

**WARNING TO THE MEMBERS OF THE REPRESENTATIVE TOWN MEETING
AND RESIDENTS OF THE TOWN OF FAIRFIELD**

Notice is hereby given that the Regular Monthly Meeting of the Town of Fairfield will be held on Monday, October 27, 2014, at 8:00 P.M. at the Education Center on Kings Highway East, Fairfield, CT, for the following purposes:

1. Roll Call - Pledge of Allegiance - Moment of Silence
2. To consider and act upon the Minutes of the Regular Meeting held on September 22, 2014.
3. To hear, consider and act upon the following resolution as recommended by the Board of Education:

“RESOLVED, that the following changes to Article XIV Pension Program of the Town of Fairfield Pension Plan provisions in the Fairfield Custodians-Maintenance labor agreement negotiated by and between the Town of Fairfield and Fairfield Board of Education/Fairfield Custodians-Maintenance be, and hereby are, approved:

‘Employees hired on or after the effective date of this Agreement shall participate in a 401(a) type pension plan with no eligibility or vesting rights in the Town’s existing Pension System. The employee shall be required to contribute at least 4% of base salary but may contribute up to the maximum allowed by law. The Town shall match the employee’s contribution up to a maximum of four percent (4%) of base salary. The Town’s contribution shall not vest until the employee has been continuously employed for five (5) years.’”

4. To hear a presentation from the Director of Public Works on the DPW Capital Replacement Policy.
5. To hear a report from the Board of Finance Fund Balance Policy Subcommittee Chairman.
6. To consider and act upon the following appointments to the Town Facilities Commission as recommended by the Board of Selectmen:

John J. Comerford (R) (Alternate), 145 Vesper Street, Term July 2013 - 2016
(To fill vacancy created by the resignation of Sol Briks)
Stephen Pitaniello (U), 147 Trillium Road, Term July 2013 - 2016
(To fill vacancy created by the resignation of Nicholas F. Caruso)

RTM WARNING
OCTOBER 27, 2014

7. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that First Selectman Michael C. Tetreau be, and hereby is, authorized to approve the Connecticut Department of Transportation’s proposal to accept and combine the LOTCIP (Local Transportation Capital Improvement Program) with existing TAP (Transportation Alternatives Program) grant; and

FURTHER RESOLVED, that the First Selectman is authorized to sign any agreements between the Town of Fairfield and the State of Connecticut related to the LOTCIP Grant associated with the extension of the current Kings Highway Pedestrian Improvements project, utilizing Federal and State funding.”

8. To consider and act upon a Fair TV ordinance, sponsored by Sheila H. Marmion, District 6 and Kathryn L. Braun, District 8.
9. The Moderator has referred an Alternate Side of the Street Parking Restriction Ordinance to the Legislation and Administration Committee under Rule 32 of the RTM Rules to Regulate.
10. The Moderator has referred a Redistricting Ordinance to the Legislation and Administration Committee under Rule 32 of the RTM Rules to Regulate.
12. To consider and act upon any other matters presented to said meeting and which may be properly acted upon under the rules of the Representative Town Meeting.

October 14, 2014

Elizabeth P. Browne
Town Clerk



Town of Fairfield

Sullivan Independence Hall
725 Old Post Road
Fairfield, Connecticut 06824

Public Works Administration

TEL: (203) 256 - 3010

FAX: (203) 256 - 3080

To: Board of Selectmen
From: Joseph Michelangelo P.E., Director of Public Works
Scott Bartlett, Public Works Superintendent
Date: August 22, 2014
Re: Public Works Capital Vehicle Plan

During the most recent operating and capital budget discussion in the Spring of this year, there was much discussion about the condition of the Public Works Department vehicles. Due to the need demonstrated, the purchase of seven new trucks was ultimately approved as part of a capital appropriation. However, going forward an inventory of the Town's fleet and proposed replacement plan was requested so that the future decisions can be made with more comprehensive data. Although some of these items are more often referred to as equipment, for the purposes of this report they will be classified as vehicles. Capital items in the Town of Fairfield are generally non-recurring purchases of items over \$100,000. We are concurrently working on a similar plan for vehicles under \$100,000, and that will be presented to the Board of Selectmen at a subsequent meeting. Please note the \$100,000 threshold may need to be adjusted in the future, or eventually the lower costing vehicles (such as a mason dump truck) will ultimately creep over this amount.

This report assumes that we will be continuing our status quo operations; i.e. our workload and functions will remain consistent in the future. The only possible exceptions are street sweeping operations, which are noted below. In order for the Town of Fairfield Department of Public Works to maintain our infrastructure of

roads, storm drainage, parking lots, parks, beaches, and grounds, we feel this is the appropriate size fleet.

The Public Works Department currently has 48 vehicles over the \$100,000 limit. The vehicle descriptions are broken down in the following classes:

1. Medium Backhoes – (4) These have a boom bucket at the rear, and a large bucket in the front, the Department utilizes four of these. These are extremely versatile pieces of equipment that are used every day. These excavate and grade with the rear boom and can load, clean, clam up, and dump with the front bucket. They are small enough to easily move from one job sit to another. They are also strong enough to lift over one ton, excavate asphalt, set drainage pipes and structures, backfill, and clear brush and trees. Although we have utilized smaller and larger backhoes in the past, the medium size has proven to be the best fit for the DPW.
2. Payloaders (4) These are the heavy-lifting machines used to lift 3.5 to 5 tons of material. They load salt and snow in the winter; and collect tree logs and brush for both scheduled and emergency storm related operations. They are used for road construction work to load gravel, sand, rock, and topsoil during the construction season. They are especially critical for drainage pipe and catch basin installation. They are also used to grade roads during complete resurfacing projects.
3. Street Sweepers (4) - Our street sweepers play an important role in regular scheduled street sweeping which allows us to sweep every mile of our 275 miles of road, as well as parking lots. This is not only important for the aesthetics and perception of the Town of Fairfield, but it also helps prevent material from entering our storm drainage system. This enables us to comply with a State mandated program for municipal storm drainage systems (MS4). Our sweeping operations also allow us to sweep our Fairfield, Grasmere, and Southport centers on a rotating basis from April – November. These sweepers also clean up before and after events like the Memorial Day parade and the 4th of July fireworks, and other various community events such as running and biking road races. Street sweepers are hugely important to our street resurface program, as we strive to improve roughly 30 miles of road annually. We use these before, during, and after these road processes. Due to the high replacement cost, as well as annual maintenance cost of these units, this is the major area that we will be reviewing to possibly sub-contract some of these activities.

Although we will still need to perform our own sweeping, we may be able to reduce our sweeper to three or even two in the future by utilizing contractual services. While this will eliminate a capital expenditure, it will require an increase in the annual operating budget to maintain the same level of service.

4. 6-Wheel Dump Trucks (25) –Our 6-Wheel Dump Trucks have 4 different body styles which hold 6-8 tons of material. The biggest part of the fleet has 10 conventional dump trucks and 9 all-season bodies. As these vehicles age beyond their programmed life, they are utilized for snow duty, as replacements to primary vehicles being serviced, and to handle peaks construction activities. Please note that all 25 of these trucks are used for snow operations.

- a) 9 All-Seasons – These trucks are used for all construction activity. These have the conveyor built into the bed of the truck body. This means that these vehicles can transition from construction uses to snow mode without inserting any type of salt spreaders or calcium tanks. They can literally haul gravel in the morning and spread salt in the afternoon. Although these types of trucks have been around for a couple of decades, the systems have improved and they are not as fickle as they originally were.
- b) 10 Dump Trucks – These conventional trucks are used for all construction activity. When they are used for winter operations, a drop in V type sander is loaded into the body. Generally, these are left in the truck bed for the duration of the four month snow & ice season, limiting its ability for other work.
- c) 4 Asphalt Trucks – These trucks are equipped with built in conveyors that discharge asphalt and they are used for paving trenches, sidewalks, driveways, etc.
- d) 2 Hook Lift Trucks - trucks that are extremely versatile by swapping truck bodies like dumpsters. They are used for all types of material and debris transport

5. 10-Wheel Dump Trucks (5) Our 10-Wheelers allow us the ability to move more quantity quicker. These hold up to twice the weight of our 6 wheelers as well as over twice the capacity for brush and trees. One truck is primarily a winter snow fighter, but does get used to ass liquid calcium to our construction jobs; the other 5 trucks haul up to 12 tons of earth, millings, snow, brush, etc. All of these trucks are also utilized for snow removal operations.

6. Aerial Bucket Trucks (2) Our Aerial Bucket Trucks allow us to respond to emergency tree work and scheduled tree maintenance. They are also used to replace parking light lights, hang banners downtown and support building repairs including cleaning gutters.
7. Trash & Recycling Compact Truck - The DPW utilizes this vehicle for our daily servicing at our parks, beaches, Town grounds, and various public locations around Town
8. Tractor Trailer Cab – The Town owns a cab exclusively for the hauling of a trailer for the transportation of material. The current cab is very old, and due to its limited use we do not plan on replacing it when the current unit no longer operates. Because we do not plan on utilizing track machines, this minimizes the amount of hauling we need to perform. Tandems can also be used to transport trailers, even though their hauling capacity is not as great.
9. Dozer - The DPW has owned dozer in the past. This is exclusively for fine grading of surfaces such as new parking lots and athletic fields. As we only do this work a small percentage of the time, we do not feel it is efficient to own a dozer, and will contract out this work when necessary.
10. Excavator - The DPW has owned this piece of equipment in the past. This is exclusively a digging machine, and is efficient for deep and heavy trenching, or site work such as cutting into an embankment. As we only do this work a small percentage of the time, we do not feel it is efficient to own an excavator, and will contract out this work when necessary.

CURRENT INVENTORY Over 100,000 cost (55 in total, includes incoming and outgoing vehicles)

| No. | Year | Age | Make | Model | REPLACE COST | REPLACE YEAR | NOTES |
|-----|------|-----|----------|-----------------|--------------|--------------|-----------|
| 63 | 1989 | 25 | GMC | Brigadier | 200 | 2001 | GOING |
| 70 | 1989 | 25 | GMC | Brigadier | 200 | 2001 | GOING |
| 78 | 1988 | 26 | GMC | Brigadier | 200 | 2000 | GOING |
| 164 | 2007 | 7 | INTL | 6 wh all season | 200 | 2019 | PRIMARY |
| 165 | 2005 | 9 | INTL | 6 wh all season | 200 | 2012 | PRIMARY |
| 166 | 2007 | 7 | INTL | 6 wh all season | 200 | 2019 | PRIMARY |
| 167 | 2008 | 6 | INTL | 6 wh all season | 200 | 2020 | PRIMARY |
| 171 | 2000 | 14 | STERLING | 6 wh all season | 200 | 2012 | PRIMARY |
| 263 | 2000 | 14 | STERLING | 6 wh all season | 200 | 2012 | PRIMARY |
| 290 | 2000 | 14 | INTL | 6 wh all season | 200 | 2012 | PRIMARY |
| 169 | 2015 | New | | 6 wh all season | 200 | 2027 | |
| 198 | 2015 | New | | 6 wh all season | 200 | 2027 | |
| 174 | 1997 | 17 | FORD | 6 wh asphalt | 220 | 2009 | PRIMARY |
| 248 | 1990 | 24 | GMC | 6 wh asphalt | 224 | 2002 | SNOW |
| 316 | 2004 | 10 | INTL | 6 wh asphalt | 220 | 2012 | PRIMARY |
| 54 | 2015 | New | | 6 wh asphalt | 224 | 2027 | |
| 161 | 2005 | 9 | INTL | 6 wh hook lift | 200 | 2012 | PRIMARY |
| 162 | 2007 | 7 | INTL | 6 wh hook lift | 200 | 2019 | PRIMARY |
| 40 | 1988 | 26 | FORD | 6 wheel dump | 200 | 2000 | pre treat |
| 45 | 1986 | 28 | INTL | 6 wheel dump | 200 | 1998 | pre treat |
| 65 | 1985 | 29 | INTL | 6 wheel dump | 200 | 1997 | pre treat |
| 136 | 1991 | 23 | FORD | 6 wheel dump | 200 | 2003 | SNOW |
| 163 | 1995 | 19 | FORD | 6 wheel dump | 200 | 2007 | SNOW |
| 178 | 1991 | 23 | FORD | 6 wheel dump | 200 | 2003 | SNOW |
| 180 | 1990 | 24 | INTL | 6 wheel dump | 200 | 2002 | SNOW |
| 181 | 1990 | 24 | INTL | 6 wheel dump | 200 | 2002 | SNOW |
| 200 | 1996 | 18 | FORD | 6 wheel dump | 200 | 2007 | SNOW |
| 255 | 1983 | 31 | MACK | 6 wheel dump | 200 | 1995 | SNOW |
| 38 | 1987 | 27 | MACK | 10 wheel dump | 228 | 2002 | GOING |
| 39 | 2005 | 9 | INTL | 10 wheel dump | 228 | 2020 | PRIMARY |
| 55 | 2008 | 6 | INTL | 10 wheel dump | 228 | 2023 | PRIMARY |
| 89 | 1989 | 25 | MACK | 10 wheel dump | 228 | 2004 | PRIMARY |
| 114 | 1995 | 19 | FORD | 10 wheel dump | 228 | 2007 | SNOW |
| 54 | 2015 | New | | 10 wheel dump | 228 | 2030 | |

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

CURRENT INVENTORY (Continued)

| No. | Year | Age | Make | Model | REPLACE COST | REPLACE YEAR | NOTES |
|--------|------|-----|-------------|---------------------|--------------|--------------|---------|
| 106 | 1989 | 25 | GMC | Aerial tree truck | 185 | 2004 | GOING |
| 53 | 1999 | 15 | INTL | Aerial tree truck | 185 | 2014 | |
| 54 | 2015 | New | | Aerial tree truck | 185 | 2027 | |
| 169 | 1998 | 16 | JOHN DEERE | back hoe, large | 192 | 2010 | GOING |
| 47 | 1997 | 17 | NEW HOLLAND | back hoe, medium | 150 | 2009 | |
| 42 | 2001 | 13 | JOHN DEERE | back hoe, medium | 150 | 2013 | |
| 49 | 2012 | 2 | JOHN DEERE | back hoe, medium | 150 | 2024 | |
| 44 | 2015 | New | JOHN DEERE | back hoe, medium | 150 | 2027 | |
| 108 | 2008 | 6 | JOHN DEERE | loader | 180 | 2020 | |
| 109 | 2006 | 8 | JOHN DEERE | loader | 180 | 2018 | |
| 250 | 2011 | 3 | JOHN DEERE | loader | 180 | 2023 | |
| 289 | 2000 | 14 | JOHN DEERE | loader | 180 | 2012 | |
| 34 | 2002 | 12 | ELGIN | sweeper | 190 | 2014 | |
| 64 | 2005 | 9 | ELGIN | sweeper | 190 | 2007 | |
| 75 | 1998 | 16 | ELGIN | sweeper | 190 | 2010 | |
| 97 | 2001 | 13 | ELGIN | sweeper | 190 | 2013 | |
| 279 | 2001 | 13 | MITSUBISHI | trash compacting | | | GOING |
| 279 | 2015 | New | | trash compacting | | 2027 | |
| 303 | 1969 | 45 | MACK | tractor trailer cab | 150 | 1999 | PRIMARY |
| 4 | 1990 | 24 | ACKERMAN | Excavator | 300 | 2002 | OUT |
| D-1 | 1987 | 27 | CAT | track dozer | 290 | 1999 | OUT |
| TOTAL: | | | | | 9,418,000 | | |

PROPOSED FIVE-YEAR REPLACEMENT PLAN

Methodology: The useful life of the vehicles has been estimated.

A life cycle of 12 years is projected for:

6 Wheel Trucks

Backhoes

Loaders

Sweepers

Trash & Recycling

A life cycle of 15 years is projected for:

10 Wheel Trucks

Aerial Tree Trucks

When a vehicle reaches the end of projected life, it does not suddenly become obsolete. However, it does become less reliable and is often subject to more costly repairs. Items on dump trucks such as a set of springs, tires, transmission, and body rehabilitation are more common and frequent as trucks go beyond this threshold. These type items can easily cost over \$10,000. As vehicles pass their useful life, we are often faced with annually investing 50% of the vehicles value in a given year to keep it operational.

To use the four backhoes as an example, the oldest one in the group will no longer be able to perform 25% of the work. It will more frequently need repair, and it will be assigned to the less rigorous and non-priority assignments. The more vehicles that we have in a category (for example the 6 wheel trucks) give us some more flexibility to keep a greater amount on the backside of the category. However, while we can nurse a small percentage of our vehicles beyond its useful life, it should not be expected to become the norm.

Rather than focusing on the older vehicles that are on their way out, I will emphasize the vehicles that we need to efficiently perform our functions. Currently, we have 20 of these vehicles that are within the optimal vehicle useful life. This includes the seven capital vehicles that were approved this past spring. All of the new vehicles that were approved are expected to arrive before the calendar year, and will greatly improve our operations. To reiterate the sports analogy that I used during the budget season, we need our fleet to get younger to plan for the future.

PROPOSED FIVE-YEAR REPLACEMENT PLAN

- | | |
|------------------------------------|--------------------------|
| 1. Medium Backhoes (4) | (2) needed in 2018, 19 |
| 2. Payloaders (4) | (1) needed in 2016 |
| 3. Street Sweepers (4) | (2) needed in 2015,16 |
| 4. 6-Wheel Dump Trucks (25) | |
| A) 9 All-Season | (3) needed in 2016,17,18 |
| B) 10 Dump Trucks | (3) needed in 2016,17,18 |
| C) 4 Asphalt Trucks | (2) needed in 2015,16 |
| D) 2 Hook Lift Trucks | (2) needed in 2017,19 |
| 5. 10-Wheel Dump Trucks (6) | (1) needed in 2015 |
| 6. Aerial Bucket Trucks (2) | (1) needed in 2015 |

PROPOSED FIVE-YEAR REPLACEMENT PLAN
ANNUALIZED EFFECT

| VEHICLE | REPLACE COST | 2015 | 2016 | 2017 | 2018 | 2019 |
|-------------------|-----------------|------|------|------|------|-------|
| 6 wh all season | 200 | | 200 | | | |
| 6 wh all season | 200 | | | 200 | | |
| 6 wh all season | 200 | | | | 200 | |
| 6 wh asphalt | 220 | 224 | | | | |
| 6 wh asphalt | 224 | | 224 | | | |
| 6 wh hook lift | 200 | | | 200 | | |
| 6 wh hook lift | 200 | | | | | 200 |
| 6 wheel dump | 200 | | 200 | | | |
| 6 wheel dump | 200 | | | 200 | | |
| 6 wheel dump | 200 | | | | 200 | |
| | | | | | | |
| 10 wheel dump | 228 | 228 | | | | |
| Aerial tree truck | 185 | 185 | | | | |
| back hoe, medium | 150 | | | | 150 | |
| back hoe, medium | 150 | | | | | 150 |
| loader | 180 | | 180 | | | |
| sweeper | 190 | 190 | | | | |
| sweeper | 190 | | 190 | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | TOTAL |
| | | | | | | \$ |
| 827 | | | | | | 3,321 |
| 994 | | | | | | |
| 600 | | | | | | |
| 550 | | | | | | |
| 350 | | | | | | |

Summary:

The proper number of Capital Vehicles that the Public Works Department requires is 48. In the 5 year plan we will be replacing 17 of those 48. At the end of this 5 year plan, we will 35 of our vehicles will be with in their optimal programmed life span, and 13 will be beyond.

As this is the first iteration of this report, we struggled on the best way to present this information. It is an attempt to illustrate the current status of our capital vehicles and our vision of the direction we need to go. We look forward to working with the Board of Selectmen, Board of Finance, and RTM to accomplish this goal. This plan services the needs of the Department while respecting the financial pressures involved.

Town Facilities Commission

| Seat | Name | Position | Party | Term Start | Term End |
|------|----------------------|---------------|-------|------------|----------|
| 1 | Rosenbaum, Howard | Chair '14 | U | 07/14 | 07/17 |
| 2 | Jones, Kenneth D | | D | 07/14 | 07/17 |
| 3 | Ackley, Harry R. | | R | 07/14 | 07/17 |
| 4 | [VACANT] | | * | 07/12 | 07/15 |
| 5 | Van Deusen, Rodney J | | D | 07/12 | 07/15 |
| 6 | Speciale, Richard A | | R | 07/13 | 07/16 |
| 7 | Marshall, Kimberly L | Secretary '14 | D | 07/13 | 07/16 |
| 8 | DiMartino, Donald C | | R | 07/13 | 07/16 |
| 9 | Leopold, Terri F | | U | 07/13 | 07/16 |
| ALT1 | [VACANT] | | * | 07/13 | 07/16 |

| Full | | Alternate | |
|--------------|-------|-----------|-------|
| Party | Count | Party | Count |
| Vacant | 1 | Vacant | 1 |
| Democrats | 3 | Total ALT | 1 |
| Republicans | 3 | | |
| Unaffiliated | 2 | | |
| Total Full | 9 | | |

The Town Facilities Commission oversees all municipal and school construction projects in town and who advise individual building committees that have been set up to accomplish those projects.

9/26/2014 4:29:21 PM



Town of Fairfield

Office of the First Selectman
725 Old Post Road
Fairfield, CT 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectman's office at firstselectmanffld@town.fairfield.ct.us. Please note that your resume and completed questionnaire are public documents. If you have any questions please contact the First Selectman's Office at 203-256-3030 or firstselectmanffld@town.fairfield.ct.us.

Board/Commission: *Town Facilities Commission*
Date: *9-10-14*

Name: *John Comerford*
Address: *145 Vesper St*
Fairfield Ct. 06825
Party: *Republican*

email: *jcomerfd@optonline.net*
home phone: *203 3678104*
work phone:
cell phone: *203 747 2847*

1. How did you learn about this position?

Fairfield town web site

2. Why are you interested in serving and how can you contribute to this board / commission?

I'm interested in helping the town do building project, seeing them go forward to completion in a timely fashion. And I have over 32 yrs. as an construction electrician.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

I was at September 8, 2014 meeting, and I have read the minutes to the last 6 months of meetings. Minutes about Smith Richardson, Riverfield school, Penfield Pavilion and Old Town Hall generator.

4. Have you spoken with the chair, any members, or the appropriate Department Head?

I spoke to most of them on 9-8-14

5. Have you read the written description of the board's role?

Yes

6. Do you have any potential conflict of interest?

No

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position? *Yes*

6:30pm, 2nd Monday of the month, Old Town Hall

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

Yes Republican

9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

John J. Comerford
145 Vesper St.
Fairfield Ct. 06825
H 203-367-8106
C 203-767-2847
Email-jmcmrfrd@optonline.net

Journeyman Electrician I.B.E.W. Local 3 N.Y.C.

Diligent and detail oriented professional with experience in commercial and industrial electrical work. Proven ability to complete projects within given time frame, ensuring all safety guidelines are adhered to. Dedicated and dependable individual who takes great pride in his work and seeks to install strong work ethics in others as exhibited by progressing from apprentice to journeyman & foreman. Demonstrated abilities in a team driven environment as well as independently and unsupervised.

Profile: Joined local 3 apprenticeship in 1981, giving me over 32 years of commercial and industrial electrical experience. Upon completion I became an A-Journeyman and I also hold a Connecticut Journeyman license (E-2) for over 25 years.

Qualifications:

| | |
|--------------------------------------|---------------------------------|
| Blue Print Interpretation | Communication Systems |
| Data Systems | Fire Alarm |
| Equipment Testing | Service, Repair and Maintenance |
| Commercial & Industrial Construction | |

Education:

| | | |
|-------------------------------|----------------------------------|------------------------------|
| <u>Certifications:</u> | OSHA Construction Safety | OSHA 10&30 |
| | Lockout Tagout Electrical safety | NFPA 70-E |
| | Boatswain Chair & Ropes | Citizenship Responsibility |
| | Rigging & Material Handling | Supported Scaffolding |
| <u>Course:</u> | National Electrical Code | NYC Electrical Code |
| | Telephone, Data & Fiber Optics | Cisco Network Administration |
| | Network Testing | Welding |
| | Asbestos Handling | |



Town of Fairfield

Office of the First Selectman
Fairfield, Connecticut 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

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Board/Commission: Town Facilities Commission

Date: 8/17/14

Name: Stephen Pitaniello

Address: 147 Trillium Road

Fairfield, CT 06824

Email: spitaniello@navigant.com

Home Phone: 203-254-9644

Work Phone : 203-319-6901

Cell Phone: 203-722-0813

1. How did you learn about this position?

Fairfield Patch

2. Why are you interested in serving and how can you contribute to this board / commission?

I am interesting in volunteering and giving back to my community by offering my time and my experience. With my 26 years of experience in construction industry I am confident that i can add value to this commission.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

I have not attended any meetings but have reviewed the 2014 minutes.

4. Have you spoken with the chair, any members, or the appropriate Department Head?

No

5. Have you read the written description of the board's role?

Yes

6. Do you have any potential conflict of interest?

No

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

I am aware of the scheduled meeting times and do not have any standing conflicts.

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

I am a registered voter. I believe I am registered as an independent.

9. Use this space to ask any questions you may have or to provide additional information you'd like to share.

I am interetsed in utilizing my willingness to volunteer and my professional experience to assist the Town on this committee or a similar commitee. I had previously applied to be a member of the Penfiled Renovation committee but was not selected.

EDUCATION:

M.S., Systems Management, Golden Gate University, 1991

B.S., Mechanical Engineering, Clarkson University, 1988

EXPERIENCE:

Mr. Pitaniello is a Managing Director in Navigant Consulting, Inc.'s Global Construction Practice. He is a registered professional engineer with more than 25 years of diverse construction, engineering and consulting experience. His broad range of construction experience includes construction management, engineering design, construction estimating, contract administration and consulting in both the public and private sector. Throughout his career he has acquired solid project management skills by directly managing construction projects and teams of engineers and tradesmen.

EMPLOYMENT HISTORY:

Navigant Consulting, Inc.

May 2000 – Present

Mr. Pitaniello provides construction consulting services to owners, contractors, subcontractors and design professionals in advisory and dispute resolution capacities. In the advisory capacity, he provides schedule and cost control and integrity monitoring services for project owners during the construction process. As a claims consultant, he is experienced in performing expert analyses including, but not limited to, schedule delay analyses, productivity analyses, errors & omissions analyses, disputed extra work and damage analyses. Mr. Pitaniello's experience includes the following project types; highways and bridges, hospitals, schools, airports, sport complexes, universities, commercial properties, railroads, and laboratories among others. Mr. Pitaniello has presented findings in the form of expert reports, negotiations, mediations and expert testimony.

Encon Heating & Air Conditioning – Operations Manager

February 1997 – April 2000

Mr. Pitaniello was responsible for organizational development within construction operations to accommodate the company's growing project volume while maintaining profitability. He analyzed all work-in-progress reports and allocated resources depending on the profit/loss forecast for each project. Mr. Pitaniello directly supervised 30 mechanics while coordinating with project owners, general contractors, subcontractors and design professionals to ensure adherence to project schedules, the contract documents and the company's quality standards.

STEPHEN PITANIELLO, P.E., CFCC

*Encon Heating & Air Conditioning – Project Manager
October 1994 – January 1997*

Mr. Pitaniello was involved with both design-build and design-bid-build projects in the light commercial and the high-end residential markets. He was responsible for all aspects of a project including design, estimating, value engineering, contract administration, project management, scheduling, subcontracting, billing and cost accounting.

*Turner Construction Company – Superintendent
November 1992 – September 1994*

Mr. Pitaniello performed construction management duties for various construction projects. His primary functions included schedule development and tracking to meet the owner's goals while interacting daily with architects, engineers, and subcontractors to ensure the project was constructed in accordance with the plans and specifications. He was responsible for project cost accounting to include review of subcontractor change orders and applications for payment. He coordinated with the owner and its representatives and provided weekly project status updates.

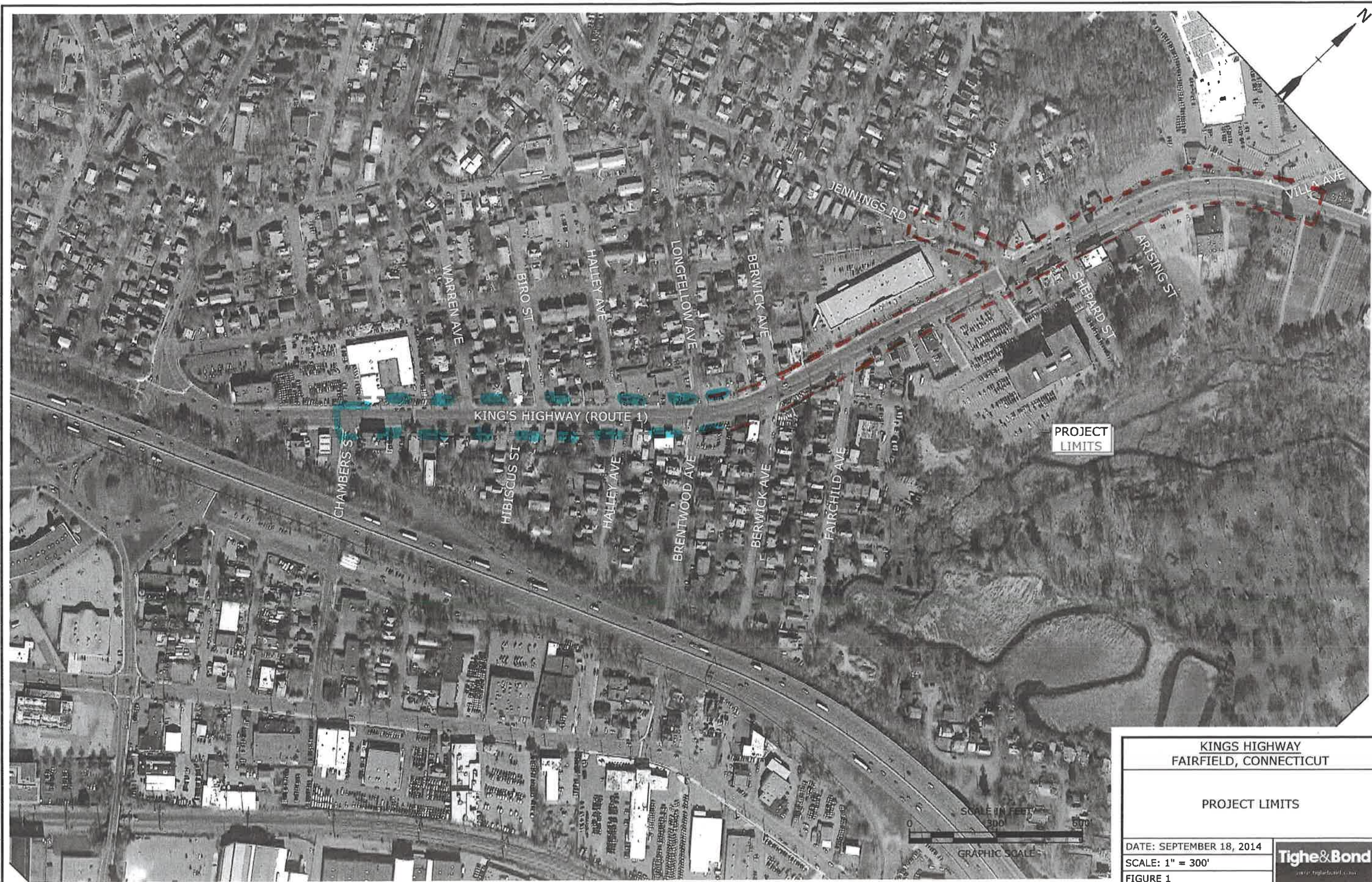
*USAF – Civil Engineering Group, Vandenberg AFB, CA
September 1988 – October 1992*

Mr. Pitaniello was a commissioned officer in the United States Air Force's Civil Engineering Group. He was assigned as a maintenance engineer for the base's mission critical facilities. He was a project engineer on a \$10 million refurbishment project that encompassed eight missile launch facilities. He also designed and managed a mechanical plant upgrade for the base's most critical facility. Mr. Pitaniello was responsible for coordinating with the Government Contracts division, the user agency and the Vandenberg AFB leadership. He also performed design document reviews for operational and maintenance requirements on other design-bid-build projects.

PROFESSIONAL LICENSES AND CERTIFICATIONS:

- Professional Engineer – California
- Professional Engineer – Connecticut
- Certified Forensic Claims Consultant (CFCC) - AACEi

Sep 19, 2014 7:56am Plotted By: JAR
Tighe & Bond, Inc. J:\F0439 Fairfield Target Client Business Development\Kings Highway Pedestrian Improvements\Drawing\Sketch\Figure 1 Revised.dwg



| | |
|---|---|
| KINGS HIGHWAY FAIRFIELD, CONNECTICUT | |
| PROJECT LIMITS | |
| DATE: SEPTEMBER 18, 2014 | Tighe & Bond <small>www.tighebond.com</small> |
| SCALE: 1" = 300' | |
| FIGURE 1 | |

09/19/2014
== Grant Extension

Chapter 74. FairTV

Sec. 74-1. Declaration of intent: FairTV.

There is hereby established a program for the recording (video & audio), production, editing, live broadcast, re-broadcast and internet streaming of the Town of Fairfield Education and Government meetings. The program shall provide the residents of the Town of Fairfield the ability to view government and education meetings as prescribed herein.

Sec. 74-2. Implementation.

The FairTV Commission shall have the responsibility and shall oversee the implementation of this ordinance.

Sec. 74-3. FairTV Broadcast System Manager (BSM).

- A. The BSM shall be appointed for a term of one year by the FairTV Commission and shall report directly to the FairTV Commission.
- B. The BSM shall administer the programing and coordinate all activities as directed by the FairTV Commission.
- C. The BSM shall develop a system of operations manual, acquire and maintain the appropriate equipment and act as custodial agent of the equipment; all such equipment shall remain the property of the FairTV Commission.
- D. The BSM shall have the power to engage and directly supervise video producers, technicians, interns and any other staff necessary to carry into effect the charge of the FairTV Commission.

Sec. 74-4. Primary Content.

FairTV shall record, produce, broadcast, re-broadcast and internet stream gavel to gavel regularly scheduled meetings the Town of Fairfield's:

- A. Representative Town Meeting
- B. Board of Education
- C. Board of Selectmen
- D. Board of Finance
- E. Town Plan & Zoning Commission

Sec. 74-5. Secondary Content.

With the consent and approval of the FairTV Commission, additional programming related to Fairfield Town government and Fairfield Public Schools meetings, events, ceremonies, parades, athletic competitions and channel appropriate, non-partisan informational programming created by FairTV Commission may be produced.

Sec. 74-6. Secondary Content Inhibitor.

The Primary Content must be completely assigned, scheduled and appropriately funded prior to the consideration or additional program production of Secondary Content is undertaken.

Sec. 74-7. Special Meeting Programming,

Programming and production to cover Special Meetings of Primary Content government and educational activities shall be at the discretion of the FairTV Commission; provided that time and financial considerations of current and planned Primary Content shall not be affected.

Sec. 74-8. Emergency Programming.

The FairTV Commission shall provide for the immediate broadcast and release of Emergency Bulletins properly decreed by the Public Safety Authorities of the Town of Fairfield through agreement with those authorities.

Sec. 74-9. Rights of Use

No elected official may produce, host or be featured in Secondary Content programming.

Sec. 74-10. Commission Created; membership; compensation.

- A. There shall be a FairTV Commission which shall consist of five (5) members who must be electors and residents of the Town of Fairfield. No more than two (2) members shall be members of the same political party. These members shall be recommended by unanimous consent of the Board of Selectmen and shall be appointed to the FairTV Commission by majority consent of the RTM. The BSM shall serve as an ex-officio member of the FairTV Commission without vote.
- B. No member of the FairTV Commission shall receive compensation for service. The BSM shall receive compensation for any prescribed duties.
- C. Prescribed duties and compensation of the BSM shall be under the sole purview of the FairTV Commission.
- D. The BSM, and all other designated agents of the BSM and/or Commission, shall serve at the pleasure of the Commission.

Sec. 74-11. Term of Office; removal; officers.

- A. The term of all members shall run for three (3) years, except that the initial terms shall be staggered as follows: one initial term of at least one (1) year, two initial terms of at least, but no more, than two (2) years, two initial terms of at least, but no more, than three (3) years so that the terms of not more than two (2) members shall terminate in any single year.

- B. If a member resigns or is removed for any reason before his or her term expires, a replacement shall be appointed within two (2) months of termination by the RTM in accordance with Section 74-10.A. to complete that term. A Commission member may be removed by a vote of the Board of Selectmen for good cause, upon request of the Commission. Failure to attend four (4) consecutive meetings without good reason shall constitute good cause for removal.
- C. The Commission shall elect a Chairperson, Vice Chairperson and Secretary. The Commission may form subcommittees to address specific duties of the Commission.
- D. A quorum at any such meetings shall consist of a majority of the voting membership.

Sec. 74-12 Jurisdiction.

- A. The FairTV Commission shall direct and supervise the activities of the FairTV System for the express purpose of recording (video & audio), producing, editing, live broadcast, re-broadcast and internet streaming of the Town of Fairfield Education and Government meetings.
- B. Policy making decisions, administration of the day-to-day operational aspects and general supervision of the System shall be the sole responsibility of the Commission.
- C. Adopt such regulations as it deems appropriate to assure procedures for the orderly and prompt performance of the Commission's duties.

Sec. 74-13 Professional Services.

The Commission shall have the authority to enter into contracts and/or agreements for professional services. The BSM, and all other designated agents of the BSM and/or Commission, shall serve under professional service contracts.

Sec. 74-14 Powers and duties.

The purpose of the FairTV Commission shall be to oversee the FairTV Broadcast System. The system includes FairTV Education, FairTV Government and FairTV on Demand. The Commission shall adopt policies and procedures that shall:

- A. Provide for cost effective broadcast operations.
- B. Deliver broadcast content of the legislative, educational, executive, financial and land use meetings of the Town of Fairfield.
- C. Develop and adopt policies and procedures for broadcast system operations and standards.
- D. Develop, approve and adopt professional service agreements for the BSM and all other persons, firms or parties the Commission deems necessary in the course of operations.
- E. Acquire, provide and maintain equipment necessary for the timely execution of the Commission's duties.

- F. The Commission shall be responsible for the custodial oversight of all such equipment and shall adopt policies for the proper preservation and care of such equipment.
- G. Serve as the Town of Fairfield and the Fairfield Board of Education representatives to the Cable Advisory Council of Area 2 (CAC2).

Sec. 74-15 Budget Appropriations and Funding

- A. Effective with the adoption of this ordinance by the RTM and the appointment and installation of members to the FairTV Commission funds appropriated, encumbered and/or designated for the operations of FairTV in the current fiscal year held in the Information Technology Department Budget shall henceforth be the sole responsibility of the FairTV Commission.
- B. Funds appropriated in the approved budget for the ensuing fiscal year shall henceforth be the sole responsibility of the FairTV Commission.
- C. The FairTV Commission shall prepare, present and oversee budget appropriations for the FairTV System.
- D. The BSM upon direction and approval of the FairTV Commission shall have authority to direct the expenditure of funds that have been appropriated.
- E. Funds approved and appropriated shall be maintained and accounted for by the Finance Department.

Alternate Side of the Street Parking Restrictions

In order to better facilitate snow and ice removal during winter events, alternate side of the street parking prohibitions will exist on all streets in the Town of Fairfield during a snow storm.

A. A parking restriction will go into effect when snow accumulation on a public roadway is forecasted to exceed two inches or more, or is declared by the First Selectman or his/her designee. The duration of this parking restriction will last until the snow has been removed from the street to the extent that vehicles can safely travel on the particular street.

B. Alternate side of the street parking shall mean that parking will only be allowed on the even “house numbered” side of the street, for the first 24 hours, commencing from the time that the storm is declared. At the conclusion of this 24 hour period, vehicles are prohibited from parking on the even house numbered side of the street and allowed only to park on the odd “house numbered” side of the street for the next 24 hour period.

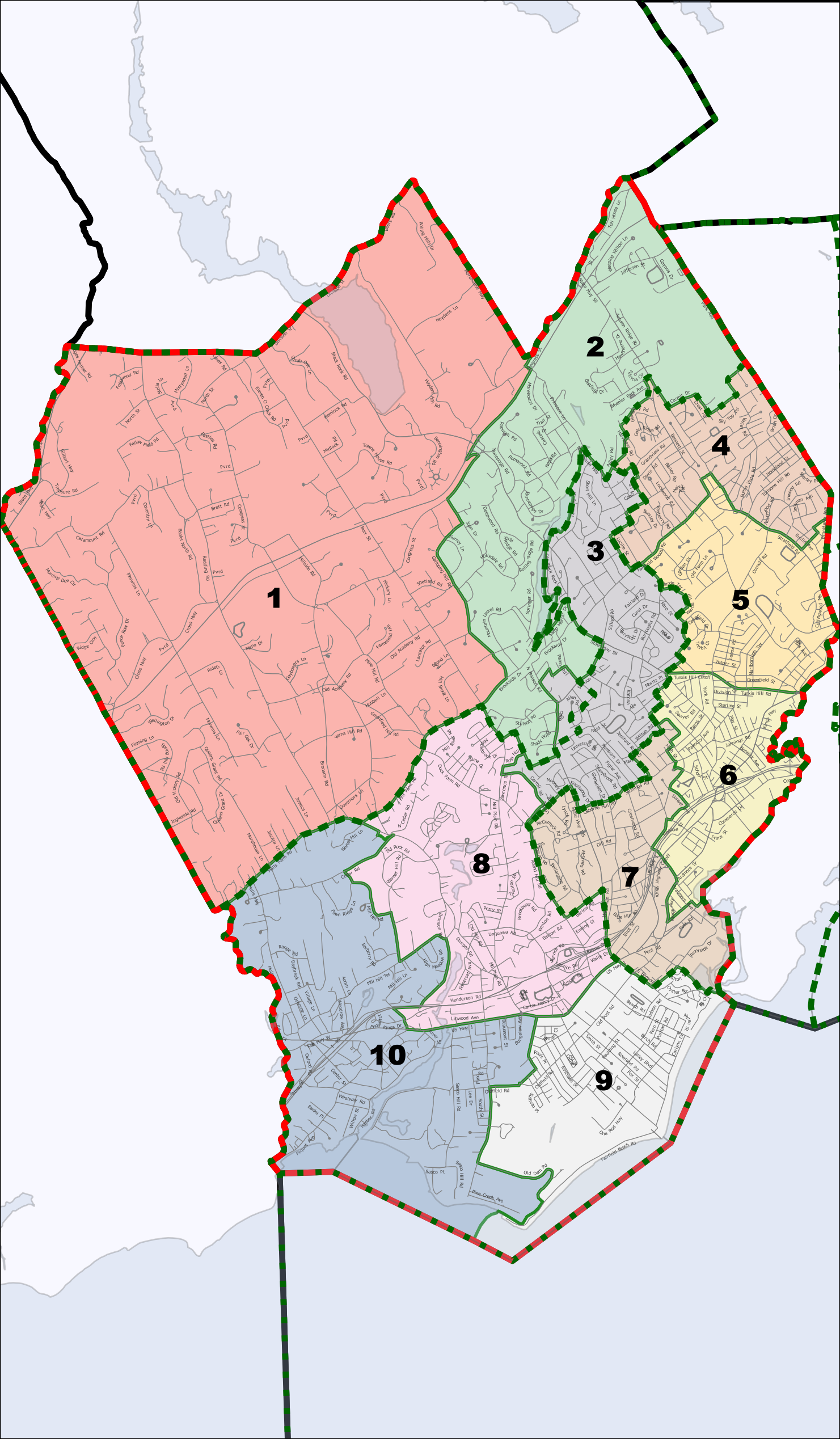
C. While the parking restrictions are in place, the owner of any vehicle found standing or parking on the wrong side of any public roadway, may be fined not more than \$99.00 (or the maximum permitted by state law) and the vehicle may be towed.

E. This ordinance shall exclude the State Roads within the town limits.

F. It shall be the duty of the Fairfield Police Department to ensure that the provisions of this ordinance section 91-3, of the Town Code is duly enforced.

Sponsored By ;

Ruth Smey
Hal Schwartz
Peter Ambrose
Hank Ference
Liz Zezima
Carol Pontrelli



§ 19-1. Establishment of Voting Districts.

There are hereby established and created in the Town 10 voting districts.

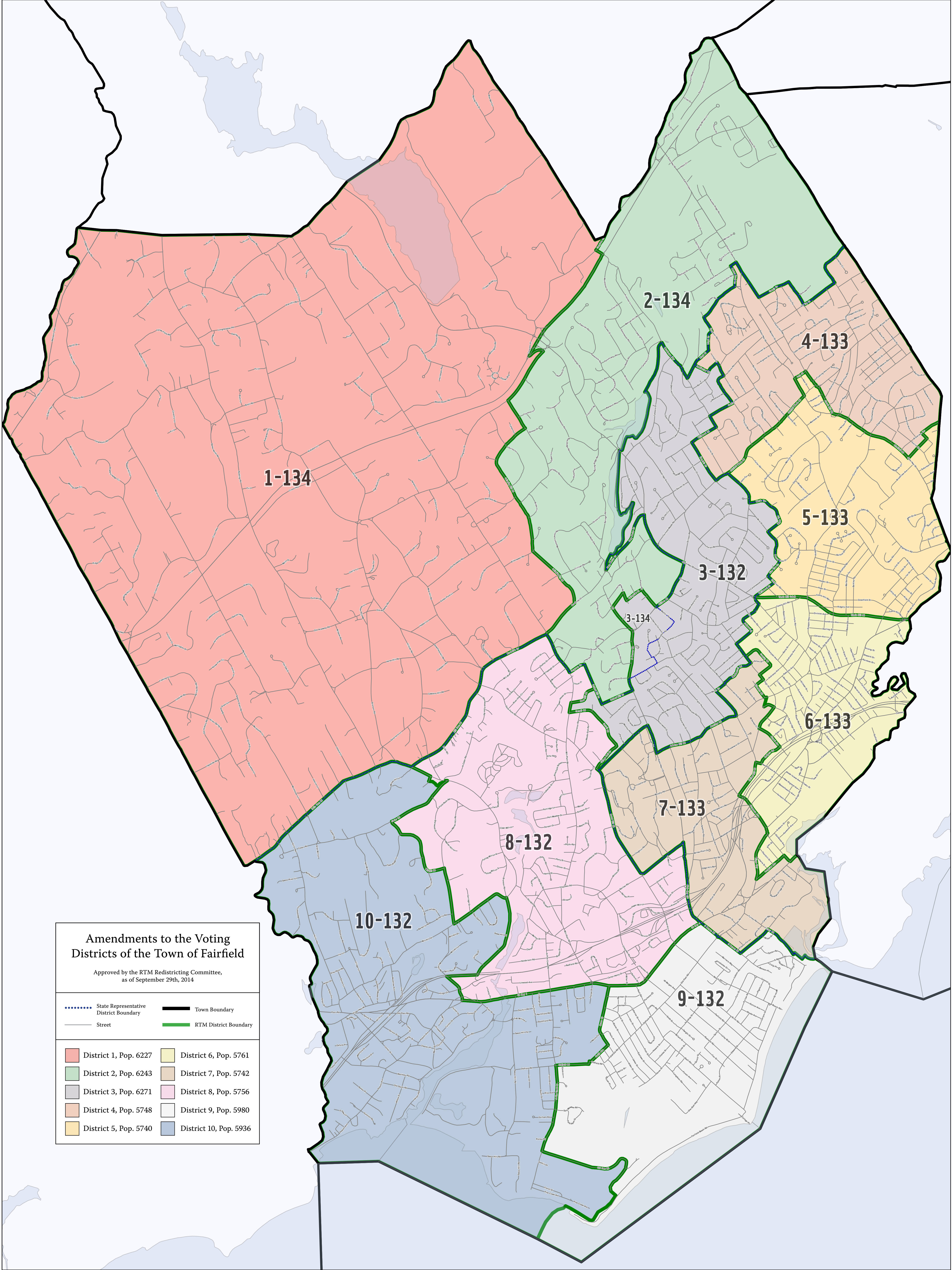
- (A) First District: See Map reference 2014-01, attached hereto for boundaries.
- (B) Second District: See Map reference 2014-02, attached hereto for boundaries.
- (C) Third District: See Map reference 2014-03, attached hereto for boundaries.
- (D) Fourth District: See Map reference 2014-04, attached hereto for boundaries.
- (E) Fifth District: See Map reference 2014-05, attached hereto for boundaries.
- (F) Sixth District: See Map reference 2014-06, attached hereto for boundaries.
- (G) Seventh District: See Map reference 2014-07, attached hereto for boundaries.
- (H) Eighth District: See Map reference 2014-08, attached hereto for boundaries.
- (I) Ninth District: See Map reference 2014-09, attached hereto for boundaries.
- (J) Tenth District: See Map reference 2014-10, attached hereto for boundaries.
- (K) There shall be 4 members of the Representative Town Meeting elected from each voting district.

§ 19-2. Boundaries; copy of map on file.

All lines are shown on a map entitled, "Amendments to the Voting Districts of the Town of Fairfield," and dated September 29th, 2014, which map is to be filed with the records of the Town in the Town Clerk's office and a copy to be filed with the Registrars of Voters.

§ 19-4. Voting machines.

At any election or primary which, as a result of the assembly, senatorial, or congressional district lines in effect, there is a voting district or part of a voting district which differs geographically from the district lines as constituted in a municipal election year, the Registrars of Voters may provide for separate voting tabulators in another voting district or part of a voting district for use by such electors.



Amendments to the Voting
Districts of the Town of Fairfield

Approved by the RTM Redistricting Committee,
as of September 29th, 2014

- State Representative
District Boundary
- Street
- Town Boundary
- RTM District Boundary

- District 1, Pop. 6227
- District 2, Pop. 6243
- District 3, Pop. 6271
- District 4, Pop. 5748
- District 5, Pop. 5740
- District 6, Pop. 5761
- District 7, Pop. 5742
- District 8, Pop. 5756
- District 9, Pop. 5980
- District 10, Pop. 5936

memo

TOWN OF FAIRFIELD

To: Representative Town Meeting
From: Representative Pamela Iacono, D-9, Chairman RTM Redistricting Committee on behalf of Representatives Allen Marks, D-6, Phil Pires, D-7, and Chris Tymniak, D-9
CC: Betsy Browne, Town Clerk
Date: 10/14/2014
Re: Town Redistricting Ordinance

Comments: In response to the Redistricting Committee Guidelines set forth by the Special Legislative & Management Committee, the Redistricting Committee submits the attached Redistricting Ordinance to the RTM for its consideration and approval. Furthermore, as prescribed in Rule 32 of the RTM Rules to Regulate, the Redistricting Committee has asked that the Moderator refer the proposed Redistricting Ordinance to the Committee on Legislation and Administration to be heard at its October 2014 meeting.

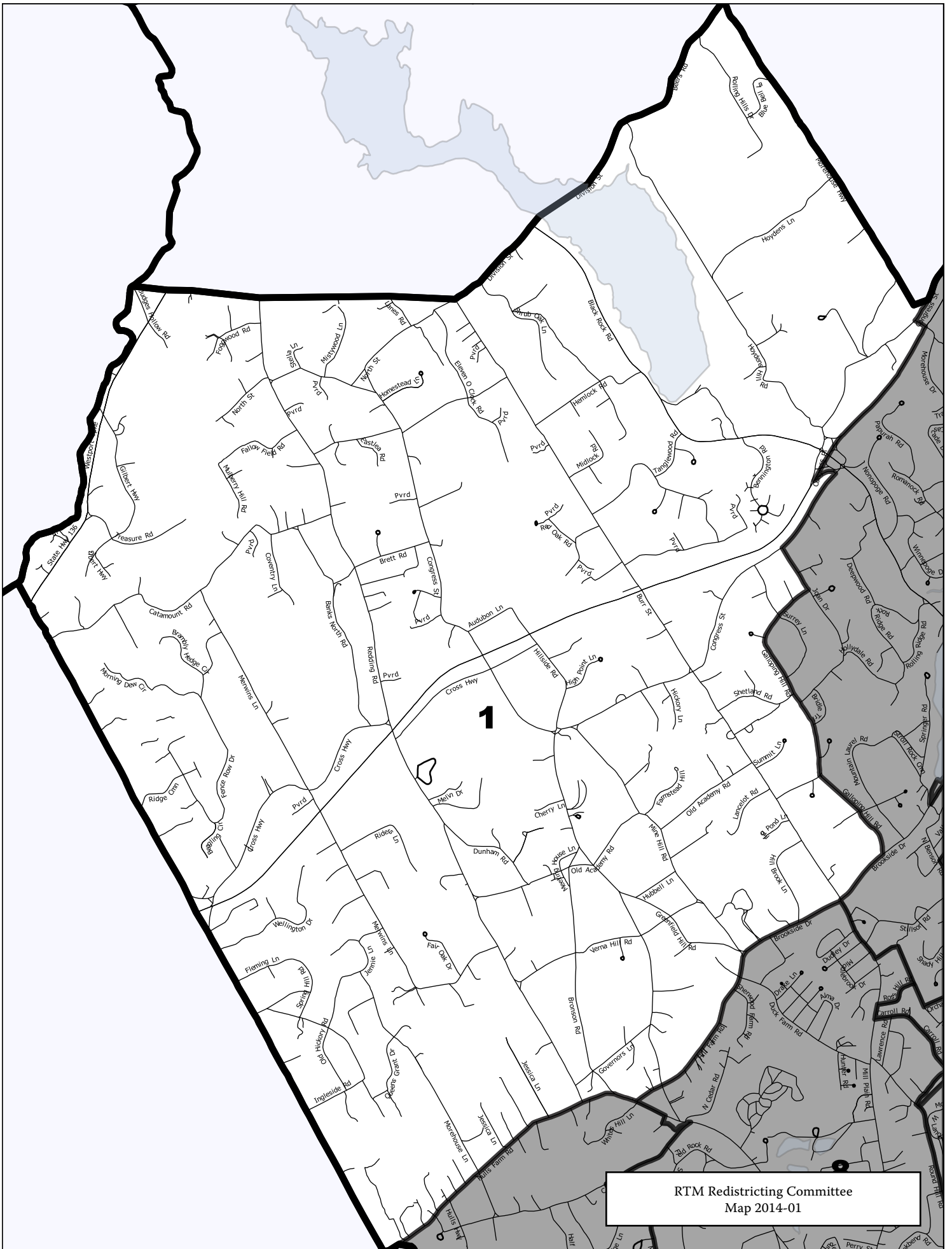
As a Redistricting Committee, we dedicated ourselves to outlining an RTM voter district map that was in the best interest of all Fairfield residents while meeting the legal requirements of our State Statutes and Town Charter. One of the guidelines set forth by the SLMC was that, “no sitting RTM Representatives geographical location or current RTM District be taken into consideration while apportioning voting districts in adherence to the 2011 US Census.” We respectfully request that you remember this guideline and ask that you also keep the interest of Fairfield voters in mind as you consider the proposed Redistricting Ordinance.

The documents attached outline the Committee’s proposal for 10 RTM districts and 11 polling districts (one split district). The new split district is D-3 which comprises both the 134th and 132nd State Assembly districts. In the interest of increased efficiency and accountability, we recommend that 4 members of the RTM shall be elected from each voting district.

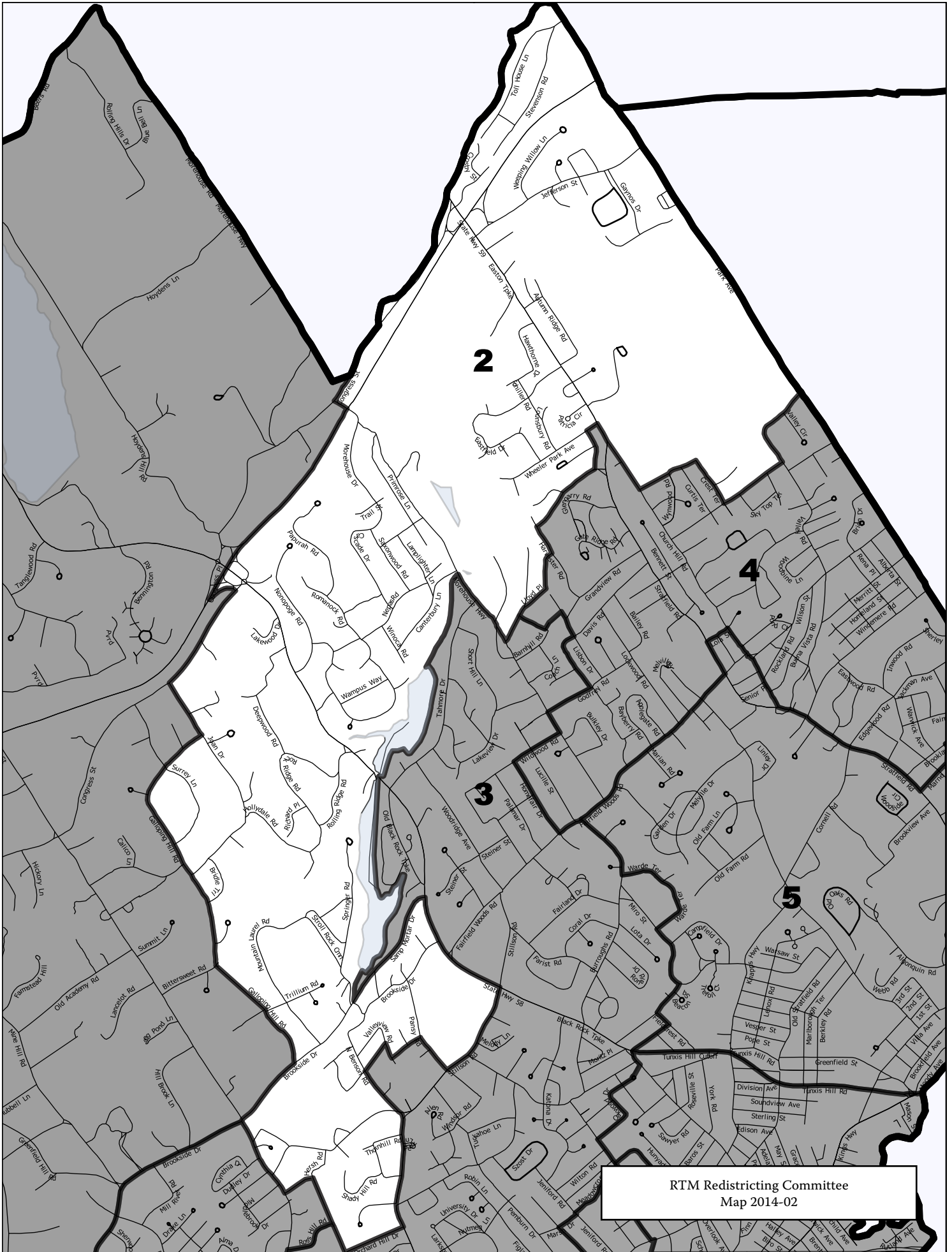
We carefully weighed the 2011 US Census numbers. Under the proposed Redistricting Ordinance, all districts are within the 10% population variance threshold as required by State Statute. The proposed Redistricting Ordinance also promotes geographical apportionment and creates the least amount of split districts possible (one). Additionally, the Committee scrutinized voter registration data and subsequently created 3 voter districts that lean Republican, 3 voter districts that lean Democratic, and 4 “swing” districts. Of those swing districts, 2 lean slightly Republican and 2 lean slightly Democratic. Please keep in mind that most registered voters are unaffiliated, so whether a district “leans” Republican or Democrat really is insignificant—it is the candidate who is running and can most effectively connect with a resident who will ultimately earn election to the RTM.

A note on polling locations: in some districts polling locations will change. Under State Statutes the location of a polling place is determined by the Registrars. In the event that the Registrars cannot agree on a polling location, the decision is referred to the RTM for a ruling. It is allowable under State Statutes to have a polling location outside of a voting district.

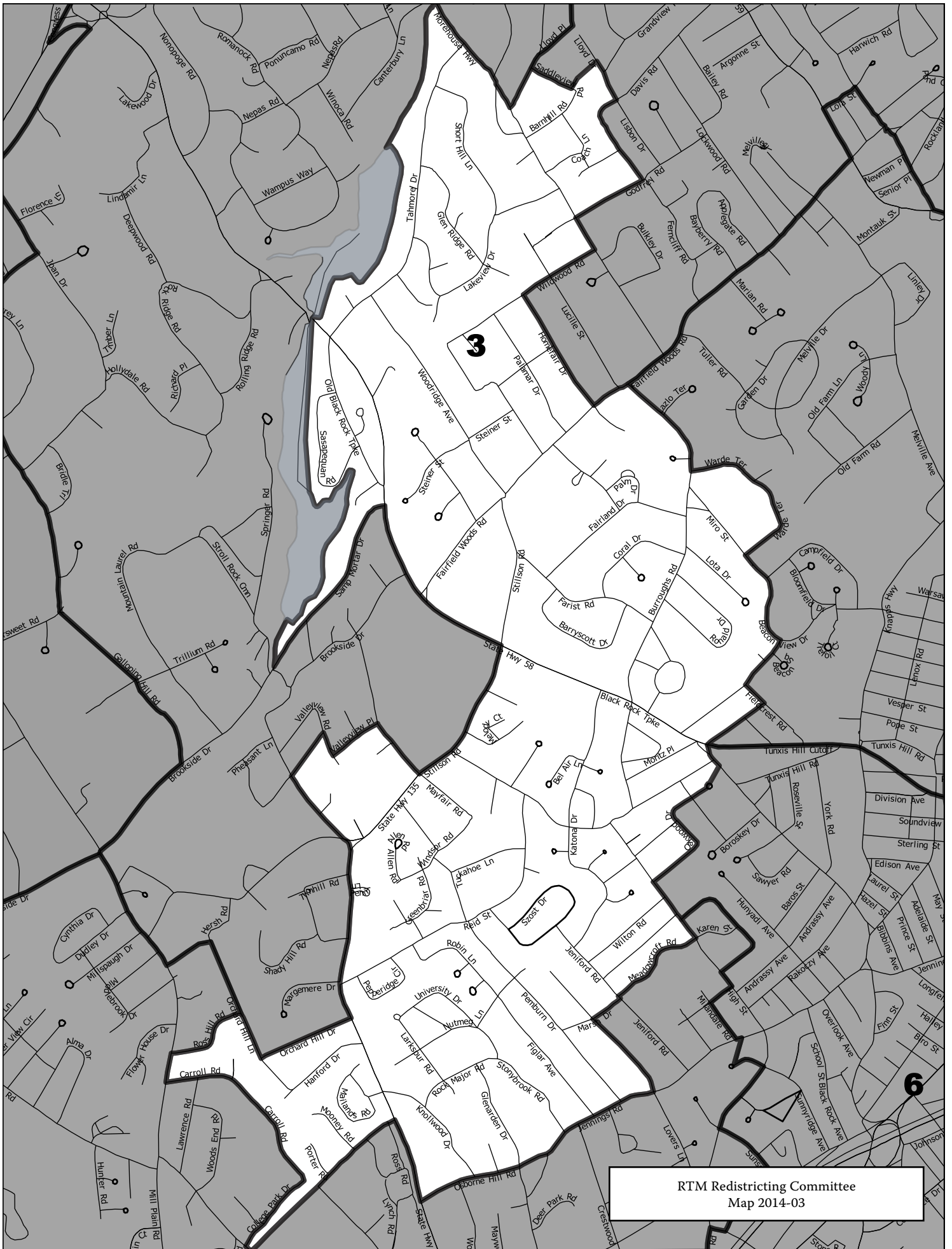
The proposed Redistricting Ordinance was carefully deliberated and discussed at months of public meetings. It has met the approval of the Secretary of State’s Office. Thank you for your consideration.

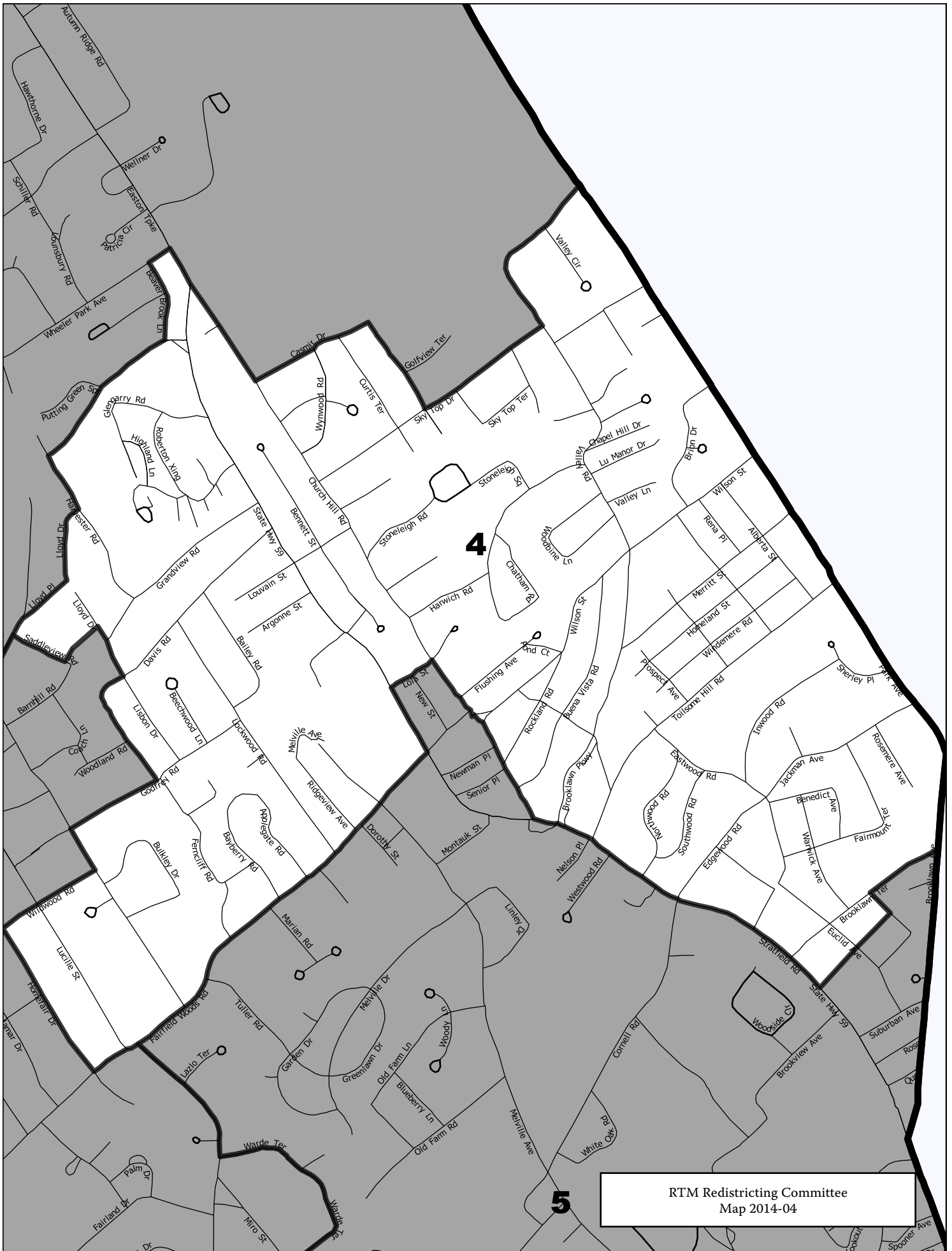


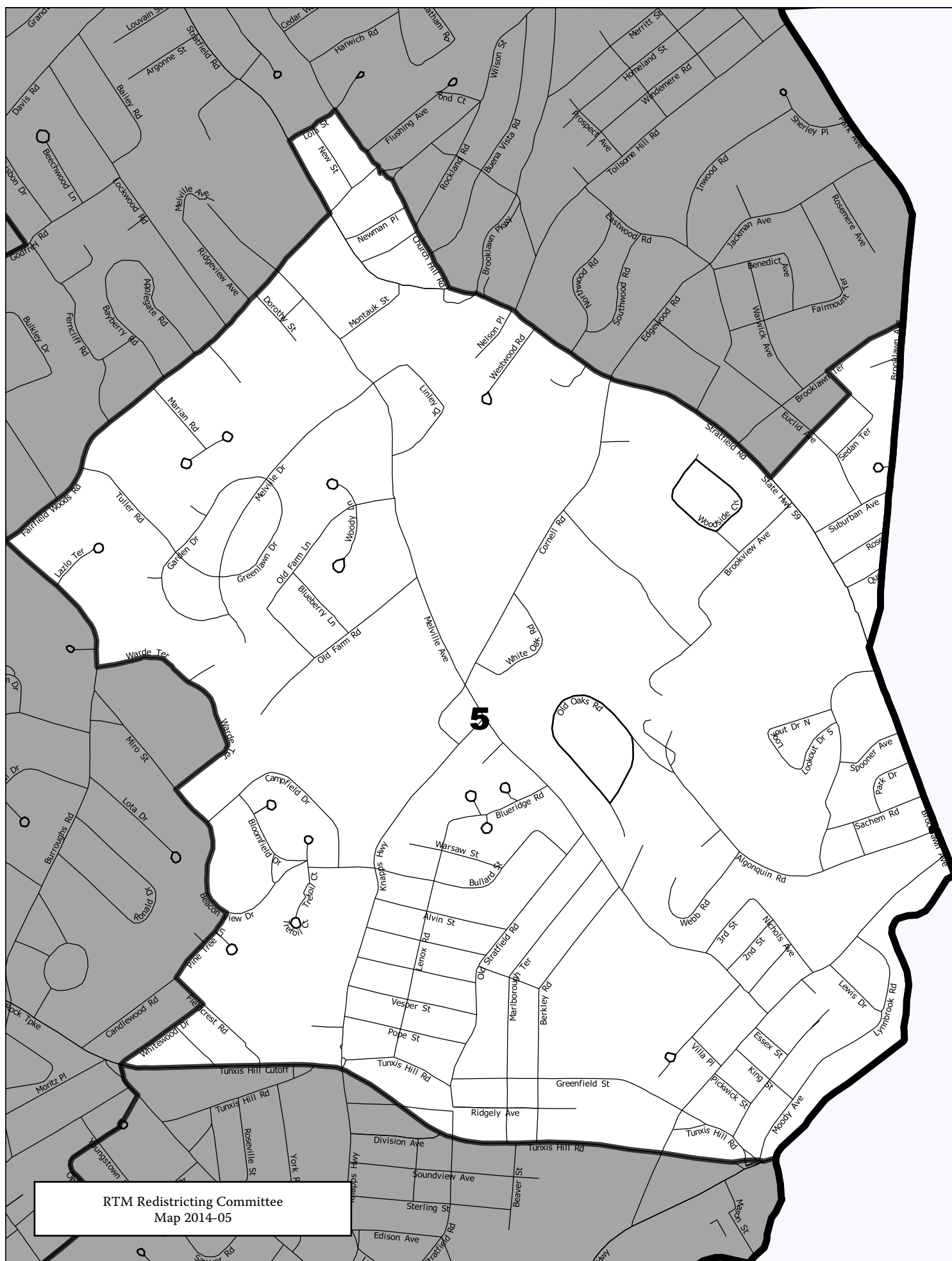
RTM Redistricting Committee
Map 2014-01



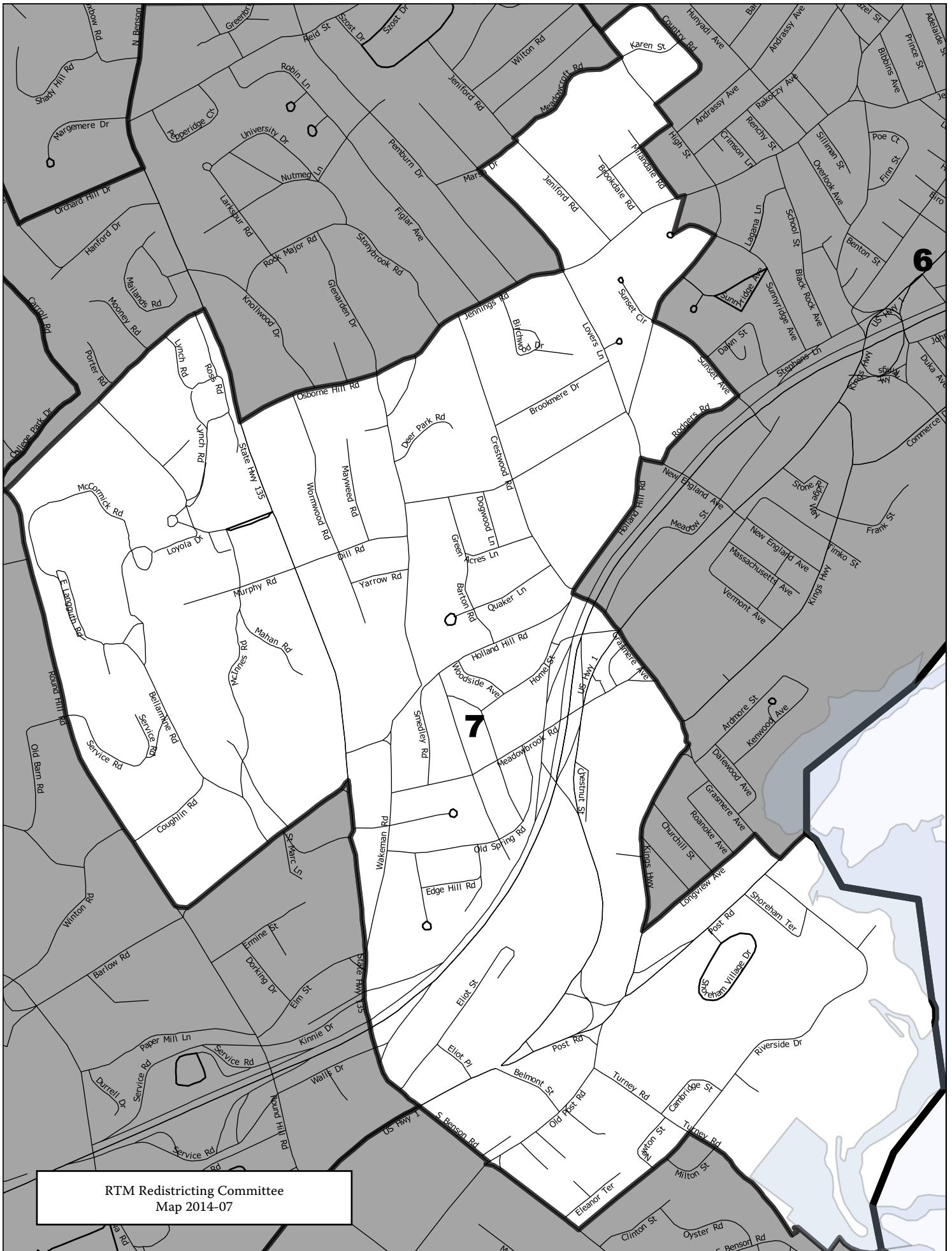
RTM Redistricting Committee
Map 2014-02







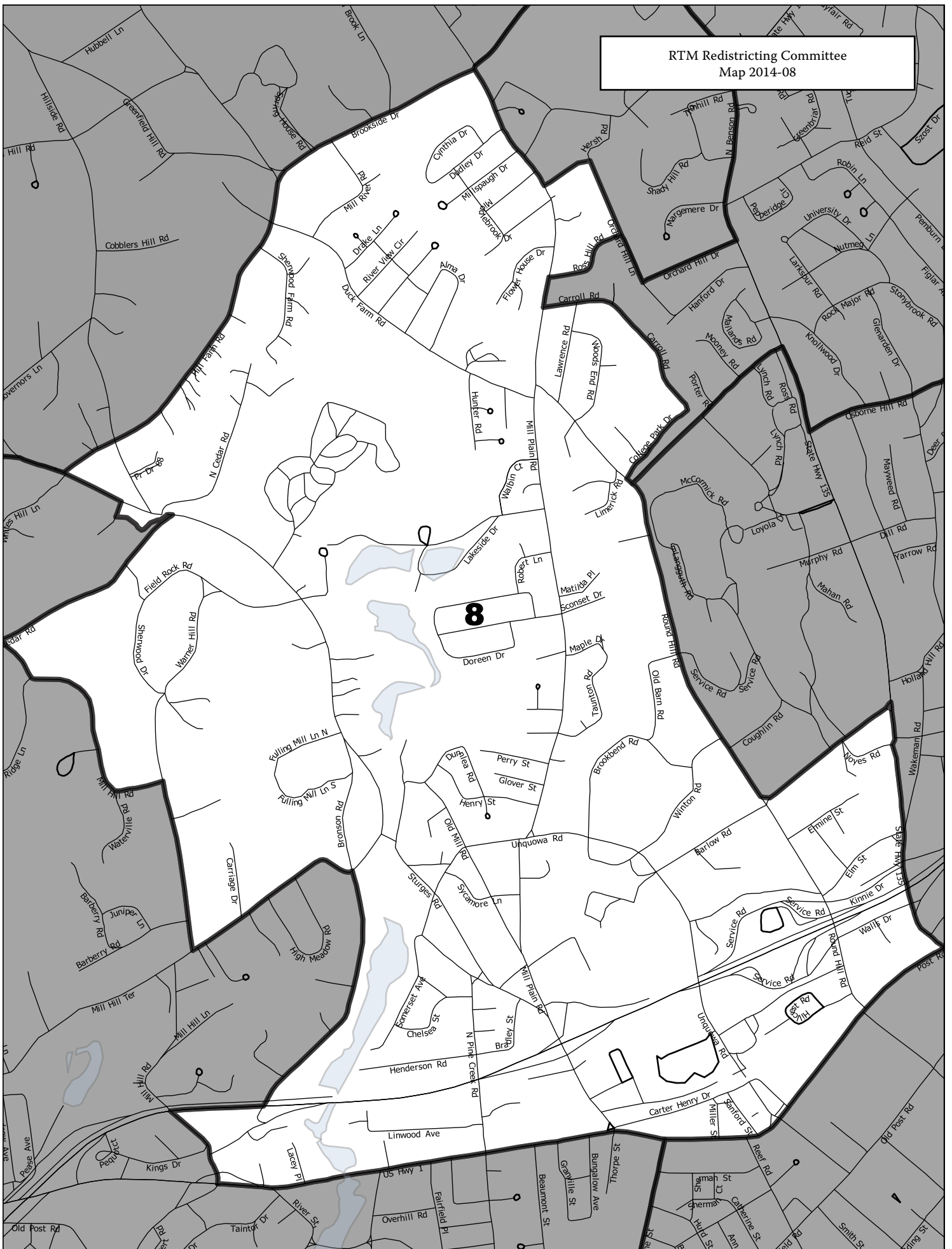
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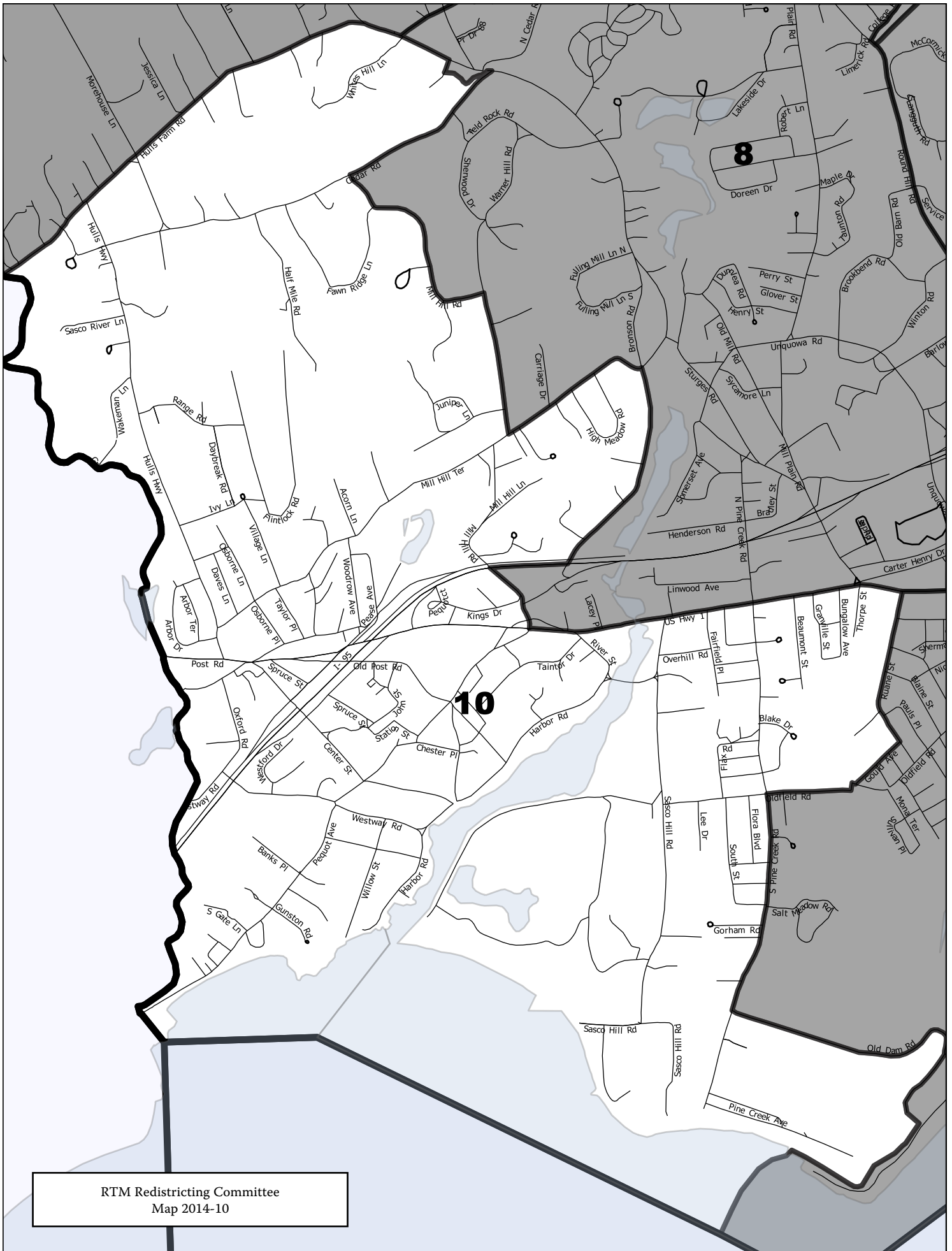
RTM Redistricting Committee
Map 2014-07

RTM Redistricting Committee
Map 2014-08

8







RTM Redistricting Committee
Map 2014-10

Town of Fairfield

Special Legislative & Management Committee: Redistricting Committee Guidelines

1. The Redistricting Committee (RC) shall be established pursuant to Town Charter section 2.6, A. (2). The RC shall execute the responsibilities under the said Charter provision to effectuate the prompt and professional implementation of a Redistricting Ordinance (RO).
2. The RC shall have the power to retain impartial persons, firms and consultants to aid in the establishment of voting district boundaries.
3. The RC may appoint an impartial person to mediate disputes between the parties of the RC.
4. The RC shall have the power to expend funds up to and to not exceed \$10,000 to engage such persons, firms or consultants to assist the RC to produce a RO.
5. The RC shall be composed of two Republican RTM Members and two Democratic RTM Members as appointed by the Special Legislative Management Committee.
6. The RC shall propose a RO that promotes contiguous geographical apportionment.
7. The RC shall to the best of their ability map districts for the RO that will maintain existing polling locations.
8. The RC, and firms and consultants hired to aid in the establishment of voting district boundaries, shall not take into consideration any sitting RTM Representatives geographical location or current RTM District while apportioning voting districts in adherence to the 2011 US Census.
9. The RC shall provide updates on its progress in fulfilling the aforementioned requirements of redistricting outlined above to the full RTM on a monthly basis beginning on February 24, 2014 and each subsequent month until an ordinance is proposed by the RC.
10. The RC proposed RO shall be submitted to the RTM for consideration and approval no later than the regularly scheduled RTM meeting of October 27, 2014, accordingly the RO shall need to be proposed by the RC no later than October 13, 2014 and referred to the Committee on Legislation and Administration as prescribed in Rule 32 of the RTM Rules to Regulate.
11. The RC shall publically notice and convene on the evening of the RTM meeting whereby the RO is to be heard, considered and acted upon. As prescribed by the Town Attorney any and all amendments proposed by the RTM to the RO shall be referred back to the RC for consideration. Amendments shall be acted upon by the RC forthwith so as to thereupon resubmit a proposed RO to the RTM for re-consideration.
12. Failure of the RC to propose an RO as prescribed above will result in the committee's progress being re-evaluated and if appreciable progress has not been made then the SLMC may at its discretion depopulate the RC.

VOTER REGISTRATION BREAKOUT

[illegible]