



# The Town of Franklin

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## Town of Franklin Board Meetings

### November 14, 2018 - 2019 Fiscal and Fire Protection Budget & Monthly Town Board Meeting 5:30pm

#### BOARD MEMBERS PRESENT:

Supervisor Art Willman, Councilman Tom Bartiss, Councilman Pete Woodcock and Councilman Don Hamm

#### BOARD MEMBERS ABSENT:

Councilman Cliff Smalley

#### OTHERS PRESENT:

Doris Hamm, Paul Blaine-Code Officer, Dick Meagher—Budget Officer, Don Goff, Melinda Ellis—Franklin Co. Legislator, Doris Hamm, Dot Brown—Deputy Supervisor, Julie Woodcock, Rhonda Swinyer, Leo Law, Ed Martin, Gordie Cass, Brad Merrill, Cindy DeMars, Alan Hadley, Al Berg, Jacques DeMars—Highway Superintendent and Lauren LeFebvre--Town Clerk

#### CALL TO PUBLIC HEARING TO ORDER:

Supervisor Willman called the meeting to order at 5:30pm. The Pledge of Allegiance was recited and the Town Clerk called the roll, noting a quorum was present.

#### PUBLIC COMMENT

The Budget Officer explained the budget process and tax cap requirements.  
 Al Berg-Asked if the Highway Department was currently operating within budget. The Budget Officer stated the Highway Department was operating within budget.  
 Don Goff- Stated he felt a 2% salary increase was not appropriate for the Highway Superintendent, questioned the savings not realized in the proposed budget by the elimination of the Custodian position and, stated he felt the Highway Department budget was excessive. The Budget Officer explained, after the Custodian retires in January 2019, the Town Board will do a budget amendment to transfer the funds allocated to that position from the salary lines to the contractual lines.  
 Gordie Cass-Asked how the fund balance in the Highway Department reached \$800,000. The Budget Officer responded by stating approximately \$400,000 of the fund balance are FEMA reimbursements for various road

repairs/replacements due to storm damage such as Hurricane Irene.

Brad Merrill- Stated he felt there is a trend for the Highway Department budget to increase annually.

### CLOSE PUBLIC HEARING/OPEN REGULAR MEETING

All those wishing to be heard having been heard, Supervisor Willman adjourned the Public Hearing at 6:20pm and opened the regular board meeting

### REVIEW/APPROVAL OF October 10 & 15, 2018 MEETING MINUTES

Minutes approved as presented. (C.Smalley-P. Woodcock m/s/p) all aye

### PUBLIC COMMENT

Ed Martin- Stated according to the Adirondack Daily Enterprise the mowing of Pine Ridge Cemetery is performed by a volunteer. He requested the board research this as the volunteer has submitted a bid to the Town of Franklin for 2019 Grounds Keeping. He also stated Elise Stefanik and Billy Jones were elected to their respective offices when they reserved the Town Hall to meet with constituents. Al Berg- Inquired as to the status of the Solar Array at Kate Mountain Park. Supervisor Willman stated the meter has been installed and preparation work for installation is in progress.

### APPROVAL OF CLAIMS

The board audited and approved payment of the following:

<b>General Fund</b>	Abstract 11	Claims 192-203	\$8,455.92
<b>Highway Fund</b>	Abstract 11	Claims 157-172	\$76,892.95
<b>Pre-Pay General</b>	Abstract 11	Claims 44-47	\$1233.34

(P.Woodcock-T.Bartiss m/s/p) all aye

### SUPERVISOR'S REPORT: Balances on hand as of October 31, 2018

#### General Fund

Checking	\$54,486.34
Savings	\$37,347.22
Historian	\$3,039.22
Kt. Mt SRF	\$1,702.52
Cemetery RF	\$4,903.47
CLASS	\$242,664.09
Kt. Mt. CLASS	\$45,295.19

#### Highway Fund

Checking	\$77,286.73
Savings	\$161,174.39
Cap Proj. HW	\$47,716.55
CLASS	\$398,876.73

#### Landfill Clos. CR

Checking	\$968.32
CLASS	\$19,576.78

#### Fire Protection

Checking	\$13,829.77
CLASS	\$21,114.21

#### Capital Proj Bldg

CLASS	\$66,912.27
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((C.Smalley-P.Woodcock m/s/p) All Aye

### HIGHWAY SUPERINTENDENT'S REPORT

Superintendent DeMars reported the following:

1. Hauled sand
2. Plow and sanded when needed
3. Shouldered where paved on: Fletcher Farm and Cold Brook, Alder Brook, and Pine Grove Lane with assistance of Franklin County, Town of Tupper Lake and Town of St. Armand.
4. Assisted Town of Tupper Lake with paving
5. Assisted Village of Tupper Lake with paving
6. Assisted the Town of Malone with paving
7. Cut brush and ditched section of Rock Street
8. Limbed many trees on Rock Street
9. Patched sections on Muzzy Rd where rocks were pulled previously

10. Patched sections of Rock Street where rocks were pulled and where culvert had been changed
11. Graded and added gravel on McManus Rd
12. Cut down trees several time due to high winds
13. Ongoing beaver problems
14. Gas, fuel and maintenance logs given to Highway Committee

## CODE OFFICER'S REPORT

October 2018-Permits Issued-5, Violations-0, Certificates of Occupancy-2, Inspections-10, Fees Collected \$329.44

## NEW BUSINESS

### 2019 Budget

**RESOLUTION #44 ADOPT 2019 FISCAL BUDGET** - On a motion by Councilman Tom Bartiss, second by Councilman Pete Woodcock, BE IT RESOLVED that the Town of Franklin Town Board does hereby adopt the 2019 PRELIMINARY BUDGET as the 2019 FISCAL BUDGET for the Town of Franklin, Franklin County, NY.

Those Voting Aye:

Supervisor Willman  
Councilman Woodcock  
Councilman Hamm  
Councilman Bartiss

Those voting No: None

**B. Procurement Policy** - The Board will review the current Procurement Policy. Supervisor Willman suggested changing the "Sealed Bid" threshold to all purchases for Goods and Services AND Public Works to all purchases over \$10,000.

**C. RFP Landscaping** - - Supervisor Willman stated there will be approximately \$9,000 unspent funds from the installation of the Solar Array Grant. He requested the board solicit "Requests for Proposals" for landscaping around the array.

**RESOLUTION #45 SOLICIT PROPOSALS FOR LANDSCAPING** - On a motion by Councilman Woodcock, second by Councilman Bartiss, BE IT RESOLVED that the Town of Franklin Town Board does hereby authorize the Town Clerk to solicit proposals in January 2019 for landscaping around the solar array and the board does FURTHER RESOLVE the proposals be announced at the regular board meeting on February 13, 2019.

Those Voting Aye:

Supervisor Willman  
Councilman Woodcock  
Councilman Hamm  
Councilman Bartiss

Those voting No: None

**D. Fuel Bids** - The Town Clerk announced one sealed bid was received and it was submitted by the town's current provider HomEnergy.

**RESOLUTION #46 AWARD BID FOR 2019 BID TO HOMENERGY** - On a motion by Councilman Woodcock, second by Councilman Bartiss, BE IT RESOLVED that the Town of Franklin Town Board does hereby select HomEnergy as the 2019 fuel provider and does further resolve to select the NYS Bid Price minus ½ cent.

Those Voting Aye:

Supervisor Willman  
Councilman Woodcock  
Councilman Hamm  
Councilman Bartiss

Those voting No: None

**E. 2019 Municipal Insurance** - - Supervisor Willman stated he has not received a quote yet.

**F. Attorney for the Town** - Current Attorney for the Town, Edward Murphy, does not wish to be re- appointed in 2019. Supervisor Willman is soliciting sealed bids for this work. Councilman Bartiss has spoken to an attorney who owns property in the Town of Franklin who is interested in filling this vacancy. Bids should be submitted before the December 12, 2018 board meeting.

## OLD BUSINESS

**A. Solar Project Update** - Covered in "Public Comment" above

**B. Waterfront and Hamlet Revitalization Grant** - No update

**C. Community Building Update** - Councilman Bartiss stated he felt Tisdell Associates, the architect, did not fulfill his due diligence as the bids received for the building were nearly twice as much as the amount approved in the bond vote by the residents, which was \$700,000. Councilman Bartiss felt it was the responsibility of the architect

to inform the Town the building design was significantly over \$700,00. Supervisor Willman stated the architect designed the building the Town asked him to design.

**D. Garage Electric** - Ampersand Electric has completed the work at the Pole Barn. The Highway Department will fill in the trench.

**E. 2019- 2021 Teamster's Contract** - Negotiations are continuing..

**F. 2019 Grounds Keeping and Cleaning Bids** - Tabled to next meeting. T.Bartiss- P.Woodcock m/s/p All Aye

**G. Sexual Harassment Policy-** - Franklin County's updated Sexual Harassment Policy will be provided to the Town Board for review before the next meeting. Supervisor Willman suggested the Town adopt this policy for the Town.

## COMMITTEE REPORTS

**A. Facilities** - No report.

**B. Cemetery** - No report.

**C. Celebration** - No report.

**D. Recreation** - No report.

## PUBLIC COMMENT

**Al Berg** - Mr. Berg asked what would the Town would do with the mower as it will no longer be needed. Supervisor Willman stated he would let Mr. Berg know if the board decides to sell the mower. Mr. Berg also stated he was impressed with the number of paving projects in the Town over the past few years. He thought this was sound fiscal judgment and responsibility.

**Gordie Cass** - Mr. Cass asked if the Highway Department had plans to add another employee. Superintendent DeMars stated adding a position was not included in the 2019 budget.

## SPECIAL MEETINGS

Supervisor Willman announced there will be a Special Meeting on 11/27 at 5:30pm and the Year- End Meeting will be held 12/27 at 6pm.

## ADJOURNMENT

There being no further business to discuss, Supervisor Willman adjourned the meeting at 7:40pm

Respectfully submitted, Lauren LeFebvre, Town Clerk

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