

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**MONDAY, SEPTEMBER 19, 2022**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

**1. PLEDGE OF ALLEGIANCE:**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond  
Council Members: Beller, Bergeron, Dishaw, Martin, Tefend

ABSENT: Council: Wrobel

**Resolution 09-19-22-01**

Motion by Tefend  
Supported by Bergeron

RESOLVED, to excuse Council Member Wrobel for the regular council meeting on September 19, 2022.

Motion carried unanimously 6-0

ALSO, PRESENT: City Attorney Matthew Zick, Department of Public Services Interim Director Eric Holtz, Treasurer Joanne Beard, Chief of Police Jerry Page, Fire Chief James Katona, City Clerk Shane Harrison, Economic Development Director Elizabeth Hendley, Building & Safety Director Jeff Kemp, Library Director Michael Cummings, and Interim Community Center Director Heather Beitler.

**3. APPROVAL OF MINUTES:**

**Resolution 09-19-22-02**

Motion by Beller  
Supported by Martin

RESOLVED, to approve the minutes of the regular City Council meeting of August 15, 2022, making changes to resolution 09-06-22-05 to read as follows:

“RESOLVED, to request the City Attorney to draft an update to Ordinance 2.77 to be in accordance with the City of Riverview Ordinance 19.06, City Manager Authority and Responsibilities as follows: The City Manager, as chief administrative head of the City of Riverview shall have the ultimate responsibility for administrative oversight and enforcement of this Ordinance.”

Roll Call Vote:

Yes Approve: Hammond  
Beller\*  
Martin

No Against: Bergeron  
Dishaw  
Tefend

Motion failed 3-3

4. **CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

5. **REPORTS FROM DEPARTMENT HEADS:**

Department Heads provided updates of the following:

Police Chief Jerry Page

- Thanked everyone for a successful Riverfest on the law enforcement side, no arrests or violations occurred during the event.
- Compliance check on tobacco selling establishments has been completed. Only 2 non-compliant establishments.
- Reminded residents to lock vehicles, had a few issues of items being removed from unlocked vehicles.
- School Resource Officer will begin working on vaping concerns will begin with suspensions at first then violations if issue occurs again.

Fire Chief Jim Katona

- Provided Mayor and Council with the Fire Department Goals & Objectives:
  - Standard Operating Procedures Guide completed and distributed.
  - Purchased new turnout gear and uniforms for the department.
  - Sent 6 people to fire school, 2 to EMT school, 3 to Fire Inspector School, 1 to Fire Instructor School, and 1 to Fire Officer School.
  - Awarded multiple grants.
- Awarded \$170,000 through a AFG grant to update SCBA Equipment.

Economic Development Director Liz Hendley

- Cruizin' Flat Rock Car Show was a Success over 100 cars and over 1000 visitors came through.
- Spooktacular will be hosted on October 22<sup>nd</sup>.

Building and Safety Director Jeff Kemp

- Community Center Roof Replacement will be beginning the week of September 26<sup>th</sup> and should not affect day to day operations.

Treasurer Joanne Beard

- Closing on the installment loan for the Community Center Roof this upcoming Thursday.
- Reminded of Council/DDA/TIFA Work Session on September 27<sup>th</sup>.

Library Director Michael Cummings

- Library parking lot has been completed.
- COVID tests still available at the library.

Interim Community Center Director Heather Beitler

- Praised a successful Riverfest
  - Thanked all the Department Heads for their help
  - Special Thank You to the Police, Fire, and DPS Departments.
- Adult Halloween Party to be held on October 28<sup>th</sup>.
- Kids Halloween Party will be held on October 31<sup>st</sup>, after trick or treating is complete.

City Clerk Shane Harrison

- Clerks Office will be moving down to the Treasurer's end to be more convenient to residents.

**6. REPORTS FROM COUNCIL MEMBERS:**

Council Members provided the following updates:

Councilman Larry Dishaw

- Requested water lines update at next Council Meeting.

Councilman Steven Beller

- The Community Center is in desperate need of a Senior Coordinator
- Would like to see the City apply for a Gambling License.
- Riverfest was wonderful and thanked everyone involved.

**7. MAYOR COMMENTS:**

Mayor Mark Hammond

- Provided additional information on recent salary increase of \$15,000, due to MERS this is closer to a \$35,000 to \$40,000 budget hit.
- Riverfest Updates
  - Appreciated all volunteers for giving up their weekends to volunteer.
  - Commended everyone that put this event on in past years.
  - Profits and Loss Reports should be out within the next 4-6 weeks.
  - Thanked all the local businesses for all their support.

**8. UNFINISHED BUSINESS:**

**Item 8-A 2<sup>nd</sup> Reading of Ordinance – Sidewalk Revision**

**Resolution 09-19-22-03**

Motion by Dishaw

Supported by Hammond

RESOLVED, to suspend the 2<sup>nd</sup> reading of ordinance 459 – Amendment to Revise Chapter 78, Article III – Sidewalk Reconstruction and Construction.

Motion carried unanimously 6-0

**Resolution 09-19-22-04**

Motion by Martin  
Supported by Hammond

\*\*Discussion between Council Members Bergeron, Dishaw, and Tefend & Department Heads Elizabeth Hendley and Jeff Kemp.\*\*

RESOLVED, to adopt ordinance 459 – Amendment to Revise Chapter 78, Article III – Sidewalk Reconstruction and Construction.

Motion carried unanimously 6-0

**9. NEW BUSINESS:**

**Item 9-A Request to Approve Bid – Historical Stable Roof**

**Resolution 09-19-22-05**

Motion by Dishaw  
Supported by Tefend

RESOLVED, to award the Historical Stable Roof bid to New Methods Roofing & Building, Inc. in the amount of \$24,600.00 as recommended by C.E. Raines.

Motion carried unanimously 6-0

**Item 9-B Request to Approve – Homecoming Parade, October 7, 2022**

**Resolution 09-19-22-06**

Motion by Hammond  
Supported by Bergeron

RESOLVED, to approve the Flat Rock High School Homecoming Day Parade on Friday, October 7, 2022, at 5:00 PM.

Motion carried unanimously 6-0

**Item 9-C Request to Approve Payment – 2022/2023 MML Dues**

**Resolution 09-19-22-07**

Motion by Martin  
Supported by Beller

RESOLVED, to approve the payment of \$5,225.00 to the Michigan Municipal League for 2022/2023 Dues.

Motion carried unanimously 6-0

**Item 9-D Request to Approve Payment – Progress Payment 4 to Gaglio Construction**

**Resolution 09-19-22-08**

Motion by Martin  
Supported by Hammond

RESOLVED, to approve payment of \$57,420.90 to Gaglio Construction for Street Sectioning.

Motion carried unanimously 6-0

**Item 9-E Recommendation to Sell – 2015 Ford Recreation Bus**

**Resolution 09-19-22-09**

Motion by Hammond  
Supported by Martin

\*\*Discussion between Mayor Hammond, Council Members Bergeron, Dishaw, & Martin and Interim DPS Director Eric Holtz.\*\*

RESOLVED, to approve going out to bid to sell the 2015 Ford Recreation Bus with a minimum bid of \$15,000.00.

Motion carried unanimously 6-0

**Item 9-F Request to Approve – Community Center Fitness Equipment Lease**

**Resolution 09-19-22-10**

Motion by Hammond  
Supported by Tefend

\*\*Discussion between Council Members Bergeron & Martin, Interim Community Center Director Heather Beitler and All Pro Fitness Things Representative, Burny Mitchem.\*\*

RESOLVED, to approve a 3-year lease with All Pro Fitness Things for Community Center Fitness Equipment in the amount of \$24,413.00 yearly.

Roll Call Vote:

Yes Approve: Hammond\*

Beller

Dishaw

Martin

Tefend

No Against: Bergeron

Motion carried 5-1

**Item 9-G Request to Approve – Full Time Banquet Supervisor**

**Resolution 09-19-22-11**

Motion by Hammond

Supported by Beller

RESOLVED, to approve Brenee Jones as the Full Time Banquet Supervisor with a yearly salary of \$37,960 with benefits cohesive to Item 9-A from the August 15, 2022 Agenda.

\*\*Discussion between Mayor Hammond, Council Members Bergeron, Dishaw, Martin & Tefend, and Interim Community Center Director Heather Beitler.\*\*

Roll Call Vote:

Yes Approve: Hammond\*

Beller

Martin

No Against: Bergeron

Dishaw

Tefend

Motion failed 3-3

**Item 9-H Request to Approve – Full Time Recreation Supervisor**

**Resolution 09-19-22-12**

Motion by Dishaw

Supported by Tefend

RESOLVED, to table the Request to Approve a Full Time Recreation Supervisor.

Roll Call Vote:  
Yes Approve: Bergeron  
Dishaw\*  
Tefend

No Against: Hammond  
Beller  
Martin

Motion failed 3-3

**Item 9-I Request to Approve – Purchase SCBA Equipment**

**Resolution 09-19-22-13**

Motion by Hammond  
Supported by Dishaw

RESOLVED, to approve going out to bid for SCBA equipment as seen fit by the Fire Chief, not to exceed the amount of \$30,000 in City Funding.

Motion carried unanimously 6-0

**Item 9-J Request to Approve – Election Workers**

**Resolution 09-19-22-14**

Motion by Hammond  
Supported by Tefend

RESOLVED, to approve the hiring of Pat Golden (Clerk's Mother), Daniel Harrison (Clerk's Husband), and Gabe Harrison (Clerk's Son) for the November 8, 2022 Election

Motion carried unanimously 6-0

**Item 9-K Request to Approve – Sale of Samsung Tablet**

**Resolution 09-19-22-15**

Motion by Dishaw  
Supported by Beller

RESOLVED, to approve the sale of a Samsung Tablet to the previous DPS Director Justin Danosky in the amount of \$1.00.

Motion carried unanimously 6-0

10. **LATE CORRESPONDENCE**

11. **CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- Update on the Fall City Wide Garage Sale, all volunteers were thanked.
- Fire Chief Jim Katona was thanked for helping a resident with a carbon monoxide issue.
- Flat Rock JV football team representatives thanked everyone in the Community for all their support.
- Invitation for the Business Expo at the Varsity Football game on Friday, September 23, 2022, and reminded everyone to come out and “Green Out” the City.

12. **ADJOURNMENT:**

**Resolution 09-19-22-16**

Motion by Martin  
Supported by Beller

RESOLVED, to adjourn the regular City Council meeting of September 19, 2022, at 9:20pm.

Motion carried unanimously 6-0

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**MARK A. HAMMOND, MAYOR**

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**SHANE ANNE HARRISON, CITY CLERK**

Approved as presented at the October 3, 2022, Regular City Council Meeting