



**Town of Greenville, Outagamie County, WI
TOWN BOARD MEETING MINUTES**

DATE: Monday, January 14, 2019
TIME: 6:00 p.m.
LOCATION: Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

OPENING:

1. Call to Order/Roll Call

The meeting was called to order at 6:01 p.m.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Mike Woods

2. Pledge of Allegiance

PRESENTATIONS & PUBLIC FORUM:

3. Public Hearings:

4. Presentations:

5. Public Comment Forum:

Members of the public are welcome to address the Town Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Town Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. Once the public input segment ends there will be no additional discussion from the audience. The Town Board may suspend this rule if deemed necessary.

Note regarding non-agenda Town related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

Motion by Jack Anderson, second by Mark Strobel to close the public comment forum. Motion carried 5-0.

TOWN BOARD BUSINESS AGENDA:

Notice is hereby given that the Greenville Town Board may take action on any item listed within this agenda.

6. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and considered immediately following the motion to approve the other items on the Consent Agenda.

a. Approval of Meeting Minutes:

- i. Town Board Meeting Minutes, December 17, 2018
- ii. Town Board Closed Session Meeting Minutes, December 17, 2018
- iii. Town Board Closed Session Meeting Minutes, January 7, 2019

- b. Approval of January 2019 Town Vouchers.
- c. Acceptance of Staff Reports:
 - i. Sheriff Department Liaison Officer
 - ii. Fire Department/First Responders
 - iii. Parks and Recreation/Urban Forestry
 - iv. Constable Report
 - v. Public Works
 - vi. Community and Economic Development
 - vii. Town Administrator
- d. Acceptance of Committee Reports:
 - i. Fire Commission Minutes
 - ii. Facilities Committee Minutes
- e. Operator's Licenses Recommended for Approval
- f. "Class A" Beer/Liquor License Application of United Cooperative, Keith Kaiser, Agent at N1878 Municipal Drive.
- g. Approval of Agreement of Professional Engineering Services with Cedar Corporation in 2019.
- h. Authorization to Proceed with Recruitment/Hiring of vacant Deputy Clerk / Administrative Assistant position.
- i. Ordinance 01-19; Amending Chapter 290-24 Reducing Speed Limit to 25 mph on Spencer Road from CTH CB to Mayflower Road.
Motion by Dean Culbertson, second by Andy Peters to approve the consent agenda. Motion carried 5-0.

7. Plan Commission Recommendations and Development Projects for Discussion & Possible Action:

- a. Resolution 01-19 Jennerjohn Field of Dreams Development Agreement Phase 1. David Winkel, 411 South Commercial Street, Neenah – requesting the Town Board to pay an amount of \$9,950.00 for the cost of the land to build a stormwater pond. Town Administrator, Joel Gregozeski indicated that the Town Board has not taken this type of action in prior developments. Motion by Dean Culbertson, second by Mark Strobel to approve Resolution 01-19. Motion carried 4-1/Woods.
- b. Resolution 02-19 Jennerjohn Field of Dreams Development Agreement Phase 2. Motion by Andy Peters, second by Dean Culbertson to approve Resolution 02-19. Motion carried 4-1/Woods.
- c. Resolution 03-19 Jennerjohn Field of Dreams Development Agreement Phase 3. Motion by Dean Culbertson, second by Mark Strobel, to approve Resolution 03-19. Motion carried 5-0.

Motion by Mark Strobel, second by Andy Peters that the Town Chairman not be authorized to execute agreements until the agreements have been returned executed by the other parties. Motion carried 5-0.

Motion by Mike Woods to include the cost of the land of the ponds in an amount of \$9,950.00 in the resolutions, motion fails for lack of second.

8. Unfinished Business for Discussion & Possible Action:

9. New Business for Discussion & Possible Action:

- a. Alleged Claim of Excessive Assessment for Jared VanLanen.
Jared VanLanen, N1127 Craftsman Court, Greenville; requesting a tax refund of \$14,629.00.
Motion by Jack Anderson, second by Mark Strobel to approve Resolution 06-19 to disallow the demand for refund. Motion carried 5-0.
- b. Approval of Letter of Authorization with Cedar Corporation for Design and Bidding of Spring Road (Manley Road to North Road).
Motion by Mark Strobel, second by Andy Peters to approve the Letter of Authorization to Design and Bid for the reconditioning of Spring Road from Manley Road to North Road.
Motion carried 5-0.
- c. Approval of Technology Upgrades to Enterprise Accounting Software & Town Hall Audio/Visual Systems.
Motion by Dean Culbertson, second by Andy Peters to approve purchasing additional technology upgrades for the Town's financial software suite and to install multi-media improvements to the Town Hall Board Room. Project costs are not to exceed \$85,000 in total split between the General Fund 60%, Water Utility 15%, Sewer Utility 15% and the Stormwater Utility 10%. Motion carried 5-0.

CLOSING:

10. Announcements & Future Meeting Dates

- January 21 – Comprehensive Plan Committee at 5:00 p.m.
Strategic Foresight Workshop at 6:00 p.m.
- January 23 – Facilities Committee at 5:30 p.m.
- January 28 – Planning Commission at 5:00 p.m.
Town Board immediately following Planning Commission
- January 29 – Park Commission at 7:00 p.m.
- February 4 – Incorporation Oversight Committee
- February 5 – Fire Commission at 6:00 p.m.

11. Adjournment

Motion by Mark Strobel, second by Dean Culbertson to adjourn. Motion carried 5-0. Meeting adjourned at 6:31 p.m.

Wendy Helgeson, Town Clerk
Approved: