

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

MONDAY MAY 15, 2023

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. **PLEDGE OF ALLEGIANCE:**
2. **ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond
Council Members: Beller, Bergeron, Dishaw, Martin, Tefend

ABSENT: Council: Wrobel

Resolution 05-15-23-01

Motion by Tefend
Supported by Martin

RESOLVED, to excuse Council Member Wrobel from the regular council meeting on May 15, 2023.

Motion carried unanimously 6-0

ALSO, PRESENT: Clerk Shane Harrison, Police Chief Jerry Page, City Administrator/Treasurer Joanne Beard, Economic Development Director Liz Hendley, Interim Department of Public Services Director Eric Holtz, Parks & Recreation Director Patrick Hawkins, Fire Chief Glenn Owens, and City Attorney Matthew Zick.

3. **APPROVAL OF MINUTES:**

Item 3-A Regular Meeting Minutes of May 1, 2023

Resolution 05-15-23-02

Motion by Dishaw
Supported by Tefend

RESOLVED, to approve the Regular City Council Meeting Minutes of May 1, 2023 as presented.

Motion carried unanimously 6-0

4. **CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

Members of the audience addressed council regarding the following:

- Support for saving the Reading Building
- Opposition for saving the Reading Building

5. **REPORTS FROM DEPARTMENT HEADS:**

Glenn Owens, Fire Chief

- Food Truck Inspections have begun
- Alarms installed at Flat Rock Towers, special thanks to Huron Township for their assistance
- CPR/AED Classes in process
- Shared contract regarding “as needed” assistance from Rapid Response

Liz Hendley, Economic Development Director

- Flat Rock Business Expo – May 18th 12pm to 3pm
- Mclean Laundry now open for business

Pat Hawkins, Park & Recreation Director

- Successful Events – Daddy/Daughter Dance, Adult Prom, and Flat Rock Community High School Prom
- Mackinac Trip, is now full, waitlist only

Matt Zick, City Attorney

- We be participating in Patrol & Command Contract Negotiations on May 16th

6. **REPORTS FROM COUNCIL MEMBERS:**

John Bergeron

- Happy Mother’s Day

Resolution 05-15-23-03

Motion by Bergeron

Supported by Dishaw

RESOLVED, to allow the City Administrator/Treasurer to make Recreation Decisions to balance the 2022/2023 Budget.

Roll Call Vote

Yes:

Beller
Bergeron*
Dishaw
Tefend

No:

Hammond
Martin

Motion carried 4-2

Rick Tefend

- Expressed confidence in the new Fire Administration Staff.

7. **MAYOR COMMENTS:**

Mayor Mark Hammond provided updates of the following:

- Clarification on the sale of the Reading Building and Issuing of Permits from State Level

8. **AWARDS/PRESENTATIONS**

9. **UNFINISHED BUSINESS:**

10. **NEW BUSINESS:**

Item 10-A Request to Approve – FRCHS Graduation at City Fields on June 1, 2023

Resolution 05-15-23-04

Motion by Dishaw
Supported by Martin

RESOLVED, to approve the use of Flat Rock City Fields on June 1, 2023 for the Flat Rock Community High School Graduation Ceremony.

Motion carried unanimously 6-0

Item 10-B Request to Approve – FRCHS Homecoming Parade on October 13, 2023

Resolution 05-15-23-05

Motion by Dishaw
Supported by Martin

RESOLVED, to approve the Flat Rock High School Homecoming Day Parade on Friday, October 13, 2023 at 5:00pm.

Motion carried unanimously 6-0

Item 10-C Request to Approve – Miles Leak Detection Proposal

Resolution 05-15-23-06

Motion by Beller
Supported by Martin

RESOLVED, to accept the proposal from Miles Leak Detection in the amount of \$5,459.00 as presented.

Motion carried unanimously 6-0

Item 10-D Public Hearing Request – Single Premise Special Assessment

Resolution 05-15-23-07

Motion by Martin
Supported by Beller

RESOLVED, to approve the Public Hearing Request for the Single Premise Special Assessment for Monday, June 5, 2023, at 7:30pm.

Motion carried unanimously 6-0

Item 10-E Request to Award Bid – Sidewalk Replacement Program

Resolution 05-15-23-08

Motion by Martin
Supported by Dishaw

RESOLVED, to award the Sidewalk Replacement Program Bid to GV Cement Contracting Co. in the amount of \$162,486.00.

Motion carried unanimously 6-0

Item 10-F Acceptance of Resignation – City Clerk

Resolution 05-15-23-09

Motion by Hammond
Supported by Martin

RESOLVED, to accept the resignation of City Clerk, Shane Harrison effective May 26, 2023.

Motion carried 5-1 **Dishaw voting no**

Item 10-G Mayoral Appointment – City Clerk

Resolution 05-15-23-10

Motion by Martin
Supported by Tefend

RESOLVED, to approve the appointment of Rebecca Cottrell as City Clerk, effective May 29, 2023 with a salary of \$63,000. The benefits will be consistent as outlined in the City Administrative Officers and Appointed Employees current policy.

Motion carried unanimously 6-0

Item 10-H Mayoral Appointment – Zoning Board of Appeals

Resolution 05-15-23-11

Motion by Dishaw
Supported by Martin

RESOLVED, to approve the appointment of Jennifer Liedel to the Zoning Board of Appeals with a term expiring May 15, 2026.

Motion carried unanimously 6-0

Item 10-I Request to Approve – Transfer Funds

Resolution 05-15-23-12

Motion by Hammond
Supported by Martin

Discussion between Mayor Hammond, Council Members Beller, City Administrator/Treasurer Beard and Parks & Recreation Director Hawkins

RESOLVED, to approve the transfer of \$150,000 from the General Fund to the Community Center Fund.

Roll Call Vote

Yes:

Hammond*
Beller
Martin

No: Bergeron
Dishaw
Martin

Motion failed 3-3

Resolution 05-15-23-13

Motion by Tefend
Supported by Dishaw

RESOLVED, to approve the transfer of \$150,000 from the General Fund to the Community Center Fund with a mandated \$50,000 reduction to 2022/2023 budget by the Parks & Recreation Director and City Administrator/Treasurer.

Motion carried 5-1 **Bergeron voting no**

Item 10-J Discussion – Reading Building

Resolution 05-15-23-14

Motion by Dishaw
Supported by

RESOLVED, motion failed due to lack of support.

Resolution 05-15-23-15

Motion by Dishaw
Supported by Tefend

Discussion between, Mayor Hammond, Councilmembers Dishaw, Martin, and City Attorney Zick

RESOLVED, to accept the proposal from Lila Fedokovitz from the Historical Commission to create a moratorium requesting a six-month hold.

Motion failed 3-3 **Hammond, Beller, & Martin voting no**

11. LATE CORRESPONDENCE

12. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:

Members of the audience addressed council regarding the following:

- City Wide Garage Sale – May 20th & 21st
 - Permits are \$5.00 can be purchased through the Clerk’s Office
 - St. Vincent de Paul trucks will be available for donations
- Questions regarding City Authority in modular home communities
- Continued support for the Reading Building

13. ADJOURNMENT:

Resolution 05-15-23-16

Motion by Dishaw
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of May 15, 2023 at 9:53pm.

Motion carried unanimously 6-0

MARK A. HAMMOND, MAYOR

SHANE ANNE HARRISON, CITY CLERK

Approved as presented at the June 5, 2023, Regular City Council Meeting