

REGULAR COUNCIL PROCEEDINGS

CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134

MONDAY AUGUST 21, 2023

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. **PLEDGE OF ALLEGIANCE:**

2. **ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Hammond

Council Members: Beller, Bergeron, Dishaw, Martin, Tefend, Wrobel

ABSENT: Council:

ALSO, PRESENT: Clerk Rebecca Cottrell, Parks & Recreation Director Patrick Hawkins, Fire Chief Glenn Owens, Interim Police Chief Stephen McInchak, City Administrator/Treasurer Joanne Beard, Interim Director of Public Services/Water Eric Holtz, and City Attorney Matthew Zick.

3. **APPROVAL OF MINUTES:**

Item 3-A Regular Meeting Minutes of August 7, 2023

Resolution 08-21-23-01

Motion by Wrobel

Supported by Martin

RESOLVED, to approve the Regular City Council Meeting Minutes of August 7, 2023.

Motion carried unanimously 7-0

4. **CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

5. **REPORTS FROM DEPARTMENT HEADS:**

Glenn Owens, Fire Chief

- August 28th, the State will be certifying ambulances.
- Firefighters had Water Rescue Training.

Eric Holtz, Interim Director of Public Services/Water

- Miles Leak Detection will be checking watermains beginning August 30th.
- Water & Sewer Specialists are checking lead lines.
- Clark Construction is scheduled for the end of October.
- Working on cleaning up Scheel's property.

Patrick Hawkins, Recreation Director

- The final Concert in the Park will be on August 24th – Heavy on the Horns.

Matthew Zick, City Attorney

- Condolences to the family of Kurt G. Kersten, former judge who passed at 99 years old.

Stephen McInchak, Interim Police Chief

- Sworn in by City Clerk.

6. REPORTS FROM COUNCIL MEMBERS:

Larry Dishaw

- Asked about outdoor storage in the C2 district.
- Concerns with Scheels and Planning Commission.

Jim Martin

- Condolences to the family of Kurt G. Kersten as well.

Ken Wrobel

- Requests that the City Administrator gather quotes outside of McKenna for outsourcing the Building Department and report back at the following Council Meeting.
- Requests a feasibility study to make the Banquet Manager separate department, not under the Parks and Recreation, that would act as its own facility with own recommended salary, with an update at the following Council Meeting.

Steve Beller

- Wednesday August 23, 2023, is the Feasibility Study meeting regarding the dam.

7. MAYOR COMMENTS:

Mayor Mark Hammond provided updates of the following:

- The meeting for the feasibility study for the dam is on Wednesday, August 23, 2023.

8. AWARDS/PRESENTATIONS

9. UNFINISHED BUSINESS:

Item 9-A Discussion – Economic Development Director

Discussion regarding job description and reviewing City ordinance

Item 9-B Request to Approve – Deputy Clerk Employee

Motion by Dishaw

RESOLVED, to remove the tabled item of Deputy Clerk Employee.

Motion failed due to lack of support.

Item 9-C Resolution to Approve – Historical Ordinance Revision

No Action

Item 9-D Request to Approve – Planning Commission – Zoning Ordinance Amendment

Discussion regarding the ordinance amendment and given information to bring back to Council
No Action Taken

10. NEW BUSINESS:

Item 10-A Permission to Bid – Police and Fire Drainage Corrections

Resolution 08-21-23-02

Motion by Tefend
Supported by Beller

RESOLVED, to provide C.E. Raines with permission to go out to bid for the police and fire drainage corrections project.

Motion carried unanimously 7-0

Item 10-B Request to Approve – Funding Vreeland Road

Resolution 08-21-23-03

Motion by Beller
Supported by Wrobel

Discussion between City Administrator, Mayor, and Council Members

RESOLVED, to approve the Funding of Vreeland Road, to be reimbursed in 2025, in regard to the General Fund Balance for Roads pending approval.

Motion carried unanimously 7-0

Item 10-C Request to Approve – Vreeland Road Construction Estimate/ S.A.D

Resolution 08-21-23-04

Motion by Tefend
Supported by Wrobel

RESOLVED, to approve Raines to provide a construction estimate for a Special Assessment District for the remainder of Vreeland Road.

Motion carried unanimously 7-0

Item 10-D Request to Approve – Fishbeck Professional Service Agreement

Resolution 08-21-23-05

Motion by Dishaw
Supported by Tefend

RESOLVED, to renew our Professional Service Agreement with Fishbeck Engineering to spend up to \$10,000 on an as needed basis.

Motion carried unanimously 7-0

11. LATE CORRESPONDENCE

12. CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:

Members of the audience addressed council regarding the following:

- Noted that there is a marker for Judge Kersten behind war memorial.
- City Wide Garage Sale September 9th & 10th - \$5 permits at City Clerk's office. The donation trucks will be there from noon – 6pm.
- Concerns regarding EMS response time.
- Thanksgiving events are being planned and Grace Church is looking for donations and volunteers to feed families.

13. ADJOURNMENT:

Resolution 08-21-23-06

Motion by Wrobel
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of August 21, 2023 at 08:32pm.

Motion carried unanimously 7-0

MARK A. HAMMOND, MAYOR

REBECCA COTTRELL, CITY CLERK

Approved as presented at the September 5, 2023, Regular City Council Meeting