



The Town of Franklin

P.O. Box 209, Route 3, Vermontville, NY 12989 • 518-891-2189 • Fax: 518-891-6389 • www.townoffranklin.com



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Town of Franklin Board Meetings

Regular Board Meeting - May 12, 2021 5:30PM

BOARD MEMBERS PRESENT:

Supervisor Dorothy Brown, Councilman Tom Bartiss, Councilman Richard Jarvis, Councilman Don Hamm and Councilman Leo Demong

OTHERS PRESENT:

Leg. Lindy Ellis, Paul Capone—Grievance Board Member, Doris Hamm, Jacques DeMars—Highway Superintendent, and Lauren LeFebvre—Town Clerk

CALL TO ORDER

Supervisor Brown called the meeting to order at 5:30pm. The Pledge of Allegiance was recited and the Town Clerk called the roll, noting a quorum present.

PUBLIC COMMENT

Legislator Lindy Ellis reported the following:

- 1. USDA Dairy Giveaway**-No funds have been awarded in the North Country yet.
- 2. Broadband**-Franklin County has completed an assessment of the Build Out Plan proposed by Spectrum for ALL addresses in Franklin County. The Public Service Commission has set a submission date of September 5, 2021 for completed assessments. \$600,000 has been set aside by NYS for broadband installation in unserved areas of the state.
- 3. COVID Vaccination Distribution**-Franklin County Public Health is working with counterparts in Essex and Clinton Counties to administer vaccines in local school districts to students 12 years of age or older.
- 4. COVID Clinic**-SL Free Library will be hosting a vaccination clinic to administer second doses May 27 11-4 AND first doses on the same day 1-3. Paul Capone—Mr. Capone introduced himself and reminded those present that 5/25 is Grievance Day.

REVIEW/APPROVAL OF April 14, 2021 MINUTES - Approved as presented. (Jarvis-Demong m/s/p) All Aye

APPROVAL OF CLAIMS

The board audited and approved the following claims:

General Fund	Abstract 5	Claims 97-114	\$8,906.46
Pre-Pay General	Abstract 4	Claim 7- 8	\$1,509.24
Highway Fund	Abstract 5	Claims 49-73	\$18,370.65

(D.Hamm-D.Jarvis m/s/p) All Aye

SUPERVISOR'S REPORT: Balances on hand as of April 30, 2021

General Fund

Checking	\$310,267.14
Savings	\$533.31
Historian	\$3,039.98
Kt. Mt SRF	\$2,058.05
Cemetery RF	\$5,607.48
CLASS	\$24,922.22
Kate Mt. CLASS	\$46,658.31

Highway Fund

Checking	\$838,064.44
Savings	\$41,678.77
Cap Proj. HW	\$49,152.40
CLASS	\$410,880.05

Landfill Clos. CR

Checking	\$4,124.76
CLASS	\$8,061.78

Fire Protection

Checking	\$181.06
CLASS	\$1,517.52

Capital Proj Bldg

CLASS	\$912.35
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(Bartiss-Demong m/s/p) All Aye

HIGHWAY SUPERINTENDENT'S REPORT - Superintendent DeMars read the following written report:

1. Plow and sanded when needed
2. Worked on Merrill Rd from the culverts out towards Oregon Plains Rd
3. Request bid for sand up to 13,000
4. I am requesting an amendment to Res. 3 of 2021
5. * Also asking the Town Board to go out to bid for paving the section of Fletcher Farm Rd in Res. 3 of 2021
6. New 284 for Mensink Rd and Goldsmith Rd.
7. Limbed and chipped many trees
8. Started picking up sand off the roads.
9. So far 4 employees and myself have received both COVID shots and have to reschedule appointment for 2 men that had COVID right before their appointments and 1 person who wishes to wait until later to receive them.
10. Cut shoulders on a section of Fletcher Farm Rd prepping for paving With the assistance of Brian Trembley of the engineering firm Barton & Loguitice, we are applying for grants under the BridgeNY.
11. I would like to thank the following people for letters of support for our BridgeNY applications: Ricky Provost (Franklin County Emergency Services) Assemblyman Billy Jones and Franklin County Legislator Lind Ellis.
12. Reimbursement check from Verizon
13. Gas& Fuel sheet given to Town Clerk.

NEW BUSINESS - None

A. RESOLUTION #11 AMENDING RESOLUTION #3 OF 2021 284 AGREEMENT On a motion by Councilman Demong, second by Councilman Jarvis, BE IT RESOLVED that the Town of Franklin Town Board does hereby amend Resolution #3 of 2021 Agreement for the Expenditure of Highway Moneys Section (2) Permanent Improvements to read "On the road commencing a Franklin Falls Hill a distance of approximately 1.9 miles, there shall be expended not over the sum of \$247,785.00, Type: Top, Width of Traveled Surface 20", Thickness 3, Sub base Existing Blacktop—not including the cost of paving crew and equipment"

Those Voting Aye:

Supervisor Brown
Councilman Hamm

Councilman Bartiss
 Councilman Jarvis
 Councilman Demong

Those Voting No: None

B. RESOLUTION #12 AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES On a motion by Councilman Bartiss, second by Councilman Hamm, BE IT RESOLVED that the Town of Franklin Town Board does hereby approve the expenditure of not over the sum of \$68,331.25 on the road commencing at the intersection of County Route 26 and leading to the end of pavement a distance of approximately 2,900 feet and does hereby further approve of the expenditure of not over the sum of \$22,310.00 on Goldsmith Road commencing at the bridge and leading West for a distance of approximately 3696 feet.

Those Voting Aye:

Supervisor Brown
 Councilman Hamm
 Councilman Bartiss
 Councilman Jarvis
 Councilman Demong

Those Voting No: None

C. 2021-22 Road Sand

RESOLUTION #13 SOLICIT SEALED BIDS FOR 2021-22 ROAD SAND On a motion by Councilman Bartiss, second by Councilman Jarvis, BE IT RESOLVED that the Town of Franklin Town Board does hereby approve solicitation of sealed bids for the purchase of up to 13,000 tons of road sand meeting NYS Department of Transportation specifications.

Those Voting Aye:

Supervisor Brown
 Councilman Hamm
 Councilman Bartiss
 Councilman Jarvis
 Councilman Demong

Those Voting No: None

D. Paving Contractor

RESOLUTION #14 SOLICIT SEALED BIDS FOR 2021 PAVING On a motion by Councilman Hamm, second by Councilman Bartiss, BE IT RESOLVED that the Town Board of the Town of Franklin does hereby approve solicitation of sealed bids for 2021 paving of Town of Franklin roads as specified by the Highway Superintendent.

Those Voting Aye:

Supervisor Brown
 Councilman Hamm
 Councilman Bartiss
 Councilman Jarvis
 Councilman Demong

Those Voting No: None

E. AdkAction 2021 Pollinator Garden Assistance Program-Supervisor Brown reported, on behalf of the Town of Franklin, she submitted an application to AdkAction for this program and are one of ten sites to be selected to receive this award. AdkAction will schedule a site visit in early June to site assessment. Work on the project is tentatively scheduled between June 15 and July 15.

OLD BUSINESS

A. Insurance Update-Nothing new to report.

B DASNY-No update

C. CDBG-No update.

D. Waterfront Revitalization Grant-Supervisor Brown has received an electronic copy of the a Preliminary Kate Mountain Park Master Plan. Supervisor Brown will forward the plan to the Recreation Committee.

E. Assemblyman Jones' Funding-No update.

F. Bigelow Road-Councilman Hamm reported that his brother, John Hamm, cleaned up some of the trash dumped on NYS property around Bigelow Road and personally paid the tipping fee to dispose of it. The board thanked Mr. Hamm. A thank you letter will be sent. Supervisor Brown reported the "No Dumping" signs have been ordered by the Highway Superintendent and will be posted as soon as possible.

G. Other Old Business-Councilman Hamm reported the agenda and minutes are not updated on townoffranklin.com. The Town Clerk explained that she provides the documents to the webmaster for posting and has no control over when they are available online. She further specified that the agenda for the meeting is the Supervisor's Agenda, therefore not created by the Town Clerk. Draft minutes are required to be available to the public within two weeks of a board meeting. Copies are available for pick-up at the Town Hall, they can also be

mailed or emailed upon request to the Town Clerk. There is no legal requirement regarding online access. Discussion was held regarding researching other methods of web posting.

COMMITTEE REPORTS

A. Recreation-Summer Day Camp: The committee submitted the following written report:

SUMMER DAY CAMP:

Committee of Kathy Drake, director, Lauren, Leo and Dick met April 28

Discussed current CDC guidelines (expecting update before camp) and old DOH guidelines, although significant, all felt town can proceed with in-person camp

Camp season will be 6 weeks, beginning July 6 and end August 13, weekdays, 9-2.

Health guidelines include separate cohort groups by ages 4-8, 9-11, 12 and up, with 1 staff with each, 3 foot separation with masks, except 6 foot during drink, lunch.

Lisa Caguilla, town health officer, available to consult on health guidelines as needed.

Kathy will prepare and send parents descriptions of health protocols, including daily health checklist for their use and signature.

Kate Mt. Park will be closed to general public use weekday camp period from 8:45 to 2:30. Camp will have 2 portajohns and 2 wash stations, separate from general park facilities.

SLCS District to provide lunches, with town to paid for kitchen helper, 4 hrs/day @\$15.30/hr.

Camper attendance is up to decision of parents based on family assessment of risks and preferences and compliance with camp rules. Kathy, staff and town will perform due diligence to follow guidelines.

Kathy will hire and supervise vaccinated staff, prepare backups and seek available grants for program supplies, and present slide program for August 14 Music Fest event.

Approved 2021 town budget provides \$11,105 personnel, \$1,132 equipment, and \$3,420 contractual. Health sanitation, tent, kitchen helper, 2% staff raise and other expenses will likely require budget amendments.

Committee still working on final budget. Kathy to apply for grants and Franklin CO. Youth Bureau to provide \$2,500.

- Kate Mt. Park playground equipment:

Dick attended a virtual Playground Maintenance & Inspection seminar April 29 by town insurance carrier, NYMIR, to learn about playground safety recommendations. A list of improvements was generated and provided to Jacques for implementation by new seasonal employee. NYMIR provided regular maintenance inspection checklist to assist with providing safety.

- August 14 Music Fest:

Lauren and Volunteers are making plans for this much anticipated community event, along with the open house for the new Highway Garage. - Kate Mt. Park updated master plan

Awaiting issuance of final plan. - Debar Mt. Complex Unit Management Plan - Awaiting DEC and APA decisions on draft plan after public comments

B. Cemetery

- Observed need for seed and mulch on steep bank of Franklin Falls Cemetery.

C. Broadband -Councilman Bartiss presented the updated build-out cost from Spectrum. He explained that Spectrum has provided a variety of cost estimates that differ from the actual residences, mileage, etc. in the Town. There are also discrepancies within Spectrum's calculations that appear contradictory. The committee will continue to pursue this.

D. Newsletter - The Town Clerk reported the next edition will be published and in mailboxes by June 7.

ADJOURNMENT

There being no further business before the board, Supervisor Brown adjourned the meeting at 6:45pm.

Respectfully submitted, Lauren LeFebvre, Town Clerk

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