

Minutes of the regular meeting of the Board of Trustees of the Fox River Water Reclamation District held on Wednesday, April 20, 2022 at the Administration Building at 1957 North LaFox, South Elgin, Illinois. Present were Vice President Bruce Corn, Trustee Steve Rauschenberger, and Trustee Martin McCormack.

Staff present included Executive Director Bob Trueblood, Technical Services Director Beth Vogt, Assistant Clerk Kim Narvaiz and Attorney Mike Kimzey.

Vice President Corn called the meeting to order at 5:43 P.M.

APPROVAL OF THE MARCH 16, 2022 BOARD OF TRUSTEES MINUTES

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to approve the minutes of the March 16, 2022 Board of Trustees as written.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

APPROVAL OF THE MARCH 16, 2022 FIRST EXECUTIVE SESSION BOARD OF TRUSTEES MINUTES

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to table this agenda item.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

APPROVAL OF THE FEBRUARY 16, 2022 SECOND EXECUTIVE SESSION BOARD OF TRUSTEES MINUTES

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to approve the Second Executive Session minutes of the March 16, 2022 Board of Trustees as written.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

PUBLIC COMMENT

None

APPROVAL OF CASH DISBURSEMENTS

Executive Director Trueblood read aloud the cash disbursement totals per fund. Disbursements are: Sewer Revenue Fund \$1,332,010.50, Capital Improvement Fund \$42,282.22, Depreciation & Replacement Fund \$135,818.88.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

REVIEW OF CONNECTION PERMITS

There were two Commercial, three Industrial, and 11 Single Family permits issued in between meetings. Approximately \$3,150 was collected in connection fees and the others were all prepaid service fees. Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to approve the Connection Permits as issued.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

REVIEW OF CONTRACTS AND PURCHASE ORDERS

Executive Director Trueblood reported that there were two purchase orders over \$10,000 issued between Board meetings. They are as follows:

- Polydyne, Inc. in the amount of \$16,261 for an order of polymer off the contract pricing.
- GET Industries in the amount of \$25,425 for a grinder replacement for pump station 37 previously approved by the Board.

FOIA REQUESTS

Executive Director Trueblood reported that there was one FOIA request in between meetings from a Grace Murphy regarding pre-treatment permits for wastewater discharge. Staff provided the requestor with a copy of Pretreatment Ordinance 896.

OLD BUSINESS

None

NEW BUSINESS

PUBLIC HEARING FY 2022 BUDGET AND APPROPRIATIONS ORDINANCE 943

At 5:47 P.M., Trustee Rauschenberger made a motion, seconded by Trustee McCormack for Vice President Corn to open the Public Hearing for the FRWRD fiscal year Budget Ordinance No. 943 beginning May 1, 2022 and ending April 30, 2023. Executive Director Trueblood advised there have been no changes or additions to the budget since the tentative Budget was approved by the Board of Trustees on March 16, 2022. Staff formally advertised the notice of Public Hearing and made the Tentative Budget available for public review on March 18, 2022.

Having no questions from members of the public in attendance and hearing no comments, Vice President Corn closed the Public Hearing at 5:48 P.M.

MOTION TO APPROVE FY 2023 BUDGET AND APPROPRIATION ORDINANCE 943

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to approve the Fiscal Year 2023 Appropriation Budget Ordinance 943 as presented.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

MOTION TO APPROVE 2022 HEALTH AND DENTAL INSURANCE COVERAGE

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to authorize the Executive Director to execute the renewal of the Health and Dental Insurance policies as recommended by AJ Gallagher. Trustee McCormack asked if the rate increase was pretty average compared to the past years. ED Trueblood responded that originally the increase for this year was much higher, but AJ Gallagher worked aggressively to get it down. The increase is still higher than the past few years. Staff also discussed future options to the health insurance to give employees more options.

At the conclusion of discussions; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

MOTION TO APPROVE 2022 KANSAS CITY LIFE GROUP BENEFITS

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to authorize Executive Director to execute the renewal of the Kansas City Life Group Benefits.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

**MOTION TO APPROVE ADOPT ANNEXATION ORDINANCE 942 FOR 84.0582 ACRES
BY M/I HOMES OF CHICAGO, LLC FOR THE FUTURE BECKETTS LANDING
SUBDIVISION, SOUTH ELGIN**

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to adopt Ordinance No. 942 for annexation of 84.0582 acres by M/I Homes of Chicago, LLC for the future Becketts Landing Subdivision in South Elgin.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

**MOTION TO REJECT BID BY INTEGRAL CONSTRUCTION INC. AS NON-
RESPONSIBLE FOR PUMP STATION 38 IMPROVEMENTS PROJECT**

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to reject the bid for the Pump Station 38 Improvements Project from Integral Construction Inc. as non-responsible within the meaning of the Sanitary District Act of 1917 (ILCS 2405/11). Trustee Rauschenberger asked if staff expects them to dispute the decision. Technical Services Director responded no, they have been informed of the expected course of action.

Trustee Corn asked if the attorney had a recommendation. The attorney provided a legal recommendation in support of the rejection of the bid, which is attached to these minutes.

At the conclusion of the discussions, Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

**MOTION TO AWARD PUMP STATION 38 IMPROVEMENTS PROJECT TO MANUSOS
GENERAL CONTRACTING INC. FOR \$1,036,000**

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to award the Pump Station 38 Improvements Project to Manusos General Contracting Inc. for \$1,036,000.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

**MOTION TO AWARD LAWN AND LANDSCAPE MAINTENANCE SERVICE
CONTRACT TO CLAUSS BROTHERS, INC.**

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to award the Lawn and Landscape Maintenance Service Contract to Clauss Brothers, Inc for \$43,756 per year for two years. Trustee Corn asked if staff solicited for bids. Technical Services Director Vogt responded yes, four bids were received. Clauss Brothers has been the low bidder before and staff has been satisfied with their work.

At the conclusion of discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

MOTION TO REJECT ALL BIDS FOR THE ADP WRF BUILDING 10 POLYMER UPGRADE PROJECT

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to reject all bids for the ADP Building 10 GBT Polymer System Upgrade Project. Technical Services Director explained that its not a great bidding environment right now as there is a lot of uncertainty with lead time of supplies and the cost of materials and equipment. Staff is going to look to rework the scope and possibly rebid in the fall.

There were no questions; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

MOTION TO REJECT ALL BIDS FOR THE WEST WRF CONCRETE REPAIRS PROJECT

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to reject all bids for the West WRF Concrete Repairs project. Technical Services Director Vogt commented that this is the same situation as the previous agenda item. The single received bid came in substantially above the engineers estimate so staff is going to hold off at this time and look to rebid at a later time.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

MOTION TO APPROVE ISSUANCE OF REVISED PRETREATMENT DISCHARGE PERMITS IN COMPLIANCE WITH THE USEPA ADMINISTRATIVE ORDER OF CONSENT

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to approve issuing the revised Individual Discharge Permits for the Industrial Users as prepared by staff.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

MOTION TO APPROVE PURCHASE OF POWER MONITORING COMPONENTS FOR \$21,345 FROM REVERE ELECTRIC

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to authorize the Executive Director to issue a Purchase Order to Revere Electric for Power Monitoring Components for \$21,345 as a sole source purchase.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

MOTION TO AWARD SODIUM HYPOCHLORITE CONTRACT TO OLIN CHLOR ALKALI PRODUCTS AND VINYL

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to authorize Executive Director Trueblood to sign a contract with Olin Chlor Alkali Products and Vinyls for the purchase of liquid sodium hypochlorite from April 2022 through October 2022 at the specified bid price. Executive Director Trueblood commented he is not happy with over a 100% price increase, but with the requirements to chlorinate May to October there isn't much of a choice and there were several bidders.

There were no questions; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

MOTION TO AWARD SODIUM BISULFITE CONTRACT TO UNIVAR SOLUTIONS USA, INC.

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to authorize the Executive Director Trueblood to sign a 1-year contract with Univar Solutions USA, Inc. for the purchase of liquid sodium bisulfite in bulk for \$2.09 a gallon.

There was no discussion; Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

DISCUSSION ONLY- DEVELOPMENT OF FY 2023 USER RATE INCREASE ORDINANCE

Technical Services Director Vogt provided Board members with information regarding the impact of no rate increase versus a 10% rate increase. A 10% user rate increase would take the current residential rate from \$3.57 per 1,000 gallons to \$3.93 per 1,000 gallons. For a typical residence using 5,000 gallons per month, the monthly bill would rise by \$1.80 from \$17.85 to \$19.65, or an annual cost increase of \$21.60. There were significant discussions on historically how the District has funded the Depreciation and Replacement Account and if there should be changes made going forward. Since there were Board members not in attendance, it was determined that discussion regarding a rate increase for this year should continue at a future meeting.

Vice President Corn called for a 10 minute break at 6:50pm

TECHNICAL SERVICES REPORT

Technical Services Director Vogt reported that IAWA will hold its Mini Conference in Springfield at the Wyndham Springfield City Centre hotel on May 4th-5th. If any Board members would like to attend, please let staff know and they can complete the registration.

STAFF REPORT OF ONGOING STUDY, DESIGN AND CONSTRUCTION PROJECTS

Technical Services Director Vogt provided a written update on all projects. TSD Vogt highlighted the following:

- The contractor for the Prairie Path Sewer Televising and CCTV has commenced with the work and is currently working on the sewer downstream of the Middle Street Pump Station.
- The contractor for the West WRF Diffuser Replacement Project has been issued the Notice of Award and is currently executing the contract documents.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Trueblood reported on several items. Highlights include the following:

- Staff has scheduled a meeting with AJ Gallagher and AFM, the Districts current property insurance carrier, to discuss our concerns with the AFM site inspections.
- Staff is reviewing Resolutions and Ordinances that will need to be updated with Trueblood's impending retirement. Staff will work with Attorney Airdo to have the appropriate documents for Board approval at the May 18, 2022 meeting.
- The February 2022 monthly Financial Statement was presented.

RECESS

Trustee McCormack made a motion, seconded by Trustee Rauschenberger, to recess the meeting and enter into Executive Session at 7:21 P.M. Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

RECONVENE

Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to reconvene the Board of Trustees meeting at 7:29 P.M. Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

ADJOURN

As there was no additional business, Trustee Rauschenberger made a motion, seconded by Trustee McCormack, to adjourn the April 20, 2022 meeting at 7:30 P.M. The next meeting is scheduled for 5:30 P.M. Wednesday, May 18, 2022. Vice President Corn called for a vote; Ayes, Trustees Corn, Rauschenberger, McCormack.

Respectfully Submitted

Kim Narvaiz, Assistant Clerk

APPROVED:

Benjamin Bernal, President

Gary Hyman, Clerk-Treasurer