

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**MONDAY, DECEMBER 5, 2022**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. **PLEDGE OF ALLEGIANCE:**
2. **ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond  
Council Members: Beller, Bergeron, Dishaw, Martin, Tefend

ABSENT: Council: Wrobel

**Resolution 12-05-22-01**

Motion by Hammond  
Supported by Tefend

RESOLVED, to excuse Council Member Wrobel for the regular council meeting on December 5, 2022.

Motion carried unanimously 6-0

ALSO, PRESENT: City Attorney Matthew Zick, Acting City Clerk Rebecca Cottrell, Police Chief Jerry Page, Department of Public Services Interim Director Eric Holtz, Treasurer Joanne Beard, Fire Chief James Katona, Library Director Michael Cummings, and Parks & Recreation Director Patrick Hawkins.

3. **APPROVAL OF MINUTES:**

**Item 3-A Regular Meeting Minutes of November 21, 2022**

**Resolution 12-05-22-02**

Motion by Martin  
Supported by Tefend

RESOLVED, to approve the minutes of the regular City Council meeting of November 21, 2022, as presented.

Motion carried unanimously 6-0

**4. CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

- Al Haidous, Wayne County Commissioner, spoke of connecting with the City of Flat Rock.
- Concerns with Rapid Response.
- Wants more information on agenda, more transparency.

**5. REPORTS FROM DEPARTMENT HEADS:**

Parks and Recreation Director Pat Hawkins

- Recreation Center will be closed Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day.
- Beginning Dec. 26<sup>th</sup> – Recreation Center will no longer close from 1pm-3pm daily, pool may still be closed intermittently.
- Working on a grant application for multiple updates.
- Thanked all who came out for Winterfest.
- Memberships are currently on sale: buy two months, get one month free.

Building Director Jeff Kemp Jr.

- Recreation Center Roof is complete.
- Comes with a warranty, coming in under budget.

Joanne Beard City Treasurer/City Administrator

- Tax bills went out, if not received by 12.10.22, please call Treasurer's Office.
- Congratulated Interim DPW Director on passing water test.
- Recreation Center Roof came in under budget.

Police Chief Jerry Page

- Thanked all residents helping with the Winterfest Parade.

City Attorney Matthew Zick

- Movement has been made on Fire Department Contract.

**Resolution 12-05-22-03**

Motion by Hammond

Supported by Tefend

RESOLVED, to approve a Special Meeting for Closed Session to be Monday, December 12, 2022, at 6:00PM.

Motion carried unanimously 6-0

**6. REPORTS FROM COUNCIL MEMBERS:**

Council Members provided the following updates:

Councilman Steven Beller

- Thanked Economic Development Director Liz Hendley on behalf of putting lights at Huroc Park for Senior Building.
- Lots of people came out for Tree Lighting & enjoyed it.
- Need to point out and participate more in the Historical Society.
- Animal Shelter is underrepresented and are always in need of donations.
- Condolences to Dr. Herman who passed this weekend, he did a lot of community work and donations for our residents and animal shelter.

Councilman Rick Tefend

- Winterfest parade was amazing, job well done.
- City Departments represented looked great, as well as the local businesses, clubs, etc.
- Tree Lighting looked great.

Councilman Jim Martin

- Hoped everyone had a great Thanksgiving.
- Winterfest was a great event, great seeing Santa on the Fire truck.

Councilman John Bergeron

- Wished they were able to see parade, praised the Christmas lights.
- Thanked Cub Scouts for being at the meeting.
- Reminder that laptop is not working, is being worked on.

Councilman Larry Dishaw

- Concerned regarding curb on Seneca with Building Department and DPW.

**7. MAYOR COMMENTS:**

Mayor Mark Hammond provided updates of the following:

- Sent condolences to Dr. Herman's family, friends, and members of the practice.
- Congratulated Shagg Hair Salon on winning Business Decorating contest with award.
- Santa Parade went off well, thanked all volunteers.
- Thanked Library for allowing Santa to read to the children and at the Sip & Shop.

**8. AWARDS/PRESENTATIONS:**

**9. UNFINISHED BUSINESS:**

**Item 9-A Mayoral Appointments – TIFA & DDA**

**Resolution 12-05-22-04**

Motion by Martin  
Supported by Hammond

RESOLVED, to remove the agenda item from the table.

Motion carried unanimously 6-0.

**Resolution 12-05-22-05**

Motion by Martin  
Supported by Hammond

\*Discussion between Mayor and Council Members\*

RESOLVED, to appoint Shannon McNamara to TIFA with a term expiring November 2025.

Motion carried 4-2

\*Bergeron & Tefend voting no

**Resolution 12-05-22-06**

Motion by Martin  
Supported by Beller

\*Discussion between Mayor and Council Members\*

RESOLVED, to appoint Jeff Berro and Cameron Malnofski to DDA with terms expiring November 2027.

Motion carried 4-2

\*Bergeron & Tefend voting no

**10. NEW BUSINESS:**

**Item 10-A Request to Approve – Rapid Response Agreement**

**Resolution 12-05-22-07**

Motion by Hammond  
Supported by Martin

RESOLVED, to approve the Rapid Response contract with City Attorney Matthew Zick's recommendation on following Option 2.

Motion carried unanimously 6-0

**Item 10-B Amendment to Administrative Employee Policy – Vacation Policy**

**Resolution 12-05-22-08**

Motion by Tefend  
Supported by Beller

RESOLVED, to approve the proposed Amendment to the Administrative Employee Policy as presented.

Motion carried unanimously 5-1

\*Martin voting no

**Item 10-C Resolution to Approve – Vacation Payout Deputy Treasurer**

**Resolution 12-05-22-09**

Motion by Hammond  
Supported by Tefend

RESOLVED, to approve the vacation payout for the Deputy Treasurer as presented.

Motion carried unanimously 6-0.

**Item 10-D Resolution to Approve – Dress Code Policy**

**Resolution 12-05-22-10**

Motion by Martin  
Supported by Tefend

RESOLVED, to approve the Dress Code Policy as presented.

Motion carried unanimously 6-0

**Item 10-E Resolution to Approve – Individual Wage Increases**

**Resolution 12-05-22-11**

Motion by Tefend  
Supported by Dishaw

RESOLVED, to approve the individual wage increases proposed by Recreation Director Patrick Hawkins as proposed.

Motion carried unanimously 6-0

**11. LATE CORRESPONDENCE**

**Item 11-A Resolution to Approve – SPARKS Grant**

**Resolution 12-05-22-12**

Motion by Martin  
Supported by Beller

RESOLVED, to approve the process of applying for the SPARKS grant.

Motion carried unanimously 6-0

**12. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- Concerns with cost of Rapid Response Agreement
- Speeding issues on Hawthorne Blvd.
- County Traffic Unit monitoring Huron River Dr.
- Questions regarding Marijuana Proposal that was on the 11.08.2022 ballot.

13. **ADJOURNMENT:**

**Resolution 12-05-22-13**

Motion by Martin  
Supported by Tefend

RESOLVED, to adjourn the regular City Council meeting of December 5, 2022, at 9:00pm.

Motion carried unanimously 6-0

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**MARK A. HAMMOND, MAYOR**

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**REBECCA COTTRELL, ACTING CITY CLERK**

Approved as presented at the December 19, 2022, Regular City Council Meeting