

REGULAR COUNCIL PROCEEDINGS

**CITY OF FLAT ROCK, MICHIGAN
25500 GIBRALTAR ROAD
FLAT ROCK, MI 48134**

MONDAY FEBRUARY 6, 2024

The regular meeting of the Flat Rock City Council convened at the Municipal Building, 25500 Gibraltar Road, Flat Rock, Michigan 48134, on the above date at 7:30 pm.

1. **PLEDGE OF ALLEGIANCE:**
2. **ROLL CALL OF COUNCIL MEMBERS:**

PRESENT ELECTED OFFICIALS:

PRESENT: Mayor: Beller
Council Members: Dishaw, Frond, Wrobel, Martin, Tefend
ABSENT: Council: Bergeron

Resolution 02-05-24-01

Motion by Martin
Supported by Wrobel

RESOLVED, to excuse Council Member Bergeron from the regular city council meeting on February 5, 2024.

Motion carried unanimously 6-0

ALSO, PRESENT: Clerk Rebecca Brogley, Fire Chief Glenn Owens, Police Chief Steve McInchak, City Treasurer Timothy Sadowski, Department of Public Services Director Eric Holtz, Building Director William Vack, Library Director Michael Cummings, and City Attorney Matthew Zick.

3. **APPROVAL OF MINUTES:**

Item 3-A Regular Meeting Minutes of January 16th, 19th, and 30th

Resolution 02-05-24-02

Motion by Dishaw
Supported by Frond

RESOLVED, to approve the Regular City Council minutes of January 16, 2024, special Council Minutes of January 19, 2024, and Special Council Minutes of January 30, 2024, as presented.

Motion carried unanimously 6-0

4. **CITIZENS TO BE HEARD: QUESTIONS OR INPUT ON AGENDA ITEMS:**

- Question regarding Tom's Collision repair on agenda.

5. **REPORTS FROM DEPARTMENT HEADS:**

Michael Cummings, Library Director

- February 10th a puzzle swap will be held at the library.
- February 19th the Library will be closed due to door replacement.
- February 26th the Library will be holding a family glow hike.

Glenn Owens, Fire Chief

- 110 service calls for January, up 11%.
- The crews are doing a great job.

Timothy Sadowski, City Treasurer

- Welcomed, February 5th was first day on the job.

Eric Holtz, Public Services & Water Director

- Bidigare will be working on more service lines – please call if you receive a letter.
- Vreeland Road & Hawthorne are being patched.
- Lawrence Clark Co. is marking drainage on Walnut St.

Steve McInchak, Police Chief

- 1,620 calls for January – 1 fatal crash.
- Training will be held at City Hall on 2/15/24.
- Met with DDA regarding flock cameras.
- The new hire will begin on 2/26/24.

Rebecca Brogley, City Clerk

- Return absentee ballots and absentee ballot selection forms.

6. **REPORTS FROM COUNCIL MEMBERS:**

Kenneth Wrobel

- Questioned if Ordinance Officer job will be posted.

7. **MAYOR COMMENTS:**

Mayor Steve Beller provided updates of the following:

- Flag was at half mast on 1/31/24 due to Michigan State Police trooper passing.
- Meals on Wheels in need of volunteers.

8. **AWARDS/PRESENTATIONS**

Flat Rock Robotics Team Presentation
Downriver Linked Greenways Trail Projects

9. **UNFINISHED BUSINESS:**

Item 9-A Mayoral Appointments – Committee’s & Consultant’s
Resolution 02-05-24-03

Motion by Martin
Supported by Frond

Roll Call Vote:
Yes: Beller
Dishaw
Frond
Martin
Tefend

No: Wrobel

RESOLVED, to approve Charles E. Raines as the City Engineer’s.

Motion carried 5-1

Resolution 02-05-24-04

Motion by Martin
Supported by Tefend

Roll Call Vote:
Yes: Beller
Dishaw
Frond
Martin
Tefend

No: Wrobel

RESOLVED, to approve McKenna Associates as the Planning Consultants, with approval to go through Brian Keeseey at McKenna.

Motion carried 5-1

Resolution 02-05-24-05

Motion by Wrobel
Supported by Dishaw

RESOLVED, to approve the remaining Committee’s and Consultant’s as proposed.

Motion unanimously 6-0

Item 9-B Mayoral Appointments – Department Heads

Resolution 02-05-24-06

Motion by Dishaw
Supported by Tefend

Roll Call Vote:

Yes: Beller
Dishaw
Fron
Martin
Tefend

No: Wrobel

RESOLVED, to approve Glenn Owens as Fire Chief at the annual salary of \$80,000 and three-weeks' vacation effective immediately.

Motion carried 5-1

Item 9-C Mayoral Appointments - Commissioners

Resolution 02-05-24-07

Motion by Martin
Supported by Wrobel

Roll Call Vote:

Yes: Beller
Fron
Martin
Wrobel

No: Dishaw
Tefend

RESOLVED, to approve Frank Hamet to the Planning Commission for a three-year term expiring 1/31/2027.

Motion carried 4-2

Resolution 02-05-24-08

Motion by Dishaw
Supported by Tefend

RESOLVED, to approve Joanne Beard to the Tax Increment Finance Authority (TIFA) for a four-year term expiring on 2/01/2028 and Board of Review (BOR) for a three-year term expiring 2/05/2027.

Motion carried unanimously 6-0

Resolution 02-05-24-09

Motion by Martin
Supported by Frond

RESOLVED, to approve Shannon McNamara and Thomas Cavanaugh to the Recreation Advisory Committee for a three-year term expiring 2/05/2027 and Leah Guy and Melissa Twehues for a two-year term expiring 2/05/2026.

Motion carried unanimously 6-0

Resolution 02-05-24-10

Motion by Tefend
Supported by Dishaw

RESOLVED, to approve Lila Fedokovitz and Guy Younglove to the Historical Commission for a three-year term expiring 2/05/2027.

Motion carried unanimously 6-0

Resolution 02-05-24-11

Motion by Martin
Supported by Dishaw

RESOLVED, to approve Larry Neace to the Zoning Board of Appeals for a three-year term expiring 2/05/2027.

Motion carried unanimously 6-0

Resolution 02-05-24-12

Motion by Wrobel
Supported by Tefend

RESOLVED, to approve Willie Hayes to the Board of Review (BOR) for a three-year term expiring 2/05/2027.

Motion carried unanimously 6-0

10. NEW BUSINESS:

Item 10-A Request to Approve – Body Worn Cameras Invoice (\$8,572.00)

Resolution 02-05-24-13

Motion by Martin
Supported by Tefend

RESOLVED, to approve the invoice from Motorola Solutions in the amount of \$8,572.00 for the use of Body Worn Cameras.

Motion carried unanimously 6-0

Item 10-B Request to Approve – Tom’s Collision Estimated Repair for Police Vehicle (\$3,700.27)

Resolution 02-05-24-14

Motion by Tefend
Supported by Dishaw

RESOLVED, to approve the estimate from Tom’s Collision in the amount of \$3,700.27 for the repair of Police Vehicle 17-5.

Motion carried 6-0

Item 10-C Request to Approve – Telsystems Invoice for Council Chambers (\$15,508.31)

Resolution 02-05-24-15

Motion by Martin
Supported by Tefend

RESOLVED, to approve the invoice from Telsystems in the amount of \$15,508.31 for the Council Chambers Audio/Video upgrades.

Motion carried 6-0

Item 10-D Request to Approve – Concrete Pavement Repair Extension – Dominic Gaglio Construction

Resolution 02-05-24-16

Motion by Tefend
Supported by Martin

RESOLVED, to approve the concrete pavement repair contract extension with Dominic Gaglio Construction.

Motion carried 6-0

Item 10-E Request to Bid – Historical Commission HVAC Furnace and A/C

Resolution 02-05-24-17

Motion by Tefend
Supported by Dishaw

RESOLVED, to approve the Historical Commission to go out to bid for an HVAC Furnace and A/C with \$5,600 approved for professional services to go out to bid.

Motion carried 6-0

11. **LATE CORRESPONDENCE**

Resolution 02-05-24-18

Motion by Wrobel
Supported by Dishaw

RESOLVED, to approve \$60,000.00 for Sewer and Water Specialists to pothole more service lines in the city.

Motion carried 6-0

12. **CITIZENS TO BE HEARD: COMMENTS AND/OR REQUESTS:**

Members of the audience addressed council regarding the following:

- Lights out at Community Center.
- ADA Compliant Council Chambers.
- Ability to be on multiple commissions.
- Melissa Twehues introduced herself as School Board President.
- Coach North spoke of two fundraising activities: Battle of the Bands and Outstretched Hands.

13. **ADJOURNMENT:**

Resolution 02-05-24-19

Motion by Wrobel
Supported by Martin

RESOLVED, to adjourn the regular City Council meeting of February 5, 2024, at 8:42pm.

Motion carried unanimously 6-0

STEVEN BELLER, MAYOR

REBECCA BROGLEY, CITY CLERK

Approved as presented at the February 20, 2024, Regular City Council Meeting