

BOARD OF SELECTMEN SPECIAL MEETING
Thursday, July 20, 2023, 4:00 pm
Via Webex Only

A recording of this meeting can be found here: [BOS Special 7/20/2023](#).

FINAL MINUTES

MEMBERS PRESENT: First Selectwoman Brenda L Kupchick, Selectman Thomas M. Flynn, Selectwoman Nancy E. Lefkowitz

OTHERS PRESENT: Purchasing Director Adam Tulin, Director of Construction and Energy Services for Fairfield Public Schools (FPS) Sal Morabito, Executive Director of Operations for FPS Angelus Papageorge, FairTV, members of the public.

1) **CALL TO ORDER**

First Selectwoman Brenda Kupchick called the meeting to order at 4:00 pm.

2) **PLEDGE OF ALLEGIANCE**

First Selectwoman Kupchick led the Pledge of Allegiance.

Selectman Flynn offered his condolences to the First Selectwoman and her husband on the loss of her father-in-law and asked for a moment of silence.

3) **PURCHASING AUTHORITY**

To hear and consider authorizing the Purchasing Authority to enter into the proposed contract with Sav-Mor Cooling & Heating Inc., to provide all labor, materials, equipment and all else necessary to perform the Fitts House HVAC RTU Replacement at Fairfield Warde High School as detailed in Bid #2023-153 in an amount not to exceed \$1,089,900, with additional authority to execute change orders to said contract in an amount not to exceed \$20,000 for a combined grand total not to exceed \$1,109,900. Funding for this contract is available in account 26009010-57000-FY227 – HVAC at Fitts and FPS Operating Account 2530-3950-300.

Selectman Flynn made a motion to approve Item 3. Selectwoman Lefkowitz seconded the motion.

Selectman Flynn wanted to confirm that Town Attorney James Baldwin reviewed and approved the contract. First Selectwoman Kupchick said the Town Attorney is away, but he had reviewed this contract and had no issues with it.

Selectman Flynn asked if the item went through the usual bid process to which Mr. Morabito replied yes. Selectman Flynn asked if the Town had used this contractor in the past and if it was satisfied with its performance. Director of Construction and Energy Services for FPS Sal Morabito explained what the company had worked on in the past and said the Town was satisfied with that work. There was a discussion about funding and the timeframe for this project.

The motion carried unanimously.

4) ADJOURN

Selectwoman Lefkowitz made a motion to adjourn the meeting. Selectman Flynn seconded the motion. The meeting adjourned at 4:09 pm.

Respectfully submitted,

Pru O'Brien
Recording Secretary