

**REGULAR COUNCIL PROCEEDINGS**

**CITY OF FLAT ROCK, MICHIGAN  
25500 GIBRALTAR ROAD  
FLAT ROCK, MI 48134**

**MONDAY AUGUST 7, 2023**

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

**1. PLEDGE OF ALLEGIANCE:**

**2. ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond

Council Members: Beller, Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: Clerk Rebecca Cottrell, Library Director Michael Cummings, Parks & Recreation Director Patrick Hawkins, Fire Chief Glenn Owens, Police Chief Jerry Page, City Administrator/Treasurer Joanne Beard, Interim Director of Public Services/Water Eric Holtz, and City Attorney Matthew Zick.

**3. APPROVAL OF MINUTES:**

**Item 3-A Regular Meeting Minutes of July 17, 2023**

**Resolution 08-07-23-01**

Motion by Martin

Supported by Beller

RESOLVED, to approve the Regular City Council Meeting Minutes of July 17, 2023.

Motion carried unanimously 7-0

**4. CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

Members of the audience addressed council regarding the following:

- Clarification of agenda item.

**5. REPORTS FROM DEPARTMENT HEADS:**

Eric Holtz, Interim Director of Public Services/Water

- Will Carleton Watermain Project moving forward.
- Need responses on lead water lines – mostly houses built prior to 1950's.

Michael Cummings, Library Director

- Youth Summer Reading Program is going well.
- Ice Cream event coming up.

Jerry Page, Police Chief

- Apologized for officer's being sent to political meet & greet event.
- MDOT will be onsite of Vreeland/Telegraph regarding a left turn signal.

Patrick Hawkins, Recreation Director

- The concert in the park went really well – at least 400 people were present.

**6. REPORTS FROM COUNCIL MEMBERS:**

Steve Beller

- Impressed with the Concert in the Park.

Ken Wrobel

- Also spoke highly of the Concert in the Park.

**Resolution 08-07-23-02**

Motion by Wrobel

Supported by Bergeron

RESOLVED, to terminate the Economic Development Director from the City of Flat Rock, to be employed solely by the Downtown Development Authority.

\*Discussion between Council Members, City Attorney, and Mayor\*

Motion carried 6-1

\*Martin voting no\*

Larry Dishaw

- Sidewalks on Telegraph look great.
- Happy with how the Will Carleton project is coming along.

**7. MAYOR COMMENTS:**

Mayor Mark Hammond provided updates of the following:

- Happy with events going on – Taco Tuesday & Concert in the Park.
- Gave information on Metropark/Fishery proposal for Flat Rock & Huroc Dam.

**Resolution 08-07-23-03**

Motion by Dishaw

Supported by Martin

RESOLVED, to approve the Street Closure on Seneca St. between E. Huron River Dr. and the ally from the hours of 8:00AM – 5:00PM for a fundraising event “National Dog Day” with proceeds going to the Flat Rock Animal Shelter.

Motion carried 7-0

8. **AWARDS/PRESENTATIONS**

9. **UNFINISHED BUSINESS:**

**Item 9-A Request to Approve – First Right of Refusal Wayne County Phase 1 Study**

**Resolution 08-07-23-04**

Motion by Wrobel  
Supported by Beller

RESOLVED, to approve the property purchase of 27710 Telegraph Road, Flat Rock, MI 48134.

Motion carried unanimously 7-0

**Item 9-B Resolution to Approve – Authorizing Payment to Rapid Response, LLC**

**Resolution 08-07-23-05**

Motion by Wrobel  
Supported by Dishaw

RESOLVED, to approve the payment of \$689.24 to be paid to Rapid Response, LLC from subtracting the additional expenditures.

Motion carried unanimously 7-0

10. **NEW BUSINESS:**

**Item 10-A Request to Approve – Progress Payment #5 Street Sectioning**

**Resolution 08-07-23-06**

Motion by Tefend  
Supported by Martin

RESOLVED, to approve the received progress payment for street sectioning in the amount of \$23,559.79 to C.E. Raines Company.

Motion carried unanimously 7-0

**Item 10-B Request to Approve – C.E. Raines Lead Water Payment #1**

**Resolution 08-07-23-07**

Motion by Wrobel  
Supported by Tefend

\*Discussion between Police Chief, Mayor, and Council Members\*

RESOLVED, to approve the received progress payment for Lead Water Services Replacement Program in the amount of \$103,297.50 to C.E. Raines Company.

Motion carried unanimously 7-0

**Item 10-C Resolution to Approve – Resignation of Police Chief**

**Resolution 08-07-23-08**

Motion by Hammond  
Supported by Martin

RESOLVED, to approve the retirement of Chief Jerry P. Page, with regrets.

Motion carried unanimously 7-0

**Item 10-D Resolution to Approve – Mayoral Appointment of Interim Police Chief**

**Resolution 08-07-23-09**

Motion by Tefend  
Supported by Wrobel

RESOLVED, to approve Stephen McInchak as the Interim Police Chief.

\*Discussion between Council Members and Mayor\*

Motion carried unanimously 7-0

**Item 10-E Resolution to Approve – Hydrocorp 2023 Proposal**

**Resolution 08-07-23-10**

Motion by Martin  
Supported by Beller

RESOLVED, to renew the two year service agreement with Hydrocorp as outlined in the received proposal.

Motion carried unanimously 7-0

**Item 10-F Request to Approve – Deputy Clerk Employee**

**Resolution 08-07-23-11**

Motion by Wrobel  
Supported by Martin

RESOLVED, to table the appointment of the Deputy Clerk position until further information is received.

Motion carried unanimously 7-0

**Item 10-G Request to Approve – Clerical Addition of Full Time Employee**

**Resolution 08-07-23-12**

Motion by Tefend  
Supported by Wrobel

RESOLVED, to approve the transition of a current part-time employee to a full-time employee with a new union position being created.

Motion carried unanimously 7-0

**Item 10-H Resolution to Approve – Historical Ordinance Revision**

**Resolution 08-07-23-13**

Motion by Wrobel  
Supported by Beller

RESOLVED, to suspend the 1<sup>st</sup> reading of Ordinance #463.

Motion carried unanimously 7-0

**Item 10-I Request to Approve – Used Vehicle from Rockwood**

**Resolution 08-07-23-14**

Motion by Hammond  
Supported by Wrobel

RESOLVED, to purchase a used 2016 Ford Explorer from the City of Rockwood for the Building Department to be used by the Code Enforcement Officer.

Motion carried unanimously 7-0

**Item 10-J Request to Approve – McKenna Contract Proposal**

**Resolution 08-07-23-15**

Motion by Hammond  
Supported by Martin

Roll Call Vote  
Yes: Hammond\*  
Beller

Dishaw  
Martin

No: Bergeron  
Tefend  
Wrobel

RESOLVED, to approve the proposed additional services under the existing McKenna contract under the oversight of the City Administrator with an update to their services within 30 days.

Motion carried 4-3

**Item 10-K Request to Approve – Maintenance on Fire Vehicles**

**Resolution 08-07-23-16**

Motion by Tefend  
Supported by Martin

RESOLVED, to approve the required maintenance on the Fire Department vehicles; Rescue 8 and Engine 1, for the estimated total costs of \$19,200.00.

Motion carried unanimously 7-0

**Item 10-L Request to Approve – Planning Commission Approval**

**Resolution 08-07-23-17**

Motion by Hammond  
Supported by Beller

RESOLVED, to table the Planning Commission Approval to the next meeting.

Motion carried unanimously 7-0

**Resolution 08-07-23-18**

Motion by Wrobel  
Supported by Beller

RESOLVED, to correct a prior motion from the meeting of July 17, 2023 to state that the funding for the Fishbeck Proposal was budgeted for, which it wasn't, but is now going to be paid out of the Major Road Funds.

Motion carried unanimously 7-0

**11. LATE CORRESPONDENCE**

**12. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- City Wide Garage Sale September 9<sup>th</sup> & 10<sup>th</sup> - \$5 permits at City Clerk's office.
- Asking about Front Door at City Hall.
- Sign Ordinance concerns.
- Questions regarding defunding DDA.
- Legal concerns about neighbor's home on Van Riper.
- Car Show is this weekend – August 12, 2023.
- Updates on DDA projects and events.

**Resolution 08-07-23-19**

Motion by Wrobel  
Supported by Tefend

RESOLVED, to convene into Closed Session for Negotiations.

Motion carried unanimously 7-0

**Resolution 08-07-23-20**

Motion by Hammond  
Supported by Beller

RESOLVED, to reconvene into open session.

Motion carried unanimously 7-0

**Resolution 08-07-23-21**

Motion by Beller  
Supported by Martin

RESOLVED, to approve the presented Patrol Contract.

Motion carried unanimously 7-0

**Resolution 08-07-23-22**

Motion by Martin  
Supported by Beller

RESOLVED, to approve the presented Command Contract.

Motion carried unanimously 7-0

**13. ADJOURNMENT:**

**Resolution 08-07-23-23**

Motion by Wrobel  
Supported by Hammond

RESOLVED, to adjourn the regular City Council meeting of August 7, 2023 at 09:48pm.

Motion carried unanimously 7-0

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**MARK A. HAMMOND, MAYOR**

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**REBECCA COTTRELL, CITY CLERK**

Approved as presented at the August 21, 2023, Regular City Council Meeting