

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

MONDAY OCTOBER 16, 2023

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. PLEDGE OF ALLEGIANCE:

2. ROLL CALL OF COUNCIL MEMBERS:

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond

Council Members: Beller, Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: Clerk Rebecca Cottrell, Parks & Recreation Director Patrick Hawkins, Fire Chief Glenn Owens, Police Chief Stephen McInchak, City Administrator/Treasurer Joanne Beard, Interim Department of Public Services Director Eric Holtz, and City Attorney Matthew Zick.

3. APPROVAL OF MINUTES:

Item 3-A Regular Meeting Minutes of October 2, 2023

Resolution 10-16-23-01

Motion by Martin

Supported by Beller

RESOLVED, to approve the Regular City Council Meeting Minutes of October 2, 2023.

Motion carried unanimously 7-0

4. CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:

- Inquiry regarding Huron Woods Public Hearing.

5. REPORTS FROM DEPARTMENT HEADS:

Steve McInchak, Police Chief

- Homecoming went well – fully staffed community.

Glenn Owens, Fire Chief

- 57 calls for service – higher than normal.

Joanne Beard, City Administrator/Treasurer

- Auditor will be in office next week.

Eric Holtz, Interim Director of Public Services

- Lead and Copper testing passed.
- Received Gibraltar preliminary water main replacement cost.

Rebecca Cottrell, City Clerk

- Recording of Council Meetings will be on the website.

Elizabeth Hendley, DDA Director

- Spooktacular will be this Saturday (10/20) from 3pm – 5pm on E Huron River Dr between Telegraph and Division.
- Christmas Passport Program updates.
- Ribbon cutting for Instinct Salon.

6. REPORTS FROM COUNCIL MEMBERS:

Steve Beller

- Went to a round table meeting with Wayne County and discussed a turn lane at Telegraph and Vreeland.

7. MAYOR COMMENTS:

Mayor Mark Hammond provided updates of the following:

- Last DDA meeting went well – discussed sidewalk along senior towers.
- City Hall is a campaign free environment prior to the election.

Resolution 10-16-23-02

Motion by Hammond

Supported by Martin

RESOLVED, to set a work session regarding the Building Department for October 23, 2023 at 7:30PM.

Motion carried unanimously 7-0

8. AWARDS/PRESENTATIONS

- a) Carlisle Wortman – Building Department

9. UNFINISHED BUSINESS:

Item 9-A Resolution to Approve – Public Hearing Date of Special Assessment District – Hron Woods

Resolution 10-16-23-03

Motion by Tefend

Supported by Martin

RESOLVED, to set the 1st Public Hearing of two (2) for Huron Woods Special Assessment District for November 20th at 7:00PM.

Motion carried unanimously 7-0

10. NEW BUSINESS:

Item 10-A Resolution to Approve – 2024 Early Voting Requirement

Resolution 10-16-23-04

Motion by Wrobel
Supported by Beller

RESOLVED, to approve the 2024 Early Voting Requirements as proposed by the City Clerk.

Motion carried unanimously 7-0

Item 10-B Mayoral Appointment – Election Commission

Resolution 10-16-23-05

Motion by Martin
Supported by Dishaw

RESOLVED, to approve the appointment of Shane Anne Harrison to the Election Commission.

Motion carried unanimously 7-0

Item 10-C Request to Approve – Halloween Trick-or-Treat Hours

Resolution 10-16-23-06

Motion by Tefend
Supported by Beller

RESOLVED, to set the 2023 Halloween trick-or-treat hours as 5:30PM – 8:00PM on October 31st.

Motion carried unanimously 7-0

Item 10-D Request to Approve – Meijer Tax Appeal Offer

Resolution 10-16-23-07

Motion by Wrobel
Supported by Tefend

Discussion between Mayor, Council, City Administrator, and City Assessor

RESOLVED, to provide the City Assessor with the authority to accept the proposal as provided and try to settle the timeframe for 7 years rather than 5 years.

Motion carried unanimously 7-0

Item 10-E Request to Approve – Purchase of Used Vehicle – Detective Bureau

Resolution 10-16-23-08

Motion by Wrobel
Supported by Tefend

RESOLVED, to provide the Police Chief with the authority to purchase a used vehicle to use as necessary.

Motion carried unanimously 7-0

Item 10-F Request to Approve – Grant Allowance Allocation - Pensions

Resolution 10-16-23-09

Motion by Beller
Supported by Martin

RESOLVED, to approve the Grant Allocation as presented by the Treasurer in the amount of \$800,295.

Motion carried unanimously 7-0

Item 10-G Request to Approve – Voting Equipment – Extended Warranty Annual Invoice

Resolution 10-16-23-10

Motion by Martin
Supported by Tefend

RESOLVED, to approve the payment from Dominion Voting for the extended warranty.

Motion carried unanimously 7-0

Item 10-H Request to Approve – Goodfellows Newspaper Sales

Resolution 10-16-23-11

Motion by Hammond
Supported by Wrobel

RESOLVED, to approve the Goodfellows Newspaper Sales as provided by the Flat Rock Community High School.

Motion carried unanimously 7-0

Item 10-I Request to Approve – Lead Lines Payment #3

Resolution 10-16-23-12

Motion by Martin
Supported by Bergeron

RESOLVED, to approve the payment to the contractor for lead line services as proposed by C.E. Raines.

Motion carried unanimously 7-0

Item 10-J Mayoral Appointment – Downtown Development Authority

Resolution 10-16-23-13

Motion by Martin
Supported by Hammond

Motion to TABLE

Motion by Dishaw
Supported by Beller

RESOLVED, to table the Downtown Development Authority appointment until members are able to meet with prospective appointee.

Motion carried 5-2
Hammond & Martin voting no

Item 10-K Request to Approve – Detroit Salt Company

Resolution 10-16-23-14

Motion by Martin
Supported by Beller

RESOLVED, to approve the purchase from Detroit Salt Company in the amount of \$6,058.13

Motion carried unanimously 7-0

Item 10-L Request to Approve – Water Department Materials – Core & Main

Resolution 10-16-23-15

Motion by Wrobel
Supported by Beller

RESOLVED, to approve the purchase of water department materials through Core & Main in the amount of \$10,285.81

Motion carried unanimously 7-0

11. **LATE CORRESPONDENCE**

12. **CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- Questions regarding K9 Officer retirement & personnel information.
- Knights of Columbus thanked council for allowing their tootsie roll distribution – they raised roughly \$9,300.

Resolution 10-16-23-16

Motion by Martin
Supported by Beller

RESOLVED, to convene into Closed Session for discussion to consider a memo of advice from the City Attorney regarding fire department personnel – section 8H of Open Meetings Act.

Motion carried unanimously 7-0

Resolution 10-16-23-17

Motion by Hammond
Supported by Beller

RESOLVED, to reconvene into open session.

Motion carried unanimously 7-0

13. **ADJOURNMENT:**

Resolution 10-16-23-18

Motion by Wrobel
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of October 16, 2023 at 9:40pm.

Motion carried unanimously 7-0

MARK A. HAMMOND, MAYOR

REBECCA COTTRELL, CITY CLERK

Approved as presented at the November 6, 2023, Regular City Council Meeting