



**DOWNTOWN DEVELOPMENT AUTHORITY MINUTES
REGULAR MEETING – DECEMBER 1, 2022 – 7:00P.M. – CITY COUNCIL CHAMBERS**

ROLL CALL OF MEMBERS

Chairperson Pagano called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Joe Pagano, Chairperson; James Martin, Vice Chairperson; Secretary/Treasurer Wendy Smith; Standing Member Mayor Mark Hammond; Members Michael Crowder and Diane Parker.

MEMBERS ABSENT: Shayla Hopper.

ALSO PRESENT: City Attorney Matt Zick; Brian Keeseey, McKenna Associates and Matt Sype, C.E. Raines

Motion by Hammond, supported by Martinmith, to excuse the absent member. All present voting “Yes”.

APPROVAL OF MINUTES

Motion by Martin, supported by Parker, to approve the Minutes of the Regular Meeting of November 3, 2022. All present voting “Yes”.

CITIZENS TO BE HEARD

Resident Sue Farrar questioned the amount spent on Christmas decorations.

Resident “Ryan”, 26887 Hawthorne Ridge, came to announce that parked cars were hit and his house was also hit and that there have been four (4) incidents in the last 10 years. Mayor Hammond directed the resident to speak with the Police Chief.

MEMBERS’ AND CONSULTANTS’ REPORTS

Member Crowder reported that they had a nice Thanksgiving and that the lights look good. Expressed the need for additional Bronner’s decorations for the light poles.

Vice Chairperson Martin noted that the lights look nice and that the Board should consider new decorations and/or ornaments for Garden Boulevard that can be accommodated by the new landscaping.

Secretary/Treasurer Smith reported that interest rates are up and that the lights look great.

Member Parker spoke about business being good, including Thanksgiving and Black Friday. Suggested the Christmas Passport program go back to the books and not the cards for next year. She also noted Chairperson Pagano is doing a great job with the sign at Vreeland and Telegraph. She also mentioned the DDA covering the cost of the CSO meeting on December 8 at the Recreation Center Fireside Room.

Motion by Parker, supported by Martin, to cover the 12/8/22 CSO meeting in an amount not to exceed \$500. All present voting “Yes”.

Mayor Hammond commented on how nice the lights look and that the City was complimented at a DCC meeting. He spoke about Winterfest from Friday through Sunday.

Chairperson Pagano thanked everyone for working as DDA members, Flat Rock Our Hometown volunteers and City workers. Taco Stand is opening in former BYOB and a flooring store in the old Sprint Building as well as Simply Be Well Gifts next to Leo's Coney Island. He also spoke about the view of the entrance sign on Telegraph. Wants a work order to see if it can be made higher and perhaps relocated for better vision when posts are replaced in the Spring. Also added a work order to say that the pavers are not realistic to replace and should be done with concrete. Coordinate with Jeff Kemp's list of property owners as to responsibility.

Consultant Keesey noted the Telegraph entrance sign may be able to be moved a foot north, 2 feet west depending on easements. It should be put up higher. Check with Building Department and clean up "scrubby" plantings.

OLD BUSINESS

Gazebo Lighting and Bridge Power: Joe/Matt: Walked, high end is \$5,000.

26139 Gibraltar – Sargeant Property Discussion – CONFIDENTIAL: Offer denied. Remove from next agenda.

Updated Streetscape Design North of the Viaduct (McKenna), Pricing on North and South viaduct: Place on next agenda.

Arsenal Road: Meeting for Traffic Study/Determine Steering Committee set for December 8 at 10am. All welcome to attend. **Motion by Pagano, supported by Martin to approve Stop signs at Arsenal and Huron pending Police Chief approval. All present voting "Yes".**

Telegraph Sidewalk Repair/Replacement: Matt/Jeff: See Matt's Handouts. Ready to roll in the Spring.

Maintenance on Clocks: Eric/Liz to contact Verdin.

Garden Boulevard Landscaping: Water shut off completed.

Destination Downriver Updates: Director Hendley covered some of the events that have been happening and looking forward to 2023. November 9 podcast included a Shop Local session with Flat Rock, Wyandotte and Trenton. S&J/Sugar Island/Hometown Ice Cream were interviewed. Book signing December 15th from 6-7:30 at Rev'd Up in Woodhaven.

DDA Appointments: Jeff Berro and Cameron Malnofski were appointed. First meeting will be January 2023.

Banner Storage Progress: \$472 out of \$500 spent. **Motion by Martin, supported by Crowder, to approve an additional \$150 for storage. All present voting "Yes".** Keep on for next agenda for update.

Event Lighting at Huroc Park: Joe/Matt: Next agenda.

NEW BUSINESS

None.

DDA FINANCIAL REPORTS

Provided at meeting.

PAYMENT OF CURRENT BILLS

Motion by Martin, supported by Smith, to pay the current bills. All present voting “Yes”.

FROM	FOR	AMOUNT
GLC	Landscaping Maintenance	\$614.28
C.E. Raines	DDA General Consulting Services #19258	\$326.83
Kaleidico	Web Hosting and Maintenance	\$104.00
Grosse Ile Lawn Sprinkler	Fall Shut Down	\$125.00
	TOTAL:	\$1,170.11

9. CORRESPONDENCE AND MISCELLANEOUS INFORMATION

Banner Shelf Receipts, a copy of an Account Deposit and the Rockford \$0 Balance Statement were reviewed.

10. ADJOURNMENT

Motion by Martin, supported by Hammond, to adjourn the meeting at 8:33p.m. All present voting “Yes”.

Members of the Downtown Development Authority

Joseph A. Pagano, Chairperson, June 13, 2022; **James Martin**, Vice Chairperson, June 20, 2026; **Wendy Smith**, Secretary/Treasurer, June 20, 2026; **Mark Hammond**, Mayor, Standing Member; **Michael Crowder**, June 13, 2024; **Shayla Hopper**, June 13, 2022; **Diane Parker**, June 13, 2024; **Liz Hendley**, Director
cc: Newspapers, Charles E. Raines Co., McKenna Associates PLEASE Notify Liz at 734-789-2323 if you cannot attend!