

Minutes of the regular meeting of the Board of Trustees of the Fox River Water Reclamation District held on Wednesday, January 10, 2024, at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were President Benjamin Bernal, Vice President Martin McCormack, Clerk/Treasurer Elizabeth Penesis, Trustee Steven Rauschenberger, and Trustee Marvin Kramer.

Staff present included Executive Director Eric Johnson, Assistant Clerk Amy Ortiz, Operations Director Ed Brown, Lab Manager Sam Youssef, Acting Technical Services Director Tim Gualandri, Chief of HR and Administration Dr. Promod Vohra. and Attorney Mark Kinzey.

President Bernal called the Board of Trustee's meeting to order at 5:30 P.M.

APPROVAL OF THE DECEMBER 13TH MINUTES

Trustee Rauschenberger made the motion, seconded by Trustee Penesis, to approve the December 13th Board of Trustees Minutes and Executive Session Minutes as written.

There was no discussion; President Bernal called for Trustees to vote: McCormack: Aye, Penesis: Aye, Rauschenberger: Aye, Kramer: Aye, Bernal: Aye.

PUBLIC COMMENT

None

APPROVAL OF CASH DISBURSEMENTS

Executive Director Johnson read aloud the cash disbursement totals per fund: Disbursements for the Sewer Revenue Fund are \$1,722,934.29, for the Capital Improvement Fund is \$21,801.01, for the Depreciation & Replacement Fund is \$750,406.08.

Trustee McCormack, seconded by Trustee Kramer, to approve the Cash Disbursements as presented. There was no further discussion; President Bernal called for Trustees to vote: McCormack: Aye, Penesis: Aye, Rauschenberger: Aye, Kramer: Aye, Bernal: Aye.

REVIEW OF CONNECTION PERMITS

Twelve connection permits were issued in between Board meetings that consisted of one commercial, one industrial, four Multifamily and six single family permits. Approximately \$14,050 was collected in service fees.

Trustee Rauschenberger made a motion, seconded by Trustee Penesis, to approve the connection permits as issued. There was no discussion. President Bernal called for Trustees to vote: McCormack: Aye, Penesis: Aye, Rauschenberger: Aye, Kramer: Aye, Bernal: Aye.

REVIEW OF CONTRACTS AND PURCHASE ORDERS

Executive Director Johnson provided a report on the six purchase orders that were issued in-between the Board meetings that was over \$10,000. The purchase orders include:

- Polydyne, Inc in the amount of \$17,940.00 for Polymer (November)
- Teledyne Instruments Inc. in the amount of \$12,170.00 for Polyethylene 5.5 Gallons, Lead Acid Batter & charger, and Polypropylene 1 liter.
- Polydyne, Inc in the amount of \$17,940.00 for Polymer (December)
- Xylem Water Solutions in the amount of \$13,639.00 for Flygt Concertor N-4 Pump
- HR Green, Inc in the amount of \$110,900.00 for Staff Augmentation Support
- Enhanced Networks, Inc in the amount of \$11,077.50 for SCADA IT Support

FOIA REQUESTS

None

NEW BUSINESS

MOTION TO APPROVE ORDINANCE 957-ANNEXATION FOR BURTON GIFFORD LLC., FOR GIFFORDS CROSSING, ELGIN

Trustee Kramer, seconded by Trustee Rauschenberger, to approve Ordinance 957 approving the Annexation for Burton Gifford, LLC for Giffords Crossing in Elgin. President Bernal inquired if we have received payment. Executive Director Johnson confirmed that payment has been received for the District.

There was no further discussion; President Bernal called for Trustees to vote: McCormack: Aye, Penesis: Aye, Rauschenberger: Aye, Kramer: Aye, Bernal: Aye.

MOTION TO APPROVE FY 2023 TREASURER'S REPORT

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to approve the 2023 Treasurer's Report.

There was no discussion; President Bernal called for Trustees to vote: McCormack: Aye, Penesis: Aye, Rauschenberger: Aye, Kramer: Aye, Bernal: Aye.

MOTION TO APPROVE ORDINANCE 958- AUTHORIZING EXECUTION OF THE ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK AGREEMENT

Trustee Kramer made a motion, seconded by Trustee McCormack, to approve Ordinance 958 authorizing the execution of the Illinois Public Works Mutual Aid Network Agreement.

Executive Director Johnson provided an overview of the program that IPWMA is a statewide organization that help one another in case of disaster by providing advice, necessary parts, and support. The District would determine what items and services are available to assist in the time of need. Board members discussed the benefits of this program and implied about the cost indicated in this program. There was no further discussion; President Bernal called for Trustees to vote: McCormack: Aye, Penesis: Aye, Rauschenberger: Aye, Kramer: Aye, Bernal: Aye

EXECUTIVE DIRECTOR JOHNSON'S REPORT

Executive Director Eric Johnson presented the board with the following written reports:

- Executive Director Report
- Permitting Report from Michal Dacka, Permitting Coordinator
- Staff Report of Ongoing Study, Design, and Construction Projects from Tim Gualandri, Acting Technical Services Director
- Operations Director Report from Edward Brown

Executive Director Johnson provided the board with a brief overview of his written report that included the upcoming NACWA Winter Conference, a Municipal Money Manager to oversee the District's Investments.

PROGRESSIVE BUSINESS SOLUTIONS

Shawn Ajazi from Progressive Business Solutions provided a presentation to the Board on the benefits and cost analysis of adding solar panels to the Fox River Water Reclamation District. He discussed the differences between a direct buy option and a no capital investment through a Power Purchase Agreement.

ADJOURN

As there was no additional business, Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to adjourn the January 10, 2023, meeting at 6:35 P.M. The next regular meeting is scheduled for 5:30 P.M. Wednesday, February 21st, 2024. President Bernal called for a Roll Call Vote. Assistant Clerk Ortiz called Roll: Trustees: McCormack: Aye, Penesis: Aye, Rauschenberger: Aye, Kramer: Aye, Bernal: Aye.

Respectfully Submitted,

Amy Ortiz, Assistant Clerk

January 10th, 2024

APPROVED:

Benjamin Bernal, President

Elizabeth Penesis, Clerk/Treasurer