



The Town of Franklin

P.O. Box 209, Route 3, Vermontville, NY 12989 • 518-891-2189 • Fax: 518-891-6389 • www.townoffranklin.com



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Town of Franklin Board Meetings

Town Board Special Meeting December 8, 2010 - 7:00 PM

Board members present:

Supervisor Arthur P. Willman, Jr.
Councilman Allen Berg
Councilman Clifford Smalley
Councilman Donald Hamm
Councilman Bradley Merrill

Others Present:

Curtis Latremore, Latremore Agency, Plattsburgh Highway Superintendent Jacques DeMars, Town Clerk Sandra Oliver, Ed Martin, Frances Oliver, Doris Hamm Ken Guerin, Lynn Nichols, Donald Goff Dick & Helena Hough, Dick Jarvis Cindy & Jacques DeMars, Jr.

1. CALL TO ORDER

Supervisor Arthur P. Willman, Jr. called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited, the Town Clerk called the roll and introduced guests and declared the full board was present.

2. PUBLIC COMMENTS

LYNN NICHOLS opened that the condition of the roads in Town were not up to par. She has resided in the Town for 40 years and never complained. Residents pay lots of taxes but never get anything for their dollars. She understood that split shifts were instituted in the Highway Dept. to save money, but she had to resort to using 4-wheel drive on Co. Rt. 55 at 8:30 am 2 Saturdays ago. She drove over Norman Ridge Road that same day, and it was a mess. She asked why the Department only had two plow trucks working. She wondered why the entire crew was not out and why the Highway Supt. appeared to be doing private plowing.

DICK JARVIS complimented the Board on the competitive bidding process for insurance coverage; he expressed concern that the Town be adequately covered. He understood that the Board was considering permitting alcohol at Town facilities and thought it a bad idea. Regarding the purchase of a small dump truck, he observed that the Board carefully reviews each new equipment purchase and suggested a decision be made in light of maintenance and long-term use.

CINDY DeMARS commented that her husband, Highway Superintendent Jacques DeMars, Sr., is constantly monitoring the condition of the roads. He pays close attention to weather forecasts and during snow and wind storms, is up and out in the middle of the night to scrutinize road conditions.

JACQUES DeMARS, JR., stated he and his father look quite a bit alike, and it is Jacques Jr. who is doing private plowing, not Jacques Sr.

ED MARTIN declared he drove Town roads every day and has not experienced any problems. State Route 3 is not plowed adequately, but the State Department of Transportation is responsible for keeping that road clear. It is winter, and people must take responsibility for driving at least than 55 miles per hour. He supports Hwy Supt. DeMars and the crew and said, "Keep up the good work."

COUN. AL BERG confirmed he checks with the Saranac Lake Central School District bus garage, and they indicated the only road in the Town of Franklin they have difficulty traversing is on County Route 60 because of drifting.

HWY SUPT. DeMARS requested that if anyone had any problems with any of the roads that they telephone him directly rather than airing grievances to the media. The current snowstorm started last week; he was up at 1:00 AM to discover one inch of snow. At 3:30 AM he called in three men. Don Oliver, Wade Sullivan and Mike Canty. There were only two personal vehicles parked in front of the Town Garage because Mike Canty's personal car is out of service. There were three plow trucks out, and the men worked until nearly 5:00 PM. He stated he is genuinely concerned about Town roads. Although the Department has 4 plow trucks, one was not yet outfitted with a sander, as it was in use to create a parking area for snowmobilers on Goldsmith Road. Snowmobilers block access for plow trucks and emergency vehicles, and an arrangement was made with DEC, Chateaugay Woodlands and Franklin Snowmobilers Assn. for the creation of a dedicated parking area. The materials for the parking area were donated by the snowmobile association and Chateaugay. Supt. DeMars continued, that he hoped the Board would also consider keeping the old plow truck as it is a good idea to have a spare in the event of a truck being taken out of service.

3. BUDGET AMENDMENTS none

4. AUDIT OF CLAIMS none

The following claims were submitted on Abstract #12 of 2010:

General Fund	Claims 225 - 251	\$9,583.64
Highway Fund	Claims 167 - 182	\$72,750.87
Prepay General	Claims -	-

The following claim was submitted on Abstract #3 of 2010

Landfill Claim 4	Claims 225 - 251	\$1,151.61
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Motion to pay claims (A.Berg-B.Merrill m/s/p) ALL AYE

5. MINUTES.

The minutes of the November 10 and 17, 2010 meetings were accepted as presented. Motion to accept minutes (C.Smalley-A.Berg m/s/p) ALL AYE

6. SUPERVISOR REPORT.

Balances as at October 1, 2010:

General Fund	Checking	\$31,270.32
	Savings	\$281.50
	CLASS	\$112,232.83
	Historian	\$3,033.84
Highway Fund	Checking	\$52,528.62
	Savings	\$101,916.94
	CLASS	\$198,146.58
	Cap. Proj. Hwy.	\$36,485.88
Landfill	Checking	\$7,459.64
	CLASS	\$44,024.99
Fire Protection	Checking	\$4,415.28
	CLASS	\$685.30
Capital Project Building		\$434.84

Motion to accept Supervisor's Report (B.Merrill-A.Berg m/s/p) ALL AYE

7. TOWN CLERK'S REPORT.

Balances For the month of November 2010::

7 dog licenses	\$52.00
6 Building permits	\$512.50

1 Death Certificates	\$20.00
1 Marriage License	\$40.00
4 Photocopies	\$1.00

	\$625.50
Paid to Supervisor	\$572.20
Paid to County Treasurer(dogs)	\$18.80
Paid to NYS Dept of Health	\$22.50
Paid to NYS Ag&Mkts (dogs)	\$12.00

	\$625.50

Motion to accept Town Clerk report (C.Smalley-A.Berg m/s/p) ALL AYE

8. HIGHWAY REPORT

A. SUPERINTENDENT'S REPORT.

Highway Superintendent Jacques DeMars reported on the progress of the Department:

1) ROAD WORK

-
- Plowing and sanding as necessary
- Checked roads numerous times due to downed trees
- Cold patched several small areas
- Goldsmith Road - parking area almost completed
- Sinkhole Road - added material and dirt
- Merrill Road - added material and dirt
- Bigelow Road - grading started
- Swinyer Road - hydroseeded
- Seasonal roads in effect as of December 1st

2) EQUIPMENT

- nit #7 got stuck today and was towed. This vehicle will be out of service until further notice.
- Request Board consider keeping old plow truck (Unit #3) as a backup instead of selling it.
- Grader broke down on Bigelow Road (circle crank assembly) but has been repaired.

3) SHARED HIGHWAY SERVICES

- Borrowed roller from Town of Saranac for use on Garden Rd.
- Returned Hydroseeder

4) INFRASTRUCTURE

- Garage floor repaired and new apron completed.

5) GARDEN ROAD.

- Necessary improvements have been made, and touch-ups will be done in the spring.

6) ACKNOWLEDGEMENTS

- Thanks to Dan Wilson and Bruce Young for assisting Allan Hadley and Jacques DeMars to remove fallen trees on Cold Brook Road

7) PROPOSED VEHICLE PURCHASE

- Supt. DeMars requested the Board consider the purchase of a crew cab dump truck. The 2004 Chevrolet pickup has more than 100,000 miles on it and the 2006 Dodge pickup has more than 70,000 miles on it. A small dump truck would take the place of a pickup, and would permit transport of more than 3 employees to a job site as well as add versatility to the vehicle inventory. Coun. Smalley asked about cost, and Supv. Willman replied \$62,140.26 delivered. Coun. Hamm expressed concern about an entire crew having only one vehicle at a job site and cautioned the small crew cab dump truck is a long vehicle with a bad turn radius. He suggested a small dump truck with a 3-man bench seat be considered. Coun. Merrill recommended additional research be made and suggested replacing one of the old pickups with a 1-ton dump truck. Supv. Willman stated the additional vehicle would be required in the spring, but there is not a rush. Coun. Merrill recalled that Supt. DeMars had requested the Department purchase its own roller. Coun. Hamm reported that the Town of Wilmington recently purchased a 1-ton pickup truck on state contract for less than \$20,000. TABLED to January 13, 2011 meeting.

8) ADMINISTRATIVE

- Town Barn Lane - Per Board resolution, Town Barn Road will be removed from NYS Dept. of Transportation Local Road listing. However, according to LHI Coordinator, Data Services Unit Planning & Program Management, removing it off the roads inventory does not indicate it is a private road. The inventory is the method used to compute and allocate CHIPS funding.

Supv. Willman indicated the Town Board adopted a resolution which was adopted in February 2000 to place Town Barn Lane on the inventory of public roads. Therefore, it is officially a public road. Further research is necessary for the Town to take steps to convert it officially to a "utility area".

- Kushaqua Mud Pond Road. The bridge in the middle of this road is closed as it was deemed unsafe. Bridges are the responsibility of the County, and Franklin County has no plans to repair this span. Emergency vehicles, dispatched from Malone, approach from the wrong side of the closed bridge (which appears on 911 maps as a bridge without mention that the bridge is closed). Significant delays occur, as too much time is wasted approaching from other side of road. Most locals refer to the Loon Lake part of the thoroughfare is "Mensink Road." Request road to be split and renamed.

Coun. Merrill recalled that before it was called "Kushaqua Mud Pond", the Onchiota portion of the road was "Kushaqua", and the Loon Lake portion "Mud Pond"; however, he did not support renaming the road "Mensink." Supv. Willman suggested in order to avoid confusion at the 911 center, the two parts of the road be named something completely different. Supv. Willman requested that Mike Canty research the matter, which he did, and the 911 center is ready for the Town to rename the road. Coun. Merrill recommended the matter not be decided this evening, and Supv. Willman requested a motion to table the matter. TABLED to December 29, 2010 special meeting.

B. QUESTIONS AND COMMENTS RE HIGHWAY MATTERS

Q/C: Have the split shifts helped employee morale? Are you still managing to plow all the roads? Is maintenance being performed? I think the Department clearly has improved. I have not complaints, and it looks as though the split shifts have helped.

A: Supt. DeMars replied there are no split shifts on weekends, but daily 2 men start at 4:00 AM. The employees are working hard, and the shifts have saved overtime dollars. In addition, we have hired a wonderful mechanic who will also be driving. His last repair saved thousands of dollars. Morale is good, and employees know when they are coming in to work. Previous superintendents would have the entire department start at 4:00 AM, but you can't load 4 trucks with sand and get them out in a timely manner. In addition, we have one man to a truck, instead of one man driving and a second man on the wing.

9. NEW BUSINESS

A. CURTIS LATREMORE. Mr. Latremore's agency, which also handles insurance for 15 towns and villages, including the Town of Malone, was awarded the bid for comprehensive municipal insurance. He distributed copies of a summary of insurance for the Town of Franklin. He commended Supervisor Willman and Councilman Berg on their research and review of the three competing bids, and complimented Supv. Willman on his efforts to ensure the three bidders were bidding on equal coverage. The Town has the same or better coverage as before. In addition, he is researching auto glass coverage, but the company went out of business, so he is investigating other options.

Municipal Property		Municipal Automobile	
Building & contents	\$1.6 Million	CSL	1 Million
Coinsurance	Waived	PIP	150,000
Loss of Income	ALS	OBEL	25,000
Extra expense	No limit	Med Pay	5,000
Ordinance or law	100% of increase	Supp Unins Motorists	1 Million
Valuable papers	50,000	Non-ownership liab	1 M
Accounts receivable	50,000	Hired auto liab	1 M
Earthquake/flood	1.6 Million	Mutual aid	1 M
Municipal Boiler & Machinery		Comp	\$500 deductible
Equipment breakdown	1.6 Million	Collision	\$500 deductible
Loss of income/extra expense	ALS	Rental reimburse	50/day 3,000 limit
Expediting expense	100% of cost	Towing	100
Hazardous substance	25,000	Hired auto phys dam.	50,000
Ordinance or law	1	Ded Reimb for officers and directors	1,000
Spoilage	50,000	Municipal Public Officials Policy	
Newly acquired locations	1 Million+contents	Employment related practices	1M / 3M
Error in description	included	Land use liability	1M / 3M
Service interrupt waiting per.	24 hr	Back wages	75,000
Demolition	Up to 100%	Municipal Inland Marine	
Data restoration	250,000	Misc equipment	75,000
Municipal General Liability		Auto physical damage	720,000
BL/PD	1M/3M	Contractor equipment	494,550
Products completed ops	1M/3Million	Unscheduled equip	75,000
Pers injury & adver. Injury	1 M	Munic Owners & Contractors Protective liability	
			1 M

Fire damage legal liabil.	100,000	Munic Excess Catastrophe Liability Policy	5M / 10 M
Med. Expense per person	5,000 per location	Outdoor Property	10,000
Employee Bens liability	1 Mi	Storage tank system third party liability	1M / 5
Limited pollution liability	25,000		
Public Officials	5M / 10M		
Outdoor & Ground Equip	10,000		
Bond	30,000		
Excess			
Supervisor	50,000		
Tax Collector	350,000		
Justice	50,000		
Bookkeeper	30,000		

B. ACCEPT CONTRACT FOR COMPREHENSIVE MUNICIPAL INSURANCE Supv. Willman requested a motion for a resolution accepting the contract with Curtis Latremore Agency for insurance coverage. Motion (B.Merrill-A.Berg m/s/p) ALL AYE

RESOLUTION NO. 98: ACCEPT INSURANCE COVERAGE FROM CURTIS LATREMORE AGENCY AND AUTHORIZE SUPERVISOR TO EXECUTE SAME. WHEREAS, the Town published requests for prices for comprehensive municipal insurance; and WHEREAS, after extensive research and review, Curtis Latremore Agency, Plattsburgh, submitted the bid and was awarded same; and WHEREAS, Latremore Agency has tendered a contract for such coverage; NOW, THEREFORE, BE IT RESOLVED, the Town Board accepts the terms and conditions of the contract; and BE IT FURTHER RESOLVED, the Supervisor is authorized to execute the contract.

Those voting aye:

- Supervisor Arthur P. Willman, Jr.
- Councilman Clifford Smalley
- Councilman Donald Hamm
- Councilman Bradley Merrill
- Councilman Allen Berg

Those Voting nay:

None

Those Absent:

None

Those Abstaining:

None

C. AUTHORIZE EXECUTION OF CANCELLATIONS OF LaBARGE AGENCY. Supv. Willman reported he had received Cancellations of all insurance coverage from LaBarge Agency effective January 1, 2011. He requested a motion for a resolution authorizing him to sign. Motion (B.Merrill-A.Berg m/s/p) ALL AYE.

RESOLUTION NO. 99: AUTHORIZE EXECUTION OF CANCELLATION OF ALL LaBARGE AGENCY INSURANCE COVERAGE WHEREAS, LaBarge Agency has submitted cancellations for all insurance coverage for the Town effective January 1, 2011; NOW, THEREFORE, BE IT RESOLVED, the Supervisor is hereby authorized to execute same.

Those voting aye:

- Supervisor Arthur P. Willman, Jr.
- Councilman Clifford Smalley
- Councilman Donald Hamm
- Councilman Bradley Merrill
- Councilman Allen Berg

Those Voting nay:

None

Those Absent:

None

Those Abstaining:

None

D. OPEN BIDS FOR WINDOW AND DOOR REPLACEMENTS. The Town was awarded a grant from the NYS Power Authority to replace the Town Hall furnace which was accomplished this fall. Supv. Willman received permission to spend the remaining funds on replacement windows and doors for the Town Hall. Request for prices on a materials only and labor only basis were published, after publication, it was determined the Town would purchase the materials. Three bids were received:

Bidder	Labor Only	Total
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James M. Sayles 1259 Pine St. Saranac Lake, NY 12983	Install windows \$3,052.50 Painting \$2,271.50	\$5,324.00
	Install doors \$577.50 Paint doors \$231.00	\$808.50
Peck's Builders II 8 Nye Way Wilmington, NY 12997	Labor windows (clad ext/pine int) Labor doors Labor windows (pine ext/pine int) Labor doors	\$4,800.00 \$950.00 \$6,000.00 \$950.00
Wood Wizard - Bill Stanton 46 Essex Street Lake Placid, NY 12946	Labor for installation 20 windows, 2 doors, 4 sliding doors for kitchen Painting	\$2,480.00 \$400.00

The Board will award the bid later in the month.

E. SCHEDULE END OF YEAR SPECIAL MEETING Supv. Willman requested a motion for a resolution to hold a special end-of-year meeting on Wednesday, December 29, 2010 at 7:00 PM. Motion (C.Smalley-D.Hamm m/s/p) ALL AYE

F. PUBLISH RFP FOR ELECTRIC REPAIRS IN TOWN HALL Copies of the report of The Inspector Gerald Race on repairs necessary for the Town Hall were distributed to the Board. Coun. Hamm recommended the list of repairs include outdoor receptacles at the rear and front as well as a pole light for the rear parking area. Coun. Berg suggested an outlet generator also be listed. Motion (C.Smalley-A.Berg m/s/p) ALL AYE

RESOLUTION NO. 100: PUBLISH RFP FOR TOWN HALL ELECTRIC REPAIR WHEREAS, an electrical inspection of the Town Hall was performed and a report of necessary repairs submitted; NOW, THEREFORE, BE IT RESOLVED, publication of Requests for Prices for repair of the electrical system is hereby authorized, and the Clerk is requested to submit same to the Adirondack Daily Enterprise and Press Republican.

Those voting aye:

Supervisor Arthur P. Willman, Jr.
Councilman Clifford Smalley
Councilman Donald Hamm
Councilman Bradley Merrill
Councilman Allen Berg

Those Voting nay:

None

Those Absent:

None

Those Abstaining:

None

G. ACCEPT AND AUTHORIZE EXECUTION OF 2011 TANDEM FINANCING AGREEMENT. Copies of the proposed lease/financing agreement with Baystone Financial were distributed to the Board. The 2011 International Tandem will be delivered in mid-January 2011. Supv. Willman requested a motion for a resolution accepting the lease-purchase financing and authorizing execution. Motion (B.Merrill-C.Smalley m/s/p) ALL AYE.

RESOLUTION NO. 101: ACCEPT LEASE-PURCHASE AGREEMENT WITH BAYSTONE FINANCIAL FOR 2011 INTERNATIONAL TANDEM AND AUTHORIZE EXECUTION WHEREAS, requests for bids for a new front loader having been published and bids received; and WHEREAS, the bids submitted were carefully scrutinized by the Highway Superintendent and Highway Committee; and WHEREAS, the Town wishes to finance the purchase of the 2011 International tandem through an installment purchase contract under Section 109-b of the General Municipal Law; and WHEREAS the Town has received an offer from Baystone Financial Group, 1680 Charles Place, Manhattan, Kansas 66502, to enter into an installment sales contract for 3 years at an interest rate of 3.85 percent; and WHEREAS, the total price of the vehicle is \$121,662 excluding the cost of financing; and WHEREAS, the total cost of the vehicle, less trade-in and including financing is \$172,663.00; NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Franklin hereby accepts the contract submitted by Baystone Financial Group at a purchase price of \$172,663.00; and BE IT FURTHER RESOLVED, that although the vehicle could have been financed with indebtedness issued under the Local Finance Law, the Town Board has determined that the most expeditious and least costly way of financing this purchase is by an installment sales contract under Section 109-b of the General Municipal Law, and that the time and expense involved in the bond anticipation note process (including attorneys' fees) argue against pursuing this alternative; and BE IT FURTHER RESOLVED, that the Town Board has determined that proceeding by installment purchase contract is in the best interests of the Town; and BE IT FURTHER RESOLVED, that the Town Supervisor is authorized and directed to execute the installment sales contract with Baystone Financial under the terms described above; and BE IT FURTHER RESOLVED, that the Town Board has determined as follows:

- (a) the amount of unpaid periodic payments proposed to be made under this installment purchase contract (excluding interest) and other outstanding installment purchase contracts, together with the amount of outstanding indebtedness does not exceed one hundred fifteen percent (115% of the limit prescribed by section 104.00 of the Local Finance Law; or
- (b) the total amount of payments (excluding interest) under the proposed contract, as well as under outstanding contracts;

and BE IT FURTHER RESOLVED, that the installment purchase contract shall contain the following clause: This contract shall be deemed executory only to the extent of monies appropriated and available for the purpose of the contract, and no liability on account thereof shall be incurred by the political subdivision beyond the amount of such monies. The installment purchase contract is not a general obligation of the Town of Franklin. Neither the full faith and credit nor the taxing power of the Town of Franklin are pledged to the payment of any amount due or to become due under such installment purchase contract. It is understood that neither this contract nor any representation by any public employee or officer creates any legal or moral obligation to appropriate or make monies available for the purpose of this contract.

Those voting aye:

Supervisor Arthur P. Willman, Jr.
Councilman Clifford Smalley
Councilman Donald Hamm
Councilman Bradley Merrill
Councilman Allen Berg

Those Voting nay:

None

Those Absent:

None

Those Abstaining:

None

H. Article of Agreement with Teamsters Union re Overtime Computation. Supv. Willman reported there has been some concern and difficulty in computing overtime when an employee's vacation is involved. Therefore, Section 28.5 of the Contract has been revised, he read the revised article into the record and requested a motion for a resolution accepting same. Coun. Berg noted that sick leave will not be included in overtime computation, and Coun. Merrill indicated it would be unfair to punish employees for vacation time. Motion (A.Berg-C.Smalley m/s/p) ALL AYE

RESOLUTION NO. 102: ACCEPT ARTICLE OF AGREEMENT RE OVERTIME COMPUTATION WITH TEAMSTERS UNION AND AUTHORIZE EXECUTION WHEREAS, computation of overtime pay for Union employees previously did not include vacation and bonus time as time worked; and WHEREAS, the Teamsters Union and the Town agree to revise Section 28.5 of the Contract; NOW, THEREFORE, BE IT RESOLVED, Article 28.5 of the Contract is revised as follows:

"ARTICLE OF AGREEMENT

Section 28.5: All work performed in excess of eight (8) hours per day and/or forty (40) hours per week shall be paid at time and one half (1.5x) except as otherwise provided herein. Holidays, bonus days and vacation time shall be considered time worked for the purpose of computing overtime. Sick leave and personal leave shall not be considered time worked for the purpose of computing overtime. When working scheduled ten (10) hour days and forty (40) hours per week, all work performed in excess of ten (10) hours per day and/or forty (40) hours per week shall be paid at time and one half (1.5x). The provisions of this agreement shall supersede the original section 28.5 and, for the purpose of computing overtime missed under the original section, shall be retroactive to September 1, 2010." BE IT FURTHER RESOLVED, the Supervisor is hereby authorized to execute such Article of Agreement.

Those voting aye:

Supervisor Arthur P. Willman, Jr.
Councilman Clifford Smalley
Councilman Donald Hamm
Councilman Bradley Merrill
Councilman Allen Berg

Those Voting nay:

None

Those Absent:

None

Those Abstaining:

None

9. OLD BUSINESS

A. INFRASTRUCTURE UPDATE The Town Hall infrastructure update covered above, as well as the Garage floor repairs. Due to weather conditions, additional repairs necessary for the Garage as well as the Cemetery sheds will wait until spring. Supv. Willman reported that following the power outage at the Town Hall this week, purchase of a standby propane generator for the Town Hall with automatic start and transfer switch should be considered.

10. COMMITTEE REPORTS

A. Cemeteries Coun. Merrill reported the Town records contain survey maps of all three cemeteries, so there is no need to resurvey the sites. He and Coun. Smalley will use the existing survey maps to grid the cemeteries.

B. Recreation. Supv. Willman reported the survey of the Recreation Park has been completed.

11. CORRESPONDENCE. None

A. CELEBRATION. An Autumn Harvest Festival for young children will be held on Saturday, October 30th starting at noon til 4:00 PM, first at the Birch Bark Deli for a fun house, then to the Town Hall for snacks and finally to the Nazarene Church for crafts, games and movies.

12. ANNOUNCEMENTS None

13. QUESTIONS AND COMMENTS

Q/C: Thank you, Jacques DeMars, for setting such a good example for employees. Their willingness to work and their demeanor has improved. You have laid the law down, and you're fair but firm. During drives around town, I've not experienced any problems with the roads. People should not expect to be able to drive at 55 mph in the winter. The Press-Republican is delivered at the same time each day, postal carriers arrive at the same time, and contractors working in the area have no problem getting to their work at the same time each day. I think there is an orchestrated effort to degrade Jacques.

Q/C: I am concerned about the 2011 County tax increase - 20% is enormous.

A: Supv. Willman stated that because the Town has not had an assessment reval since 2003, our equalization rate is at 50%; Harrietstown's equalization rate is 100%, and its County tax increase is only 6%. Coun. Merrill stated the Town's County portion of taxes should be going up 20%, not 30% Supv. Willman indicated he would contact Assessor Doug Tichenor.

Q/C: Don't call Doug Tichenor, call Tim Burpoe.

14. ADJOURNMENT

There being no further business to discuss or conduct, the meeting adjourned at 9:04 PM. Motion to adjourn (A.Berg-C.Smalley m/s/p) ALL AYE.

Respectfully submitted, Sandra J. Oliver, Town Clerk

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