

REGULAR COUNCIL PROCEEDINGS

CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134

TUESDAY SEPTEMBER 5, 2023

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. **PLEDGE OF ALLEGIANCE:**

2. **ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond

Council Members: Beller, Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: Clerk Rebecca Cottrell, Parks & Recreation Director Patrick Hawkins, Fire Chief Glenn Owens, Interim Police Chief Stephen McInchak, City Administrator/Treasurer Joanne Beard, and City Attorney Matthew Zick.

3. **APPROVAL OF MINUTES:**

Item 3-A Regular Meeting Minutes of August 21, 2023

Resolution 09-05-23-01

Motion by Beller

Supported by Martin

RESOLVED, to approve the Regular City Council Meeting Minutes of August 21, 2023.

Motion carried unanimously 7-0

4. **CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

- Elaboration on agenda item.

5. **REPORTS FROM DEPARTMENT HEADS:**

Patrick Hawkins, Recreation Director

- Signs are available for Riverfest in the lobby.

Joanne Beard, City Administrator/Treasurer

- City Health Insurance stays the same, under budget.
- Received MERS grant.
- Has not received additional quotes for Building Department assistance.
- Explanation regarding city bonds and amount of debt.

- Treasurer’s Page always states information under Accountability & Transparency.

Glenn Owens, Fire Chief

- Ambulances passed inspections and are being utilized.
- Thanked the City of Gibraltar for their assistance with the use of their ambulance.

Stephen McInchak, Interim Police Chief

- Met with Ford in regard to a possible strike.

Rebecca Cottrell, City Clerk

- Discussed council chambers upgrades.
- Absentee ballot applications were mailed out on August 28th.

6. REPORTS FROM COUNCIL MEMBERS:

Larry Dishaw

- Sending thank you correspondence to the City of Gibraltar.
- Impressed with sidewalks being updated.

John Bergeron

- Thanked the City of Gibraltar.
- Questions regarding grass cutting responsibility near Vreeland and Hall Rd Railroad.

Jim Martin

- Glad everyone survived the storms and power outages Flat Rock experienced.
- Disappointed in Wayne County regarding light at Gibraltar and Evergreen.

Ken Wrobel

- Thanked all Department Heads during the storms and their mitigation of problems.

7. MAYOR COMMENTS:

Mayor Mark Hammond provided updates of the following:

- Explanation on the overwhelm the storm on August 23rd & 24th had on the City of Flat Rock and Wayne/Monroe Counties.
- Storm Sirens explanation – they are outdoor warning sirens; most won’t hear them within their home.

8. AWARDS/PRESENTATIONS

- McKenna discussed their preliminary findings on the Building Department and their proposal to the city.

9. UNFINISHED BUSINESS:

10. NEW BUSINESS:

Item 10-A Resolution to Approve – Municode Supplement

Resolution 09-05-23-02

Motion by Dishaw
Supported by Wrobel

RESOLVED, to approve the Municode Supplement in the amount of \$4,467.10.

Motion carried unanimously 7-0

Item 10-B Request to Approve – Soil Boring Quote

Resolution 09-05-23-03

Motion by Martin
Supported by Wrobel

RESOLVED, to approve the recommendation from C.E. Raines quote from FK Engineering Associates in the amount of \$5,200.00.

Motion carried unanimously 7-0

Item 10-C Request to Approve – Full Time Recreation Programmer

Resolution 09-05-23-04

Motion by Beller
Supported by Hammond

RESOLVED, to approve the transition from a part-time employee to a full-time employee for the Recreation Programmer.

Motion carried unanimously 7-0

Item 10-D Discussion – Stone Creek Banquet Facility

Resolution 09-05-23-05

Motion by Wrobel
Supported by Tefend

Discussion between Council Members, Mayor, City Attorney & City Administrator

Roll Call Vote

Yes: Beller
Bergeron
Tefend
Wrobel

No: Hammond*
Dishaw
Martin

RESOLVED, to concur with the City Administrator's recommendation of all banquet revenue going to the banquet facility and the Banquet Manager no longer being under the Parks & Recreation director but under the City Administrator.

*City Attorney will develop a legal opinion on this matter. *

Motion carried 4-3

11. **LATE CORRESPONDENCE**

12. **CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- Who the Recreation Programmer was that was promoted to full-time.
- City Wide garage sale September 9th & 10th from 9AM – 4PM.
- Sidewalk Program complaints and requests.
- Absentee Ballot Application questions.
- Concerns regarding the Police Department.

Resolution 09-05-23-06

Motion by Tefend
Supported by Wrobel

RESOLVED, to convene into Closed Session for discussion on Confidential Legal Opinion.

Motion carried unanimously 7-0

Resolution 09-05-23-07

Motion by Wrobel
Supported by Tefend

RESOLVED, to reconvene into open session.

Motion carried unanimously 7-0

13. **ADJOURNMENT:**

Resolution 09-05-23-08

Motion by Wrobel
Supported by Tefend

RESOLVED, to adjourn the regular City Council meeting of August 21, 2023 at 10:21pm.

Motion carried unanimously 7-0

MARK A. HAMMOND, MAYOR

REBECCA COTTRELL, CITY CLERK

Approved as presented at the September 18, 2023, Regular City Council Meeting