

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**MONDAY MARCH 20, 2023**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

**1. PLEDGE OF ALLEGIANCE:**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond

Council Members: Beller, Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: Clerk Shane Harrison, Police Chief Jerry Page, City Administrator/Treasurer Joanne Beard, Economic Development Director Liz Hendley, Interim Department of Public Services Director Eric Holtz, Parks & Recreation Director Patrick Hawkins, Library Director Michael Cummings, and Attorney Roger Kaly.

**3. APPROVAL OF MINUTES:**

**Item 3-A Regular Meeting Minutes of March 6, 2023**

**Resolution 03-20-23-01**

Motion by Martin

Supported by Wrobel

RESOLVED, to approve the Regular City Council Meeting Minutes of March 6, 2023 as presented.

Motion carried unanimously 7-0

**4. CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

Members of the audience addressed council regarding the following:

- Agenda Item 10-C
- Support for Agenda Item 10-D

**5. REPORTS FROM DEPARTMENT HEADS:**

Patrick Hawkins, Parks & Recreation Director

- Egg Hunt & Drop will be held on Saturday April 1, 2023 at the Ballfields & Tennis Courts.
- Updating Senior Transportation Service.
- Rolling out new Parks & Recreation mobile app.

Michael Cummings, Library Director

- Local Author, Patty Smith will be discussing her book “MI Beer, A Heady History” on Thursday March 23<sup>rd</sup> @ 6:30pm.

Eric Holtz, Interim Department of Public Works Director

- SHVUA updates.
- Water Main Replacement & Bond Updates.

Joanne Beard, City Administrator/Treasurer

- Update on OPEB - Corrective Action Plan was approved by the State of MI.
- MERS update regarding the State of MI plan to make communities 60% funded.
- Requested that dates in late April, early May for a budget work session be provided at the next Council meeting.

Shane Harrison, City Clerk

- Completed Clerks Institute, now Certified Municipal Clerk.
- Shared budget concerns due to the passing of Proposal 22-2.

## 6. **REPORTS FROM COUNCIL MEMBERS:**

Council Members provided the following updates:

Councilman Rick Tefend

- Requested Updates of Fire Department.

### **Resolution 03-20-23-02**

Motion by Tefend

Supported by Dishaw

RESOLVED, to authorize that 2 firefighters are always on shift with unit B staffing, if available, if not to allow overtime of unit A staffing, with the decision being made by shift commander.

Motion carried unanimously 7-0

Councilman Ken Wrobel

- Noted that the speed sign on Huron River Dr. is helping with reducing speed levels on the road.

Councilman John Bergeron

- Requested an additional \$300,000 be included in the upkeep of roads for the 2023/2024 budget.

Councilman Larry Dishaw

- Requested an update on the city licensing through HEMS.
- Requested that the 2018 ambulance unit be returned to the City from Rapid Response no later than May 1, 2023.

7. **MAYOR COMMENTS:**

Mayor Mark Hammond provided updates of the following:

- Rapid Response Transition Update
  - Last contracted date is June 9, 2023
  - Supply additional “shift” staffing if needed, with advance notification.
  - Next transition meeting will be held next week.
- Fire Director/Logistics Specialist duties re-distributed to City Clerk Harrison, City Administrator/Treasurer Beard, Attorney Zick, and Mayor Hammond.

8. **AWARDS/PRESENTATIONS:**

9. **UNFINISHED BUSINESS:**

**Item 9-A Dangerous Building Hearing – 26139 Gibraltar**

**Resolution 03-20-23-03**

Motion by Wrobel  
Supported by Tefend

RESOLVED, to untable item 9-A, Dangerous Building Hearing – 26139 Gibraltar.

Motion carried unanimously 7-0

**Resolution 03-20-23-04**

Motion by Hammond  
Supported by Wrobel

RESOLVED, to adopt the Dangerous Building Hearing Officer recommended with the following modifications: if property is sold then new owner will pull construction permit, perform punch list items as set forth after city inspection and have 6 months (duration of permit) to perform work. If property is not sold original timelines of order will apply to current owner.

Motion carried unanimously 7-0

10. **NEW BUSINESS:**

**Item 10-A Request to Approve – Investment Firm**

**Resolution 03-20-23-05**

Motion by Tefend  
Supported by Beller

RESOLVED, to approve the Michigan CLASS Investment Pool as an authorized investment institution, authorizes the City Administrator/Treasurer to complete the necessary paperwork to enroll in the pool, and approves the addition of Michigan CLASS to the Investment Policy as follows:

WHEREAS, the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is compliant with Public Act 20, and;

WHEREAS, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of investments and the advantage of a competitive return, and;

WHEREAS, Michigan CLASS investments are fully compliant with all appropriate Michigan Investment laws, and;

WHEREAS, Michigan CLASS has over 600 funded participants ranging from the very large to the very small, with nearly \$3.4 billion in shares outstanding, and;

WHEREAS, this investment has no restrictions regarding withdrawals or contributions, affording the city the ability to use Michigan CLASS as it best suits out individual needs.

Motion carried unanimously 7-0

**Item 10-B Request to Approve – Intergovernmental Agreement for Prisoner Housing**

**Resolution 03-20-23-06**

Motion by Hammond  
Supported by Martin

RESOLVED, to approve the 3-year Intergovernmental Prisoner Housing Agreements with the communities of Brownstown Township, City of Rockwood, and City of Gibraltar.

Roll Call Vote

Yes Approve: Hammond\*  
Beller  
Dishaw  
Martin  
Tefend  
Wrobel

No Against: Bergeron

Motion carried 6-1

**Item 10-C Request to Approve – Parks & Recreation Hiring**

**Resolution 03-20-23-07**

Motion by Martin  
Supported by Beller

RESOLVED, to approve the hiring of a part time Parks & Recreation custodial staff.

Motion carried unanimously 7-0

**Item 10-D Request to Approve – Support in Restoration of Reading Building**

**Resolution 03-20-23-08**

Motion by Dishaw  
Supported by Tefend

RESOLVED, to express its approval and support of the Reading Building group's concept idea for the preservation and re-development of the Reading Building as follows:

WHEREAS, the City of Flat Rock Council supports historic preservation efforts in the community;

WHEREAS, the City of Flat Rock applied last month to the Michigan State Historic Preservation Office (SHPO) seeking certification to participate in the Certified Local Government (CLG) program;

WHEREAS, a local community group operating under the name of Restoring Reading seeks to preserve and develop the Reading Building as a historic building in the City;

WHEREAS, the Restoring Reading group has proposed preserving and restoring the Reading Building for use both as an interactive STEAM museum and as a multi-purpose event space for members of the local community.

Motion carried unanimously 7-0

**11. LATE CORRESPONDENCE**

**12. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- Rapid Response Contract

**13. ADJOURNMENT:**

**Resolution 03-20-23-09**

Motion by Wrobel  
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of March 20, 2023, at 9:06pm.

Motion carried unanimously 7-0

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**MARK A. HAMMOND, MAYOR**

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**SHANE ANNE HARRISON, CITY CLERK**

Approved as presented at the April 3, 2023, Regular City Council Meeting