

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

TUESDAY, SEPTEMBER 6, 2022

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. PLEDGE OF ALLEGIANCE:

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond

Council Members: Beller, Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: City Attorney Matthew Zick, Department of Public Services Director Justin Danosky, Treasurer Joanne Beard, Chief of Police Jerry Page, Fire Chief James Katona, City Clerk Shane Harrison, Economic Development Director Elizabeth Hendley, Building & Safety Director Jeff Kemp, Library Director Michael Cummings, and Interim Community Center Director Heather Beitler.

3. APPROVAL OF MINUTES:

Resolution 09-06-22-01

Motion by Martin

Supported by Wrobel

RESOLVED, to approve the minutes of the regular City Council meeting of August 15, 2022.

Motion carried unanimously 7-0

4. CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:

5. REPORTS FROM DEPARTMENT HEADS:

Department Heads provided updates of the following:

Police Chief Jerry Page

- Introduced the new School Resource Officer Wydryck, with School Superintendent Andrew Brodie.
- Thanked School Superintendent Andrew Brodie for the Schools Assistance in starting this new program with the School District.

Treasurer Joanne Beard

- Updated Council that there were no changes to Medical Benefit costs for the 2022/2023 year.

Library Director Michael Cummings

- The library parking lot will be closed from Saturday September 10th beginning at 2pm through Sunday for parking lot repairs.

Economic Development Director Liz Hendley

- Cruizin' Flat Rock Car Show is this Saturday, September 10th.
- Downriver Summit will be held on September 8th and will be focused solely on the Downriver Community.

Interim Community Center Director Heather Beitler

- Level Pebble Triathlon was a success, thanked everyone involved for their help and dedication.
- Riverfest is coming up on September 16th & 17th. Ducks are still for sale at the Community Center and City Hall for the Duck Dash.
- Final Music in the Park will be on September 8th.

City Attorney Matthew Zick

- Provided Marijuana Ordinance Update, Planning Commission will be hosting a public hearing on September 26, 2022.
- Still working on the Great Lakes Water Authority (GLWA) contract.

6. REPORTS FROM COUNCIL MEMBERS:

Council Members provided the following updates:

Councilman Ken Wrobel

- Requested a meeting to discuss how to proceed with fixing roads in the 2023/2024 Budget, especially in the Hawthorne subdivision.

Councilman John Bergeron

- Thanked Chief Page and Superintendent Brodie for helping to keep the children of Flat Rock safe.

Resolution 09-06-22-02

Motion by Bergeron

Supported by Wrobel

RESOLVED, to make Treasurer Joanne Beard City Treasurer & City Administrator/Manager, increasing her wage by \$15,000 while working from home 1 day a week, as well as adopting the City of Riverview Ordinance: 19.06, City Manager Authority and Responsibilities.

Motion was withdrawn from the floor.

Resolution 09-06-22-03

Motion by Dishaw
Supported by Bergeron

RESOLVED, to rescind the retirement of Treasurer Joanne Beard.

Roll Call Vote:
Yes Approve: Beller
 Bergeron
 Dishaw*
 Tefend
 Wrobel

No Against: Hammond
 Martin

Motion carried 5-2

Resolution 09-06-22-04

Motion by Bergeron
Supported by Wrobel

RESOLVED, to approve the title of City Treasurer/Administrator/Manager be given to Joanne Beard with a wage increase of \$15,000 to current pay structure with one day a week working from home, as currently doing.

Roll Call Vote:
Yes Approve: Bergeron*
 Dishaw
 Tefend
 Wrobel

No Against: Hammond
 Beller
 Martin

Motion carried 4-3

Resolution 09-06-22-05

Motion by Bergeron
Supported by Dishaw

RESOLVED, to request the City Attorney to draft an update to Ordinance 2.77 to be in accordance with the City of Riverview Ordinance 19.06, City Manager Authority and Responsibilities.

Roll Call Vote:
Yes Approve: Bergeron*
Dishaw
Tefend
Wrobel

No Against: Hammond
Beller
Martin

Motion carried 4-3

7. **MAYOR COMMENTS:**

8. **UNFINISHED BUSINESS:**

9. **NEW BUSINESS:**

Item 9-A Request to Accept – DPS Director Resignation

Resolution 09-06-22-06

Motion by Martin
Supported by Beller

RESOLVED, to accept the resignation of Department of Public Services Director, Justin Danosky.

Roll Call Vote:
Yes Approve: Hammond
Beller
Dishaw
Martin
Tefend
Wrobel

No Against: Bergeron

Motion carried 6-1

Item 9-B Request to Appoint – SHVUA Representative

Resolution 09-06-22-07

Motion by Tefend
Supported by Martin

RESOLVED, to appoint Eric Holtz as the South Huron Valley Utility Authority Representative.

Motion carried unanimously 7-0

Item 9-C Request to Appoint – Street Administrator

Resolution 09-06-22-08

Motion by Martin
Supported by Tefend

RESOLVED, to appoint Eric Holtz to Street Administrator as follows:

WHEREAS, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section that, “the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act.”

Motion carried unanimously 7-0

Item 9-D Request for Authorization – Guard Rail Installation

Resolution 09-06-22-09

Motion by Wrobel
Supported by Martin

RESOLVED, to authorize the purchase and installation of a guard rail at the Brown & Thomas Rd. intersection from Owens Fence not to exceed the amount of \$7,500.00

Motion carried unanimously 7-0

Item 9-E Request to Accept Bid – Solid Waste Disposal

Resolution 09-06-22-10

Motion by Wrobel
Supported by Martin

RESOLVED, to accept the Solid Waste Disposal Bid from GFL Environmental with weekly recycling for a 3-year contract in the amount of \$1,387,864.76.

Discussion between Mayor, Council, and GFL Environmental Representative.

Roll Call Vote:
Yes Approve: Hammond
Bergeron
Dishaw
Martin
Tefend
Wrobel

No Against: Beller

Motion carried 6-1

Item 9-F Request to Accept Bid – Sewer Lining

Resolution 09-06-22-11

Motion by Martin
Supported by Wrobel

RESOLVED, to accept the Allen Park bid prices with Inliner Solutions, Inc. for sewer lining, to line sewers not to exceed \$2,000,000.00 to be paid out with the approved upon bond.

Motion carried unanimously 7-0

Item 9-G Request to Approve – Knights of Columbus, Tootsie Roll Drive

Resolution 09-06-22-12

Motion by Wrobel
Supported by Beller

RESOLVED, to approve the request for the Knights of Columbus Tootsie Roll Drive on October 7th, 8th, and 9th 2022 from 9:00am to 6:00pm each day.

Motion carried unanimously 7-0

Item 9-H Request to Approve – Election Equipment Warranty Extension

Resolution 09-06-22-13

Motion by Martin
Supported by Beller

RESOLVED, to approve a 5-year Election Equipment Warranty Extension with Dominion Voting in the amount of \$4,095.00.

Motion carried unanimously 7-0

Item 9-I Request to Approve – Email and Office 365 Contract with Expert Technology Systems

Resolution 09-06-22-14

Motion by Martin
Supported by Hammond

RESOLVED, to approve the transfer of the City’s Email and Office 365 Contract to Expert Technology Systems.

Roll Call Vote:
Yes Approve: Hammond
 Beller
 Dishaw
 Martin*
 Tefend

No Against: Bergeron
 Wrobel

Motion carried 5-2

Item 9-J Request to Approve – Website Contract with Revize

Resolution 09-06-22-15

Motion by Hammond
Supported by Martin

RESOLVED, to approve the transfer providers for the City Website to Revize with a contract expiring on September 1, 2027, with a yearly payment of \$3,442.00

Roll Call Vote:
Yes Approve: Hammond*
 Beller
 Dishaw
 Martin
 Tefend

No Against: Bergeron
 Wrobel

Motion carried 5-2

Item 9-K Request to Authorize – MERS Payment Schedule

Resolution 09-06-22-16

Motion by Tefend
Supported by Wrobel

RESOLVED, to approve switching the MERS payments to an unblended “phase in” rate with an effective date of July 1, 2022.

Motion carried unanimously 7-0

Item 9-L 1st Reading of Ordinance – Sidewalk Revision

Resolution 09-06-22-17

Motion by Martin
Supported by Hammond

RESOLVED, to suspend the 1st reading of ordinance 459 – Amendment to Revise Chapter 78, Article III – Sidewalk Reconstruction and Construction.

Motion carried unanimously 7-0

10. LATE CORRESPONDENCE

Item 10-A Request to Approve – Full Time Aquatics Manager, Todd Taylor

Resolution 09-06-22-18

Motion by Dishaw
Supported by Tefend

RESOLVED, to approve Heather Beitler as the Full Time Recreation Manager/Interim Director and Todd Taylor as the Full Time Aquatics Manager, with a yearly salary of \$42,640.00, and benefits as outline in Item 9-I for the agenda dated, August 15, 2022, which reads as follows:

- **Vacation Days:** Effective immediately, you shall receive 3 weeks (120 hours), you are able to carry over 40 hours of vacation time per year.
- **Sick Leave:** Effective after 90 days, you shall receive 30 hours of accumulated sick time. In addition, after the 90 days, you shall receive 10 hours of sick time per month, all totaling 15 days per calendar year. Sick leave may be accumulated from year to year to a maximum of 150 days.
- **Personal Business Days:** Effective after 90 days, you shall receive a prorated time for paid personal business days. This time must be used by the end of the calendar year. 32 hours of personal business days are added to your time bank at the beginning of each calendar year.
- **Holiday Pay:** Effective after 90 days, you shall receive 13 paid holidays per calendar year.

- **Medical, Dental and Vision Insurance:** The City shall provide all full-time Parks & Recreation Employees, a medical benefit plan as a Single insured policy ONLY (i.e., no two-person or family plan insurance will be provided).
- **Retirement:** The City will NOT provide full-time Parks & Recreation Employees with a life insurance policy.
- **Life Insurance:** The City will NOT provide full-time Parks & Recreation Employees with a life insurance policy.

Roll Call Vote:

Yes Approve: Hammond

Beller

Dishaw*

Martin

Tefend

No Against: Bergeron

Wrobel

Motion carried 5-2

Item 10-B Mayoral Appointment – Interim Department of Public Services Director

Resolution 09-06-22-19

Motion by Tefend

Supported by Hammond

RESOLVED, to appoint Eric Holtz as the Interim Department of Public Services Director, with a yearly wage of \$66,300.00 including overtime, a “S2” Water Operator License within six (6) months of appointment and including a fallback clause to return to the DPS Union.

Motion carried unanimously 7-0

11. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:

Members of the audience addressed council regarding the following:

- City Wide Garage Sale will be held on September 10th and 11th, 2022, St. Vincent De Paul donation trucks will be available at City Hall.
- Requested that the City Website be updated with Mayor & Council information.
- Triathlon success story was shared.

12. ADJOURNMENT:

Resolution 09-06-22-20

Motion by Wrobel

Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of September 6, 2022, at 9:22pm.

Motion carried unanimously 7-0

MARK A. HAMMOND, MAYOR

SHANE ANNE HARRISON, CITY CLERK

Approved as presented at the October 3, 2022, Regular City Council Meeting