

MINUTES
PLANNING COMMISSION
Monday, January 24, 2022 - 7:30 PM
25500 Gibraltar- Flat Rock City Hall

1. **CALL TO ORDER:** 7:32 pm
2. **PLEDGE OF ALLEGIANCE:** Completed by all parties.
3. **ROLL CALL OF MEMBERS:** Present: Chairman R. Smith, B. Smedley and S. Beller and A. Racisz. Also, present Building Deputy Chief Mike Dalton, Economic Development Liz Hendley, and applicant Bill Miller.
4. **APPROVAL OF AGENDA:** January 24, 2022. Motion by A. Racisz, supported by B. Smedley. Motion carried unanimously.
5. **APPROVAL OF MINUTES:** November 22, 2021. Motion by S. Beller, supported by A. Racisz. Motion carried unanimously.
6. **PUBLIC COMMENT:** None.
7. **PUBLIC HEARINGS:** None.
8. **UNFINISHED BUSINESS:** None.
9. **NEW BUSINESS:**
 - a) Food Truck Parks- Bill Miller
 - i. Food Truck Ordinance

H.Whitehill from McKenna spoke about adopting a food truck ordinance. He suggested we make a clear definition and consider setting specific days, hours, a season, temporary vs. permanent, how many trucks, if there is a certain number of trucks how will we regulate who gets what spot, when and where, what the charge will be to operate- per hour or per day. We would like to get a sample ordinance together to see what we do and don't like and craft it accordingly. The memo presented goes into traffic, lights, setbacks etc., other regulations to consider.

R.Smith- We have a potential outline for this ordinance from March 18th, 2021 which will assist us to have a draft done.

A. Racisz- The pilot program for this upcoming summer would give us a good idea on questions that may come up and how to improve an ordinance that we would put in place.

S. Beller- We should have a special permit for residential. Food trucks are hired for lots of graduation parties etc.

B. Smedley- We need to investigate Liquor Licensing as well.

B. Miller owns the property next to Huroc Park that he would like to utilize for a potential food truck park. Based on the previous discussion, would possibly do this as a temporary site with either gravel, chip millings, for the pilot program before getting a ton of engineering involved. Wants to put in an electric meter for the trucks to hook up too and have

potential string lights to enhance the area. This way they aren't all running generators which will reduce noise pollution.

S. Beller- We would really need to look at the ordinance for hard surfaces and granting temporary use. Also have to take into consideration how the current business owners in that area feel about it.

B. Miller- Current owners think it would just bring in more people (customers). This area may hold up to three to four trucks.

b) Officer Election

S.Beller motion to nominate current officers from 2021 to continue positions in 2022, supported by A. Racisz. Motion carried unanimously.

10. PLANNERS CORNER: None.

11. INFORMATION / CORRESPONDENCE:

a) Master Plan Review

H. Whitehill- Updated Master Plan is based on the current Census. Just must ask ourselves if we still have the same vision, goals, and objectives for the city. We (McKenna) can do a diagnostic review, or the planning commission can go over a section that may need to be revised. Usually in five years only the demographics and the maps change.

12. PUBLIC COMMENT: None.

13. COMMISSIONER COMMENTS: Smith- Please add the 2022 Work Plan and 2021 Review to the February agenda.

14. LATE CORRESPONDENCE: J.Liedel- We will be welcoming a new Building Director on the 31st, Jeff Kemp.

15. ADJOURNMENT: B. Smedley motioned to adjourn, supported by A. Racisz. Motion carried unanimously at 8:22 pm.

RON SMITH, CHAIRMAN

ROBERT SMEDLEY, SECRETARY