

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**MONDAY, NOVEMBER 21, 2022**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

- PLEDGE OF ALLEGIANCE:**
- ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond  
Council Members: Beller, Bergeron, Dishaw, Martin, Tefend

ABSENT: Council: Wrobel

**Resolution 11-21-22-01**

Motion by Tefend  
Supported by Beller

RESOLVED, to excuse Council Member Wrobel for the regular council meeting on November 21, 2022.

Motion carried unanimously 6-0

ALSO, PRESENT: City Attorney Matthew Zick, Acting City Clerk Rebecca Cottrell, Police Chief Jerry Page, Department of Public Services Interim Director Eric Holtz, Treasurer Joanne Beard, Fire Chief James Katona, Economic Development Director Elizabeth Hendley, Library Director Michael Cummings, and Parks & Recreation Director Patrick Hawkins.

- APPROVAL OF MINUTES:**

**Item 3-A Regular Meeting Minutes of November 7, 2022**

**Resolution 11-21-22-02**

Motion by Beller  
Supported by Martin

RESOLVED, to approve the minutes of the regular City Council meeting of November 7, 2022, as presented.

Motion carried unanimously 6-0

4. **CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

5. **REPORTS FROM DEPARTMENT HEADS:**

Economic Development Director Liz Hendley

- Ribbon Cutting at Lefty's Cheesesteak.
- Christmas Passport has largest amount of business participation ever (45 businesses).
- Under the Radar highlighted Flat Rock's sweets and local businesses.
- Podcast made with Destination Downriver about local shopping.

Interim Department of Public Services Director Eric Holtz

- Peter's Road Bridge will be replaced in March of 2023, it'll take about a month and a half.
- Trash Contract Changes – Will be picked up as normal until December 2<sup>nd</sup>. December 5<sup>th</sup> begins new schedule – either Monday, Tuesday or Wednesday pick up. New Recycling bins will be issued to each residence with a door hanger explaining new process. You may keep prior recycling bins or call for them to be removed at 734.782.2470.
- Final week for yard waste is December 12, 13, and 14.

Parks and Recreation Director Pat Hawkins

- Progressing on Mechanical Issues.
- Online Registration available by end of year.
- Working on Wi-Fi installation.
- Winterfest Schedule: December 2, 3, and 4. Friday includes Santa Parade, tree lighting, story and craft time at library and historical complex open house. Saturday includes Sip & Shop artisan show and Santa hearing Christmas wishes. Sunday includes free tractor wagon rides at Huroc Park with entertainment.
- Volunteers needed for Riverfest 2023 – serving on committees.

Acting City Clerk Rebecca Cottrell

- Voter Turnout for November 8, 2022 election.

6. **REPORTS FROM COUNCIL MEMBERS:**

Council Members provided the following updates:

Councilman Steven Beller

- Thanked all Veterans for their service.
- Congratulated Flat Rock Rams football on their season.
- Praised Christmas lights around town.

Councilman Rick Tefend

- Praised Christmas lights around town.

Councilman Jim Martin

- Wished everyone a Happy Thanksgiving & be safe.

Councilman John Bergeron

- Wished everyone a Happy Thanksgiving & to enjoy.
- Congratulated Flat Rock Rams Football on their season.

- Computer is down due to IT issues, not disregarding emails.

Councilman Larry Dishaw

- Congratulated Flat Rock Rams Football on their season.
- Wished everyone a Happy Thanksgiving and to be safe.

**7. MAYOR COMMENTS:**

Mayor Mark Hammond provided updates of the following:

- Congratulated the Flat Rock Athletics on their success.
- Encouraged attending Winterfest.
- Interested in participating in the Riverfest, encouraged residents.

**8. AWARDS/PRESENTATIONS:**

**9. UNFINISHED BUSINESS:**

**Item 9-A Mayoral Appointments – TIFA & DDA**

**Resolution 11-21-22-03**

Motion by Martin  
Supported by Hammond

RESOLVED, to remove the agenda item from the table.

Motion carried unanimously 6-0.

**Resolution 11-21-22-04**

Motion by Beller  
Supported by Tefend

\*Discussion between Mayor and Council Members\*

RESOLVED, to table the TIFA & DDA Appointments to allow Council Members to receive the appointee's contact information before appointing them.

Motion carried unanimously 6-0

**10. NEW BUSINESS:**

**Item 10-A Request to Approve – NSF Fee Increase**

**Resolution 11-21-22-05**

Motion by Tefend  
Supported by Martin

RESOLVED, to approve the NSF Fee increase from \$25.00 to \$35.00.

Motion carried unanimously 6-0

**Item 10-B Resolution to Approve – ACT 51 Transfer**

**Resolution 11-21-22-06**

Motion by Tefend  
Supported by Martin

RESOLVED, to approve the budgeted 40% transfer of ACT 51 revenue to 50%, increasing the local Road fund by \$82,350.

Motion carried unanimously 6-0

**Item 10-C Resolution to Approve – Recreation Staffing Recommendations**

**Resolution 11-21-22-07**

Motion by Dishaw  
Supported by Beller

\*\*Discussion between Mayor Hammond, Councilmembers and Recreation Director Patrick Hawkins\*\*

RESOLVED, to approve Recreation Director Patrick Hawkins staffing recommendations as proposed.

Motion carried 4-1  
\*Mayor Hammond abstained\*  
\*Bergeron voting no\*

**Item 10-D Resolution to Approve – 33<sup>rd</sup> Judicial District Court Budget (1.1.2023-12.31.2023)**

**Resolution 11-21-22-08**

Motion by Martin  
Supported by Tefend

RESOLVED, to approve the 33<sup>rd</sup> Judicial District Court Budget as proposed.

Motion carried 6-0

**Item 10-E Resolution to Approve – Christmas Parade**

**Resolution 11-21-22-09**

Motion by Martin  
Supported by Tefend

RESOLVED, to approve the Winterfest Christmas Parade on Friday, December 2<sup>nd</sup> at 5:30PM, finishing in Community Park.

Motion carried unanimously 6-0

**Item 10-F Resolution to Approve – Vehicle Towing Services & Fee Schedule**

**Resolution 11-21-22-10**

Motion by Martin  
Supported by Tefend

RESOLVED, to accept the Vehicle Towing Services & Fee Schedule as proposed.

Motion carried unanimously 6-0

**11. LATE CORRESPONDENCE**

**12. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- Concerns with Rapid Response Contract.
- Status on Recreation Center Roof.
- Winterizing Fountains on Aspen.
- Updates to Council Chambers and Cable Channel.
- Thanksgiving Food Giveaway – 150 families fed.
- Grace Church thankful for community and company contributions.

**13. ADJOURNMENT:**

**Resolution 11-21-22-11**

Motion by Martin  
Supported by Tefend

RESOLVED, to adjourn the regular City Council meeting of November 21, 2022, at 8:11pm.

Motion carried unanimously 6-0

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**MARK A. HAMMOND, MAYOR**

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**REBECCA COTTRELL, ACTING CITY CLERK**

Approved as presented at the December 5, 2022, Regular City Council Meeting