

Gila County Clerk of the Superior Court Request for Court Records Form

Note: Case number OR year filed must be included or an additional \$30.00 is required for records search.

Person Requesting Copies

Name:

Mailing Address:

Phone Number:

Email:

Comments/Request:

Court Case Information

Case Number:

Title of Case/ Parties Names:

File Date of Document(s):

Title of Document(s) Requesting:

Do document (s) need to be certified?

Yes

|

No

Marriage License Information

Marriage License Number:

Date of Marriage (*if unknown, provide years to search*):

Applicant and/or Groom's Name:

Applicant and/or Bride's **Maiden** Name:

PLEASE NOTE

Our office will contact you within five business days to confirm fees due. Fees that may apply are listed below:

- Research Fee: \$30.00
- Certification Fee: \$30.00 per Certification (if applicable)
- Certified Copy of Marriage License Fee: \$30.00
- Copies Per Page: \$0.50

- Shipping and Handling: \$7.00

Please submit form to the Clerk's office or email to gilacosc@courts.az.gov

*****Below is for Clerk of the Court Use Only*****

Amount Due

Date Payment made/received

Date mailed/emailed