



TOWN OF FAIRFIELD
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OFFICE OF THE TOWN CLERK

ELIZABETH P. BROWNE, MMC, MCTC
TOWN CLERK

WARNING TO THE MEMBERS OF THE REPRESENTATIVE TOWN MEETING AND RESIDENTS OF THE TOWN OF FAIRFIELD

Notice is hereby given that the Annual Organizational Meeting of the Town of Fairfield will be held at the Education Center, 501 Kings Highway East, Fairfield, CT and via Webex on Monday, November 25, 2024, at 8:00 PM, for the following purposes:

The RTM Committee meeting will be held on Monday, November 18, 2024 at 7:30 PM at the Education Center, 501 Kings Highway East, Fairfield, CT, and via Webex. Following the presentations, Committees will meet separately and simultaneously. Numbers for the respective Committees are listed at the end of the warning for anyone to listen by phone.

- Via Webex: <https://tofit.my.webex.com/join/community>
- FairTV's cable channel (channel 79 for Fairfield Cablevision and 6010 for Frontier Cable)
- FairTV's website <https://www.fairfieldct.org/government/fairtv/index.php>
- Live Stream: <https://www.youtube.com/@fairtvgovernment720/streams>
- FairTV YouTube Channel: <https://www.youtube.com/@fairtvgovernment720>
- By phone: 667-776-9044

There will be no live public comment until called for by the Moderator during the meeting. The public is encouraged to send their comments before the meeting to the following email: rtm@fairfieldct.org. Back-up documents relating to the agenda items can be found at <https://fairfieldct.org/rtm/backup>.

1. Roll Call - Pledge of Allegiance - Moment of Silence
2. To consider and act upon the Minutes of the Regular Meeting held on October 28, 2024.
3. To elect a Moderator and Deputy Moderator for the ensuing year.
4. To nominate and elect members to serve on the Special Legislative Management Committee.

REPRESENTATIVE TOWN MEETING

November 25, 2024

Page 2 of 6

5. To consider and act upon the following resolution recommended by the Town Clerk:

“RESOLVED, that in accordance with the Town Charter and state filing rules, the Representative Town Meeting hold their regular meetings for the year 2025 on the following dates:

January 27	April 28	July 28	October 27
February 24	May 5 & 27	August 25	November 24
March 31	June 23	September 29	December 15

and Standing Committee meetings be held the following dates:

January 21	April 7-8	June 16	September 15
February 18	April 21	July 21	October 20
March 24	May 19	August 18	December 8.”

6. To hear, consider and act upon the following appointment to the Employees Retirement Board as recommended by the Board of Selectmen:

George Blees (R) 96 Rock Major Road, Term Nov. 2020 - 2025
(To fill vacancy created by the resignation of Kevin Sjodin (R))

7. To receive a report from the Complete & Safe Streets Coordinator per Section 91-32 of the Town Code.
8. To receive a presentation from the IT Director regarding email communication for the RTM.
9. To consider and act upon the following resolution recommended by the First Selectman:

“RESOLVED, that a certain Agreement negotiated by and between the Town of Fairfield and the Communications Workers of America, AFL-CIO (ECC) concerning conditions of employment for the period commencing July 1, 2023 and ending June 30, 2027 be, and hereby is, approved.”

10. To hear, consider and act upon the following resolution as recommended by the Board of Selectmen:

“RESOLVED, that, in accordance with a request from the Affordable Housing Commission and the Director of Community and Economic Development, the Town of Fairfield purchase property at 254 Greenfield Street, as more particularly set forth in the contract of sale; and

FURTHER RESOLVED that an allocation of funds from the American Rescue Plan Act be authorized to cover all costs associated with said purchase, or if the funds from the American Rescue Plan Act prove insufficient for said purchase, any additional funds required for the purchase be, and hereby are authorized to be spent from the Housing Trust Fund.”

REPRESENTATIVE TOWN MEETING

November 25, 2024

Page 3 of 6

11. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that the American Rescue Plan Act (ARPA) Funds be reallocated as described in the attached Exhibit B.”

12. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“WHEREAS, the Town of Fairfield has been awarded a grant in the amount of \$17,519.02 by the State of Connecticut, acting through its Secretary of the State Office, for costs related to implementing and conducting early voting; and

WHEREAS, the Grant does not require any matching funds to be provided by the Town;

NOW, THEREFORE, BE IT RESOLVED, that the First Selectman be, and hereby is, authorized to accept said \$17,519.02 Grant Funds, and execute an Assistance Agreement between the Town and the State memorializing the terms of the Grant, as well as any and all documents necessary or appropriate to carry out the terms of the Grant; and

BE IT FURTHER RESOLVED, that the Board of Selectmen hereby appropriates the amount of the Grant Funds and authorizes the Grant Funds to be used for the purposes as specified in the Grant.”

13. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

WHEREAS, the Fairfield Arts Commission has been awarded a grant in the amount of \$1,000 by the State of Connecticut Office of the Arts to support the activities of the Arts Commission;

NOW THEREFORE BE IT RESOLVED, that the First Selectman be, and hereby is, authorized to accept said \$1,000 grant, expend said grant funds in accordance with the terms of the grant, and execute a State & Federally funded grant contract between the State of Connecticut Department of Economic and Community Development and the Arts Commission memorializing the terms of the grant.”

14. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that the bond resolution entitled, ‘A Resolution Appropriating \$3,240,000 for the costs of certain Nonrecurring Capital Projects and Authorizing the Issuance of Bonds to Finance Such Appropriation,’ be, and hereby is, amended and restated to increase the appropriation and bond authorization of the Southport Sidewalk Connectivity Project by \$600,000 to \$3,840,000.”

REPRESENTATIVE TOWN MEETING

November 25, 2024

Page 4 of 6

15. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that the bond resolution entitled, ‘A Resolution Appropriating \$5,615,565 for the Costs Associated With the Air Conditioning Upgrade Project at Tomlinson Middle School and Authorizing the Issuance of Bonds to Finance Such Appropriation,’ be, and hereby is, approved.”

16. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that the bond resolution entitled, ‘A Resolution Appropriating \$7,255,022 for the Costs of Certain Nonrecurring Capital Projects and Authorizing the Issuance of Bonds to Finance Such Appropriation,’ be, and hereby is, amended and restated to increase the appropriation and bond authorization of the Knapps Highway Tennis/Basketball Courts Project by \$409,956 for a total of \$7,664,978.”

17. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that the bond resolution entitled, ‘A Resolution Appropriating \$4,176,576 for the Cost of Partial Roof Replacement Projects at McKinley Elementary School, Stratfield Elementary School and Tomlinson Middle School and Authorizing the Issuance of Bonds to Finance Such Appropriation,’ be, and hereby is, approved.”

18. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that the bond resolution entitled, ‘A Resolution Appropriating \$1,000,000 for Initial Costs to Conduct a School District Building Evaluation and Authorizing the Issuance of Bonds to Finance Such Appropriation,’ be, and hereby is, approved.”

19. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that the bond resolution entitled, ‘A Resolution Appropriating \$1,000,000 for Costs Associated with the Complete and Safe Streets Project and Authorizing the Issuance of Bonds to Finance Such Appropriation,’ be, and hereby is, approved.”

REPRESENTATIVE TOWN MEETING

November 25, 2024

Page 5 of 6

20. To hear, consider and act upon the following resolution as recommended by the Board of Finance:

“RESOLVED, that the Town hereby authorizes, approves and directs the transfer of the Fiscal Year 2023-2024 Revenue surplus as follows:

The portion of the FY2023-2024 surplus resulting from actual revenue amounts that were more than budgeted revenue amounts (“Revenue Surplus”) shall be appropriated as follows:

[Thousands (\$000)]

Details of Revenue Surplus:

Property taxes	\$2,880
Intergovernmental	\$2,488
Charges for services	\$1,550
Income from investments	\$5,064
Sale of assets	\$ 103

Total \$12,085

Transfer to the debt service fund \$12,085.”

21. To hear and consider for the first time a Traffic Authority Ordinance.
22. To hear and consider for the first time a amendments to the Tax Relief for the Elderly and Disabled Homeowners Ordinance, Section 95-7 to Section 97-15.4 of Chapter 95, Article III, of the Code of the Town of Fairfield, sponsored by the Senior & Disabled Tax Relief Committee.
23. To hear and consider for the first time amendments to the Streets and Sidewalk Ordinance, Section 91-2 of the Code of the Town of Fairfield, sponsored by Myke Hartigan, District 3; Chris Carroll, District 8; and Mark McDermott, District 9.
24. To consider and act upon any other matters presented to said meeting and which may be properly acted upon under the rules of the Representative Town Meeting.

November 12, 2024

Elizabeth P. Browne
Town Clerk

REPRESENTATIVE TOWN MEETING

November 25, 2024

Page 6 of 6

AFTER THE PRESENTATIONS, THE COMMITTEES MEET SEPARATELY AND SIMULTANEOUSLY. BELOW ARE THE NUMBERS TO CALL FOR EACH COMMITTEE

Legislation and Administration:	667-776-9044	1
Education and Recreation:	720-820-1221	6
Public Health & Safety:	339-209-6014	3
Public Works & Planning:	516-597-9432	4
Finance:	518-418-1465	5