

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

MONDAY, OCTOBER 3, 2022

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. PLEDGE OF ALLEGIANCE:

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond
Council Members: Beller, Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: City Attorney Matthew Zick, Department of Public Services Interim Director Eric Holtz, Treasurer Joanne Beard, Chief of Police Jerry Page, Fire Chief James Katona, City Clerk Shane Harrison, Economic Development Director Elizabeth Hendley, Building & Safety Director Jeff Kemp, Library Director Michael Cummings, and Interim Community Center Director Heather Beitler.

3. APPROVAL OF MINUTES:

Item 3-A Regular Meeting Minutes of September 6, 2022

Resolution 10-03-22-01

Motion by Wrobel
Supported by Martin

RESOLVED, to approve the minutes of the regular City Council meeting of September 6, 2022, as presented.

Motion carried 6-1 **Beller voted no**

Item 3-B Regular Meeting Minutes of September 19, 2022

Resolution 10-03-22-02

Motion by Martin
Supported by Wrobel

RESOLVED, to approve the minutes of the regular City Council meeting of September 19, 2022, as presented.

Motion carried unanimously 7-0

4. **CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

5. **REPORTS FROM DEPARTMENT HEADS:**

Department Heads provided updates of the following:

Police Chief Jerry Page

- Introduced new Officer Aaron Betancourt and promoted Corporal Brandon Moss to Sergeant. Clerk Harrison gave Oaths of Office to both Officers.
- Homecoming Week – reminded all who live on the parade route (Aspen, Field St., & Evergreen) to remove their vehicles from the street by Friday morning.

Fire Chief Jim Katona

- Received ambulance outsourcing bids, still going through them and will bring before Council at the next meeting.

Interim Community Center Director Heather Beitler

- 2 Horseshoe pits were installed at Huroc Park, horseshoes can be borrowed from the Recreation Center. Thanked DPS and Building for their assistance in the installation process.

Building and Safety Director Jeff Kemp

- Bloom Roofing will begin staging supplies at the Community Center on October 5, 2022 and hopeful to begin 7 to 10 days after supplies are dropped off.

City Clerk Shane Harrison

- Clerks Office is officially moved to the Treasurer's side of the building.
- Requested Absentee Ballots were mailed out on September 29, 2022.

City Attorney Matt Zick

- Update on favorable outcome of a recent personnel issue.

6. **REPORTS FROM COUNCIL MEMBERS:**

Council Members provided the following updates:

Councilman Larry Dishaw

- Requested a \$200,000 budget move to DPS for trees and sidewalk repairs.

7. **MAYOR COMMENTS:**

Mayor Mark Hammond

- Welcomed Officer Betancourt to the Flat Rock family.
- Congratulated Sergeant Brandon Moss on his promotion.
- Homecoming Week – Go Rams!

8. **UNFINISHED BUSINESS:**

9. **NEW BUSINESS:**

Item 9-A Request to Approve – Halloween Hours

Resolution 10-03-22-03

Motion by Martin
Supported by Tefend

RESOLVED, to approved Halloween Trick-or-Treat Hours: October 31st from 5:00pm to 7:00pm.

Motion carried unanimously 7-0

Item 9-B Request to Approve – Community Center Budget Amendment

Resolution 10-03-22-04

Motion by Wrobel
Supported by Tefend

Discussion between Mayor Hammond, Council Members Wrobel, Tefend, Martin, Bergeron and Treasurer Beard

RESOLVED, to approve the budget amendment as presented.

Motion carried 6-1 **Bergeron voted no**

Resolution 10-03-22-05

Motion by Tefend
Supported by Wrobel

RESOLVED, to pause wage increase to part time programmer until the new Parks & Recreation Director makes a recommendation.

Motion carried 6-0 **Hammond abstained**

Item 9-C Mayoral Appointment – Parks & Recreation Director

Resolution 10-03-22-06

Motion by Tefend
Supported by Wrobel

Discussion between Mayor Hammond, Council Members Tefend and Dishaw

RESOLVED, to approve the appointment of Patrick Hawkins as the Parks & Recreation Director. Mr. Hawkins will receive a salary of \$62,000, with one (1) week vacation for the 2022 calendar year and three (3) weeks' vacation at the beginning of 2023, all other benefits will be consistent as outlined in the City Administrative Officers Policy.

Motion carried unanimously 7-0

Item 9-D Request to Approve – Purchase Vector Truck

Resolution 10-03-22-07

Motion by Dishaw
Supported by Beller

RESOLVED, to approve purchase of the current 2018 vector truck lease in the amount of \$147,979.

Motion carried unanimously 7-0

Item 9-E 1st Reading of Ordinance – City Administrator

Resolution 10-03-22-08

Motion by Wrobel
Supported by Bergeron

Discussion between Mayor Hammond, Council Members Bergeron, Beller, Wrobel, Martin, Tefend, Treasurer Joanne Beard and City Attorney Matt Zick

RESOLVED, to suspend the 1st reading of ordinance 460 – Amendments to Revise Flat Rock City Administrator Chapter 2, Article III, Division 4 with the removal of the word “Mayor” from ordinance.

Roll Call Vote:

Yes Approve: Bergeron
Dishaw
Tefend
Wrobel*

No Against: Hammond
Beller
Martin

Motion carried 4-3

10. LATE CORRESPONDENCE

11. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:

Members of the audience addressed council regarding the following:

- Riverfest Funding Questions
- Ambulance Outsourcing Questions
- Questions regarding the Flat Rock Metal spill

Resolution 10-03-22-09

Motion by Beller
Supported by Martin

RESOLVED, to require all Administrative Employees and Officers, not covered by the Collective Bargaining Units, wage increases to come before Council for approval.

Motion carried unanimously 7-0

Resolution 10-03-22-10

Motion by Martin
Supported by Hammond

RESOLVED, to have the City Attorney draft an ordinance based on the passed resolution 10-03-22-09 which reads as follows:

“RESOLVED, to require all Administrative Employees and Officers, not covered by the Collective Bargaining Units, wage increases to come before Council for approval.”

Motion carried unanimously 7-0

12. ADJOURNMENT:

Resolution 10-03-22-11

Motion by Beller
Supported by Hammond

RESOLVED, to adjourn the regular City Council meeting of October 3, 2022, at 8:48pm.

Motion carried unanimously 7-0

MARK A. HAMMOND, MAYOR

SHANE ANNE HARRISON, CITY CLERK

Approved as presented at the October 17, 2022, Regular City Council Meeting