

# BOARD OF SUPERVISORS MEETING MINUTES

## GILA COUNTY, ARIZONA

Date: April 16, 2024

**STEPHEN CHRISTENSEN**

Chairman

**JAMES MENLOVE**

Clerk of the Board

**TIM R. HUMPHREY**

Vice-Chairman

By: Samantha Trimble

Deputy Clerk

**WOODY CLINE**

Member

Gila County Courthouse

Globe, Arizona

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PRESENT: Stephen Christensen, Chairman; Tim R. Humphrey, Vice-Chairman, Woody Cline, Member

STAFF PRESENT: James Menlove, County Manager and Clerk of the Board; Jessica Scibelli, Senior Civil Deputy County Attorney; and Samantha Trimble, Deputy Clerk of the Board.

### **Item 1 - CALL TO ORDER - PLEDGE OF ALLEGIANCE – INVOCATION**

The Board of Supervisors met in a Regular Meeting at 10:00 a.m. this date in the Board of Supervisors' hearing room. Tammy Tucci led the Pledge of Allegiance, and Joe Tucci delivered the invocation.

### **Item 2 - REGULAR AGENDA ITEMS:**

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously recessed as the Gila County Board of Supervisors and convened by the Gila County Library District Board of Directors to address item 2A.

**A. (Motion to recess as the Gila County Board of Supervisors and convene as the Gila County Library Board of Directors) Information/Discussion/Action to approve the renewal and acceptance of Grantee Agreement No. GRA-RC004-24-1209-01-Y2 between the Gila Regional Partnership Council, Arizona Early Childhood Development and Health Board (First Things First), and the Gila County Library District in the amount of \$60,000 for fiscal year July 1, 2024, through June 30, 2025. (Motion to adjourn as the Gila County Library Board of Directors and reconvene as the Gila County Board of Supervisors)**

Elaine Votruba, Gila County Librarian explained that the current Early Literacy Grant from "First Things First," which the County has received since 2011, has

been successful in providing curriculum materials and educational training to the libraries in the service area for their use in programming and training for parents.

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously approved Grantee Agreement No. GRA-RC004-24-1209-01-Y2 as presented.

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors to address the remaining agenda items.

**B. Information/Discussion/Action to authorize the advertisement of Invitation for Bids No. 030724 - Purchase of AR-15 Rifles for the Sheriff's Office.**

Sarah White, Sheriff's Office Chief Administrative Officer explained that the Gila County Sheriff's Office needs to standardize its weapons department-wide, and this solicitation for an invitation for bids is for the purchase of 50 rifles. J. Adam Shepherd, Gila County Sheriff stated that there is a mix of rifles among the deputies, and the Sheriff's Office needs to standardize the equipment, which will, in turn, standardize the training. This ensures proper training and safety. Vice-Chairman Humphrey asked if the old weapons will be put up for auction, to which Sheriff Shepherd responded by stating the origin of the weapon will need to be determined first as some are self-owned, some are military, and some are surplus, so they will need to be returned appropriately.

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously authorized the advertisement of Invitation for Bids No. 030724.

**C. Information/Discussion/Action to approve an Agreement Regarding Local Border Support between the Arizona Department of Public Safety and Gila County Sheriff's Office in the amount of \$502,326, which will include salary and employee-related expenses for one K-9 Sergeant and two deputies at a cost of \$271,882, and funding for three up fitted and K-9 equipped Chevrolet Tahoe vehicles at a cost of \$230,444 that will be disbursed for a performance period of July 1, 2023 through June 30, 2025.**

Ms. White advised that the purpose of the Agreement shall be to enhance law enforcement services to deter, apprehend, prosecute, and detain individuals charged with drug trafficking, human smuggling, illegal immigration, and other border-related crimes within Gila County. Sheriff Shepherd stated that the Sheriff's Office requested these funds from the state to mitigate issues at the

border. Even though Gila County is far away from the border, it still sees an influx of border-related crimes. Supervisor Cline stated that this is a step in the right direction.

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously approved Arizona Department of Public Safety Agreement Regarding Local Border Support as presented.

**D. Information/Discussion/Action to ratify the Sheriff's Office electronic submission of four FFY 2025 Grant Applications to the Governor's Office of Highway Safety for law enforcement projects - 1) \$25,000 of which \$20,109 is for personnel and \$4,891 is for ERE (employed-related expenses), 2) \$241,545 to purchase two unmarked vehicles, 3) \$10,459 for LIDAR units and, 4) \$31,028 for Intoxilyzer 9000 units to be used for speed and DUI enforcement; adopt Resolution No. 24-04-03; and authorize the Chairman's signature on the Certification form, all of which are components of the Grant Applications.**

Ms. White provided the following information, which is contained in the staff report for this item.

*The Gila County Sheriff's Office is working with a limited overtime budget and short staffing. For the Sheriff's deputies to participate in speed enforcement details, overtime funding is needed. The Sheriff's Office would like to reduce the number of traffic collision injuries and fatalities by increasing speed enforcement. To accomplish this, the Sheriff's Office would like to purchase two unmarked vehicles, upgrade the LIDAR (Light Detection and Ranging) units, and replace the Intoxilyzer units. The Sheriff's Office learned of multiple grant opportunities through the GOHS (Governor's Office of Highway Safety). Due to the short notice about the grant opportunities, the Gila County Sheriff's Office electronically submitted the four grant applications on March 7, 2024, to meet the deadline. A grant application was submitted in the amount of \$25,000 of which \$20,109 is for personnel and \$4,891 is for ERE (employed-related expenses) to enhance speed enforcement throughout Gila County; and a grant application was submitted in the amount of \$241,545 to purchase two unmarked vehicles: \$10,459 for LIDAR units; and \$31,028 for Intoxilyzer 9000 units to be used for speed and DUI enforcement.*

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously ratified the Sheriff's Office's electronic submission of four FFY 2025 Grant Applications to the Governor's Office of Highway Safety for law enforcement projects; adopted Resolution No. 24-04-03; and authorized the Chairman's signature on the Certification form.

**E. Information/Discussion/Action to authorize the Sheriff's Office development and submittal of a grant application for FY 2025 9-1-1**

**Program funding in the amount of \$141,732 to support Gila 9-1-1 Network infrastructure and services for the Payson Police Department and Gila County Sheriff's Office and include defined project requests that may also be approved in the award for the performance period of July 1, 2024, through June 30, 2025.**

Debra Williams, Sheriff's Office 9-1-1 Coordinator explained that this annual grant supports NG9-1-1 emergency call infrastructure for Gila 9-1-1 Network Public Safety Answering Points in Globe and Payson. If awarded, the funds would support 9-1-1 infrastructure and various projects. The grant has a 0% match in funds. Supervisor Cline asked Ms. Williams if she has had good luck in hiring dispatchers, to which she replied, "Yes, as of today, we are fully staffed."

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously authorized the Sheriff's Office development and submittal of a grant application for FY 2025 9-1-1 Program funding as presented.

**F. Information/Discussion/Action to approve Funding Agreement No. 120-24 between the Arizona Department of Housing (ADOH) and Gila County Public Health and Community Services Department to receive \$150,107 of ADOH Community Development Block Grant Regional Account funds for the period of February 1, 2024, through September 15, 2025, for housing rehabilitation.**

Paula Horn, Public Health and Community Services Department Deputy Director explained that the funding will be used to rehabilitate approximately five single-family, owner-occupied housing units in Gila County, Arizona. Supervisor Cline asked if there is a waitlist to which Ms. Horn responded by stating, "Yes there is a running list and there is a lot of coordination that goes into maintaining the list."

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously approved Arizona Department of Housing Funding Agreement No. 120-24 as presented.

**G. Information/Discussion/Action to approve Amendment No. 2 to Funding Agreement No. 203-24 between the Arizona Department of Housing and Gila County Public Health and Community Services Department, Housing Services' Weatherization Program to use Low-Income Home Energy Assistance Program funding and increase the amount of the contract by \$349,648.68 for a total contract amount of \$776,079.68 for the period of July 1, 2023, through June 30, 2024.**

Stella Gore, Community Services Division Manager advised that this funding would help eligible citizens with weatherization services and that this amendment also increases the completed unit requirement to 46.

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously approved Amendment No. 2 to Arizona Department of Housing Funding Agreement No. 203-24 as presented.

**H. Information/Discussion/Action to approve Amendment No. 4 to an Intergovernmental Agreement (Contract No. CTR055258) with the Arizona Department of Health Services for the funding of Title V Maternal and Child Health Healthy Arizona Families Initiative to revise the price sheet for the Public Health Improvement (PHI) portion of the contract to \$48,652.**

Kayle Lathrop, Health Equity Manager provided the following information which is contained in the staff report for this item.

*This funding will continue the County's public partnerships between the ADHS (Arizona Department of Health Services) and the Gila County Public Health and Community Services Department by providing Title V MCH (Maternal and Child Health) Block Grant funding to support the implementation of health priorities identified through Arizona's Statewide Needs Assessment and Maternal and Child Health Statewide Needs Assessment.*

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously approved Amendment No. 4 to Arizona Department of Health Services Intergovernmental Agreement Contract No. CTR055258 as presented.

**I. Information/Discussion/Action to authorize the advertisement of Invitation for Bids No. 032124 - Northern Gila County Water Storage System Project**

Carl Melford, Emergency Management Manager provided the following information, which is contained in the staff report for this item.

*In times of forest fires, the availability of a ready water supply can be unreliable due to demand or environmental conditions, especially in rural or remote areas. Having a secondary source of water in key locations, such as a water bladder tank for emergencies, can make a difference in protecting properties within Gila County. The average lifespan of a water bladder tank is five to seven years. Gila County currently has 14 high-priority water tanks and storage systems locations throughout high-risk wildfire areas. Many of these sites have old water bladders with deteriorating water storage tanks. This funding provides the opportunity for the evaluation and purchase of new water tank storage systems to replace the*

*dilapidated tanks and old bladders and to hire a qualified contractor to transport and install 56-5,000 Gallon water storage tanks to the 14 locations. This will increase the capability of fire suppression efforts which is vital to the protection of Gila County residents' life and property in areas prone to wildfires. The 14 sites owned by Gila County are currently outfitted with water bladders and a dip tank. Contractors must level a 10' x 50' portion of land within proximity to the dip tanks. The leveled area should be covered in a layer of granite or sand to prevent erosion. The 56 tanks will be stored at the Gila County Public Works yard at 5318 AZ-260, Star Valley, AZ 85541. Four tanks are to be transported by contractors to each site, placed, and leveled with the plumbed sections of each tank accessible to vehicles. Once the tanks are leveled, each will need to be filled with 5,000 gallons of water.*

Mr. Melford added that the funding to support this project comes from a Congressionally directed earmark award of \$609,000, with the understanding that this funding comes with a 1:1 match of \$609,000 for Gila County. Gila County's match may be in cash, in-kind activities, or a combination of both.

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously authorized the advertisement of Invitation for Bids No. 032124.

**J. Information/Discussion/Action to approve Amendment No. 1 to Collection Agreement No. 070623 with the Arizona Game and Fish Department to extend the term of the contract through August 30, 2024, with a not to exceed amount of \$284,674.**

Homero Vela, Public Works Department Director stated that this is a request to extend the term of the contract through August 30, 2024, to allow Arizona Game and Fish time to submit all applicable billing for the biological monitoring near the construction site of the Tonto Creek Bridge.

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously approved Amendment No. 1 to Arizona Game and Fish Department Collection Agreement No. 070623 as presented.

**K. Information/Discussion/Action to approve Amendment No. 1 to Contract 120422 - Roosevelt Lake Resort Stagecoach Trail Improvement Project in the amount of \$91,151.89, increasing the total contract amount to \$761,226.89.**

Mr. Vela stated that there have been many overages and change orders for the Roosevelt Lake Resort Stagecoach Trail Improvement Project, which the contractor, Visus Engineering Construction Inc., has funded. This is a request to reimburse the contractor for the change orders and overages.

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously approved Amendment No. 1 to Contract No. 120422 with Visus Engineering Construction Inc. as presented.

**L. Information/Discussion/Action to approve an agreement between Gila County and Cobre Valley Regional Medical Center, which authorizes the use of the parking lot adjacent to the Gila County Globe Road Yard located at 1001 W. Besich Blvd in Globe.**

Mr. Vela stated that Cobre Valley Regional Medical Center (CVRMC) is hosting a health fair and has the need for additional parking to accommodate the anticipated attendance of the event. CVRMC has requested the use of a County-owned parking lot. CVRMC has met the insurance and indemnification requirements, and it will advertise Gila County at its event.

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously approved an agreement between Gila County and CVRMC as presented.

**M. Information/Discussion/Action to approve Amendment No. 1 to Contract No. 010522-1 with Payson Concrete & Materials to extend the contract for one additional year, from February 7, 2024, to February 6, 2025, with a not-to-exceed amount of \$154,077.51.**

Mr. Vela explained that this is a request to purchase double-washed chips so that the Public Works Department can efficiently chip seal County roads. He stated that, historically, the County chip seals around 18 miles of road per year.

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously approved Amendment No. 1 to Contract No. 010522-1 with Payson Concrete & Materials as presented.

**N. Information/Discussion/Action to adopt Resolution No. 24-04-04, which authorizes the execution of an Intergovernmental Agreement (No. IGA 24-0009581-I) between Gila County and the State of Arizona, acting by and through the Arizona Department of Transportation, for the Golden Hill Road Sidewalk-Final Phase project.**

Alex Kenrick, County Engineer provided the following information, which is contained in the staff report for this item.

*On December 4, 2023, ADOT (Arizona Department of Transportation) reviewed and approved the Golden Hill Road Sidewalk-Final Phase project for award through the Transportation Alternatives Program Funding with a local match of 5.7%. After the project was initiated, an Intergovernmental Agreement (IGA) was*

*drafted between ADOT and Gila County for approval by both entities to complete it. Execution of this IGA will be necessary for the Golden Hill Road Sidewalk project's final phase to continue moving forward.*

Supervisor Cline asked about the project's projected completion date. Mr. Kendrick stated that it would be completed by the end of the year.

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously adopted Resolution No. 24-04-04. **(A copy of the resolution is attached to these minutes and is permanently on file in the Board of Supervisors' Office.)**

**O. Information/Discussion/Action to approve Contract Agreement No. CTR059886 with Frontier Technology LLC d/b/a MicroAge in the amount of \$57,899.18 for the purchase of 7 Cisco Meraki 48-port switches and 7 Cisco Meraki 24-port switches as part of the IT Department's 7-year replacement plan.**

Carrie Bartling, Information Technology (IT) Department Director stated that the IT Department needs to purchase and replace Meraki switches, which will update current equipment and allow the scheduled seven-year replacement plan to continue. She added that the old equipment will be used for training, and if they are not in working order or cannot be used for that purpose, the switches will be disposed of properly.

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously approved Contract Agreement No. CTR059886 with Frontier Technology LLC d/b/a MicroAge as presented.

**P. Information/Discussion/Action to approve Economic Development Agreement No. 03192024 between Gila County and Payson Pro Rodeo Committee, Inc. in the amount of \$20,000, which the Board has determined to be for the benefit of the public.**

Stephen Christensen, District I Supervisor introduced Dan Wile, Payson Rodeo Committee Inc. (PRC) President. Mr. Wile stated that each year the PRC hosts two rodeos in Payson: the Gary Hardt Memorial Rodeo and the World's Oldest Continuous Rodeo. This year the PRC is requesting \$20,000 with \$5,000 towards the Gary Hardt Memorial Rodeo and \$15,000 towards the World's Oldest Continuous Rodeo. He added that these two events generate a significant amount of revenue for the Payson community. Typically, there are around 14,000 attendees between the two rodeos.

Chairman Christensen stated that \$5,000 will come from District 1 constituent funds and \$15,000 will come from the County Manager's lottery fund.

Vice-Chairman Humphrey asked if the Town of Payson contributed to the PRC. Mr. Wile responded in the affirmative, stating that the PRC provides the staff for the rodeo grounds and the police to patrol.

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously approved Economic Development Agreement No. 03192024, which the Board has determined to be for the benefit of the public.

**Q. Information/Discussion/Action to approve Economic Development Agreement No. 032624 between Gila County and Veterans Helping Veterans, Inc. in the amount of \$5,000 to assist veterans of Gila County and their families, which the Board has determined to be for the benefit of the public.**

Chairman Christensen stated that he has contributed funds to Veterans Helping Veterans, Inc. (VHV) in the past. The VHV has provided various services to veterans and their families. He then introduced Rick Kudlicki, VHV Executive Director. Mr. Kudlicki stated that the funds will be used to assist veterans of Gila County with counseling, no-cost transportation, hotel stays for homeless veterans for temporary housing, and various other costs. Each Supervisor thanked Mr. Kudlicki for his service to the Country and Gila County.

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously approved Economic Development Agreement No. 032624, which the Board has determined to be for the benefit of the public.

**R. Information/Discussion/Action to approve Economic Development Agreement No. 03122024 between Gila County and the George Belvado Jr. Memorial Sports Association in the amount of \$10,000 that will be used toward the construction of a meeting and exhibition building at the Belvado Park in San Carlos, which the Board has determined to be for the benefit of the public.**

Woody Cline, District 3 Supervisor explained that the George Belvado Jr. Sports Association has been dedicated to updating the ballpark in the San Carlos area and that these funds will be used to assist in the construction of a multi-use building at the ballpark.

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously approved Economic Development Agreement No. 03122024, which the Board has determined to be for the benefit of the public.

**S. Information/Discussion/Action to ratify the Board of Supervisors' approval to submit a proposal to the Arizona Office of Economic Opportunity (OEO) in the amount of \$306,140 for Gila County's Summer**

**Work Program; and approve Grant Agreement No. OEO-QUALITYJOB-24-06 in the amount of \$306,140.**

Supervisor Cline explained that this agreement will support the County's summer youth program. He came across this opportunity at a governor's round table event. The funds received will fund the whole program, and the funds must be spent by June 30, 2024. Vice-Chairman Humphrey stated, "This is great. Cathy has done a great job with this program."

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously ratified the Board of Supervisors' approval for the submittal of the proposal to the Arizona Office of Economic Opportunity and approved Grant Agreement No. OEO-QUALITYJOB24-06 as presented.

**T. Information/Discussion/Action to consider a sealed bid for the purchase of Assessor's tax parcel number 207-05-003B and, if accepted, authorize the Chairman's signature on the Quit Claim Deed.**

Samantha Trimble, Deputy Clerk of the Board provided the following information, which is contained in the staff report for this item.

*On June 25, 1992, the Gila County Treasurer deeded parcel number 207-05-003B to the State of Arizona c/o Board of Supervisors because the previous owner did not pay taxes on the subject property for 7 consecutive years. The lien amount for this property is \$337.70. The Board of Supervisors held an auction to sell all properties newly deeded to the State of Arizona c/o Board of Supervisors by the County Treasurer. Parcel number 207-05-003B did not sell at the auction. The subject property adjoins Gila County Assessor's parcel number 207-05-003A, which is owned by Veneta Molina; however, the deed is under the name of Veneta Courtney. Ms. Molina has submitted a sealed bid for the Board of Supervisors' consideration. If the Board accepts Ms. Molina's bid, she intends to request that the Gila County Assessor combine the parcels, which is a win-win for both parties.*

Upon motion by Supervisor Cline, seconded by Vice-Chairman Humphrey, the Board unanimously sold Assessor's tax parcel number 207-05-003B to Veneta Molina in the amount of \$337.70 and authorized the Chairman's signature on the Quit Claim Deed.

**Item - 3 CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)**

**A. Approval of Amendment No. 5 to Intergovernmental Agreement No. 012219 with the Town of Miami for consolidated administration and**

**operation of Limited Jurisdiction Courts to extend the term of the agreement for an additional year, from July 1, 2024, through June 30, 2025.**

**B. Approval of the Economic Development Funding Report for the reporting period of July 1, 2023, through March 31, 2024.**

**C. Approval of financial reports/demands/transfers for the reporting period of March 1, 2024, through March 31, 2024.**

Approve demands and budget amendments for operating transfers. Warrant numbers 327904 through 327983, 327985 through 328140, 328142 through 328167, 328169 through 328441, and 328443 through 328605 totaling \$5,147,452.31 for the period 03-01-24 through 03-31-24.

Pursuant to A.R.S. §11-217(D), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published. **(A listing of issued warrants and voided warrants is permanently attached to these minutes.)**

**D. Approval of the monthly activity reports submitted by the Human Resources Department for March 2024.**

**MARCH 5, 2024**

**DEPARTURES:**

1. Duane Dowler – Public Works – Recycling and Landfill Operations Supervisor – 02/27/24 – Recycling and Landfill Management Fund – DOH 04/25/16
2. Darde deRoulhac – Public Works – Chief Engineer Flood Control District – 06/14/24 – Flood Control District Fund – DOH 12/20/99
3. Christopher Willig – Community Development – Zoning and Building Inspector – 03/08/24 – General Fund – DOH 01/18/22

**NEW HIRES:**

4. Sidney Ruiz – Clerk of Superior Court – Court Clerk – 03/11/24 – General Fund – Replacing Mariyah Pizano
5. Julie Miller – Clerk of Superior Court – Accounting Clerk Specialist – 03/11/24 – General Fund – Replacing Sandra Mozley
6. Nicholas Hollis – Facilities and Land Management – Building Maintenance Technician – 03/11/24 – General Fund – Replacing Ian Iott
7. Kyra Fitzpatrick – Sheriff's Office – Booking Clerk – 03/11/24 – General Fund – Replacing Erin Sanders

**TEMPORARY HIRES TO COUNTY SERVICES:**

8. Joseline Cova – Human Resources – Temporary Administrative Clerk – 03/12/24 – General Fund

END PROBATIONARY PERIOD:

9. Heidi Goseyun – Sheriff's Office – 911 Dispatcher – 03/13/24 – General Fund

OTHER ACTIONS:

10. Kayle Lathrop – Health and Community Services – Public Health Equity Prevention Manager – 03/11/24 – From Prescription Drug Overdose Prevention(.75)/Health Equity Testing(.25) Funds – To Prescription Drug Overdose Prevention(.50)/Health Equity Testing(.50) Funds – Fund code change

11. Lowell Brown – Sheriff's Office – Detention Officer – 07/03/23 – General Fund - 2.5% Adjustment to Step Program

12. Lowell Brown – Sheriff's Office – Detention Officer – 08/29/23 – General Fund – Step increase

13. Justin Montijo – Sheriff's Office – Deputy Sheriff – 03/02/24 – General Fund – Step increase

14. Leonard Kerszykowski – Sheriff's Office – Deputy Sheriff – 07/03/23 – From General Fund – To Drug Gang Violent Crime Fund – Fund code change

REQUEST TO POST:

15. Community Development – Zoning and Building Inspector – Vacated by Christopher Willig

16. Community Development – Administrative Assistant – Replacing the FY24 Code Compliance Specialist

17. Public Fiduciary – Public Fiduciary Case Manager – Vacated by Patricia Loos

18. Public Works – Recycling and Landfill Operations Supervisor – Vacated by Duane Dowler

**MARCH 12, 2024**

NEW HIRES:

1. Hunter Hammel – Sheriff's Office – Deputy Sheriff – 03/25/24 – General Fund – Replacing Johnny Holmes

2. Nathan Hernandez – Sheriff's Office – Deputy Sheriff – 03/25/24 – General Fund – Replacing Brigham Flake

END PROBATIONARY PERIOD:

3. Elysemarie Darnell – Recorder's Office – Deputy Recording Clerk – 03/11/24 – General Fund

OTHER ACTIONS:

4. Linda Robertson – Health and Community Services – 01/15/24 – Various Funds – Fund code change

5. Kyle Lux – Public Works – Automotive Mechanic – 01/01/24 – Fleet Management Fund – Salary correction

6. Angelito Beltran – Public Works – Vehicle and Equipment Mechanic – 01/01/24 – Fleet Management Fund – Salary correction

REQUEST TO POST:

7. Health and Community Services – Temporary Administrative Clerk

**MARCH 19, 2024**

**DEPARTURES:**

1. Dylan Mojica – Assessor’s Office – Cartography GIS Analyst – 03/29/24 – General Fund – DOH 03/19/18
2. Jared Garcia – Sheriff’s Office – Detention Officer – 03/08/24 – General Fund – DOH 08/14/23

**NEW HIRES:**

3. Anita Vannice – Superior Court – Administrative Clerk Senior – 03/11/24 – Court Improvement Project(.50)/Court Appointed Special Advocate(.50) Funds – Replacing Regina Segletes
4. Ricardo Contreras – Probation – Deputy Probation Officer I – 03/25/24 – Diversion Intake Fund – Replacing Raven Kitcheyan
5. Josiah Dufriend – Public Works – Automotive Mechanic – 03/25/24 – Fleet Management Fund – Replacing Austin Payne
6. Katelyn Wilbanks – Sheriff’s Office – 911 Dispatcher – 04/08/24 – General Fund – Replacing Teddi Lopez

**END PROBATIONARY PERIOD:**

7. Taylor Cummings – Recorder’s Office – Chief Registrar – 03/18/24 – General Fund
8. Brooke Epperson – Assessor’s Office – Title Examiner – 02/14/24 – General Fund
9. Lacey Mohr – Clerk of Superior Court – Associate Jury Commissioner – 03/27/24 – General Fund

**DEPARTMENTAL TRANSFERS:**

10. Wendy Boyse – Public Works – From Road Maintenance and Landfill Equipment Operator – To Construction Project Manager – 04/08/24 – From Recycling and Landfill Management Fund – To Public Works Fund – Replacing Terry Ellicott
11. Lacey Hamlett – Sheriff’s Office – From Detention Officer – To Booking Clerk – 03/11/24 – General Fund – Replacing Lacey Hamlett

**OTHER ACTIONS:**

12. Kenneth Satathite – Public Works – From Road Maintenance and Landfill Equipment Operator – To Road Maintenance and Landfill Equipment Operator Senior – 01/31/24 – Public Works Fund – Reclassification
13. Jamie Roberts – Public Works – From Road Maintenance and Landfill Equipment Operator – To Road Maintenance and Landfill Equipment Operator Senior – 12/06/23 – Public Works Fund – Reclassification
14. Johnny DeHart – Public Works – From Road Maintenance and Landfill Equipment Operator – To Road Maintenance and Landfill Equipment Operator Senior – 12/06/23 – Public Works Fund – Reclassification
15. Ralph Straub – Public Works – From Road Maintenance and Landfill Equipment Operator – To Road Maintenance and Landfill Equipment Operator Senior – 12/06/23 – Public Works Fund – Reclassification

16. Daniel Dettloff – Probation – Deputy Probation Officer I – 03/25/24 – Various Funds – Fund code change
17. Rick Husk – Human Resources – Director Human Resources – 07/01/23 – General Fund – Fund code change
18. Cheyanne Gilliam – Health and Community Services – Public Health Nurse Coordinator – 03/25/24 – From General Fund – To COVID Immunizations Supplemental Fund – Fund code change
19. Cathy Nygaard – Health and Community Services – Public Health Immunization Coordinator – 03/25/24 – From General Fund – To COVID Immunizations Supplemental Fund – Fund code change
20. Therese Canchola – Health and Community Services – 03/13/24 – From Various Funds – To Health Equity IMM Fund – Fund code change
21. Staci Hatfield – Health and Community Services – Public Health Clinic Operations Manager – 03/25/24 – From General Fund – To COVID Immunizations Supplemental Fund – Fund code change

**REQUEST TO POST:**

22. Globe Justice Court – Justice Court Clerk – Vacated by Roberta Reynoso
23. Public Works – Road Maintenance and Landfill Equipment Operator – Vacated by Wendy Boyse
24. Public Works – Civil Engineer – Vacated by Alfred Brent Cline
25. Assessor's Office – Cartography GIS Analyst – Vacated by Dylan Mojica

## **MARCH 26, 2024**

### **DEPARTURES:**

1. Douglas Newland – Public Works – Automotive Mechanic – 04/05/24 – Fleet Management Fund – DOH 07/03/23

### **NEW HIRES:**

2. Tyler Shreeve – Computer Services – IT Support Specialist – 04/08/24 – General Fund – Replacing Timothy Branson
3. Eric Lomatska – Library District – IT Support Specialist – 04/09/24 – Library Assistance Fund – Replacing Zackary Pearson
4. Kathryn Standage – Sheriff's Office – Accounting Clerk Specialist – 04/08/24 – General Fund – Replacing Suzanne Parrack

### **END PROBATIONARY PERIOD:**

5. Veda Cota – Treasurer's Office – Treasurer Services Supervisor – 04/01/24 – General Fund
6. Martina Burnam – Probation – Probation Case Manager – 02/14/23 – General Fund
7. Darrin Becker – Public Works – Recycling and Landfill Operations Supervisor – 04/09/24 – Recycling and Landfill Management Fund
8. Lori Lombardo – Public Works – Scalehouse Attendant – 03/25/24 – Recycling and Landfill Management Fund
9. Jane Warren – Public Works – Accountant – 03/25/24 – Recycling and Landfill Management Fund
10. Dean Faust – Sheriff's Office – Professional Standards Investigator – 04/10/24 – General Fund

11. Katrina Estrada – Health and Community Services – Community Health Specialist – 03/20/24 – WIC Fund

OTHER ACTIONS:

12. Cole LaBonte – Sheriff's Office – Deputy Sheriff Sgt. – 03/29/24 – General Fund – Step increase

13. Sherwood Johnston – Payson Justice Court – Judge Pro Tempore – 1/01/24 – General Fund - Salary increase per ARS 22-152(D)(2)

14. Tate Elkie – Payson Justice Court – Judge Pro Tempore – 01/01/24 – General Fund - Salary increase per ARS 22-152(D)(2)

REQUEST TO POST:

15. Public Works – Automotive Mechanic – Vacated by Douglas Newland

**E. Approval of the Board of Supervisors March 9, 2024, March 26, 2024, and March 27, 2024, meeting minutes.**

**F. Acknowledgment of the report for the County Manager approved contracts under \$50,000 for the month of February.**

**G. Acknowledgment of the February 2024 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.**

Upon motion by Vice-Chairman Humphrey, seconded by Supervisor Cline, the Board unanimously approved Consent Agenda items 3A through 3G.

**Item 4 - CALL TO THE PUBLIC:** A call to the public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute § 38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were not any public comments.

**Item 5 - At any time during this meeting pursuant to A.R.S. § 38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on the information presented.**

County Manager James Menlove and each Supervisor provided a summary of current events.

**Item 6 - WORK SESSION ITEMS:**

**A. Information/Discussion regarding Arizona Public Service Company's 2024 wildfire mitigation efforts, including the addition of a new Public Safety Power Shutdown plan.**

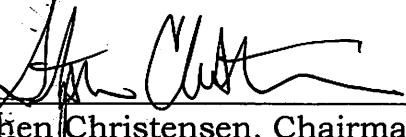
Mr. Melford introduced Arizona Public Surplus (APS) representatives Janet Dean, Public Affairs Manager; Frank Sanderson, Statewide Transmission and Distribution Delivery Director; and Wade Ward, Fire Mitigation Manager, who provided a PowerPoint presentation regarding the new Public Safety Power Shutdown Plan (PSPS), which covered the following.

- Conditions that would lead to a power shut-off.
- Implications of power shut-off on customers.
- Circuit locations in Gila County.
- Communication plan with local agencies in advance of a power shut-off.

The Board then had discussions regarding the effects of a power shut-off on Gila County residents, plans to advise the public, potential public meetings, programs available to assist citizens, the use of the Gila County Emergency Notification System to alert residents, and Red Cross involvement.

With no further business to come before the Board of Supervisors, Chairman Christensen adjourned the meeting at 1:07 p.m.

APPROVED:

  
\_\_\_\_\_  
Stephen Christensen, Chairman

ATTEST:

  
for James Menlove, Clerk of the Board