

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

MONDAY OCTOBER 2, 2023

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

- PLEDGE OF ALLEGIANCE:**
- ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond
Council Members: Beller, Dishaw, Martin, Tefend, Wrobel
ABSENT: Council: Bergeron

Resolution 10-02-23-01

Motion by Martin
Supported by Wrobel

RESOLVED, to excuse Council Member Bergeron from the regular council meeting on October 2, 2023.

Motion carried unanimously 6-0

ALSO, PRESENT: Clerk Rebecca Cottrell, Parks & Recreation Director Patrick Hawkins, Fire Chief Glenn Owens, Interim Police Chief Stephen McInchak, City Administrator/Treasurer Joanne Beard, Interim Department of Public Services Director Eric Holtz, Library Director Michael Cummings, and City Attorney Matthew Zick.

- APPROVAL OF MINUTES:**

Item 3-A Regular Meeting Minutes of September 18, 2023

Resolution 10-02-23-02

Motion by Martin
Supported by Beller

RESOLVED, to approve the Regular City Council Meeting Minutes of September 18, 2023.

Motion carried unanimously 6-0

- CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

5. **REPORTS FROM DEPARTMENT HEADS:**

Steve McInchak, Interim Police Chief

- Ongoing investigation regarding poaching with Department of Natural Resources.

Glenn Owens, Fire Chief

- Current part-time employee started full-time employment this week.
- Will be doing CPR classes at the Library.

Joanne Beard, City Administrator/Treasurer

- Working on Meijer tax appeal.
- Auditor's will be coming in around three weeks.

Eric Holtz, Interim Director of Public Services

- Will Carleton Watermain project is almost 2/3rds of the way done.

Michael Cummings, Library Director

- Library will be closed from Thursday, October 5th, until Sunday, October 8th.

Rebecca Cottrell, City Clerk

- Absentee ballots are available at the City Clerk's office.

6. **REPORTS FROM COUNCIL MEMBERS:**

Rick Tefend

- Questioned Downtown Development Authority (DDA) Director having keys and access to City Hall.

Resolution 10-02-23-03

Motion by Tefend

Supported by Beller

Discussion between Mayor and Council

RESOLVED, to direct the DDA Director to turn in their City Hall keys and vacate from one (of two) offices within City Hall.

Roll Call Vote

Yes: Tefend
Wrobel

No: Hammond*
Beller
Dishaw
Martin

Motion failed 4-2

Resolution 10-02-23-04

Motion by Dishaw
Supported by Wrobel

RESOLVED, to approve the line item budget change from the Economic Development Director's salary to the DDA.

Motion carried unanimously 6-0

Jim Martin

- Bike Path Improvement along Gibraltar Road and the following up on the project.

7. **MAYOR COMMENTS:**

Mayor Mark Hammond provided updates of the following:

- Statewide Emergency Alert test of devices on October 4th around 2PM – similar to an Amber Alert.
- Need to repair one of our outdoor sirens that are significantly damaged.

Resolution 10-02-23-05

Motion by Martin
Supported by Beller

RESOLVED, to pay the bill from West Shore Services in the amount of \$4,795.00 to repair the emergency alert sirens.

Motion carried unanimously 6-0

- The Planning Commission does not have enough members to have a quorum.

Resolution 10-02-23-06

Motion by Dishaw
Supported by Beller

RESOLVED, to approve the appointment of Mark Ferguson to fill a position in the Planning Commission.

Motion carried unanimously 6-0

- All boards/commissions/authorities are in need of help and volunteers.

8. **AWARDS/PRESENTATIONS**

Item 8-A SAFEbuilt Presentation

9. **UNFINISHED BUSINESS:**

Item 9-A Resolution to Approve – Historic District Study Committee

Resolution 10-02-23-07

Motion by Dishaw
Supported by Beller

RESOLVED, to approve the proposed Historic District Study Committee as presented by Lila.

Motion carried unanimously 6-0

10. **NEW BUSINESS:**

Item 10-A Resolution to Approve – Knights of Columbus Tootsie Roll Drive (October 6th – 8th)

Resolution 10-02-23-08

Motion by Beller
Supported by Dishaw

RESOLVED, to approve the Knights of Columbus Tootsie Roll Drive from October 6th – October 8th to collect funds for a “campaign for people with intellectual disabilities”.

Motion carried unanimously 6-0

Item 10-B Resolution to Approve – Waive Clerk II Probationary Period

Resolution 10-02-23-09

Motion by Hammond
Supported by Beller

RESOLVED, to waive the probationary period of Leah Guy, in the position of Clerk II.

Motion carried unanimously 6-0

Item 10-C Permission to Accept Bid – Police and Fire Drainage – Sewer and Water Specialist

Resolution 10-02-23-10

Motion by Dishaw
Supported by Wrobel

RESOLVED, to approve the recommended bid on the Police and Fire Drainage Corrections to Sewer and Water Specialist Inc. in the amount of \$75,000.00.

Motion carried unanimously 6-0

Item 10-D Permission to Approve Appointment – Chief McInchak

Resolution 10-02-23-11

Motion by Wrobel
Supported by Tefend

Discussion between Mayor, Council, and City Attorney

RESOLVED, to appoint Interim Police Chief Steve McInchak to Police Chief, with the opportunity to revert back to the bargaining unit, if requested, by the provisions of Article 8 of the Employment Policy for Administrative Officers.

Motion carried unanimously 6-0

Item 10-E Resolution to Approve – Public Hearing Adjournment

Resolution 10-02-23-12

Motion by Hammond
Supported by Martin

RESOLVED, to adjourn the public hearing of October 16, 2023, without date, to allow the city an opportunity to address the issues involving the property held by the Michigan Land Bank Authority.

Motion carried unanimously 6-0

11. LATE CORRESPONDENCE

12. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:

Members of the audience addressed council regarding the following:

- Termination concerns regarding City Hall access.
- Concerns with Council being on Commissions.
- City Website not being updated with Mayor and Council Members information.
- Agenda Item clarification.
- Forgotten Harvest location at the Community Center.

Resolution 10-02-23-13

Motion by Hammond
Supported by Tefend

RESOLVED, to support the Recreation Director’s efforts with Forgotten Harvest accessing the parking lot for food distribution.

Motion carried unanimously 6-0

13. **ADJOURNMENT:**

Resolution 10-02-23-14

Motion by Wrobel
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of October 2, 2023 at 8:52pm.

Motion carried unanimously 6-0

MARK A. HAMMOND, MAYOR

REBECCA COTTRELL, CITY CLERK

Approved as presented at the October 16, 2023, Regular City Council Meeting