

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**TUESDAY, JANUARY 18, 2022**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

**1. PLEDGE OF ALLEGIANCE:**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond  
Council Members: Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council: Pardo

**Resolution 01-18-22-01**

Motion by Tefend  
Supported by Martin

RESOLVED, to excuse Council Member Pardo from the regular council meeting of January 18, 2022.

Motion carried unanimously 6-0

ALSO, PRESENT: Police Chief Jerry Page, Fire Chief James Katona, City Clerk Shane Harrison, Treasurer Joanne Beard, Library Director Michael Cummings, Economic Development Director Elizabeth Hendley, Department of Public Services Director Justin Danosky

**3. APPROVAL OF MINUTES:**

**Resolution 01-18-22-02**

Motion by Bergeron  
Supported by Martin

RESOLVED, to approve the minutes of the regular City Council meeting of January 18, 2022.

Motion carried unanimously 6-0

**4. CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

**5. REPORTS FROM DEPARTMENT HEADS:**

Library Director Michael Cummings noted that Story Time started back up and this upcoming Thursday there would be an author presenting.

Economic Development Director Elizabeth Hendley shared that a Grant was received to help local small businesses by supplying training and education.

Department of Public Services Director Justin Danosky provided an update on two (2) water main breaks that had occurred within the last two (2) weeks.

City Clerk Shane Harrison stated that the City updated the Key Scan system and asked if you have any issues to reach out to either herself or Police Chief Jerry Page. Clerk Harrison also noted that the phone system had been updated and that she is in the process of acquiring quotes on a new Audio/Visual system for Council Chambers.

**6. REPORTS FROM COUNCIL MEMBERS:**

Councilman Wrobel requested that Woodline Ct. parking be updated to only utilize one side for parking. Police Chief Page stated he would work on that with Fire Chief Katona & DPS Director Danosky and get the situation rectified.

Councilman Dishaw requested that Police Chief Page also look at the parking on Mill St.

**7. MAYOR COMMENTS:**

Mayor Mark Hammond stated that he had a few more housekeeping items that needed to be addressed. Mayor Hammond requested the appointment of Chandler Lindamood to the Board of Review.

**Resolution 01-18-22-03**

Motion by Martin  
Supported by Bergeron

RESOLVED, to approve the Mayor's recommendation of appointing Chandler Lindamood with an expiring term of January 18, 2025 to the Board of Review

Motion carried unanimously 6-0

Mayor Hammond also requested a wage increase to the Department of Public Services Assistant Director.

**Resolution 01-18-22-04**

Motion by Wrobel  
Supported by Bergeron

RESOLVED, to approve a 2% pay increase for Eric Holtz, Assistant Director of the Department of Public Services.

Motion carried unanimously 6-0

Mayor Hammond noted that he was requesting the hiring of a Building & Safety Director, Councilman Dishaw questioned if the director was aware of the building maintenance aspect of the position. Mayor Hammond stated that that role was split up and would not be in the new Director's duties. Mayor Hammond also shared that Mr. Kemp had all the necessary certifications/licenses for the position.

**Resolution 01-18-22-05**

Motion by Dishaw  
Supported by Tefend

RESOLVED, to approve the appointment of Jeff Kemp as Building and Safety Director. Mr. Kemp will receive a salary of \$63,000, and the benefits will be consistent as outlined in the City Administrative Officers Policy.

Motion carried unanimously 6-0

Mayor Hammond then asked if anyone had any questions/comments of the updated Administrative Employees & Officers Policy that was presented by City Attorney Matthew Zick at the last council meeting.

**Resolution 01-18-22-06**

Motion by Tefend  
Supported by Wrobel

RESOLVED, to adopt the Administrative Employees and Officers Policy that was presented with the addition of the city matching 1% to Officers Health Care Savings Plan Account.

Motion carried unanimously 6-0

**8. UNFINISHED BUSINESS:**

**Item 8-A 2nd Reading of Ordinance – Amendment to Revise Chapter 38 Stormwater Management**

**Resolution 01-18-22-07**

Motion by Wrobel  
Supported by Tefend

RESOLVED, to suspend the 2<sup>nd</sup> reading of ordinance 454 – Amendment to Revise Chapter 38 Stormwater Management.

Motion carried unanimously 6-0

**Resolution 01-18-22-08**

Motion by Martin

Supported by Bergeron

RESOLVED, to adopt ordinance 454 with Amendment to Revise Chapter 38 Stormwater Management as presented.

Motion carried unanimously 6-0

**9. NEW BUSINESS:**

**Item 9-A Flat Rock Area Little League Parade Saturday, April 23, 2022**

**Resolution 01-18-22-09**

Motion by Martin  
Supported by Bergeron

RESOLVED, to approve the Flat Rock Area Little League Parade route for Saturday, April 23, 2022.

Motion carried unanimously 6-0

**10. LATE CORRESPONDENCE:**

**11. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Sue Farrar, resident shared that she would be hosting a City-Wide Garage Sales in 2022, the dates of these events will be May 14<sup>th</sup> & 15<sup>th</sup> and September 10<sup>th</sup> & 11<sup>th</sup>.

**12. ADJOURNMENT:**

**Resolution 01-18-22-10**

Motion by Wrobel  
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of January 18, 2022, at 8:11pm.

Motion carried unanimously 6-0

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**MARK A. HAMMOND, MAYOR**

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**SHANE ANNE HARRISON, CITY CLERK**

Approved as presented at the February 7, 2022 Regular City Council Meeting