

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

MONDAY, NOVEMBER 7, 2022

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. PLEDGE OF ALLEGIANCE:

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond

Council Members: Beller, Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: City Attorney Matthew Zick, Department of Public Services Interim Director Eric Holtz, Treasurer Joanne Beard, Fire Chief James Katona, Economic Development Director Elizabeth Hendley, and Parks & Recreation Director Patrick Hawkins.

3. APPROVAL OF MINUTES:

Item 3-A Regular Meeting Minutes of October 17, 2022

Resolution 11-07-22-01

Motion by Wrobel

Supported by Tefend

RESOLVED, to approve the minutes of the regular City Council meeting of October 17, 2022, with correction to New Business Item 10-D to read as follows:

“RESOLVED, to approve the expenditure of no more than \$3,000.00 for engineering estimates, right of way permits, and grade information for bike path grant applications.”

Motion carried unanimously 7-0

4. CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:

5. REPORTS FROM DEPARTMENT HEADS:

Department Heads provided updates of the following:

Police Chief Jerry Page

- Promoted Sgt. Christopher Rembisz to Lieutenant. Economic Development Director Liz Hendley gave Oath of Office.

Parks and Recreation Director Pat Hawkins

- Thanked all the Police, Fire & Mayor with their help at the Halloween party checking candy.
- Pickle Ball hours are being extended.
- Indoor Soccer Leagues will be beginning shortly.
- Winterfest is the weekend of December 2nd; this will include the tree lighting and Christmas parade.
- Community Center will begin operating at full hours very soon.

Interim Department of Public Services Director Eric Holtz

- Completed S2 Water License Test.
- Provided Water and Sewer Bond Update.
- Received a non-matchable grant in the amount of \$475,000 from Drinking Water Assessment Management for inventory of system.

Fire Chief James Katona

- Have been called out to 2 fires, neither structure had working smoke detectors. Remind residents to follow fire safety protocols.

Economic Development Director Liz Hendley

- Christmas Passport Program is underway. Cards are due December 16th.

6. **REPORTS FROM COUNCIL MEMBERS:**

Council Members provided the following updates:

Councilman Larry Dishaw

- Congratulations to the Flat Rock Rams Football Team

Councilman John Bergeron

- Congratulations the Flat Rock Rams Football Team, they play again this Friday.

Councilman Jim Martin

- Congratulations to the Flat Rock Rams Football Team.

Councilman Ken Wrobel

- Reminded everyone to get out and vote tomorrow.
- Congratulations to the Flat Rock Rams Football Team.
- Reminder to residents to not rake leaves into the street.

Councilman Rick Tefend

- Thanked Police and Fire for their assistance on Halloween, enjoyed seeing them stop to pass out candy to trick or treaters.

Councilman Steven Beller

- Congrats to the Flat Rock Rams Football Team and Good Luck this week.

- Reminded everyone to get out and vote.

7. **MAYOR COMMENTS:**

Mayor Mark Hammond provided updates of the following:

- Congratulations to the Flat Rock Rams Football Team! They are doing amazing!
- Get out and Vote.
- Spooktacular was a success, thanked all the volunteers.
- Reminder that City Hall will be closed Friday in honor of Veteran's Day.

8. **AWARDS/PRESENTATIONS:**

9. **UNFINISHED BUSINESS:**

Item 9-A 2nd Reading of Ordinance - Administration

Resolution 11-07-22-02

Motion by Martin
Supported by Wrobel

RESOLVED, to suspend the 2nd reading of Ordinance 461 – Addition to Flat Rock City Code Chapter 2, Article I - Administration.

Motion carried unanimously 7-0

Resolution 11-07-22-03

Motion by Beller
Supported by Martin

RESOLVED, to adopt Ordinance 461 – Addition to Flat Rock City Code Chapter 2, Article I – Administration as follows:

Sec. 2-3. – Submission of items for Council Agenda:

The Mayor, each individual councilmember, the City Administrator and each Administrative Officer shall have the ability to submit items for placement on the Agenda of a regular session of the Council. To be included on the Agenda, an above-designated Official or Administrative Officer shall submit such item to the City Clerk no later than noon on the Thursday preceding the Council Meeting.

Motion carried unanimously 7-0

10. **NEW BUSINESS:**

Item 10-A Request to Approve – DCC/DMA 2022/2023 Membership Dues

Resolution 11-07-22-04

Motion by Martin
Supported by Beller

RESOLVED, to approve the Downriver Mutual Aid (DMA) 2022/2023 dues payment in the amount of \$13,585.88.

Motion carried unanimously 7-0

Resolution 11-07-22-05

Motion by Wrobel
Supported by Beller

RESOLVED, to approve the Downriver Community Conference (DCC) 2022/2023 dues payment in the amount of \$6,263.41.

Motion carried unanimously 7-0

Item 10-B Mayoral Appointments – TIFA, DDA, Election Commission

Resolution 11-07-22-06

Motion by Tefend
Supported by Dishaw

Discussion between Mayor Hammond, Councilmembers Bergeron, Wrobel, Tefend, Dishaw, City Attorney Zick and Treasurer Beard

RESOLVED, to re-appoint Cathleen Kmiotek & Joanne Beard to the Election Commission with terms expiring on November 30, 2025.

Motion carried 7-0

Resolution 11-07-22-07

Motion by Dishaw
Supported by Wrobel

RESOLVED, to table the DDA and TIFA Appointments with the exception of the re-appoints of Joe Pagano & Shayla Hopper to the DDA with terms expiring on November 30, 2026.

Motion carried 7-0

Item 10-C Public Hearing Request – Bike Path Grant

Resolution 11-07-22-08

Motion by Beller
Supported by Tefend

RESOLVED, to approve the Public Hearing Request for Public Participation for the Bike Path Grant for Tuesday, January 3, 2022, at 7:30pm.

Motion carried unanimously 7-0

Item 10-D Request to Accept Bid – Ambulance Service

Resolution 11-07-22-09

Motion by Tefend
Supported by Hammond

Discussion between Mayor Hammond, Councilmembers Dishaw, Tefend, Wrobel and Fire Chief Jim Katona

RESOLVED, to accept the recommendation of Fire Chief Jim Katona and authorize the retention of Rapid Response to begin drawing up a contract.

Motion carried unanimously 7-0

11. LATE CORRESPONDENCE

Item 11-A Request to Approve – Fitness Equipment Lease

Resolution 11-07-22-10

Motion by Dishaw
Supported by Martin

Discussion between Mayor Hammond, Councilmembers Martin, Treasurer Joanne Beard and Parks & Recreation Director at Pat Hawkins

RESOLVED, to accept the updated Fitness Equipment Lease as presented.

Motion carried unanimously 7-0

12. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:

Members of the audience addressed council regarding the following:

- Questions regarding the Ambulance Service contract.

13. **ADJOURNMENT:**

Resolution 11-07-22-11

Motion by Wrobel
Supported by Tefend

RESOLVED, to adjourn the regular City Council meeting of November 7, 2022, at 8:43pm.

Motion carried unanimously 7-0

MARK A. HAMMOND, MAYOR

REBECCA COTTRELL, ACTING CITY CLERK

Approved as presented at the November 21, 2022, Regular City Council Meeting