

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**MONDAY, JUNE 20, 2022**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

**1. PLEDGE OF ALLEGIANCE:**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond  
Council Members: Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: Police Chief Jerry Page, City Clerk Shane Harrison, Treasurer Joanne Beard, Economic Development Director Elizabeth Hendley, Department of Public Services Director Justin Danosky, City Attorney Matthew Zick, & Building and Safety Director Jeff Kemp

**3. APPROVAL OF MINUTES:**

**Resolution 06-20-22-01**

Motion by Martin  
Supported by Wrobel

RESOLVED, to approve the minutes of the regular City Council meeting of June 6, 2022.

Motion carried unanimously 6-0

**4. CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

Members of the audience addressed council regarding the following:

- 2022/2023 Budget Questions
- Support in keeping the Community Center open
- Shared advertising ideas and addressed possible membership fee increases
- City Pension Questions
- New full-time position at Community Center questions

5. **REPORTS FROM DEPARTMENT HEADS:**

Department Heads provided updates of the following:

Police Chief Jerry Page

- Introduced new Police Officer Arnold “AJ” Denson, Officer Denson was sworn in by City Clerk Shane Harrison.
- DNR was on the river during Father’s Day weekend, only issued 1 violation and 3 warnings.

Economic Development Director Liz Hendley

- Flat Rock our Hometown will be hosting a Concert in the Park on Thursday, June 23<sup>rd</sup> from 6:30pm to 8:00pm.

Building & Safety Director Jeff Kemp

- Updated Council on his findings on the trash ordinance, the Ordinance Officer is out warning residents when putting trash on the curb to early.
- Currently working on a sidewalk program, is beginning with the City owned sidewalks first.

City Attorney Matthew Zick

- Requested 2 members from Council to meet this week for a scheduled DPS grievance.
  - Councilmembers Beller & Wrobel volunteered

6. **REPORTS FROM COUNCIL MEMBERS:**

Council Members provided the following updates:

Councilman Ken Wrobel

- Expressed his support of the Community Center and would like to see whoever posted the memo to come forward.
- Questioned the hiring of a DDA Assistant without Council’s approval.

**Resolution 06-20-22-02**

Motion by Wrobel  
Supported by Bergeron

RESOLVED, to table the hiring of a part-time Downtown Development Authority Assistant until researched by the City Attorney.

Motion carried unanimously 6-0

Councilman Jim Martin

- Welcomed Officer Denson to Flat Rock

Councilman John Bergeron

- Happy Late Father’s Day

Councilman Larry Dishaw

- Reiterated that the Community Center closing was not a topic that was brought up, but all budget items need to be looked at and discussed.

7. **MAYOR COMMENTS:**

- Welcomed Officer Denson to the City of Flat Rock
- Movie in the Park was a success, it was nice to see residents in Huroc Park

8. **UNFINISHED BUSINESS:**

**Item 8-A Acceptance of Councilmember Resignation & New Councilmember Appointment**

- a.) **Councilmember Resignation Acceptance – Kimberly Pardo**
- b.) **Councilmember Appointment – Steven Beller**

**Resolution 06-20-22-03**

Motion by Martin  
Supported by Tefend

RESOLVED, to accept the resignation of Councilmember Kimberly Pardo with June 6, 2022, as last date on Council.

Motion carried unanimously 6-0

**Resolution 06-20-22-04**

Motion by Hammond  
Supported by Martin

RESOLVED, to appoint Steven Beller to Council with a term ending date of December 31, 2023.

Motion carried 6-0

**Item 8-B Fiscal Year 2022/2023 Budget**

**Resolution 06-20-22-05**

Motion by Martin  
Supported by Tefend

RESOLVED, to untable the Fiscal Year 2022/2023 Budget.

Motion carried unanimously 7-0

**Resolution 06-20-22-06**

Motion by Dishaw  
Supported by Bergeron

RESOLVED, to move \$3,000 from Park Maintenance to be utilized for Playscape Maintenance.

**\*\*Discussion between Mayor, Council, and DPS Director Danosky\*\***

Motion carried unanimously 7-0

**Resolution 06-20-22-07**

Motion by Hammond  
Supported by Martin

RESOLVED, to approve the 2022/2023 budget as presented with amendment of \$3,000 to playscape allocated funding and the 1<sup>st</sup> full time position at the Community Center to be filled with an Interim Director.

Roll Call Vote:

Yes Approve: Hammond\*  
                  Beller  
                  Dishaw  
                  Martin  
                  Tefend

No Against: Bergeron  
                  Wrobel

Motion carried 5-2

**9. NEW BUSINESS:**

**Item 9-A Request to Authorize – Recreation Advisory Millage on November 8, 2022, Ballot**

No action taken.

**Item 9-B Resolution Electing Medical Benefit**

**Resolution 06-20-22-08**

Motion by Hammond  
Supported by Martin

RESOLVED, to approve the adoption as follows:

RESOLUTION ELECTING  
MEDICAL BENEFIT PLAN  
COVERAGE

WHEREAS, the Publicly Funded Health Insurance Contribution Act, being Public Act 152 of 2011, limits a public employer's expenditures for employee medical benefit plans as more specifically set forth in the Act, and

WHEREAS, in accordance with Section 4 of the Act, the City Council, a majority vote, may elect to pay not more than eighty percent (80%) of the total annual costs of all medical benefit plans as defined in the Act.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Flat Rock hereby elects Section 4 of the Act, which provides that for medical benefit plan coverage years beginning on or after January 1, 2012, a public employer shall pay not more than eighty percent (80%) of the total costs of all medical benefit plans it offers or contributes for its employees, so that each employee shall be required to pay twenty percent (20%) of the total annual costs of that plan as defined by the Act.

BE IT FURTHER RESOLVED that the City may deduct the covered employee's portion of the cost of a medical benefit plan from compensation due to the covered employee on a bi-monthly basis as authorized by the employee. An employee failing to authorize the deduction shall not be eligible for the medical benefit plan provided by the City.

Motion carried unanimously 7-0

**Item 9-C Request to Accept – Yeo & Yeo Engagement Letter**

**Resolution 06-20-22-09**

Motion by Martin  
Supported by Tefend

RESOLVED, to approve the engagement with Yeo & Yeo as the consultants for the 2021/2022 audit.

Motion carried unanimously 7-0

**Item 9-D Request to Authorize – 2021/2022 Budget Amendments**

**Resolution 06-20-22-10**

Motion by Martin  
Supported by Wrobel

RESOLVED, to approve the 2021/2022 Budget Amendments as presented.

Motion carried unanimously 7-0

**Item 9-E Maintenance Permit for Storm Water Management System – Liparoto Office/Industrial Development**

**Resolution 06-20-22-11**

Motion by Dishaw  
Supported by Martin

RESOLVED, to approve the Storm Water Maintenance Permit (C-49613) for 27100 Cahill (Liparoto Office/Industrial Development) subject to the contingency of receiving the engineering certificate.

Motion carried unanimously 7-0

**Item 9-F Request to Sell City Owned Property – 58-137-03-0111-000, 58-137-03-0112-000 & 58-137-03-0113-000**

**Resolution 06-20-22-12**

Motion by Dishaw  
Supported by Martin

RESOLVED, to approve putting up for sale City Owned Properties; 58-137-03-0111-000, 58-137-03-0112-000 & 58-137-03-0113-000, with a minimum bid of \$10,000.00 each and specifications regarding home must be built within 24 months and current PUD must be followed.

Motion carried unanimously 7-0

**Item 9-G Request to Split Property – 24605 Huron River Dr.**

No action taken.

**Item 9-H Parking Spaces – 26643 W. Huron River Dr.**

**Resolution 06-20-22-13**

Motion by Dishaw  
Supported by Wrobel

RESOLVED, to research the options of lease or for purchase and all costs included.

\*\* Discussion between McKenna representative Brian Keeseey, Mayor and Council\*\*

Motion carried unanimously 7-0

**Item 9-I Resolution Adopting Final Project Plan – Drinking Water State Revolving Fund**

**Resolution 06-20-22-14**

Motion by Dishaw  
Supported by Martin

RESOLVED, to adopt the resolution as follows:

ADOPTING A FINAL PROJECT PLAN FOR WATER SYSTEM  
IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT  
REPRESENTATIVE

WHEREAS, the City of Flat Rock recognizes the need to make improvement to its existing water treatment and distribution system; and

WHEREAS, the City of Flat Rock authorized Fishbeck to prepare a Project Plan, which recommends the construction of replacement of approximately 7,300 feet of 6-inch water main and 10-inch and 12-inch water main along West Huron River Drive, between Inkster Rd. & Arsenal Rd., along Ford Ave. & James Ave.

WHEREAS, said Project Plan was presented at a Public Hearing held on June 14, 2022, and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Flat Rock formally adopts said Project Plan and agrees to implement the selected alternative water main replacement.

BE IT FURTHER RESOLVED, that the Director of Department of Public Services, a position currently held by Justin Danosky is designate as the authorized representative for all activities associated with the project reference above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

Motion carried unanimously 7-0

**10. LATE CORRESPONDENCE**

**Item 10-A Mayoral Appointments – TIFA, DDA, Beautification Committee**

**Resolution 06-20-22-15**

Motion by Martin

Supported by Tefend

RESOLVED, to approve the Mayors recommendation of reappointments of Tom Havera, & Frank Hamet with terms expiring on June 20, 2026, and Joanne Beard as a standing member to the TIFA Commission. Reappointing James Martin & Wendy Smith with terms expiring June 20, 2026, to the DDA Commission. Appointing Jennifer Liedel with a term expiring June 20, 2025, to the Beautification Committee.

Roll Call Vote:

Yes Approve: Hammond  
Beller  
Martin\*  
Tefend

No Against: Bergeron  
Dishaw  
Wrobel

Motion carried 4-3

**11. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- Expressing thanks for passing the budget for the Community Center
- Questioned if the City had a designated grant writer

**CLOSED SESSION:**

**Item A Fire Contract Negotiations & Pending ULP against MAFF**

**Resolution 06-20-22-16**

Motion by Martin  
Supported by Hammond

RESOLVED, to convene into closes session to discuss Fire Contract Negotiations & Pending ULP against MAFF.

Motion carried unanimously 7-0

**Resolution 06-20-22-17**

Motion by Martin  
Supported by Wrobel

RESOLVED, to reconvene into open session.

Motion carried unanimously 7-0

**Resolution 06-20-22-18**

Motion by Wrobel  
Supported by Dishaw

RESOLVED, to research and retain a private ALS service, including emergency medical dispatch as soon as possible.

Motion carried unanimously 7-0



12. **ADJOURNMENT:**

**Resolution 06-20-22-19**

Motion by Hammond  
Supported by Wrobel

RESOLVED, to adjourn the regular City Council meeting of June 20, 2022, at

11:36pm. Motion carried unanimously 7-0

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**MARK A. HAMMOND, MAYOR**

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**SHANE ANNE HARRISON, CITY CLERK**

Approved as presented at the July 5, 2022, Regular City Council Meeting