



**DOWNTOWN DEVELOPMENT AUTHORITY AGENDA
REGULAR MEETING – NOVEMBER 2, 2023 – 7:00P.M. – CITY COUNCIL CHAMBERS**

1. ROLL CALL OF MEMBERS

2. APPROVAL OF MINUTES

- a. Minutes of the Regular Meeting of October 5, 2023.

3. CITIZENS TO BE HEARD

4. MEMBERS' AND CONSULTANTS' REPORTS

5. OLD BUSINESS

- a. Arsenal Road Traffic Study Updated Roadway Concept
- b. Experience Flat Rock Map Status
- c. Streetscape Design North of the Viaduct (McKenna), updates on bids and procuring trees locally
- d. Wayfinding Discussion
- e. Boat Ramp Update
- f. Banner Program in 2024
- g. Solve Design Create Website Progress
- h. Aesthetics Homework: Grades and Awards for Businesses

5. NEW BUSINESS

- a. Using DDA Funding for Student Scholarships: Legal Opinion
- b. Jennifer Schoenberger: MEDC Revitalization and Placemaking Grant
- c. Christmas Passport Program
- d. Community Champion Award Recipient
- e. Hayride at Huroc Park for Winterfest
- f. Destination Downriver Opportunities
- g. Michigan Trails Renewal
- h. Movie at the Community Center Sponsorship
- i. Old Streetscape Costs
- j. Sidewalk Repairs – In front of Senior Center and Michael's

6. DDA FINANCIAL REPORTS

- a. Checking Account Statement
- b. Reports Dated 10/27/23 and 10/30/23

7. PAYMENT OF CURRENT BILLS

FROM	FOR	AMOUNT
City of Flat Rock	See attached	\$55,606.73
GLC	Maintenance	\$4,214.28
C.E. Raines	DDA Sidewalk #20340	\$48.45
C.E. Raines	DDA General Consulting #20334	\$714.43
C.E. Raines	DDA Wayfinding #20346	\$483.00
Truck & Trailer Specialties	Light Tower	\$11,295.00
Grosse Ile Lawn & Sprinkler	Fall Shut Down Service	\$100.00
Strand's (Shayla Hopper)	Reimbursement for Spooktacular Items: Monroe Sign Date Stickers: \$68.00 Undercover Rental Tables: \$90.00 Pet Needs Etc. Dog Bones for Contest: \$4.74	\$162.74
Kaleidico	Website	\$54.00
McKenna	Services	\$753.75
Fast Printing Now	Christmas Passport Printing – 5,000	\$3,250.00
Michigan Trails	Advertisement Renewal	\$812.25
	Grand Total:	\$390,233.64

8. CORRESPONDENCE AND MISCELLANEOUS INFORMATION

- a. Participation receipt in Michigan Class per Treasurer Beard

9. ADJOURNMENT

Members of the Downtown Development Authority :

Joseph A. Pagano, Chairperson, November 30, 2026; James Martin, Vice Chairperson, June 20, 2026; Diane Parker, June 13, 2024 Secretary/Treasurer;
Mark Hammond, Mayor, Standing Member; Jeff Berro, November 1, 2027; Michael Crowder, June 13, 2024;
Shayla Hopper, November 30, 2026; Cameron Malnofski, November 1, 2027; Liz Hendley, Director
cc: Newspapers, Charles E. Raines Co., McKenna Associates PLEASE Notify Liz at 734-789-2323 if you cannot attend!