



**AGENDA ITEM BRIEFING**  
Gilliam County Court

TODAY'S DATE: October 8, 2023

MEETING DATE: October 18, 2023

FROM: Delaney Watkins, Executive Assistant to the County Judge

TITLE OF AGENDA ITEM: Consent Agenda

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**SUMMARY**

5.1 Consider Approval of September 20, 2023 Regular Meeting Minutes

5.2 Consider Approval of September 20, 2023 Executive Session Minutes

5.3 Consider Approval of October 4, 2023 Regular Meeting Minutes

5.4 Consider Approval of IGA No. 6530 with Oregon Department of Corrections - This intergovernmental agreement is signed on a biennial basis and sets the requirements for the County's community corrections plan. The term of the agreement is July 1, 2023 to June 30, 2025. The Gilliam/Wheeler Community Corrections Director requests approval.

**SUGGESTED MOTION LANGUAGE (If applicable)**

"I move to approve the Consent Agenda."

**ATTACHMENTS (Please list supporting documents. All attachments should be submitted with this brief)**

September 20, 2023 Regular Meeting Minutes (4 pages)

October 4, 2023 Regular Meeting Minutes (4 pages)

IGA No. 6530 (18 pages)

**Gilliam County Court  
Regular Meeting Minutes  
September 20, 2023**

Judge Farrar Campbell called the Gilliam County Court Regular Meeting to order at 10:00 a.m. at the Arlington County Court Office, 1650 Railroad Ave., Arlington OR, 97812. Present were Judge Elizabeth Farrar Campbell, Commissioner Leah Watkins, Commissioner Pat Shannon, Executive Assistant to the County Judge Delaney Watkins and Commissioners Assistant/Employee Resource Officer Miranda Rees.

**IN THE MATTER OF REVISIONS TO AGENDA**

- None

**IN THE MATTER OF PUBLIC COMMENTS/CORRESPONDENCE**

- Gilliam County Court received Executive Order No. 23-20; Determination of a state of drought emergency in Gilliam and Douglas Counties from Governor Kotek.
- Gilliam County Court received a letter from OSU Extension providing a statement of FY 2023 end fund balance of \$80,770.92.
- Gilliam County Court received a FY 2022-2023 Special Projects Grant Program final report from Oregon Frontier Chamber of Commerce.
- The Gilliam County Court received a letter of thanks from Bobbi Jo Vaughn regarding the small business loans funded by Gilliam County and ran through Oregon Frontier Chamber.

**IN THE MATTER OF CONSENT AGENDA**

- Consider Approval of September 6, 2023, Regular Meeting Minutes
- Consider Approval of September 6, 2023, Executive Session Meeting Minutes
- Consider Approval of Proclamation No. 2023-02; A proclamation Calling for the Repeal of Provisions Enacted Pursuant to Oregon Ballot Measure 110 (2020)

Commissioner Shannon asked for a discussion regarding Proclamation No. 2023-02; a proclamation calling for the repeal of provisions enacted pursuant to Oregon ballot measure 110. Commissioner Shannon noted that he is in support of doing what the County can to dismiss measure 110 and sees that the Proclamation is in favor of the decriminalization piece. Commissioner Shannon feels that Measure 110 is not dollars well spent in the State of Oregon because the amount of people that will recover for the amount of money that's going to be spent is probably better spent fixing highways. Commissioner Shannon noted that he has been in this field for 32 years and for the legislation to think that they are going to cure addiction through some form of forced treatment is ridiculous and is in favor of repealing the whole bill but will also be in favor of repealing the decriminalization part.

**Motion** by Commissioner Shannon, second by Commissioner Watkins- "I move to approve the consent agenda." Farrar Campbell- Yes; Watkins- Yes; Shannon- Yes; **Motion Carried.**

## **IN THE MATTER OF DISCUSSION REGARDING POSSIBLE REVISIONS TO ECONOMIC ENHANCEMENT FUND ORDINANCE NO. 2020-02**

During its September 6, 2023, Meeting, the County Court briefly discussed reviewing Ordinance No. 2020-02; the Gilliam County Economic Enhancement Fund, which sets policy related to the Homestead Rebate, as well as determines how Economic Enhancement Funds – which are provided through Gilliam County’s Host Fee Agreement with Waste Management – are distributed.

The purpose of today’s discussion is to explore whether the County Court would like to make any changes to the current distribution formula. In addition, the County Assessor recommends some amendments to clarify the Homestead Rebate section of the Ordinance.

If the County Court decides to move forward with amending the Ordinance, there will be a public hearing and two readings scheduled at a later date.

Suggested tentative edits from the County Court that consisted of:

- Judge Farrar Campbell suggested striking out the word “loan” out of the business development loan fund that way the line item can be used for grants or loans to support small business development and consensus of the Court was to also remove the cap for the business development fund.
- Commissioner Shannon noted that his original concerns were that the host fees were to originally be used for economic development and with the three Cities there has been no monitoring of where the money goes, Commissioner Shannon noted that the same thing happens with general and road funds and feels that it should be tracked to ensure the funds are being used for economic development. Judge Farrar Campbell suggested that if the County decided to do a revised ordinance, that the County could send a letter to the Cities stating that as a reminder that the allocations will stay consistent, however the Counties agreement with Waste Management says these funds will be used for economic development purposes.
- Currently the sheriff’s Office receives 1% up to \$300,000. Consensus of the Court is for Judge Farrar Campbell to ask Sheriff Bettencourt and Chris Fitzsimmons about potentially moving this funding stream from the economic enhancement ordinance in exchange for adding the funding from the current SIPs Agreements which would allow for a more flexible use of spending the funds and align better with the needs of the Sheriff’s Office.
- Judge Farrar Campbell noted that since she took office, she has been prepping community partners by educating them on the sunset of SIPS and to look into other ways to gain sustainability so they do not risk failing from counting on funds that will eventually sunset. Currently 23% goes into the general fund and this is an opportunity for the County to lead by example and potentially divert those general fund dollars into some of the economic development priorities that the County has identified in the strategic plan, specifically to help support a childcare endowment a permanent funding structure for our childcare providers.
- Judge Farrar Campbell asked the opinion of the County Court on potentially exploring a housing development line item that the County could potentially partner with another entity to support housing development for workforce housing in Gilliam County.
- Xing out general fund replacing it with early learning sustainability at 20% and Xing out county capital projects fund and replacing it with workforce housing development fund at 7%. Assuming that the County and the Sheriffs Office come to an agreement, the Housing development fund could potentially be 8%.

- Judge Farrar Campbell noted that this would be budgeted and distributed next year as well as finding potential partners and signing IGAs. Hearings will be scheduled in the upcoming months.

#### **IN THE MATTER OF ANNOUNCEMENTS**

- Next Regular Gilliam County Court meeting will be held on Wednesday October 4, 2023, at the Gilliam County Courthouse, 221 S. Oregon St., Condon OR, 97823
- Commissioner Shannon attended the MCEDD executive board meeting which Commissioner Shannon was notified that it could take up to a year for Gilliam County to join MCEDD.
- Commissioner Shannon attended several AOC meetings.
- Commissioner Shannon attended a waste management and lunch meeting with the Governors meeting.
- Commissioner Shannon attended a tour in Crook County with CREA.
- Commissioner Shannon noted that Gilliam County received a ODOT grant of \$812,518 for the EV charging Library project.
- Commissioner Shannon attended the Lower John Day Act Meeting.
- Commissioner Shannon noted that on September 27<sup>th</sup> at 6pm at the Arlington Gronquist Building will be the SIP meeting.
- Commissioner Watkins noted that we have applications for the Director and Dispatcher position and had a driver meeting with the Part-Time drivers on Monday.
- Commissioner Watkins talked to Cindy Hinton and Lisa Helms will be the new administrator for South Gilliam County Health District.
- Commissioner Watkins attended the Columbia Ridge Citizens Advisory Committee Meeting and will attend the Road Advisory Board Meeting.
- Judge Farrar Campbell attended the Frontier 911 meeting.
- Judge Farrar Campbell attended a dinner with the Governor last week in Gilliam County.
- Judge Farrar Campbell attended in the governor's lunch in at the Pendleton roundup.
- Judge Farrar Campbell gave a ROCKit 2.0 update.
- Judge Farrar Campbell noted that the City of Condon is hosting an envisioning meeting today.
- Judge Farrar Campbell noted that the regional AOC meeting will be held on September 28<sup>th</sup> in Sherman County.

#### **IN THE MATTER OF EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.600(2)(d)**

At 11:49am, the County Court went into Executive Session in accordance with ORS 192.600(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

The executive session adjourned at 1:10pm and resumed into regular session.

#### **IN THE MATTER OF ADJOURNMENT**

It appeared to the Court that there was no further business to be conducted at this time, Judge Farrar Campbell adjourned the meeting at 1:11pm.

**GILLIAM COUNTY COURT**

By \_\_\_\_\_  
Elizabeth Farrar Campbell, Judge

By \_\_\_\_\_  
Leah Watkins, Commissioner

By \_\_\_\_\_  
Pat Shannon, Commissioner

By \_\_\_\_\_  
Miranda Rees, Recording Secretary

**Gilliam County Court  
Regular Meeting Minutes  
October 4, 2023**

Judge Farrar Campbell called the Gilliam County Court Regular Meeting to order at 10:00 a.m. at the Gilliam County Courthouse, 221 S. Oregon St., Condon OR, 97823. Present were Judge Elizabeth Farrar Campbell, Commissioner Leah Watkins, Commissioner Pat Shannon, Executive Assistant to the County Judge Delaney Watkins and Commissioners Assistant/Employee Resource Officer Miranda Rees.

**IN THE MATTER OF REVISIONS TO AGENDA**

- None at this time

**IN THE MATTER OF PUBLIC COMMENTS/CORRESPONDENCE**

- Gilliam County Court received a Grant Award Letter from ODOT Carbon Reduction Program for \$812,518 for the EV chargers for the library project.
- Gilliam County Court received a letter from Jennifer Gunter, Wasco County, titled “*non-consent on the use of election machines*”.
- City of Condon Administrator, Kathryn Griener, wanted to make sure that Gilliam County stays on top of reaching out for funding on broadband.
- Ellen Wagenaar, County Clerk, noted that her deputy clerk is retiring as of January 1<sup>st</sup> 2024, and she is ready to hire and has budgeted funds.

**IN THE MATTER OF CONSENT AGENDA**

- Consider Approval of October Bills Pending Review
- Consider Approval of IGA with City of Condon for Condon Community Swimming Pool Funding
- Consider Approval of 2023 Board of Property Tax Appeals IGA with Sherman County
- Consider Approval of 2023 Board of Property Tax Appeals IGA with Morrow County
- Consider Approval of Amendment No. 2 to IGA No. 180008 with Oregon Health Authority
- Consider Approval of HRTG Grant Agreement No. VS\_0213 with Oregon Department of Veterans’ Affairs
- Consider Appointment of Commissioners Shannon and Watkins as Bank of Eastern Oregon Account Signers for the accounts ending in 65 and 68.
- Consider Appointment of Rachel Boyer as County Credit Card Program Administrator

Treasure, Nathan Hammer, noted that the Bank of Eastern Oregon would like specific account numbers. It was determined that this is to include Bank of Eastern Oregon Accounts ending in 65 and 68.

**Motion** by Commissioner Watkins, second by Commissioner Shannon- “I move to approve the consent agenda as amended.” Farrar Campbell- Yes; Watkins- Yes; Shannon- Yes; **Motion Carried.**

### **IN THE MATTER OF 2023-2025 GILLIAM-WHEELER CORRECTIONS PLAN**

Every biennium, the Gilliam County Local Public Safety Coordinating Council (LPSCC) approves a corrections plan for Gilliam/Wheeler Corrections.

The Gilliam County LPSCC met on September 12, 2023, to review the 2023-2025 Gilliam/Wheeler Corrections Plan and voted unanimously to approve the plan. There were no significant changes from the 2021-2023 plan. The recommendation is for the Gilliam County Court to approve the plan.

Tina Potter, Parole and Probation, noted that her cases in Gilliam County are down after Covid and Measure 114. Potter noted that in 2021 her case load was 40, and this year her case load is at 29.

**Motion** by Commissioner Shannon, second by Commissioner Watkins- "I move to approve the 2023-2025 Gilliam/Wheeler Corrections Plan." Farrar Campbell- Yes; Watkins- Yes; Shannon- Yes; **Motion Carried.**

### **IN THE MATTER OF CONSIDER APPROVAL OF ZONING AND LAND DEVELOPMENT ORDINANCE TEXT AMENDMENT APPLICATION FOR BUS BARN PROJECT**

The Gilliam County Zoning and Land Development Ordinance (GCZLDO) may only be changed through a legislative public hearing process. Article 10 of the GCZLDO Section 10.010 – Authorization to Initiate Amendments states:

*An amendment to the text of this ordinance or to a zoning map may be initiated by the County Court, the County Planning Commission, or by application of a property owner. The request by a property owner for an amendment shall be accomplished by filing an application with the Planning Department, using forms prescribed pursuant to Section 11.130.*

The Gilliam County Court has the authority to direct staff to initiate an amendment process to the GCZLDO by submitting and processing an application for desired amendments.

At Issue: Existing setback requirements in the Ordinance do not allow for the bus barn's proposed size and orientation in the current proposed location, and altering the orientation of the building would result in far more land being utilized in the project. Therefore, an amendment is needed to allow for the current design and building orientation to move forward. Specifically, the County Court would need to direct Planning Staff to initiate the amendment process to propose text amendments to Article 4 and Article 8 and any other associated text amendments as needed.

Jeff Shott, Pillar Consulting gave an overview of options the County Court has regarding the setbacks for the bus barn project which includes changing the orientation of the Barn, submitting a text amendment application, or annexing the property in the City of Condon and changing the property type.

Planner, Michelle Colby, noted that the Bus Barn Project is with the Urban Growth Boundary but outside of City limits. To place the bus barn in the proposed orientation, the County Court either

needs to authorize Colby to the application process, or the County Court can look into annexing the property into the City of Condon.

Condon City Administrator, Kathryn Greiner, noted that the City of Condon does not allow sewer outside of city limits unless the property is annexed in or over 300 ft away from the City sewer. The City of Condon does allow water, but the property owner has to sign an agreement to allow the City to annex the property in at any time.

**Motion** by Commissioner Shannon, second by Commissioner Watkins- “I move to authorize Planning Staff to submit an application to propose text amendments to the Gilliam County Zoning and Land Development Ordinance; specifically, to Article 4 and Article 8 and any other applicable or associated sections as necessary and as rapidly as possible.” Farrar Campbell- Yes; Watkins- Yes; Shannon- Yes; **Motion Carried.**

### **IN THE MATTER OF ANNOUNCEMENTS**

- Next Regular Gilliam County Court meeting will be held on Wednesday October 18, 2023, at the Arlington County Court Office (sturgeon Room), 1650 Railroad Ave., Arlington OR, 97812
- Quarterly port work session on October 18<sup>th</sup> at 2pm
- Commissioner Shannon attended the NORCOR, MCEDD, and Road Advisory meeting.
- Commissioner Shannon attended the SIP presentation meeting with CREA Director Mike.
- Commissioner Shannon attended the LGAC meeting.
- Commissioner Shannon attended the health and human services Summit, and measure 110 discussion.
- Commissioner Shannon attended the District 3 meeting.
- Commissioner Watkins attended the CAC, CAPECO, and Road Advisory Meeting.
- Commissioner Watkins attended the onsite ODOT transportation review on September 27<sup>th</sup> and 28<sup>th</sup>.
- Commissioner Watkins attended a public transportation driver meeting.
- Judge Farrar Campbell noted that the 911 board will be meeting next week.
- Judge Farrar Campbell noted that the Frontier board will be meeting next week.
- Judge Farrar Campbell will attend the City of Condon envisioning meeting on October 9<sup>th</sup> from 4pm-7pm named “Condon Can”.
- Judge Farrar Campbell noted that she will send out an application to non-profits to see who would be willing to attend a workshop with Kelly Consulting so the County Court can get a revised proposal.
- Judge Farrar Campbell noted that the bid packet for the Courthouse went out for bid and will be touring the Courthouse tomorrow.

### **IN THE MATTER OF ADJOURNMENT**

It appeared to the Court that there was no further business to be conducted at this time, Judge Farrar Campbell adjourned the meeting at 11:18am.



**GILLIAM COUNTY COURT**

By \_\_\_\_\_  
Elizabeth Farrar Campbell, Judge

By \_\_\_\_\_  
Leah Watkins, Commissioner

By \_\_\_\_\_  
Pat Shannon, Commissioner

By \_\_\_\_\_  
Miranda Rees, Recording Secretary

**INTERGOVERNMENTAL AGREEMENT #6530  
BETWEEN THE STATE OF OREGON AND GILLIAM COUNTY**

This Intergovernmental #6530 (Agreement) is between the State of Oregon acting by and through its Department of Corrections, hereafter called DEPARTMENT, and Gilliam County, hereafter called COUNTY.

Whereas, DEPARTMENT is an agency of the State of Oregon and COUNTY is a unit of local government of the State of Oregon and both parties desire to cooperate by agreement to provide correctional services in COUNTY within the requirements as authorized by ORS 423.475 to 423.565;

Whereas, the Legislative Assembly of Oregon enacted legislation establishing shared responsibility between county corrections programs and the Department on a continuing basis (ORS 423.475 to 423.565);

Whereas, ORS 144.106 provides “the supervisory authority shall use a continuum of administrative sanctions for violations of post-prison supervision”;

Whereas, ORS 144.334 provides that the Board of Parole and Post-Prison Supervision may authorize issuance of citations by supervising officers;

Whereas, ORS 144.343 provides that the Board of Parole and Post-Prison Supervision may delegate the authority to impose sanctions as provided in ORS 144.106 and to continue a violator on parole or post-prison supervision with the same or modified conditions;

Whereas, ORS 423.478(2)(a) - (f) assigns responsibility for all offenders on probation, parole, post-prison supervision and those offenders sentenced or revoked for periods of one year or less, and on conditional release to COUNTY;

Whereas, ORS 137.545 and 137.595 provide that courts may delegate the authority to parole/probation officers to impose sanctions for probationers through a system of Structured Sanctions; and

Whereas, ORS 423.555 requires DEPARTMENT, with cooperation from COUNTY, to establish and operate a Statewide Evaluation and Information System and to monitor effectiveness of corrections services provided to criminal offenders under ORS 423.500 to 423.560.

Now, therefore, THE PARTIES HERETO, in consideration of the mutual promises, terms and conditions hereinafter provided, agree to the following:

## I. DEFINITIONS

- A. Amendment: Any change to this Agreement that alters the terms and conditions of the Agreement, effective only after all parties have signed and all approvals have been obtained. Plan Modifications are **NOT** Amendments.
- B. Budget Summary: The part of the County Corrections Plan that reflects the amount of County Corrections Grant funds granted by DEPARTMENT to COUNTY to implement the programs in the Plan. The Budget Summary is attached to this Agreement as Exhibit A.
- C. Community Corrections Manager: Individual designated by COUNTY pursuant to ORS 423.525 as responsible for administration of the community corrections programs as set forth by the Plan.
- D. County Corrections: All County agencies and officials who carry out the responsibilities in ORS 423.478(2)(a)-(f) and the activities of carrying out those responsibilities.
- E. County Community Corrections Plan or Plan: A document developed by the Local Public Safety Coordinating Councils and adopted by COUNTY's governing body pursuant to ORS 423.525 and 423.535 and received by DEPARTMENT's director or designee.
- F. County Community Corrections Plan Modification: A written change or alteration to the County Corrections Plan promulgated by COUNTY modifying the Plan subject to ORS 423.525, effective upon the date the written change or alteration has been submitted to the DEPARTMENT representative under this Agreement.
- G. County Community Corrections Grant: Grant(s) made by DEPARTMENT to assist COUNTY in the implementation and operation of county corrections programs including, but not limited to, preventive or diversionary correctional programs, probation, parole, post-prison supervision work release and local correctional facilities and programs for adults on supervision.
- H. Adult on Supervision (AOS): Any person under supervision who is on parole, post-prison supervision, transitional leave, work release, local control, and/or probation status.
- I. Sanctions or Structured Sanctions: A response to adult on supervision violations of conditions of supervision that uses custody units.

- J. Statewide Evaluation and Information System: The Corrections Information Systems (CIS) including the Offender Profile System (OPS), the Integrated Supervision Information System (ISIS), Case Management for Institutions (CMI), Offender Management System (OMS), Offender Information System (OIS), Interstate Compact Offender Tracking System (ICOTS), and related case management modules.
- K. Supervisory Authority: The local corrections official or officials designated in each COUNTY by that COUNTY's Board of County Commissioners or county court to operate corrections supervision services, custodial facilities or both.

## II. AUTHORITY AND DURATION

### A. Authority

This Agreement is entered into pursuant to the provisions of ORS 423.520, ORS 423.530 and 423.535.

### B. Duration

This Agreement will become effective on **July 1, 2023** and will remain in effect until **June 30, 2025** or until terminated according to Section X, captioned TERMINATION.

## III. PLAN; PLAN MODIFICATIONS

- A. County Community Corrections Plan: COUNTY will create a County Community Corrections Plan meeting the requirements of ORS 423.525 outlining the basic structure of supervision, services, and local sanctions to be applied to adults on supervision sentenced or convicted of felonies, designated drug-related misdemeanors, or designated person misdemeanors and on supervision in the county. The Plan consists of program descriptions and budget allocations and is included by this reference as part of this Agreement. The Plan must be received and approved by DEPARTMENT before disbursements can be made by COUNTY.
- B. Plan Modifications: COUNTY and DEPARTMENT agree that the Plan must remain a flexible instrument capable of responding to unforeseen needs and requirements. COUNTY may modify the Plan according to ORS 423.525 and the administrative rules thereunder governing the support and development of County Corrections Programs. A copy of all Plan Modifications will be marked in sequence beginning with the designation "Plan Modification 1" and attached to the above-mentioned Plan. DEPARTMENT will notify COUNTY of any concerns about the modification or the need for an amendment within a 30 calendar day period after DEPARTMENT receives the Plan Modification.

- C. Notice of Modification: No Plan Modifications shall take effect until COUNTY gives written notice to DEPARTMENT, in a form approved by DEPARTMENT. DEPARTMENT shall provide to COUNTY an approved form for modifications as soon as practicable after execution of this Agreement.

#### **IV. AMENDMENTS GENERALLY**

The terms of this Agreement shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written Amendment signed by the parties.

#### **V. DUTIES AND RESPONSIBILITIES OF COUNTY**

- A. COUNTY shall assume administrative responsibility for correctional supervision and services within its jurisdiction, as outlined in the Plan.
- B. COUNTY shall designate a Community Corrections Manager.
- C. COUNTY will meet the goals for community corrections in Oregon described below:
  - 1. Reduce Criminal Behavior
    - a. Indicator: recidivism, as measured by arrest, conviction, or incarceration for a new crime within three years from initial admission to probation.
    - b. Indicator: recidivism, as measured by arrest, conviction, or incarceration for a new crime within three years from first release to parole/post-prison supervision.
  - 2. Enforce Court, Board of Parole and Post-Prison Supervision, and Local Supervisory Authority Orders:
    - a. Indicator: the percentage of positive case closures for adults on parole/post-prison supervision.
    - b. Indicator: the percentage of positive case closures for adults on probation.
  - 3. Assist Offenders to Change:
    - a. Indicator: employment rates for adults on supervision.
    - b. Indicator: substantial compliance with treatment requirements.
  - 4. Provide Reparation to Victims and Community

- a. Indicator: the percentage of restitution and compensatory fines collected, owed to victims.
  - b. Indicator: the percentage of community service hours provided by adults on supervision.
  
- D. Except as otherwise provided by the DEPARTMENT's rules or orders, COUNTY will adopt and implement a continuum of administrative sanctions used by DEPARTMENT and the Board of Parole and Post-Prison Supervision for violators of conditions of probation, parole and post-prison supervision as authorized by ORS 144.106, 144.334, 144.343 and 137.540 and the rules thereunder. COUNTY will manage local control post-prison supervision in accordance with the rules and practices of the Board of Parole and Post-Prison supervision.
  
- E. COUNTY will follow the Oregon Administrative Rules (OAR's) applicable to community corrections, including but not limited to the following:
  - 1. Computerized Information System Access and Security OAR 291-005-0005 through 291-005-0075.
  - 2. Case Transfer, OAR 291-019-0100 through OAR 291-019-0225.
  - 3. Community Corrections Programs, OAR 291-031-0005 through OAR 291-031-0360.
  - 4. Pre-sentence Investigation, OAR 291-038-0005 through 291-038-0050.
  - 5. Structured, Intermediate Sanctions OAR 291-058-0010 through OAR 291-058-0070.
  - 6. Short-term Transitional Leave, OAR 291-063-0100 through 291-063-0140.
  - 7. Records Management, OAR 291-070-0100 through OAR 291-070-0140.
  - 8. Community Case Management, OAR 291-078-0005 through OAR 291-078-0031.
  - 9. Admission, Sentence Computation and Release, OAR 291-100-0005 through OAR 291-100-0160.
  - 10. Interstate Compact, OAR 291-180-0106 through OAR 291-180-0275.
  - 11. Sex Offenders, Special Provisions, OAR 291-202-0010 through 291-202-0130.
  - 12. Active and Inactive Probation, OAR 291-206-005 through 291-206-0030.
  - 13. Earned Discharge, OAR 291-209-0010 through 291-209-0070.
  - 14. Dangerous Offenders, OAR Chapter 255, Divisions 36 and 37.
  - 15. Release to Post-Prison Supervision or Parole and Exit Interviews, OAR Chapter 255, Division 60.
  - 16. Conditions of Parole and Post-Prison Supervision, OAR Chapter 255, Division 70.

17. Procedures for Response to Parole and Post-Prison Supervision Condition Violations for Offenders Under the Jurisdiction of the Board of Parole and Post-Prison Supervision or Local Supervisory Authority, OAR Chapter 255, Division 75.
  18. Active and Inactive Parole and Post-Prison Supervision, OAR Chapter 255, Division 94.
  19. Archiving, OAR Chapter 166.
- F. COUNTY will follow all applicable Federal and State civil rights laws including, but not limited to:
1. Federal Code, Title 5 USCA 7201 et seq. - Anti-discrimination in Employment.
  2. Oregon Statutes, Enforcement of Civil Rights: ORS 659A.009, 659A.006, and 659A.030.
  3. Americans with Disabilities Act.
- G. COUNTY will prepare and furnish such data, descriptive information and reports as may be requested by DEPARTMENT as needed to comply with ORS 423.520, which states in part, "The department shall require recipients of the grants to cooperate [. . .] in the collection and sharing of data necessary to evaluate the effect of community corrections programs on future criminal conduct." COUNTY will enter data into the Statewide Evaluation and Information Systems in a complete, accurate, and timely manner. COUNTY agrees to, and does hereby grant DEPARTMENT the right to reproduce, use and disclose all or any part of such reports, data and technical information furnished under this Agreement.
- H. COUNTY will permit authorized representatives of DEPARTMENT to make such review of records of COUNTY as may be necessary to satisfy audit or program review purposes. A copy of any audit or monitoring report will be made available to COUNTY.
- I. COUNTY will follow DEPARTMENT prescribed allotment and expenditure reporting system and shall provide this information on each discrete program in the COUNTY Corrections Plan. This system will be used for controlling County Corrections Grant funds by DEPARTMENT and to provide suitable records for an audit. COUNTY will make available to the DEPARTMENT copies of its annual audit report required by ORS 297.425.
- J. If funding from DEPARTMENT is reduced or discontinued by legislative action, COUNTY will not be required to increase use of COUNTY revenue for continuing or maintaining corrections services as set out in this Agreement. If funding is reduced below the amount set out in ORS 423.483, the County may elect to terminate pursuant to Section X, below.

- K. COUNTY will participate in all of the systems that comprise the Statewide Evaluation and Information Systems. COUNTY will enter and keep current information on adults on supervision in the Law Enforcement Data System (LEDS) Enter Probation Record (EPR) System.
- L. COUNTY will retain responsibility for cases transferred to and accepted by another state under the terms of the Interstate Compact for Adult Offender Supervision, an agreement among states to provide supervision services for parole, post-prison, and probation adults on supervision that relocate to other states per ORS 144.610 and OAR 291-180-0106 through 291-180-0275.
- M. COUNTY will comply with ORS 182.515-182.525. Programs identified by the committee described in ORS 423.150 and receiving any state grant funds shall be evidence based. Evidence based programs are delivered consistent with the findings in research about what works best to reduce recidivism.

## **VI. DEPARTMENT RESPONSIBILITIES**

- A. DEPARTMENT will furnish to COUNTY, in a timely manner, those procedures, directives, records, documents and forms required for COUNTY to meet its obligations.
- B. Subject to system capacity and data processing capabilities, DEPARTMENT will furnish data, descriptive information and reports, available to DEPARTMENT and requested by COUNTY that will assist COUNTY in complying with DEPARTMENT requirements. This data includes, but is not limited to, details regarding outcomes noted in Subsection V(C). DEPARTMENT hereby grants to COUNTY the right to reproduce, use, and disclose all or part of such reports, data, and technical information furnished under this Agreement.
- C. DEPARTMENT agrees to provide COUNTY an opportunity to review and comment on all new or revised administrative rules that have fiscal or programmatic impact on COUNTY.
- D. If by legislative action, funding from DEPARTMENT is reduced to COUNTY, DEPARTMENT agrees to provide reasonable notice and transition opportunity to COUNTY of changes that may significantly alter approved appropriations and programs.
- E. If COUNTY ceases to participate in County Corrections programs as described in ORS Chapter 423, DEPARTMENT may recover title and possession to property previously transferred to COUNTY or purchased by COUNTY with County Corrections Grant funds.



- F. DEPARTMENT grants to COUNTY continual access to the DEPARTMENT's computer system at no charge to COUNTY. All costs (including but not limited to any equipment or software upgrades) to ensure this access; however, is the responsibility of COUNTY. If DEPARTMENT's computer is used in any way other than for pass-through of COUNTY data to the DEPARTMENT's system, COUNTY will provide support for additional activities. DEPARTMENT will provide timely notification and technical assistance when changes are made that impact applicable restrictions on the software, if any. If COUNTY uses DEPARTMENT's data circuits or network connections to access a third party jail management system, the terms of the attached Exhibit B apply. If DEPARTMENT determines that COUNTY has not complied with the terms of Exhibit B, DEPARTMENT may immediately suspend COUNTY access to DEPARTMENT's computer system.
- G. DEPARTMENT's Community Corrections Division will administer the provisions of the Interstate Compact for Adult Offender Supervision, an agreement among states to provide supervision services for adults on parole, under post-prison supervision, and on probation that relocate to other states per ORS 144.610 and OAR 291-180-0106 through 291-180-0275.
- H. DEPARTMENT will provide technical assistance to COUNTY in implementing and evaluating COUNTY's Plan.
- I. DEPARTMENT will provide technical assistance to COUNTY on changes in Oregon Statutes and Oregon Administrative Rules.

## **VII. FUNDS**

- A. The Budget Summary, Exhibit A, lists the County Corrections Grant funds authorized under this Agreement for the implementation of the Plan during the term of this Agreement.
- B. The Plan and this fully executed Agreement must be received by the DEPARTMENT from the COUNTY. After receipt of both the Plan and the executed Agreement, DEPARTMENT will authorize payments to the COUNTY as scheduled in this Section VII.
- C. The first payment to COUNTY will occur as soon as possible after the DEPARTMENT's budget is legislatively approved and implemented and quarterly thereafter.
- D. The DEPARTMENT will disburse to COUNTY one eighth of the County Correction Grant Funds authorized under this Agreement within 15 days of

each of the following dates; 7/1/23, 10/1/23, 1/1/24, 4/1/24, 7/1/24, 10/1/24, 1/1/25, and 4/1/25.

DEPARTMENT's obligation to disburse County Correction Grant Funds is subject to satisfaction, on the date of each disbursement, of each of the following conditions:

1. COUNTY is in compliance with all terms and conditions of this Agreement;
  2. This Agreement has not been terminated; and
  3. DEPARTMENT has received funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow DEPARTMENT, in the exercise of its reasonable administrative discretion, to make the disbursement.
- E. Both parties agree that all reallocations of funds between or within programs shall require a County Community Corrections Plan Modification, except that COUNTY may reallocate up to ten percent of funds in any budget category in the approved Plan between or within programs without a County Community Corrections Plan Modification. COUNTY shall notify DEPARTMENT in writing of such reallocation within 30 days after making the reallocation.
- F. Unexpended Funds: Fund balances remaining at the termination of this agreement may be retained by the COUNTY, upon approval by the DEPARTMENT, for the provision of on-going supervision, correctional services, and sanctions in accordance with the Plan.
- G. Supervision fees previously collected by COUNTY will be used to offset costs of supervising the probation, parole, post-prison supervision or other supervised release.
- H. Unauthorized Expenditures: Any County Corrections Grant Funds expended for unauthorized purposes will be deducted by DEPARTMENT from subsequent payments under this Agreement or refunded to DEPARTMENT upon request.
- I. For purposes of the delivery of field corrections services, DEPARTMENT recognizes COUNTY as an ongoing partner for all County Corrections appropriations provided by the State of Oregon Legislature according to ORS 423.475 to 423.565.
- J. Funding for Sexually Violent Dangerous Offenders: After receipt and review of an invoice from the COUNTY, DEPARTMENT will reimburse

COUNTY at the daily rate established by the DEPARTMENT for the intensive supervision of adults on supervision designated as sexually violent dangerous offenders by the Court or Board of Parole and Post-Prison Supervision only from the amount specifically appropriated for the increased level of supervision of such adults on supervision.

- K. In the event that the COUNTY retains funds to spend in the next biennium under Subsection VII(F), then Subsections VII (D)-(G) and (I)-(J) will survive termination or expiration of this Agreement.

## **VIII NONCOMPLIANCE**

- A. The Assistant Director of Community Corrections or the Assistant Director's designee shall biennially review COUNTY's compliance with this Agreement under ORS 423.500 to 423.560. COUNTY must substantially comply with the provisions of the Plan received by DEPARTMENT and this Agreement.
- B. If, upon review, DEPARTMENT determines that there are reasonable grounds to believe that COUNTY is not in substantial compliance with this Agreement or Plan, DEPARTMENT shall contact COUNTY regarding the alleged noncompliance and offer technical assistance to reach compliance. If COUNTY does not resolve the alleged noncompliance, DEPARTMENT shall, after giving COUNTY not less than 30 calendar days' notice, conduct a hearing to ascertain whether there is substantial compliance or satisfactory progress being made toward compliance. After technical assistance, which may include peer review or other assistance, is provided and the hearing occurs, DEPARTMENT may suspend any portion of the funding made available to COUNTY under ORS 423.500 to 423.560 until County complies as required.
- C. In the event that a dispute arises, COUNTY may appeal to the Director of the Department of Corrections.

**IX INDEMNIFICATION** COUNTY shall comply with the contribution, ADR, subcontractor indemnity and subcontractor insurance requirements set forth in Exhibit C.

## **X TERMINATION**

- A. It is understood and agreed by the parties hereto that this Agreement will remain in force only during its term and will not continue in force after its term. There will be no automatic extension, but this Agreement may be extended only by written Amendment.
- B. It is understood and agreed by the parties hereto that if any part, term or provision of this Agreement, including any part, term or provision of any

appended material, is held by a court to be illegal or in conflict with any law of the State of Oregon or applicable administrative rule, that element of this Agreement including relevant appended materials will be void and without effect and will be treated by the parties as having been terminated as of the date of determination of the voidness.

- C. If COUNTY chooses to discontinue participation in the Plan as described in this Agreement and ORS 423.483(2), COUNTY may terminate participation at the end of any month by delivery of a resolution of the Board of Commissioners to the DEPARTMENT's Director or the Director's designee not less than 180 calendar days before the date on which COUNTY intends to discontinue its participation. Termination of COUNTY participation may occur only at the end of a month. This Agreement will terminate on the same date that COUNTY discontinues its participation in the Plan.
- D. If COUNTY terminates participation, the following will apply:
  - 1. The responsibility for correctional services transferred to COUNTY and any unused County Corrections Grant funds will revert to DEPARTMENT.
  - 2. The responsibility for supervision of and provision of correctional services to misdemeanor offenders does not revert to DEPARTMENT under any circumstances except those of adults on supervision convicted of designated drug-related misdemeanors or designated person misdemeanors.
- E. It is understood and agreed by the parties hereto that this Agreement will automatically terminate if the State of Oregon fails to provide any funding. If there is reduced state funding as described in ORS 423.483, County may terminate the Agreement as described herein.

## **XI COMPLIANCE WITH APPLICABLE LAW**

Both Parties shall comply with all federal, state and local laws, regulations, executive orders, and ordinances to which each is subject and which is applicable to this Agreement. Without limiting the generality of the foregoing, the parties expressly agree to comply with: (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to those laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations. DEPARTMENT's performance under this Agreement is conditioned upon COUNTY's compliance with the provisions of ORS 279B.220, 279B.230, 279B.235 and 279B.270, as amended from time to time, which are made applicable to this Agreement and incorporated herein by this reference. All employers, including

COUNTY, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage unless such employers are exempt under ORS 656.126. COUNTY shall ensure that each of its subcontractors complies with these requirements.

Nothing in this Agreement shall require County or Department to act in violation of state or federal law or the Constitution of the State of Oregon.

## **XII ACCESS TO RECORDS**

For not less than six (6) years after Agreement expiration or termination, DEPARTMENT, the Secretary of State's Office of the State of Oregon, the federal government, and their duly authorized representatives shall have access to the books, documents, papers and records of COUNTY which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcripts. COUNTY shall retain all pertinent records until the later of: (i) the date that is not less than six (6) years following the Agreement expiration or termination date or (ii) the date on which all litigation regarding this Agreement is resolved. COUNTY agrees that full access to DEPARTMENT will be provided in preparation for and during litigation and that copies of applicable records shall be made available upon request and payment by DEPARTMENT for the COUNTY's cost to produce the copies.

## **XIII SURVIVAL**

All rights and obligations shall cease upon termination or expiration of this Agreement, except for the rights and obligations set forth in Sections IV, IX, X, XI, XII, XIII, and XIV.

## **XIV GOVERNING LAW; JURISDICTION; VENUE**

The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement. Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County. Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

## **XV WAIVER**

The failure of either party to enforce any provision of this Agreement will not constitute a waiver by that party of that or any other provision.

**XVI EXECUTION AND COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which will be an original, all of which will constitute but one and the same instrument.

**XVII MERGER; INTEGRATION**

This instrument contains the entire agreement between the parties and no statement made by any party hereto, or agent thereof, not contained or attached with reference thereto in this written agreement will be valid or binding. This Agreement will supersede all previous communications, representations, whether verbal or written, between the parties hereto. This Agreement may not be enlarged, modified or altered except in writing, signed by the parties, and attached.

STATE OF OREGON  
DEPT. OF CORRECTIONS

GILLIAM COUNTY  
BOARD OF COMMISSIONERS

\_\_\_\_\_  
\_ Jeremiah Stromberg, Asst. Director

\_\_\_\_\_  
Chair

\_\_\_\_\_  
\_ Date

\_\_\_\_\_  
Date

Approved for Legal Sufficiency  
Oregon Attorney General's Office:

/s/ Sam Zeigler per email dated 5/4/21  
Assistant Attorney General

**EXHIBIT A**

**BUDGET SUMMARY  
GILLIAM COUNTY**

**(to be added by DEPARTMENT after  
COUNTY submission of the County Corrections Plan)**

## **EXHIBIT B**

### GILLIAM COUNTY

#### NETWORK ACCESS BY COUNTY

1. COUNTY jail users will be permitted to use existing DEPARTMENT data circuits to access third party systems. Access is permitted for jail management system application users only. COUNTY jail users will not be permitted to use DEPARTMENT circuits for video conferencing, Real Audio, Internet access, applications that require large amounts of bandwidth, or other jail management software online service or system unless approved by DEPARTMENT. COUNTY jail users will be permitted to use DEPARTMENT's data circuits for video image transmissions using a NIST standard (available from DEPARTMENT upon request).

- A. All network traffic covered by this agreement will employ TCP/IP network protocols.
- B. DEPARTMENT will continue its policy of only providing one router to each county. This means that if COUNTY's jail and the parole and probation office are located in separate buildings, COUNTY will be responsible for providing a connection between the two buildings.

2. COUNTY understands and acknowledges that DEPARTMENT is subject to the public records provision of ORS 192.311 through 192.478 and other applicable laws and administrative rules which establish uniform guidelines and procedures for the release of information from DEPARTMENT's computer system.



**EXHIBIT C  
INDEMNIFICATION  
GILLIAM COUNTY**

**Contribution**

If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against a party (the "Notified Party") with respect to which the other party ("Other Party") may have liability, the Notified Party must promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Either party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third Party Claim.

With respect to a Third Party Claim for which the Department is jointly liable with the County (or would be if joined in the Third Party Claim ), the Department shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the County in such proportion as is appropriate to reflect the relative fault of the Department on the one hand and of the County on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Department on the one hand and of the County on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The Department's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the Department had sole liability in the proceeding.

With respect to a Third Party Claim for which the County is jointly liable with the Department (or would be if joined in the Third Party Claim), the County shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Department in such proportion as is appropriate to reflect the relative fault of the County on the one hand and of the Department on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the County on the one hand and of the Department on the other hand shall be determined by reference to, among other things, the parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The County's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

## **Alternative Dispute Resolution**

The parties should attempt in good faith to resolve any dispute arising out of this agreement. This may be done at any management level, including at a level higher than persons directly responsible for administration of the agreement. In addition, the parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

## **Indemnification by Subcontractors**

County shall take all reasonable steps to cause its contractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon and its officers, employees and agents ("Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including attorneys' fees) arising from a tort (as now or hereafter defined in ORS 30.260) caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of County's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by the contractor from and against any and all Claims.

## **Subcontractor Insurance Requirements**

### **GENERAL**

County shall require its first tier contractor(s) that are not units of local government as defined in ORS 190.003, if any, to: i) obtain insurance specified under TYPES AND AMOUNTS and meeting the requirements under, "TAIL" COVERAGE, NOTICE OF CANCELLATION OR CHANGE, and CERTIFICATES OF INSURANCE before the contractors perform under contracts between County and the contractors (the "Subcontracts"), and ii) maintain the insurance in full force throughout the duration of the Subcontracts. The insurance must be provided by insurance companies or entities that are authorized to transact the business of insurance and issue coverage in the State of Oregon and that are acceptable to County. County shall not authorize contractors to begin work under the Subcontracts until the insurance is in full force. Thereafter, County shall monitor continued compliance with the insurance requirements on an annual or more frequent basis. County shall incorporate appropriate provisions in the Subcontracts permitting it to enforce contractor compliance with the insurance requirements and shall take all reasonable steps to enforce such compliance. Examples of "reasonable steps" include issuing stop work orders (or the equivalent) until the insurance is in full force or terminating the Subcontracts as permitted by the Subcontracts, or pursuing legal action to enforce the insurance requirements. In no event shall County permit a contractor to work under a Subcontract when the County is aware that the contractor is not in compliance with the insurance requirements. As used in this section, a "first tier" contractor is a contractor with which the county directly enters into a contract. It does not include a subcontractor with which the contractor enters into a contract.

## **TYPES AND AMOUNTS**

### **PROFESSIONAL LIABILITY**

Professional Liability Insurance covering any damages caused by an error, omission or negligent act related to the services to be provided under the Subcontract, with limits not less than \$2,000,000, as determined by the Department:

**"TAIL" COVERAGE** If any of the required insurance policies is on a "claims made" basis, such as professional liability insurance, the contractor shall maintain either "tail" coverage or continuous "claims made" liability coverage, provided the effective date of the continuous "claims made" coverage is on or before the effective date of the Subcontract, for a minimum of 24 months following the later of : (i) the contractor's completion and County 's acceptance of all Services required under the Subcontract or, (ii) the expiration of all warranty periods provided under the Subcontract. Notwithstanding the foregoing 24-month requirement, if the contractor elects to maintain "tail" coverage and if the maximum time period "tail" coverage reasonably available in the marketplace is less than the 24-month period described above, then the contractor may request and the Department may grant approval of the maximum "tail " coverage period reasonably available in the marketplace. If Department approval is granted, the contractor shall maintain "tail" coverage for the maximum time period that "tail" coverage is reasonably available in the marketplace.

**NOTICE OF CANCELLATION OR CHANGE** The contractor or its insurer must provide 30 days' written notice to County before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

**CERTIFICATE(S) OF INSURANCE** County shall obtain from the contractor a certificate(s) of insurance for all required insurance before the contractor performs under the Subcontract. The certificate(s) or an attached endorsement must specify: i) all entities and individuals who are endorsed on the policy as Additional Insured and ii) for insurance on a "claims made" basis, the extended reporting period applicable to "tail" or continuous "claims made" coverage.