FairTV Chairman David Kraft, Town Attorney James Baldwin, Purchasing Director Adam Tulin, Fire Chief Denis McCarthy, Buildings Manager James Ryan, CAO Tom Bremer, Becky Bunnell, Flood and Erosion Control Board Chair

1) CALL TO ORDER

First Selectwoman Kupchick called the meeting to order at 4:04 pm.

2) PLEDGE OF ALLEGIANCE

First Selectwoman Kupchick led the Pledge of Allegiance

First Selectwoman Kupchick asked for a moment of silence to remember Deputy Police Chief Don Smith, David Bigelow and Meghan Raveis.

3) MINUTES

To consider and act upon the minutes of June 19, 2023 and June 29, 2023

Selectwoman Lefkowitz made a motion to approve the minutes of 6/19/23 and 6/29/23 as written. Selectman Flynn seconded the motion which carried unanimously.

4) RESIGNATION (*for information only*)

Bicycle and Pedestrian Committee

Jose E. Oromi (R) 211 Lloyd Drive, term 11/22-11/26  
(Resigned June 22, 2023)

The Selectpersons thanked Mr. Oromi for serving the Town.

5) APPOINTMENT

Bicycle and Pedestrian Committee

Anya K. Mezak (D) 289 Brooklawn Terrace, term 11/22-11/26  
(to replace Jose E. Oromi (R) who resigned)

Selectman Flynn made a motion to approve the appointment of Anya Mezak to the Bicycle and Pedestrian Committee. Selectwoman Lefkowitz seconded the motion which carried unanimously.

Ms. Mezak spoke about why this appointment meant so much to her.

The Board of Selectpersons thanked Ms. Mezak for wanting to serve on this committee.

6) FAIRTV COMMISSION

To hear, consider and act upon the following resolution as recommended by the FairTV Commission:

RESOLVED, that Brenda L. Kupchick, First Selectwoman of the Town of Fairfield, is empowered to execute, authorize and approve on behalf of the Town of Fairfield a Professional Services Contractor Agreement between the TOWN OF FAIRFIELD, Sullivan Independence Hall, 725 Old Post Road, Fairfield, CT ("Town") and LUKE ALTIERI, with an office at 42 Wilshire Blvd, Milford, CT 06460 ("Contractor") for professional technical services supporting the Town's Government and Education television stations known as FairTV Broadcast System ("FairTV") for a period of one (1) year commencing June 26, 2023 and terminating June 30, 2024

Selectwoman Lefkowitz made a motion to approve Item 6. Selectman Flynn seconded the motion.

FairTV Commission Chair David Kraft explained that Gerry Speno had retired in June and the Commission had been looking for someone to fill the position. He said Luke Altieri also works for Fairfield Public Schools in IT and will lead the technical aspects of FairTV. Selectwoman Lefkowitz had questions about the contract and Town Attorney James Baldwin addressed her concerns. Attorney Baldwin also said this is a Town contract, but the FairTV Commission does the hiring; he went over the process.

The motion carried unanimously.

7) PURCHASING AUTHORITY

To hear and consider authorizing the Purchasing Authority to enter into the proposed contract with Southport Contracting, Inc., to provide all labor, materials, equipment and all else necessary to perform the Boiler Replacement at Fire Station 1 as detailed in Bid #2023-157 in an amount not to exceed \$251,000, with additional authority to execute change orders to said contract in an amount not to exceed \$25,100 for a combined grand total not to exceed \$276,100. Funding for this contract is available in account 01005030-54320 – Maintenance/Repair of Building and Grounds.

Selectman Flynn made a motion to approve Item 7. Selectwoman Lefkowitz seconded the motion.

Purchasing Director Adam Tulin said this is a standard contract that has been put in place. Buildings Manager James Ryan added that Southport Contracting replaced the boiler in Independence Hall a few years ago as well.

The motion carried unanimously.

8) PENFIELD PAVILION PROJECT

To hear an update on the Penfield Pavilion Project

CAO Tom Bremer gave an update on the Penfield Pavilion Project:

- The final design will be completed at the end of this month and will be used for the basis of bids.
- Construction will begin after Labor Day in September.
- Still working on insurance on the building and will not start construction without it. Working with CIRMA and will get a better idea of cost as it gets closer to the start of the project.
- RACE and the Town have been exchanging emails regarding the resiliency plan. Lowering the elevation was done with Engineering and RACE. The Resiliency Plan is being done now and a Scope of Work meeting will be scheduled and will include the Flood and Erosion Control Board (FECB).

There was a discussion regarding insurance.

**Public Comment:** Flood and Erosion Control Board (FECB) Chair Becky Bunnell who is also a resident of Fairfield Beach Road thanked Tom Bremer for including resiliency in the scope of work, but wondered why two of the three phases were not included. Mr. Bremer said the three phases were much broader than the Penfield issues alone. He said at the time, the initial scope of work only focused on Penfield and the difference in elevation. Ms. Bunnell said the FECB made a request to meet with DEEP regarding the resiliency study. Mr. Bremer responded by saying the Town would meet with DEEP and the EPA after receiving the results of the RACE study to see what further actions could be undertaken.

9) TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$44,455.62

Selectman Flynn made a motion to approve Item 9. Selectwoman Lefkowitz seconded the motion which carried unanimously.

10) To hear, consider and act upon any other business which shall properly come before this meeting

First Selectwoman Kupchick made the following announcements:

- I want to recognize all the hard work that went into the Independence Day celebration to make sure it was a safe event and enjoyable.
- I want to announce that Fairfield Social Services is collecting gift cards and donations to help Fairfield's students with back-to-school items. For more information, please contact social services at 203-256-3170 or refer to my recent newsletter.
- Yesterday, I joined Westport, Easton and Weston First Selectpersons at a fundraiser for Ukraine at the Ukrainian American Club in Southport. Fairfield has a sister city in Ukraine. It was a lovely event and Senator Blumenthal attended along with many of people from the Ukraine community.

Both Selectpersons expressed their condolences to Don Smith's family.

11) Adjourn

Selectman Flynn made a motion to adjourn. Selectwoman Lefkowitz seconded the motion which carried unanimously.

The meeting adjourned at 4:53 pm.

Respectfully submitted,

Pru O'Brien  
Recording Secretary